



# **AGENDA**

Notice is hereby given that the Ordinary Meeting of the Hunter's Hill Council will be held in the Council Chambers at 22 Alexandra Street Hunters Hill on

Monday 23 June 2025

Beginning at 6.00pm for the purpose of considering and determining matters included in this agenda.

Nick Tobin Acting General Manager

# **Hunter's Hill Council Values**

Our values are at the **HEART** of what we do and who we are. As such, we are represented by the following values:

**H** onesty

**E** xcellence

**A** ccountability

**R** espect

**T** eamwork



# HUNTER'S HILL COUNCIL COUNCIL CHAMBERS SEATING PLAN

	MAYOR	
CR KASSAB		CR LANE
CR VIRGARA		CR TANNOUS- SLEIMAN
CR PRIESTON		CR WILLIAMS
	SPEAKER	
	GALLERY	

ENTRANCE

## **ORDER OF BUSINESS**

Prayer

Attendance, Apologies

**Declarations of Interests** 

- 1 Confirmation of Minutes
- 2 Business Arising
- 3 Reports
- 4 Other Business

## Charter of Respectful Behaviour

- 1. Comments to be "task" focused + Focus on the issue
- 2. Actively listen + be attentive
- 3. Allow others to finish their point
- 4. Deliver solutions based comments
- 5. Develop your resilience
- 6. Be informed + ask questions
- 7. Seek to understand others
- 8. Be on time + use time wisely
- 9. Acknowledge differences or personal circumstances
- 10. Value each other's contributions

# HUNTER'S HILL COUNCIL ORDINARY MEETING OF COUNCIL 23 June 2025

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1 Confirmation of Minutes of Ordinary Meeting 4545 held 26 May 2025

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## 5 - CORRESPONDENCE

Nil

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# 6 - GENERAL BUSINESS

Nil

# 7 - QUESTIONS WITH NOTICE

Nil

# 8 - COUNCIL IN COMMITTEE OF THE WHOLE

8.1	Update on the proceedings on the Development Application DA20230094 at 2C			
	Margaret Street Woolwich	510		
8.2	Selection of recruitment agency for GM recruitments	510		

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#### COMMENCEMENT

The meeting opened with Acknowledgement of Country and Prayer at 6.00pm.

#### IN ATTENDANCE

The Mayor Zac Miles, Deputy Mayor Julia Prieston, Councillors Carla Kassab, Carol Tannous Sleiman, Ross Williams and Marc Lane.

#### **ALSO PRESENT**

Acting General Manager Nick Tobin, Director Community and Customer Services Annie Goodman, Director Infrastructure and Environmental Sustainability Samantha Urquhart, Director People and Culture Rosanna Guerra, Manager Communications and Events Shery Demian, Chief Financial Officer Christian Menday, Recording Jade Reed, and minute-taker Jackie St. Jacques.

#### **APOLOGIES**

Apologies were received for Councillor Tatyana Virgara and Director Town Planning Steve Kourepis.

#### **DECLARATIONS OF INTEREST**

The Mayor called for Declarations of Interest.

Acting General Manager Nick Tobin declared an interest in Item 8.2, the interest being in relation to the recruitment of the General Manager.

#### **CONFIRMATION OF MINUTES**

075/25 RESOLVED on the MOTION of Councillor Williams, seconded Councillor Kassab
That the Minutes of Ordinary Meeting No. 4543, 28 April 2025 to be confirmed.

RECORD OF VOTING				
For	Against			
Mayor Zac Miles				
Deputy Mayor Julia Prieston				
Councillor Carla Kassab				
Councillor Carol Tannous Sleiman				
Councillor Ross Williams				
Councillor Marc Lane				

The MOTION was CARRIED unanimously.

**076/25** RESOLVED on the MOTION of Councillor Kassab, seconded Councillor Tannous Sleiman

That the minutes of Extraordinary Meeting No. 4544, 5 May 2025 be confirmed.

RECORD OF VOTING				
For	Against			
Mayor Zac Miles				
Deputy Mayor Julia Prieston				
Councillor Carla Kassab				
Councillor Carol Tannous Sleiman				
Councillor Ross Williams				
Councillor Marc Lane				

The MOTION was CARRIED unanimously.

#### **MAYORAL MINUTES & REPORTS**

#### 2.1 MAYORAL MINUTE: REDEDICATION OF THE CHARLES FAIRLAND PAVILION

#### **PROCEEDINGS IN BRIEF**

#### 077/25 RESOLVED on the MOTION of Mayor Miles

- 1. That the report be received and noted.
- 2. That signage be erected on the original grandstand in Boronia Park, citing it as the C.A. Fairland Pavillion.

RECORD OF VOTING				
For	Against			
Mayor Zac Miles				
Deputy Mayor Julia Prieston				
Councillor Carla Kassab				
Councillor Carol Tannous Sleiman				
Councillor Ross Williams				
Councillor Marc Lane				

The MOTION was CARRIED unanimously.

#### **TABLING OF PETITIONS**

PROCEEDINGS IN BRIEF

Nil.

#### ADDRESSES FROM THE PUBLIC

PROCEEDINGS IN BRIEF

Refer to Items 4.4 and 4.11

#### **COUNCIL REPORTS**

#### 4.1 APPLICATION TO THE COMMUNITY ENERGY UPGRADES FUND (ROUND 2)

#### PROCEEDINGS IN BRIEF

- **078/25** RESOLVED on the MOTION of Deputy Mayor Prieston, seconded Councillor Tannous Sleiman
  - 1. That Council endorse the lodgement of a grant application, as outlined in the body of this report to the Community Energy Upgrade Fund (Round 2)(CEUF), noting the co-contribution requirement.

RECORD OF VOTING				
For	Against			
Mayor Zac Miles				
Deputy Mayor Julia Prieston				
Councillor Carla Kassab				
Councillor Carol Tannous Sleiman				
Councillor Ross Williams				
Councillor Marc Lane				

The MOTION was CARRIED unanimously.

#### 4.2 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2025

#### PROCEEDINGS IN BRIEF

079/25 RESOLVED on the MOTION of Deputy Mayor Prieston, seconded Councillor Kassab

- 1. That the report be received and noted.
- 2. That variations to the FY2024-25 operational and capital budget, as outlined in this report, be adopted.

RECORD OF VOTING				
For	Against			
Mayor Zac Miles				
Deputy Mayor Julia Prieston				
Councillor Carla Kassab				
Councillor Carol Tannous Sleiman				
Councillor Ross Williams				
Councillor Marc Lane				

The MOTION was CARRIED unanimously.

#### 4.3 SUMMARY OF COUNCIL INVESTMENTS AS AT 30 APRIL 2025

#### PROCEEDINGS IN BRIEF

080/25 RESOLVED on the MOTION of Councillor Williams, seconded Councillor Lane

1. THAT the report on Investments held at 30 April 2025, prepared in accordance with clause 212 of the Local Government (General) Regulation 2021, be received and noted.

RECORD OF VOTING	
For	Against
Mayor Zac Miles	
Deputy Mayor Julia Prieston	
Councillor Carla Kassab	
Councillor Carol Tannous Sleiman	
Councillor Ross Williams	
Councillor Marc Lane	

The MOTION was CARRIED unanimously.

#### MOVE ITEM IN BLOCK

**081/25** RESOLVED on the MOTION of Deputy Mayor Prieston, seconded Councillor Kassab to MOVE items 4.5, 4.6, 4.7, 4.10 in block.

RECORD OF VOTING			
For	Against		
Mayor Zac Miles			
Deputy Mayor Julia Prieston			
Councillor Carla Kassab			
Councillor Carol Tannous Sleiman			
Councillor Ross Williams			
Councillor Marc Lane			

The MOTION was CARRIED unanimously.

4.4 MINUTES OF THE HUNTERS HILL LOCAL AREA TRAFFIC COMMITTEE HELD ON 10 APRIL 2025

#### PROCEEDINGS IN BRIEF

Acting General Manager Nick Tobin read a statement on behalf of Mr David Lloyd.

**082/25** MOVED on the MOTION of Councillor Kassab, seconded Councillor Williams That the Minutes be received and noted.

RECORD OF VOTING	
For	Against
Mayor Zac Miles	
Deputy Mayor Julia Prieston	
Councillor Carla Kassab	
Councillor Carol Tannous Sleiman	
Councillor Ross Williams	
Councillor Marc Lane	

The MOTION was CARRIED unanimously.

#### 4.5 MINUTES OF THE ARTS ADVISORY COMMITTEE HELD ON 14 MAY 2025

#### PROCEEDINGS IN BRIEF

**083/25** RESOLVED on the MOTION of Deputy Mayor Prieston, seconded Councillor Kassab That the Minutes be received and noted.

RECORD OF VOTING	
For	Against
Mayor Zac Miles	
Deputy Mayor Julia Prieston	
Councillor Carla Kassab	
Councillor Carol Tannous Sleiman	
Councillor Ross Williams	
Councillor Marc Lane	

The MOTION was CARRIED unanimously.

# 4.6 MINUTES OF THE CONSERVATION ADVISORY PANEL HELD ON 16 APRIL 2025

PROCEEDINGS IN BRIEF

**084/25** RESOLVED on the MOTION of Deputy Mayor Prieston, seconded Councillor Kassab That the Minutes be received and noted.

RECORD OF VOTING	
For	Against
Mayor Zac Miles	
Deputy Mayor Julia Prieston	
Councillor Carla Kassab	
Councillor Carol Tannous Sleiman	
Councillor Ross Williams	
Councillor Marc Lane	

The MOTION was CARRIED unanimously.

4.7 DEVELOPMENT APPLICATIONS DETERMINED BY THE LOCAL PLANNING PANEL IN APRIL 2025

#### PROCEEDINGS IN BRIEF

**085/25** RESOLVED on the MOTION of Deputy Mayor Prieston, seconded Councillor Kassab

1. That the report be received and noted.

RECORD OF VOTING	
For	Against
Mayor Zac Miles	
Deputy Mayor Julia Prieston	
Councillor Carla Kassab	
Councillor Carol Tannous Sleiman	
Councillor Ross Williams	
Councillor Marc Lane	

The MOTION was CARRIED unanimously.

4.8 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY IN APRIL 2025

PROCEEDINGS IN BRIEF

**086/25** RESOLVED on the MOTION of Councillor Kassab, seconded Councillor Tannous Sleiman

1. That the report be received and noted.

RECORD OF VOTING	
For	Against
Mayor Zac Miles	
Deputy Mayor Julia Prieston	
Councillor Carla Kassab	
Councillor Carol Tannous Sleiman	
Councillor Ross Williams	
Councillor Marc Lane	

The MOTION was CARRIED unanimously.

4.9 REPORT OF LEGAL MATTERS - APRIL 2025

**PROCEEDINGS IN BRIEF** 

**087/25** RESOLVED on the MOTION of Councillor Tannous Sleiman, seconded Deputy Mayor Prieston

1. That the report be received and noted.

RECORD OF VOTING	
For	Against
Mayor Zac Miles	
Deputy Mayor Julia Prieston	
Councillor Carla Kassab	
Councillor Carol Tannous Sleiman	
Councillor Ross Williams	
Councillor Marc Lane	

The MOTION was CARRIED unanimously.

#### 4.10 COUNCILLOR BRIEFING AND WORKSHOPS

#### **PROCEEDINGS IN BRIEF**

088/25 RESOLVED on the MOTION of Deputy Mayor Prieston, seconded Councillor Kassab

1. That the report be received and noted.

RECORD OF VOTING	
For	Against
Mayor Zac Miles	
Deputy Mayor Julia Prieston	
Councillor Carla Kassab	
Councillor Carol Tannous Sleiman	
Councillor Ross Williams	
Councillor Marc Lane	

The MOTION was CARRIED unanimously.

#### 4.11 CONSTRUCTION OF THE GLADESVILLE SPORTS & COMMUNITY FACILITY

#### PROCEEDINGS IN BRIEF

The Acting General Manager read a statement from Mr Paul Mahony.

Cr Williams raised a point of order that Item 4.11, point 2 cannot be resolved until Item 8.1 is discussed. The Mayor and acting General Manager concurred with the point of order.

Item 4.11 was deferred until after Item 8.2.

#### QUESTIONS WITH OR WITHOUT NOTICE

#### 7.1 CR MARC LANE

#### PROCEEDINGS IN BRIEF

#### **QUESTIONS FROM CR LANE**

#### Question/s or service/s requested:

1. Has a letter been sent to Transport for NSW on bus frequency and routing as per the Integrated Transport Strategy? If so please table a copy. If not can a letter be prepared for councillors to consider?

#### **RESPONSE:**

A copy of Council's letter is attached.

2. Has a letter been sent to the Harbour Trust asking for engagement as indicated to residents on 25 March 2025? If so please table a copy. If not can a letter be prepared for councillors to consider prior to sending, asking for engagement with neighbours, preparation of a master plan and exploring council's potential role in maintenance trimming?

#### **RESPONSE:**

Council did not provide a formal letter in response to the Sydney Harbour Trust's (the Trust) initial letter of engagement. Council did, however, meet formally with the Trust to outline and confirm the following:

The 2007 Woolwich Dock Master Plan and the 2004 Clarke's Point Reserve Plan of Management are both slated for comprehensive updates by the end of 2025. To support these updates, the Trust will conduct a traffic and parking study, while Hunter's Hill Council will carry out a flora and fauna study and develop a tree masterplan. These studies will be integrated into both the Woolwich Dock Masterplan and the Clarke's Point Reserve Plan of Management.

In mid-2025, additional community consultations will be held to gather input and ensure that the updated plans reflect community priorities, including the preservation of character and heritage, as well as key management principles. The Trust and Council will maintain a collaborative approach, meeting monthly to ensure alignment and effective integration of community feedback into both documents.

3. I note that the relevant motion regarding public notice of council briefings also refers to papers being published. Why have no papers been published that accompanied previous briefings this council term?

#### **RESPONSE:**

We are currently working to the following resolution:

At the Ordinary Council Meeting held on 9th March 2015, on the motion of Clr Bird and seconded by Clr McLaughlin, it was resolved (058/15) unanimously that:

- The agenda for Councillor Workshops and Briefings conducted prior to an Ordinary Meeting to be published and made available to the public along with the Business paper.
- 2. Members of the public be allowed to speak at Ordinary Meetings on topics that have been discussed prior to the meeting during Councillor Workshops and Briefings.
- 3. The PROCEDURE IN WORKSHOPS' section of The Hunters Hill Code of Meeting Practice should state:
  - a. 'there should be no opinion and debate on issues and projects.'
  - b. 'Questions should aim to clarify facts and not elicit opinion.'
- 4. A brief summary of issues discussed be included in a formal report to council report.

The current reporting of workshops to Council appears to adhere to this resolution.

#### **COUNCIL IN CLOSED SESSION**

#### PROCEEDINGS IN BRIEF

A MOTION was moved by Clr Carol Tannous Sleiman seconded by Clr Carla Kassab that:

- 1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:
- 2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.

#### 8.1 Construction of the Gladesville Sports & Community Facility

Item 8.1 is confidential in accordance with s10A(2)(d)i of the *Local Government Act* because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

#### 1.1 General Manager Selection Panel

Item 1.1 is confidential in accordance with s10A(2)(a) of the *Local Government Act* because it contains personnel matters concerning particular individuals (other than councillors).

3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passes or become irrelevant.

There was extensive debate about the need to go into closed session for Item 8.2.

Cr Williams foreshadowed a motion that Council enter into closed session for Item 8.1 only and that Item 8.2 be treated as non-confidential in open session.

# **089/25** RESOLVED on the MOTION of Councillor Tannous Sleiman, seconded Councillor Kassab

- THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:
- 2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
  - 8.1 Construction of the Gladesville Sports & Community Facility

Item 8.1 is confidential in accordance with s10A(2)(d)i of the *Local Government Act* because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

#### 1.1 General Manager Selection Panel

Item 1.1 is confidential in accordance with s10A(2)(a) of the *Local Government Act* because it contains personnel matters concerning particular individuals (other than councillors).

3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passes or become irrelevant.

RECORD OF VOTING	
For Against	
Mayor Zac Miles	Councillor Carol Tannous Sleiman
Deputy Mayor Julia Prieston	Councillor Ross Williams
Councillor Carla Kassab	Councillor Marc Lane

The MOTION was CARRIED on the casting vote of the Mayor

#### **OPEN COUNCIL RESUMED**

**090/25** RESOLVED on the MOTION of Deputy Mayor Prieston, seconded Councillor Williams

That at 8.04pm the meeting resume in Open Council and the gallery be invited back into the Chamber.

RECORD OF VOTING	
For	Against
Mayor Zac Miles	
Deputy Mayor Julia Prieston	
Councillor Carla Kassab	
Councillor Carol Tannous Sleiman	
Councillor Ross Williams	
Councillor Marc Lane	

The MOTION was CARRIED unanimously

#### REPORT OF COUNCIL IN CLOSED SESSION

The Mayor advised that during closed session one resolution for Item 8.1 was passed as follows.

091/25 RESOLVED on the MOTION of Deputy Mayor Prieston, seconded Councillor Kassab

- 1. That the report be received and noted; and
- 2. That the contract for the construction of the Sport and Community Facility at Gladesville Reserve, Hunters Hill be awarded to **Tenderer 1** and that any subsequent design changes be managed as post-award variations under delegated authority by the Acting General Manager;
- 3. That Council delegate authority to the Acting General Manager to execute the contract and any other documentation required to give effect to this resolution within the parameters of the available project budget.
- 4. That additional funding be allocated to this project to ensure Council has an appropriate project contingency, as outlined in the body of this report.

RECORD OF VOTING	
For	Against
Mayor Zac Miles	
Deputy Mayor Julia Prieston	
Councillor Carla Kassab	
Councillor Carol Tannous Sleiman	
Councillor Ross Williams	
Councillor Marc Lane	

The MOTION was CARRIED unanimously

The Mayor also advised that Item 8.2 would be discussed during open session.

#### 4.11 CONSTRUCTION OF THE GLADESVILLE SPORTS & COMMUNITY FACILITY

#### PROCEEDINGS IN BRIEF

092/25 RESOLVED on the MOTION of Councillor Williams, seconded Deputy Mayor Prieston

- 1. That the report be received and noted; and
- 2. That the contract for the construction of the Sport and Community Facility at Gladesville Reserve, Hunters Hill be awarded to **Tenderer 1** and that any subsequent design changes be managed as post-award variations under delegated authority by the Acting General Manager;
- 3. That Council delegate authority to the Acting General Manager to execute the contract and any other documentation required to give effect to this resolution within the parameters of the available project budget.
- 4. That additional funding be allocated to this project to ensure Council has an appropriate project contingency, as outlined in the body of this report.

RECORD OF VOTING	
For	Against
Mayor Zac Miles	
Deputy Mayor Julia Prieston	
Councillor Carla Kassab	
Councillor Carol Tannous Sleiman	
Councillor Ross Williams	
Councillor Marc Lane	

The MOTION was CARRIED unanimously

#### 4.12 GENERAL MANAGER SELECTION PANEL

#### PROCEEDINGS IN BRIEF

The Mayor advised that Confidential Item 8.2 is to be renamed as General Item 4.12 and discussed in Open Council.

Acting General Manager, Nick Tobin, was not present for this item.

#### RECOMMENDATION

That Council reaffirms a Councillor to join the Mayor and Deputy Mayor to the General Manager recruitment and selection panel.

An AMENDMENT was moved by Deputy Mayor Prieston seconded by Cr Williams:

- 1. That Council appoints a Councillor to the General Manager Recruitment and Performance Panel in addition to the Mayor and Deputy Mayor.
- 2. That following this selection, a report be brought to Council that recommends the selection of a recruiter in relation to the position of General Manager.

**ACTTING GENERAL MANAGER** 

RECORD OF VOTING	
For	Against
Mayor Zac Miles	
Deputy Mayor Julia Prieston	
Councillor Carla Kassab	
Councillor Carol Tannous Sleiman	
Councillor Ross Williams	
Councillor Marc Lane	

The MOTION was CARRIED unanimously

The Mayor called for nominations.

Cr Williams nominated Cr Lane, seconded by Cr Lane.

Cr Kassab nominated Cr Virgara, seconded by Cr Tannous-Sleiman.

The nomination was put to the vote and Cr Virgara was appointed to the Recruitment and Performance Panel.

RECORD OF VOTING		
For Cr Virgara	For Cr Lane	
Mayor Zac Miles	Councillor Ross Williams	
Deputy Mayor Julia Prieston	Councillor Marc Lane	
Councillor Carla Kassab		
Councillor Carol Tannous Sleiman		

#### **GENERAL BUSINESS**

Cr Williams, responding to community feedback, raised the appropriate maintenance of the priory and the consideration of an open day at the Priory should it be safe to do so.

#### **CONCLUSION**

MAYOR

The meeting concluded at 8.28pm.

I confirm that these Minutes are a true and accurate recon 26 May 2025.	cord of Ordinary Meeting No. 4545 held
Councillor Zac Miles	Nick Tobin

**ITEM NO** : 2.1

**SUBJECT**: MAYORAL MINUTE: VALE TONY RYAN

**STRATEGIC OUTCOME** : THE COMMUNITY IS WELL INFORMED

**ACTION** : TO ACKNOWLEDGE THE PASSING OF AN INDIVIDUAL WHO

HAS MADE A VALUABLE CONTRIBUTION TO THE HUNTERS

HILL COMMUNITY AND SOCIETY

**REPORTING OFFICER** : MAYOR ZAC MILES

Ref:772419

#### **PURPOSE**

The purpose of this report is to acknowledge the contribution and achievements of the late Tony Ryan.

#### RECOMMENDATION

- 1. That the report be received and noted.
- 2. That a letter of condolence be forwarded to the family of the late Tony Ryan.

#### **REPORT**

Tony Ryan, a Hunters Hill resident and long serving member of the Hunters Hill Council Conservation Advisory Panel, sadly passed away on 1 May 2025.

Tony was born in Adelaide in 1940. When he was 14, he moved with his family to Melbourne and attended Xavier College. He later attended Melbourne University where he obtained an Honours Degree in Electrical Engineering.

Tony married Adrienne and they had four children: Bridget, Stephen, Patrick and William.

Tony and Adrienne had their hearts set on living in the historic Sydney suburb of Hunters Hill, and the family of six moved there in 1972 with the purchase of a very plain Californian bungalow (the cheapest house in Hunters Hill at the time) at 8 Prince Edward Parade.

In addition to being an electrical engineer, Tony was able to perform most carpentry/plumbing/building roles with great expertise.

Within a year Tony had made two alterations to this house with the addition of

- 1) a colonial style corrugated veranda with cast iron posts
- 2) a wonderful stone and cast-iron front fence with rendered brick pillars (the stone and cast iron sourced from a Sydney demolition in Darlinghurst).

Both alterations were beautifully crafted (and remain in place today). This work led him to question best practice in renovation. And so began his significant interest in preserving Hunters

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Hill's heritage houses. He joined the Hunters Hill Trust, and was involved in the Vienna Cottage Committee, and The National Trust.

In 1977, Tony and Adrienne purchased two dilapidated terraces at 10 and 12 Alexandra Street. At the time, these two terrace houses contained seven separate units (each with its own bathroom and kitchen). Over the following five years, the Ryan family lived within these terraces while Tony removed all units, built a six-foot rendered brick fence on Alexandra Street, and ultimately returned each terrace to its original 1880's beauty.

Once the terrace houses were complete, Tony and Adrienne turned their attention to the neighbouring property "Hayling," an 1879 timber cottage at 16 Alexandra Street, which was owned by Hal Missingham, the Director of the NSW Art Gallery. They purchased this house from Hal in August 1982 and lovingly restored it. Hayling became they Ryan's family house for the next 43 years, before it was finally sold in May of 2025.

Tony and Adrienne's children followed in their footsteps, with daughter Bridget winning awards for the careful restoration of her grand 2-storey stone premise at 5-7 Alexandra Street (after it had been devastated by fire). His son Stephen also restored his historic stone cottage at 51 Ryde Road, and son William restored the grand Victorian Italianate "Ardenclutha" at 1a Everard Street.

Tony's passion for heritage conservation was best demonstrated by his time as a member of the Hunters Hill Conservation Advisory Panel. On his retirement from the panel in 2001, Tony was presented with a Certificate of Appreciation, recognising him as the longest ever serving member of the Panel. As is true of all his family, Tony has been a staunch protector of, and advocate for, Hunters Hill heritage.

Tony is survived by his wife Adrienne, his four children, his eleven grandchildren, and one great granddaughter, all of whom will miss him dearly.

May he rest in peace.

#### FINANCIAL IMPACT ASSESSMENT

There is no direct financial impact on Council's adopted budget as a result of this report.

#### **ENVIRONMENTAL IMPACT ASSESSMENT**

There is no direct environmental impact on Council arising from Council consideration of this matter.

#### SOCIAL IMPACT ASSESSMENT

There is no direct social impact on Council arising from Council consideration of this matter.

#### **RISK ASSESSMENT**

There are no direct or indirect risks impacting on Council arising from consideration of this matter.

#### **ATTACHMENTS**

There were no attachments to this report.

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Item 2.1 Page 3

**ITEM NO** : 2.2

**SUBJECT**: REDEDICATION OF THE PAUL MANTON PAVILION

**STRATEGIC OUTCOME** : THE COMMUNITY IS AWARE OF COUNCIL DECISIONS

THROUGH A TRANSPARENT AND DEMOCRATIC

**ENGAGEMENT PROCESS** 

ACTION : REPORT TO COUNCIL AND THE COMMUNITY ON MATTERS

OF PUBLIC INTEREST VIA MAYORAL MINUTES AND STAFF

**REPORTS** 

**REPORTING OFFICER** : MAYOR ZAC MILES

Ref:770979

#### **PURPOSE**

To dedicate the namesake of the new building at Gladesville Reserve in memory of Paul Manton, to honour his significant contribution to local sport in Hunters Hill.

#### RECOMMENDATION

- 1. That the report be received and noted.
- 2. That signage be erected on the new building in Gladesville Reserves, citing it as the Paul Manton Pavilion.

#### **REPORT**

I'm pleased to see the tender for the new building at Gladesville Reserve has been awarded and works commencing this month. The new facility will be a fantastic addition to this well-used sporting field and will be functional and fit for purpose for the community.

I propose this new facility is dedicated to the memory of local identity Paul Manton, to honour his significant contributions to local sport and in particular All Saints Football Club.

Paul's history with All Saints spans over 30 years and started in 1985 when he founded Strathfield Uniting Church FC before merging with the Junior All Saints Church FC, thus, All Saints Hunters Hill FC was formed.

Paul was captain or coach (or both) of the teams he played in, including 35/1 and 45/1, winning several Premierships and Grand Finals along the way.

Paul was a Life Member of the club and was Secretary for many seasons before becoming President, the position he held until he passed away in 2018. At the time, his wife Lee said that she thanked God that he ran the All Saints Hunters Hill Soccer Club, it gave him so much pleasure.

Item 2.2 Page 4

Beyond All Saints, Paul was incredibly well respected within the Gladesville Hornsby Football Association (now North West Sydney Football) both at the Association level and with clubs across the whole area.

A loving family man, Paul has passed on his love for football to his three boys who continue to play for All Saints.

It would be an honour and fitting for the new community facility at Gladesville Reserve to bear his name, commemorating his achievements, contributions and the value he has added to our municipality.

If the proposal is adopted, signage should be erected on the new building as the Paul Manton Pavilion.

#### FINANCIAL IMPACT ASSESSMENT

The cost of signage can be covered from the grant received for the building.

#### **ENVIRONMENTAL IMPACT ASSESSMENT**

There is no direct environmental impact on Council arising from consideration of this matter.

#### **SOCIAL IMPACT ASSESSMENT**

There is no direct social impact on Council arising from consideration of this matter.

#### **RISK ASSESSMENT**

There are no direct or indirect risks impacting on Council arising from consideration of this matter.

#### **ATTACHMENTS**

There were no attachments to this report.

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**ITEM NO** : 3.1

**SUBJECT** : YOUTH PROGRAMS

**STRATEGIC OUTCOME** : THE COMMUNITY IS AWARE OF COUNCIL DECISIONS

THROUGH A TRANSPARENT AND DEMOCRATIC

**ENGAGEMENT PROCESS** 

**ACTION** : DELIVER A DIVERSE ENGAGEMENT PROGRAM TO ENHANCE

COMMUNITY AWARENESS AND PARTICIPATION

**REPORTING OFFICER** : CR MARC LANE

Ref:772663

I, the undersigned Councillor wish to move the following Notice of Motion at Ordinary Meeting 4546 on 23 June 2025:

Cr Marc Lane

#### RECOMMENDATION

That the council

- 1. allocate \$15,000 from general revenue towards youth programs, and
- 2. engage with the Head of Welfare at Hunters Hill High School on funding the Enlighten Education (girls) and the Man Cave (boys) program for Hunters Hill High School next year, using those funds, and
- 3. explore the potential for a youth officer in council to co-ordinate this and future youth programs, in resourcing plans from next budget (2026).

#### **REASONS FOR THE MOTION:**

The reasons for this motion are as follows:

- The immediate need for this motion comes from the funding deficit for two
  existing programs by HHHS that councillors were made aware by Rev Armstrong
  on 26 May 2025 by email, together with this request to consider funding.
- Hunters Hill has a long history of youth programs, such as the Hunters Hill Men and Boys' Club started by Charles Fairland in the now 'Fairland Hall' (which itself became a 'Gladiator Gymnasium' from 1942 - 1960 until council was entrusted the building).
- Hunters Hill also has a recent history of supporting youth development and self expression (<u>UNCRC</u>), including most recently the amended motion on 28 October 2024 by Cllr Prieston to give effect to Clr Milne and Krassoi's 2021 motion for youth representation on council committees.

- 24.9% of Hunters Hill (and NSWPare under 20 and in Hunters Hill this is heavily weighted towards older children 14.8% are 10 19, vs 11.9% in NSWP Conversely only 8.6% of Hunters Hill residents are 20 29 (vs 13% in NSWPi.e. there is an exodus of young people as soon as they are able. I am told the lack of activities for young people outside drinking and sports is a major challenge in the LGA.
- There are excellent models for engagement with older children and their parents, including the 'Maisons des Adolescents' in France, where public facilities and coordination is provided so that youth have somewhere they can go to hang out, where they can gain life lessons like cooking and where parents can get support. Hunters Hill is blessed with not only a range of facilities, but also talented providers. The primary need that council can address in the short term is coordination.

#### **Desired Outcome:**

While we can address the immediate need of HHHS, the desired outcome of this motion is to take an active role in co-ordinating youth services and outcomes in the LGA over time, to better cater for our existing young adult population and their diverse needs.

#### **Supporting Documentation:**

Email from Rev Armstrong to councillors, 26 May 2025. The National Association of 'Maisons des Adolescents' - <a href="https://anmda.fr/">https://anmda.fr/</a> (Translate)

#### **ATTACHMENTS**

There were no attachments to this report.

**ITEM NO** : 3.2

SUBJECT : CONSULTATION

**STRATEGIC OUTCOME** : THE COMMUNITY IS AWARE OF COUNCIL DECISIONS

THROUGH A TRANSPARENT AND DEMOCRATIC

**ENGAGEMENT PROCESS** 

**ACTION** : DELIVER A DIVERSE ENGAGEMENT PROGRAM TO ENHANCE

COMMUNITY AWARENESS AND PARTICIPATION

**REPORTING OFFICER** : CR MARC LANE

Ref:772675

I, the undersigned Councillor wish to move the following Notice of Motion at Ordinary Meeting 4546 on 23 June 2025:

Cr Marc Lane

#### RECOMMENDATION

That the council

- 1. Where it is the initiator of a plan or proposal that is being shown for comment or exhibition, provides a summary that clearly identify the matters being proposed or changed. This summary should be no more than 4 pages long and provided 5 business days in advance of any meeting considering the proposal, and
- 2. review its web feedback form to ensure that feedback can be given in long form directly in the website or provides the email address for feedback.

#### **REASONS FOR THE MOTION:**

The reasons for this motion are as follows:

- Staff submitted a 400 page long planning proposal to councillors and then the Local Planning Panel for comment. This took 33 minutes to explain to the LPP, after which panel members still struggled to identify what was being proposed (at 4600).
- Staff put the entire IP&R framework (four strategic documents) on exhibition as a single item with a single non-expanding feedback box two lines long. The 10 year CSP was not marked up to show changes since 2023, nor were the source of major projects identified.
- All feedback being collected for the IP&R framework and other items on exhibition (such as Woolwich Marina DA@use the same two line feedback form that does not expand. There is no information provided on email or long-form feedback options. This issue was raised to the previous GM after Fairland Hall

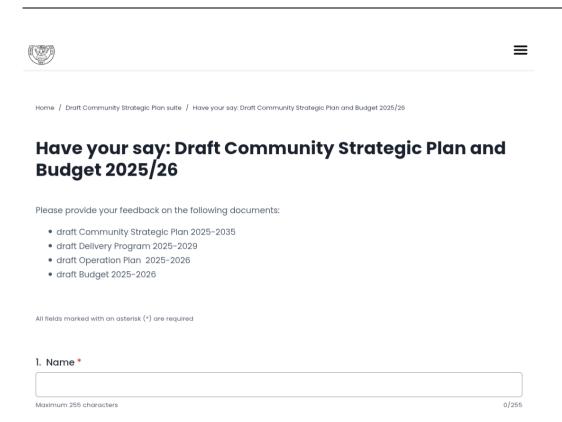
- exhibition, and no action was taken, necessitating a formal motion.
- Long form feedback is foreshadowed in the draft Engagement and Community Participation Plan at 5.10 'How to Make a Submission'. Council approved the E&CPP, but this plan has not been enacted. Emails are now being sent haphazardly, including to councillors, which may not be properly captured in council's records management system as envisaged by the E&CPP 5.10.
- No financial implication envisaged council has staff responsible for the website, and project managers of council-led projects should be able to concisely articulate what it is they are proposing as a function of their work.

#### **Desired Outcome:**

The desired outcome of this motion is to enable all members of the community to be able to clearly understand what is being proposed, be afforded a way to provide meaningful feedback, and to foster trust between the community and council, being IAP2 Principles 'respect for communities', 'access to the process' and 'trust'.

#### **Supporting Documentation:**

Screenshot of IP&R 'Have Your Say' box. No email option / information provided. The final box does not expand or scroll. It is also unclear if emails are verified.



Submit

#### **ATTACHMENTS**

2. Email \*

name@example.com

3. Please provide your feedback \*

There were no attachments to this report.

**ITEM NO** : 3.3

**SUBJECT** : OPEN SPACE PLAN AND ASSOCIATED DOCUMENTS

**STRATEGIC OUTCOME** : THE COMMUNITY IS AWARE OF COUNCIL DECISIONS

THROUGH A TRANSPARENT AND DEMOCRATIC

**ENGAGEMENT PROCESS** 

**ACTION** : DELIVER A DIVERSE ENGAGEMENT PROGRAM TO ENHANCE

**COMMUNITY AWARENESS AND PARTICIPATION** 

**REPORTING OFFICER** : CR MARC LANE

Ref:772680

I, the undersigned Councillor wish to move the following Notice of Motion at Ordinary Meeting 4546 on 23 June 2025:

Cr Marc Lane

#### RECOMMENDATION

That the council

- 1. affirms its commitment to prepare an open space and social infrastructure needs assessment for the LGA and provides a timetable for this work,
- affirms its commitment to prepare a s7.11 contributions plan for Gladesville Town Centre
  and that part of Gladesville affected by the Low to Medium Rise Housing SEPP and
  provides a timetable for this work,
- 3. prepares an Open Space Plan as a spatial strategy for the LGA focusing on providing vegetated walking connections between its major open spaces and along the rivers, as envisaged by the LSPS, and to provide resilience and escape routes where only one path currently exists. In order to minimise cost, this should focus primarily on:

#### Lane Cove River Walk

- a. Connecting Ferdinand St Reserve to Ernest St and/or Ady St
- b. Connecting Alexandra St to Rooke St and the common easement
- c. Connecting Mornington Reserve to Collingwood Reserve (which may involve interim steps such as re-connecting Vernon St to Gladstone Avenue via Marist Sisters Convent Reserve, and access from Vernon St reserve to the Marist Sisters College foreshore.

#### Parramatta River Walk

- d. Connecting Nelson Parade to Francis St Reserve (and thus Francis St, Glenview Crescent) as well as Pulpit Point boardwalk.
- e. Connecting Wandella Avenue to Joubert St, and
- 4. The plan should identify desired public access over private land and any incentives for

voluntary provision of access in foreshore setbacks (as envisaged by cl 6.62322e2 of the LEP2 in order to better facilitate discussion during development applications and planning proposals, such as:

- a. On SP2 land on Wandella Avenue @Wandella Avenue to Joubert St)
- b. 1 6 Sea St / 33 Mount St @Lane Cove Valley Walk to Ferdinand St Reserve)
- c. 15 20 Crescent St ©Crescent St to Mornington Reserve)
- d. Woolwich Marina 2Horse Paddock to Kellys Bush)
- e. 68B to 74 Woolwich Road Marist Sisters to Collingwood Reserve).
- 5. Work to be undertaken using existing resources, primarily (in the case of 3 and 42 the position already created to audit council's land holdings.

#### **REASONS FOR THE MOTION:**

The reasons for this motion are as follows:

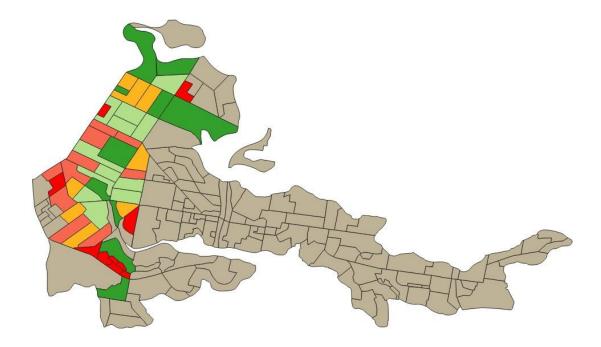
- Development under the Low to Medium SEPP has the potential to affect up to 2000 dwellings, with over 700 dwellings highly susceptible to change due to their density. This could add 1,700 people or more to the LGA, in addition to the Gladesville Master Plan, Montefiore development and development of surplus government land.
- Without an open space and social infrastructure assessment and s7.11 pathway there is a risk that negotiations on planning agreements will undervalue or misapply funds to projects that are not required, leaving future councils in greater operational deficit.
- While the LGA is blessed with open space, we have few continuous paths
  connecting open spaces, particularly on the waterfront. This kind of passive
  recreation is likely to be an essential component of supporting a denser Hunters
  Hill, and can also be a hallmark of its success, as the Bay Run has done for Canada
  Bay.

•

#### **Desired Outcome:**

The desired outcome of this motion is to have a clear inventory of our current and future social infrastructure and open space needs, a means of funding it primarily through s7.11 contributions to reduce the burden on ratepayers, and a spatial strategy to link together our open spaces and give effect to the LSPS river walks, as well as support our community.

## **Supporting Documentation:**



Mesh blocks within the catchment of the Low to Medium Rise Housing SEPP, showing density from below 35 dwellings/ha (greens) to above 40 (reds).

Most green (and orange) blocks are highly susceptible to change (except parks). There are 2,022 dwellings in these mesh blocks, of which about 740 are already mid-rise, and 735 dwellings 'highly susceptible'. If only 30% of these residential blocks were redeveloped, and only to terraces, this could still increase the LGA by 1,700 people 212.5%?. All figures from ABS, 2021.



Easements at 27 - 29 Nelson Parade to Francis St Reserve



Conservation land, foreshore areas and reserves from Mornington Reserve to Woolwich Marina

#### **ATTACHMENTS**

There were no attachments to this report.

COUNCIL REPORTS 23 June 2025

**ITEM NO** : 4.1

**SUBJECT** : PETITION - OBJECTION TO MARINA EXPANSION

**STRATEGIC OUTCOME** : THE COMMUNITY IS AWARE OF COUNCIL DECISIONS

THROUGH A TRANSPARENT AND DEMOCRATIC

**ENGAGEMENT PROCESS** 

**ACTION** : DELIVER A DIVERSE ENGAGEMENT PROGRAM TO ENHANCE

**COMMUNITY AWARENESS AND PARTICIPATION** 

REPORTING OFFICER : NICK TOBIN

Ref:773010

#### **PURPOSE**

To report to Council details of petitions received.

#### **RECOMMENDATION**

1. That the report be received and noted.

#### **BACKGROUND**

Council received a petition against marina expansion and privatisation of Sydney Harbour at Parramatta River choke point.

#### **REPORT**

Date Received	Number of Households Petition signed by	Responsible Council Division
13 June 2025	535	Town Planning

#### **CONCLUSION**

That Council notes the petition has been referred to the appropriate Council Officer for attention.

#### **ATTACHMENTS**

1. Objection to Marina Expansion Letter 🕹

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COUNCIL REPORTS 23 June 2025



Mr. Zac Miles

Mayor Hunters Hill Council

By email: <a href="mayor@huntershill.nsw.gov.au">mayor@huntershill.nsw.gov.au</a>;

Cc: MarcLane@huntershill.nsw.gov.au; RossWilliams@huntershill.nsw.gov.au; info@huntershill.nsw.gov.au; JuliaPrieston@huntershill.nsw.gov.au; TatyanaVirgara@huntershill.nsw.gov.au; jerome.laxale@jeromelaxale.com; CarlaKassab@huntershill.nsw.gov.au; CarolTannous-Sleiman@huntershill.nsw.gov.au

12 June 2025

Dear Zac.

# RE: Petition against dangerous marina expansion and privatisation of Sydney Harbour at Parramatta River choke point

Thank you for Council's ongoing efforts to stop the Woolwich Marina expansion. We appreciate the Council listening to the community and making strong efforts to prevent this unacceptable expansion. It is a reckless bid to obliterate Kelly's Bush, Clarke's Point, Cockatoo Island public views and access.

Please find attached our growing petition against the Woolwich Marina expansion. Currently 535 people have signed the petition, registering their concerns about the dangers of the marina expansion and the significant losses incurred to the community should it go ahead. This petition and the many individual submissions objecting to the proposal confirm the marina expansion is a serious community issue.

A large exclusive marina at the narrowest point of the Harbour with one of the busiest ferry transport routes to Inner West and Western Sydney and adjacent to world heritage, national and internationally significant parkland - is reckless and greedy.

The proposal for a 300+% expansion of the marina - doubling the capacity to 79 berths, accommodating large vessels some 25m+ and 3-storeys high - is completely out of step with the surrounding environment with the spectacular Clarkes Point, internationally renowned Kelly's Bush - site of the world's first green ban - and UNESCO World Heritage Cockatoo Island. All of which are internationally acclaimed environmentally significant sites - fought for by the community and belonging to all of the community - not an exclusive few.

This proposed expansion will severely impact the entire public facility of the foreshore of Kellys Bush and Clarkes' Point Horse Paddock - blocking views to and from Cockatoo Island, greatly diminishing the public use and enjoyment of the Kellys Bush foreshore and alienation of waterways essential for general public enjoyment - in particular for children learning to sail and navigation for small non motorised craft. The fire risk to the flora and fauna of Kellys Bush and surrounding housing is of extreme concern. It's not if, but when, the marina has a fire - damage to this historic bushland and homes would be catastrophic.

The marina proposal has been clearly rejected by the Hunters Hill community and organisations across Sydney, NSW and across Australia - who know, love and use the parklands - in addition to Sydney Harbour Trust, Hunters Hill Council, Hunters Hill Trust, and the Sydney North Planning Panel.

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COUNCIL REPORTS 23 June 2025



We understand the marina has repeatedly been in breach of its licence conditions over many years. The original purpose of this facility was as a working boat building and repair yard, part of the "working harbour". The broadtail repair facility is now abandoned and completely dilapidated. It has been allowed to expand by "creeping" extensions which should have been prevented years ago.

The marina is entirely out of step with the history and significance of Hunters Hill. Kelly's Bush and Woolwich Dock and Parklands exist today because of the unified grassroots activism and bravery of ordinary local people - like those who have signed this petition - who stood up against over-development and vested interests. This led to the creation of the world's first Green Ban at Kelly's Bush and later preservation of Woolwich parkland and foreshores.

The Woolwich Marina expansion threatens this global environmental legacy. Impacts include:

- 300+% increase in Woolwich Marina footprint
- Significant safety impact to water transport movements up the Parramatta River
- Increased existing dangers to children and adults sailing from the adjacent Hunters Hill Sailing Club and neighbouring clubs at Balmain, Drummoyne, Greenwich & Lane Cove
- A precedent for non-compliant marinas to expand and change use
- Risk to federal government Cockatoo Island investment eg sea walls/ocean bath
- Negative impact on public access, amenity and vibrancy of Sydney Harbour use
- Blocking access and views at Kelly's Bush foreshore and Clarkes Point
- Preventing access and views of the UNESCO World Heritage Cockatoo Island
- Disruption of nuclear and toxic waste currently stabilised in seabed
- . Creating an extreme fire risk to Kelly's Bush and the Harbour Trust Horse Paddock
- Impacting on the sea horse population and kelp forests in the waters
- Private ownership of marina site adjacent to significant heritage sites
- Oversized very large private vessels which spend >90% of their time moored

SOS and its members urge Council to continue its strong commitment defending the rights of the community over privatisation and monetisation of public waterways to the sole benefit of the marina owner. The community values and appreciates the Council's strong commitment and support in protecting this important open space for present and future generations.

Yours sincerely,



#### **SOS Initiative Committee Members**

https://www.sossaveourshores.com.au/

#### **ABOUT SOS**

Save Our Shores (SOS) is a community-led initiative dedicated to preserving public access, natural beauty, and recreational space along Sydney Harbour. At SOS, we believe public lands and waters belong to everyone. Together, we can stop private development in public space and safeguard our shores for future generations.

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2

**ITEM NO** : 4.2

**SUBJECT**: ADOPTION OF THE DRAFT COMMUNITY STRATEGIC PLAN,

DELIVERY PROGRAM AND OPERATIONAL PLAN

**STRATEGIC OUTCOME**: THE COMMUNITY IS AWARE OF COUNCIL DECISIONS

THROUGH A TRANSPARENT AND DEMOCRATIC

**ENGAGEMENT PROCESS** 

**ACTION** : IMPLEMENT COUNCIL'S IP&R FRAMEWORK TO MEET

REPORTING AND LEGISLATIVE REQUIREMENTS

REPORTING OFFICER : NICK TOBIN

Ref:772744

### **PURPOSE**

The purpose of this report is to provide Council with the community's feedback following the public exhibition of Council's draft Community Strategic Plan, Delivery Program, and Operational Plan and for Council to adopt the suite of IP&R documents.

### RECOMMENDATION

- 1. That Council adopt the Hunters Hill 2025-2035 Community Strategic Plan, 2025-2029 Delivery Program and 2025-26 Operational Plan.
- 2. That a copy of each document be placed on Council's website.
- 3. That a report on the progress in delivering the Delivery Program and Operational Plan be tabled with Council every 6 months in line with Integrated Planning and Reporting (IP&R) legislative guidelines.

### **BACKGROUND**

Council placed the draft Hunters Hill Community Strategic Plan, Delivery Program, and Operational Plan on public exhibition for a period of 28 days to receive community feedback.

In the development of the IP&R documents Council undertook a robust and multi-channel engagement process to inform the development of its Integrated Planning and Reporting (IP&R) suite.

### Engagement methods included:

- Telephone Survey of 401 residents conducted by Micromex Research
- Online Survey of 102 residents hosted on Council's website and promoted via newsletters and social media
- Drop-in sessions and focus groups of 12 residents
- Direct submissions from community groups and stakeholders
- CRMS data of 200 customer requests and customer service feedback

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### **REPORT**

Feedback received in relation to public exhibition has been attached to this report.

In summary, Council received 5 feedback submissions:

- 1. Councillor Lane
- 2. Councillor Williams
- 3. Hunters Hill Trust
- 4. Resident (name redacted)
- 5. Resident (name redacted)

A summary of feedback included (but is not limited to):

- Unfunded Library strategy
- Not achieving the Gladesville Masterplan within existing objectives
- Addressing Council's deficit financial position
- Providing a transparent explanation of Council's current financial position
- Providing the community with modern facilities, including youth spaces
- Supporting small business
- Providing a community hub with a library
- Improving planning controls
- Scaling infrastructure across Garibaldi, Mapledorams and Gladesville
- Improving infrastructure
- Improving availability of different types of housing
- Opposing the sale of Council land
- Protecting our foreshores
- Overuse of terms such as streamline without providing explanation of the problems and expected outcomes
- Amendments to each document ranging from the inclusion of more descriptive terminology to clarifying measures/KPIs

The draft Community Strategic Plan, Delivery Program and Operational Plan have been reviewed and updated where necessary against feedback received and are attached to this report.

The draft Long-term Financial Plan, Statement of Revenue Policy and Fees and Charges are attached under a separate cover. All documents have been publicly exhibited for a period of 28 days to enable community comment, feedback and consideration before this meeting.

### **CONCLUSION**

Adoption of the suite of draft IP&R documents - the Community Strategic Plan, Delivery Program, Operational Plan and Long-term Financial Plan will enable commencement of the plans from 01 July 2025.

### FINANCIAL IMPACT ASSESSMENT

The financial impact of Council's draft suite of IP&R documents can be found in the Deliver Program (4-year financial considerations), Operational Plan (one-year financial considerations) and the Long-term Financial Plan (10-year financial considerations).

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### **ENVIRONMENTAL IMPACT ASSESSMENT**

The Environment and Sustainability theme developed in partnership with the community clearly indicates Council's commitment to implementing eco-friendly practices and initiatives to protect and preserve natural spaces. This will be achieved through actions embedded in the Operational Plan.

### SOCIAL IMPACT ASSESSMENT

Comprehensive community engagement has ensured that the draft IP&R documents are reflective of community need. Contained in each document are community priorities and Council's strategic objectives and actions to ensure that the needs of the community are met.

### **RISK ASSESSMENT**

Reference to risks is outlined within each of the draft IP&R documents, including; the draft Community Strategic Plan, which outlines strategies for improvement and addressing key issues and challenges; the draft Delivery Program, which focusses on the risks in relation to Council's assets; the draft Operational Plan, which outlines service levels and reviews, states actions for the implementation of Audit, Risk and Improvement Committee (ARIC) recommendations and the update and maintenance of Council's Risk Management Framework.

The draft Long-term Financial Plan outlines Council's financial strategy to fund the draft IP&R documents over a 10-year period and therefore mitigate financial risks.

### **ATTACHMENTS**

- 1. Councillor Lane Feedback 🗸
- 2. Councillor Williams Feedback  $\sqrt[4]{}$
- 3. Hunters Hill Trust Feedback 👃
- 4. Resident Feedback (2 responses redacted) &
- 5. Draft Community Strategic Plan 😃
- 6. Draft Delivery Program <u>J</u>
- 7. Draft Operational Plan <a href="#">J</a>

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Our job is to make the documents as good as possible before exhibition.

### **Proposed Motion**

1. Prior to exhibition, amend the CSP as follows:

#### P23 Vision

### Infrastructure and Accessibility

Amend final bullet to better reflect previous version, as "Sustainable transport options particularly walking and cycling are supported and encouraged and with improved infrastructure" Restore "Levels of service and community need are reflected in Asset Management Plans" Community and Belonging

Restore "Services and" before 'facilities'

Restore "Activities and Programs are designed to be welcoming, inclusive and promote safety"

Restore bullet "Community is aware of decisions through transparent and democratic process"

#### **Character Heritage and Places**

Split the final bullet into the two constituent parts in the previous CSP (one 'Healthy Urban Environments' the other 'Parks, sports fields and playgrounds' - wording as previously.

Governance and Participation - retain former title by adding 'and partnerships', and

In Priorities" replace "innovative" with "collaborative" before 'solutions'.

- 2. During exhibition of the CSP, council is to:
  - Review p18 Sustainable Development Goals to better align the CSP to the SDGs, by referencing specific SDG target topics, and the CSP actions that relate to them.
    - For example, SDG 11 which references on Council's Sustainability Strategy does not take account of Target 11.1 Adequate, affordable and safe housing, Target 11.2 Safe, affordable and accessible transport...
  - Community priority surveys make sense as a measure for Community and Belonging but otherwise are not a trackable measure for interim improvement particularly on 'hard' infrastructure. Review measures pp27 - 31 to identify more objective SMART goals than community priority surveys in relation to infrastructure and access, environment and sustainability and character and heritage, and consider:
    - A level of service or % in each category class for 1.1 (or restored Objective 1.4)
    - A km of connected and safe cycle infrastructure, km of footpath, speed compliance for 1.2
    - iii. Frequency and hours of operation of public transport operations by area for 1.3
    - iv. % delivery of Bike Plan, number of crossings in villages for 1.3
    - v. % tree canopy for 2.1
    - vi. % approvals and % appeals for 4.1
    - vii. Referrals to CAP and appeals won for 4.2

1

- Prior to exhibition of the DP, council is to amend the delivery plan Major Projects to reflect items that have been agreed and exhibited in Council's Local Strategic Planning Statement, by:
  - Adding the Green Grid (Parramatta River and Sydney Harbour Foreshore walk and Lane Cove River and National Park walk, Map 14 and p31)
  - Amending "Hunters Hill Museum" to "Upgrade works to Hunters Hill Town Hall" with subtitle "improve event spaces and amenities and to improve separation between administration duties and the hall, to enable the space to be used and hired on a more regular basis by the community" (both verbatim from LSPS).
- 4. Prior to exhibition of the DP, council is to:
  - add an item to 1.3 to "review and deliver the PAMP and Bike Plan" as there is no reference for walking and cycling despite references to the PAMP throughout.
  - Replace 2.3.1 with an action allocated to the <u>Director for Infrastructure and Sustainability</u>, with an assessment method being "Complete the Resilience Strategy and implement resilience education, enhanced recycling, sustainable materials and procurement" (and as per the LSPS p.35)
  - Add to 4.1.1 an additional assessment method "number of appeals, and percentage appeals won"
  - Replace "up-to-date" in 4.2.1 with "less than 5 years old"
  - Replace 4.3.2 with "Director Infrastructure and Sustainability" and assessment method "percentage street tree cover, for all major roads", and "ease of crossing at Village centres"
  - Replace assessment method in 4.3.3 with "percentage of LGA within 10 minutes' walk of a playground"
  - Add to 5.1.1 "Summaries no more than 4 pages long of all key policies and proposals including master plans are published during consultation"
  - Add to new 5.4.1 (under 'Community is aware of decisions through a transparent and democratic process' - see 1 above):
    - "5.4.1 Activity: Communication Services: All major consultations Responsible: Director of Community and Customer Service Assessment Method : Council follows the Gunning Principles for all major consultations"
    - 5.4.2 Activity: Transparency Services : Deliberative governance Responsible: Director of Community and Customer Service Assessment Method: Council publishes a background paper along with each draft policy and paper to show how outcomes have been arrived at. [Example: Appendices to the draft Integrated Transport Strategy, pp 46 120].
- 5. Prior to exhibiting the DP and OP, Council to review the section "Financing the DP" and "Detailed Capital Works" to reflect prevailing rates for road and footpath works in surrounding LGAs, or failing to arrive at this, using the benchmark rates in the MosPlan Asset Management Plan 2025: Roads, being (among other thing):
  - o \$25.24 \$42.07 per sqm for a standard asphalt road surface
  - o \$33.46 \$58.57 per sqm for flexible pavement (road surface)
  - o \$90.09 per sqm for asphalt footpaths

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- o \$119.12 per sqm for concrete footpaths
- o \$258.42 per sqm for brick footpaths
- o \$121.28 per linear metre for concrete kerb and gutter
- o \$358.05 per linear metre for sandstone kerb and concrete gutter
- o \$495.60 per linear metre for sandstone kerb and gutter
- o \$105.24 per sqm for concrete driveways, and
- o \$700 for concrete pram ramps.

### **Proposed Motion**

### Item 1.2 Draft Budget

- 1.1 Prior to exhibition amend the budget as follows:
  - a. Subpoena subpoena file retrieval rate to \$55 for both financial years, and processing (per hour) to \$30/hr for both financial years, consistent with NSW Government.
  - b. Roads and Footpath Opening and Restoration all rates to reflect prevailing rates for road and footpath works in surrounding LGAs, or failing to arrive at this, using the benchmark rates in the MosPlan Asset Management Plan 2025 : Roads, being (among other thing):
    - i. \$25.24 \$42.07 per sqm for a standard asphalt road surface
    - ii. \$33.46 \$58.57 per sqm for flexible pavement (road surface)
    - iii. \$90.09 per sqm for asphalt footpaths
    - iv. \$119.12 per sqm for concrete footpaths
    - v. \$258.42 per sqm for brick footpaths
    - vi. \$121.28 per linear metre for concrete kerb and gutter
    - vii. \$358.05 per linear metre for sandstone kerb and concrete gutter
    - viii. \$495.60 per linear metre for sandstone kerb and gutter
    - ix. \$105.24 per sqm for concrete driveways, and
    - x. \$700 for concrete pram ramps.

Marc Lane 5 May 2025

3

### Council CSP and Budget 2025/26 Comments

Further to the recent council meeting I would like to make the following comments:

#### 1. CSP - Draft

- a. As indicated at the Meeting I support the comments submitted by Clr Lane.
- b. It is usual for Councillors to be given the community data underpinning the Plan. There has been no opportunity to substantiate the changes in the new plan from the previous. Little transparency or ability for community to understand the range of views and the reasoning as to why council has included the new concepts. It is usual for councillors to receive a detailed report on community participation and feedback. This has not occurred here, nor has there been an opportunity for Councillors to workshop these changes. A marked-up version of the previous plan with the changes and justification should have been provided. It is only 2 years since the last plan was developed.
- c. There is a lot more preamble in the new doc and it could be streamed lined to make it more readable. It takes many pages to get to the meat of the plan.
- d. Pge 15 2<sup>nd</sup> para reference to roads is inconsistent with the statement in the para helow
- e. Pge 16 In the first two boxes lack of clarity on terms "Streamline development" and "Clarify community expectations regarding the representation of councillors". What do these mean and what are the expected outcomes.
- f. Pge 17 First para-Statement in the first sentence that "council is financially sustainable" is not correct if you look at the budget Pge 278 in the 10-year fin plan. It shows that councils operating budget the industry standard being in negative for the full 10-year period. Up to -\$3.8 mil year 10.
- g. Pge 19 Reference to asset backlog does not provide context as to what is the current situation and how has the SRV reduced this issue.
- h. Pge 19 Para 3 Term "improvement to major govt owned land what is the objective
- Pge 19 4<sup>th</sup> Para The use of the term "low-income households" is misleading as there is no reference or requirement built into the so-called masterplan which I might add is now a site-specific Planning Proposal.
- Pge 20 Last dot point is a tall order and needs to be qualified as we can never meet everyone's expectations.
- k. Pge 22 Para "Com Engagement" Councils communication needs to put the good with the bad. Represent the full range of issues and concerns not just the Councils positive spin on issues.
- Pge 22 "Limit .." "Max existing assets" needs to spelt out as selling of "the farm" ie council land.
- m. Pge 30 The statement in the vision "while embracing progress and change" is a
  major change to the previous position of council and is very open ended in it
  wording. The community in its plan should have clarity on the outcomes expected.
- n. Pge 30 As pointed out by Clr Lane the wording in the previous plan is a better reflection of the communities' objectives. Again, the use of the word "streamline" does not give context nor outcome expected.
- Pge 35 "increased sat with the available public transport options" surely this is out of councils control and a state govt responsibility.

### 2. Delivery Plan

a. Pge 50 The list in the Mayor's message is one that builds unreal expectations in the community. These have not formally been adopted by Council. They need to be reworded to better reflect that for several they are aspirations with feasibility to be tested before progressing. Also, it is misleading as even though the Gladesville plan is termed a masterplan it now has collapsed into a site-specific planning proposal. The use of the term "undertake actions" is more appropriate.

- b. Pge 67 Sections on page create a false impression that these will be delivered while many are only in a feasibility phase. Setting council up for failure and dashing community expectations. There can be no decision on finalising these projects at this stage. Needs to be reworded.
- Pge 74 Table needs an an additional point to cover expectation of trees on private land.
- d. Pge 75 2.3.1 What does this mean? We have not defined "resilience".
- e. Pge 78 4.1.1 There is a constant theme through these documents for the need of "streamline" without stating what are the problems and outcomes expected. What are the heritage and character attributes to be protected and their priority over process?
- f. Pge 80 5.1.2 Is the use of "to" correct here?
- g. Pge 83, 84, 90 and the rest The income tables in many Services area show no income. This is confusing as it shows large deficit in the result. Rates and Ann Charges need to be apportioned across the services to provide a true indication of costings. It is hard to see which activities are underfunded and where change to fit budget can be made.
- h. Pge 102 Expenditure no allocation for Legal, Consultants etc?
- . Pge 104 Does the 2025-26 year allow for the Marina case?
- j. Pge 123 I can't see in and service where the income from land sale is accounted for?

### 3. Operational Plan

- a. Pge 129 Mayors message states some large expenditure figures eg Glades Reserve, LATMP Boronia Park was originally a grant of 3\$3.5 mil? We have not yet considered the Bedlam Bay facility?
- b. Pge 141 2.1.3.1 We have already develop a Bio D Plan. What is proposed here?
- Pge 145 3.2.1.1 This assumes the project is feasible and agreed to by the community and council. Building unrealisable expectations.
- d. Pge 145 3.2.1.2 AED are a vital part of a modern and supported community. Council needs to ensure that they are available in a public facing position and accessible 24/7. Also, there is no reference to Riverglades Res?
- e. Pge 150 4.3.2.2 What competition level and extent of change needed?
- f. Pge 150 4.3.2.3 Is there already a plan in progress and why has it not been raised with council? There are broader issues and concepts to be advocated.
- g. Pge 150 4.3.2.6 Reference should be on progress as it will not be completed in the next year. What elements are being prioritised.
- h. Pge 151 5.1.1.1 Does this include a SWOT analysis?
- Pge 152 5.1.3.1 As with the Events calendar it needs to be active not waiting for selfpopulation.
- j. Pge 155 In the Table Again the use of the term "Streamlined" does not convey any intent or outcome expected.

- k. Pge 159 The key financial measure to LG is the Net Operating result, which is negative, so we need to be consistent in the narrative to ensure the community knows the full extent of our situation.
- I. Pge 161 Investments are now \$4.4 mil. Why so low as until recently there was \$9 mil?
- m. Pge 162 and onwards Why are we not disclosing income in many of the services so we can assess which areas are performing or underperforming?
- n. Pge 186 Henly Precinct Why is this work coming from S7.12? Also does this relate to the unmade portion at the Briefing which I believe was not supported?
- o. Pge 186 Typo "like" should be Luke Street
- p. Pge 186 No reference to Paul St.
- q. Pge 187 Why is Milling Street drainage not included as it has been a priority issue in this budget. The residents have their house constantly sand bagged to prevent water egress into their home.
- r. Page 188 Why are there 2 entries for Gladesville res facilities. It was a project to be funded by Grants. This indicates council is now contributing \$1 Mil???
- Pge 188 Fence BPark Oval This should be a low priority considering all the footpath and road repairs needed. Reallocate.
- Pge 189 This page needs to be fixed as there are duplicate entries eg Mary St and High St.
- Pge 189 Timberell Res what works are needed? Again, need to be justified by consideration of DAMP process. No transparency here.

#### 4. 205-26 Budget

- a. Pge 192 4th Para. This para highlights need for council to change its narrative on fin sustainability. We are in the red as show pge 278 for the next 10 years.
- b. Pge 193 Land sales continue to be included as a balancing factor despite this has not been achieved as promised by the previous GM. This could be seen as padding to achieve a positive outcome. The need to be provisional values.
- c. Pge 255 Reference to the difference between council and others re rate income is not significant as it represents an 8% difference
- d. Pge 278 Again I have concerns as council is not representing its budget position through out the previous reports against the industry standard. We are in negative territory and need to reduce expenditure a focus on priority actions.

Regards

Clr Ross Williams

07/05/2025

The Hunters Hill Trust welcomes the opportunity to comment on the suite of Community Strategic Planning documents published on Council's website. It is important that Council updates the community on its plans for the coming year to fulfill its obligations under the Community Engagement Strategy. Council must be transparent in its decisions and inform the community about how feedback has guided its final position.

It's pleasing to see that many of the planning processes that Council undertook during the year are resulting in clear actions in the Operational Plan for 25/26. In particular we commend the translation of the Net Zero Implementation Plan and the Urban Forest Strategy into concrete actions. The completion of Heritage Inventory Sheets, (although only 10 are planned for this year) and the Guidelines for Solar Installations on Heritage Properties are priorities for the Trust in supporting the maintenance of the heritage and character of Hunters Hill.

We note with concern that Council remains committed to finalise a building brief for a Library to be constructed on Gladesville Road on land currently used for several community services. We have already identified that without further information we cannot support this strategy. This further information includes a strong business case, a reassurance that any resulting building will not exceed the limits of the current LEP, and that any building will be financially achievable for Council without further running down already depleted financial reserves or the sale of Council owned land. We specifically oppose reviving the Property Strategy from 2020.

It is unremarkable that without further context the community identified a new library as a priority. However, it's doubtful that this support would be maintained if asked a further set of questions such as whether it would be acceptable for Council to commit to this project without a sustainable source of funding. Or whether increased building heights and more dense development would be acceptable. Or whether incorporating private uses as well as community services is a trade-off the community is willing to consider. The Trust does not believe that Council has strong credentials in partnering to build a project of this scale, given the experience and cost to Council of the Boronia Park Community and Sports Facility. We urge you to be fully transparent before you embark on a project beyond current consultations and before you finalise a building brief for a library building.

The Trust also notes that the Operational Plan commits to completing the Master Plan for Gladesville. We are concerned that Council's vision for Gladesville will not be fully achieved, particularly as the Plan for Block 4 is being pursued separately to the rest of the site. Our confidence was further eroded when the existing owner of the Shopping Village declared to Council at a full Council meeting that he would not support acquiring the remaining sites beyond the potentially lucrative Block 4 on which it is proposed to construct apartments and shops with a building height equivalent to between 19 and 23 storeys. What incentive is there for any of the other objectives for the Masterplan area to be achieved once this is approved? We believe the whole Masterplan needs to be revisited before it is too late. The current proposal for Block 4 is too high and completely out of scale with the rest of

Gladesville, including the parts of Victoria Road that have already undergone significant redevelopment.

One of the Trust's greatest concerns is that Council's finances continue year after year to be in parlous state. We note that achieving a balanced budget will only be possible by including \$2.6m of asset sales. Once this is taken away a deficit is predicted, even before the year begins. It has been our experience that Council deficits usually blow out further during the year rather than improve. It is bad governance practice to use assets such as land to prop up continuing operating deficits. Council's proposed "asset repurposing reserve" will not be viable if Council continues to use asset sales to balance its budget. Council has very limited unrestricted asset reserves (\$324,000 projected at year end in the latest Quarterly Budget Review papers). Most of its assets are in roads, footpaths and other infrastructure that cannot be sold. Nor should its internally restricted funds that are nominally set aside to fund commitments such as employee leave entitlements, bonds from consumers of services and insurance be placed at risk because Council cannot rein in its expenditure. Given Council's financial position it seems risky at best to embark on capital works such as a new library.

We hope that you will consider these comments. Hunters Hill Council's viability is significant to the Trust. We recognise it as the oldest continuing local government area in Australia. We believe that significant improvement in the amenity of Hunters Hill is possible if Council takes opportunities such as the Community Strategic Planning Process to be open to feedback, both positive and critical of its plans for the coming years.

Annette Gallard President Hunters Hill Trust

### Survey Responses

16 May 2023 - 09 June 2025

Have your say: Draft Community Strategic Plan and Budget 2025/26

### **Connect Hunters Hill**

Project: Draft Community Strategic Plan suite



visitors 20							
contributors 2			RESPONSES 2				
<b>O</b> Registered	<b>O</b> Unverified	2 Anonymous	<b>O</b> Registered	<b>O</b> Unverified	2 Anonymous		



Respondent No: 1 Login: Anonymous

Responded At: Jun 02, 2025 11:38:02 am
Last Seen: Jun 02, 2025 11:38:02 am

Q1. Name

Q2. Email



### Q3. Please provide your feedback

Improve our local infrastructure and public amenities - give us modern, fit for purpose amenities, community spaces (including youth spaces) and open spaces. More vibrant nightlife and support for small local businesses. Give us a community hub (a heart space) that can provide a range of resources/services - eg library service, digitial services, workshop space, community/support group space and general space for community gatherings and social interaction. Improve our planning controls to encourage private investment in our local business areas so that we can have fit for purpose and thriving places to shop, eat, socialise and gather locally. Scale the infrastructure and amenity across the 3 centres - Garibaldi and Mapledoram and Gladesville (from village to more urban). Improve footpath, road maintenance and street and public space lighting, including paths/steps in bushland. These simple things will improve walkabilty of Hunters Hill. No need to over engineer it. If cycle infrastructure cant be done without compromising road/parking infrastructure then don't do it. Improve availability of different types of housing in a way that avoids unsympathetic development/overdevelopment. Do all of this while making council's long term finances sustainable.



#### Q3. Please provide your feedback

It is essential that the Community Strategic Plan (CSP) and associated documents set out realistic plans, led by sound research into community opinions and preferences, about what Council should deliver in the ensuing ten years, CSPs should be ambitious but must align with a budget that is deliverable. To ensure a CSP is viable, it is firstly essential that the budget sets out sound means of raising the revenue required to deliver the ten year plan. For this reason, I will commence with my concerns about Council's financial planning. As a at the time the 2024-2025 Operational Plan was made, I was deeply concerned that the budget, with net operating deficit before capital items of \$49,824, relied on \$2,500,000 of 'Other Income' and that it was necessary to delve into the 'Pessimistic' Scenario at the end of the 'Long Term Financial Plan' for those reading the plan to understand that the other income was to be 'derived from asset (surplus land) disposals (estimated at \$2.5m).' The 'Pessimistic' Scenario of no income from asset sales would then deliver a budgeted net operating deficit before capital items of \$2,549,824. The Quarterly Budget Review as at 31 March 2025, in Council's May 2025 business paper, revealed that the 'Other Income' of \$2,500,000 from the 'planned sale of property has been deferred to FY 2026', resulting in an even worse outcome that 'The net operating deficit result before capital items is expected to be \$2,809,324.' The draft 2025-26 Budget proposes a net operating surplus of before capital items of \$1,064,864 but relies on a net gain from disposal of assets of \$2,628,400. In the event that Council is again unable to dispose of assets, there is potentially a net operating deficit of before capital items of \$1,563,536. The Delivery Program speaks of the Long Term Financial Plan (LTFP) outlining 'how we will enhance our financial strength and sustainability', while showing worsening net operating deficits before capital items for the next ten years. The Delivery Program also maintains that 'transparency in decision-making processes and financial reporting is crucial', while the draft CSP, Delivery Program and Operational Plan say nothing about the proposed 'net gain from disposal of assets' of \$2,628,400 (presumably Council land) that underpins the 2025-26 Budget. To be clear, I absolutely oppose selling Council land to fund continuing operations, which is unsustainable and does not respect intergenerational equity. As a child growing up in Hunters Hill, I had the immense pleasure of playing on our foreshores and exploring back lanes and bushland. Those pleasures must be protected for the enjoyment of future generations. If assets must be sold, the funds raised must be used for new assets and the community must be given a clear choice as to whether the proposed new asset or the existing asset is valued more highly. Under the heading 'Where are we Now?', the CSP claims: 'Our budget is not in deficit'. Given the revelations of the Budget Review as at 31 March 2025, the current budget is clearly in severe deficit. This misleading claim MUST be removed from the draft CSP. It is disingenuous, if not dishonest, to suggest that the 'budget is not in deficit', even if the operating result after capital items is in positive territory - in the current financial year, it is not. On the delivery side, Council clearly has very limited resources. Those limited resources must equitably benefit all of our diverse community and not overly favour some small groups. We have seen huge expenditure to benefit some sporting groups and it is now proposed to spend more. To be clear, I am not saying that these demands should not be addressed but that they could have been addressed with less budgetary impact. In particular, the playing surface at Gladesville Reserve could have been delivered far sooner and at far lower cost had Council heeded the advocacy of Councillor Williams to get on with job using natural turf. Had this occurred, there might have been some left over funds to contribute to the now planned change facilities. Equitable development of assets for the benefit of different groups is not brought about by splashing funds on the design of a library without thorough consultation. Such consultation must be staged, first asking is the library wanted and then if so what should it include. Then following explanation how much the facility will cost and how it will be funded, asking whether the proposal warrants that cost. One of our Municipality's greatest assets is our 17 km of shore line along the Lane Cove and Parramatta Rivers and public access to and from these tributaries of the beautiful Sydney Harbour. This asset should be protected by the former Sydney Regional Environmental Plan (Sydney Harbour Catchment 2005), which now largely resides in Chapter 6 of the State Environmental Planning Policy (Biodiversity and Conservation) 2021, which Council continues to not completely understand by proposing to sell foreshore land in Vernon Street and suggesting that Council's defence of the rightful refusal of a Development Application that would see the destruction of the Kelly's Bush shore line be limited for budgetary reasons.

### HUNTER'S HILL COUNCIL

## COMMUNITY STRATEGIC PLAN

2025-2035





## ACKNOWLEDGMENT OF COUNTRY

Council acknowledges the Wallumedegal of the Eora Nation as the traditional custodians of all land and water of the Hunters Hill local government area.

Council pays respect to Elders past, present and future and extends this respect to all Aboriginal and Torres Strait Islander people living or visiting the Hunters Hill local government area.



### HUNTER'S HILL COUNCIL

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## MESSAGE FROM THE MAYOR



I am proud to present Hunter's Hill Council's Community Strategic Plan. This is arguably Council's most important plan, integrating all of our key planning documents.

Over the past several

months, we have engaged in extensive community consultation to ensure that every voice is heard, and every perspective included. We made it our priority to listen, understand and collaborate with our residents by:

- · undertaking online surveys
- · hosting focus groups and drop-in sessions
- commissioning independent phone consultations
- · collecting social media commentary
- seeking direct submissions from a wide range of community groups.

The feedback we received has shaped this plan which now reflects the collective aspirations of our community. Some of the key priorities relayed to us include prioritising footpath and road renewals, improving DA processing times, focusing on heritage and environmental protection and sound financial management.

This Plan is not static, it is a living document that will evolve as we progress and deliver on the actions it details. We will continue to engage with the community regularly to ensure our strategic priorities remain relevant and responsive to the Hunter's Hill municipality's needs.

Our strategic priorities focus on the key areas that matter most to our community, and they are built around five core themes:

- · Infrastructure and Accessibility
- · Environment and sustainability
- · Community and Belonging
- · Character, Heritage and Place
- · Governance and Participation

This is our framework for the future, and we will provide regular updates on our progress.

This Community Strategic Plan is not just a document—it's a promise to you, the community, that we are listening, and we are committed to building a better future right here at home.

I want to take this opportunity to thank you for your input and encourage you to stay engaged. Your insights will guide us as we bring this Plan to life

Councillor Zac Miles Mayor of Hunters Hill





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### MESSAGE FROM THE GM



While putting the Community Strategic Plan together, we were overwhelmed by the vast majority of support we received, and the satisfaction conveyed to us from the community.

We were encouraged to see a high level of engagement and interest in this essential document. As a result, the Plan closely manifests the values, needs, and aspirations expressed by the Hunters Hill community.

Council's commitment to transparency and continued community engagement is at the core of this 10-year plan.

This is a long-term journey, and my staff and the elected Council are dedicated to keeping you informed every step of the way. Regular updates, public consultations, and accessible communication channels for ongoing feedback will ensure that we are all working together to achieve the goals we've set.

The Community Strategic Plan is the overarching framework for all our operations and its actions are driven through the 4-year Delivery Program and the annual Operational Plan. I encourage everyone to read all these documents together for a clear picture of Council's vision and goals, our action plans and our commitments to the Hunter's Hill community.

I'd like to take this opportunity to acknowledge our resilient and hardworking staff who have helped make the municipality a thriving and desirable place to live, work and visit.

I'm proud to say our Council is in a strong strategic position for a sustainable future. Our Masterplans, capital work projects and resourcing strategies will support us to stay on this trajectory, as well as enhance and build on what has already been achieved by Council recently.

As we move forward, we will continue to rely on your feedback to guide our efforts. Together, we can achieve the ambitious goals set forth in this plan. Thank you for your involvement and for helping us shape the future of our community.

Nick Tobin Acting General Manager



### CSP INTRODUCTION

The 2025-2035 Hunters Hill Community Strategic Plan (CSP) represents a vision and framework to guide the aspirations and needs of the Hunters Hill community over the next 10 years. It is designed to not only articulate a vision for the future, but additionally to outline expected levels of service, financial responsibilities and the ability to respond to future opportunities and challenges. Most importantly, the CSP will address the level of resources that will realistically be available to achieve these aspirations and needs.

The CSP is a comprehensive document that outlines strategies for the development and improvement of the Hunters Hill community. It serves as a roadmap for community leaders, stakeholders, and residents, guiding them towards achieving shared objectives and addressing key issues. This plan includes an assessment of the community's current state, identification of priorities, and information about desired outcomes. By fostering collaboration and aligning resources, this CSP will help ensure sustainable growth, enhanced quality of life, and a stronger sense of community.

The plan does not exist in isolation and is supported by more detailed plans and strategies, including a Delivery Program with a four-year outlook and an Operational Plan with a one-year outlook. Although not outlined within the CSP, the Resourcing Strategy, which includes the Long-term Financial Plan (LTFP), Asset Management Plan (AMP) and Workforce Plan (WP) supports the ability of Council to deliver on the aspirations within this document.

Whilst it is a State Government legislative requirement to develop this plan, Council's role within this process is to provide the platform for the community to have their say and document their responses. These valuable contributions strengthen Council's partnership with all stakeholders and endorse the distinctive and beneficial role of all partners involved.



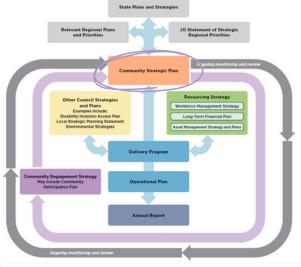
## IP&R FRAMEWORK

The Integrated Planning and Reporting (IP&R) framework recognises that most communities share similar aspirations: a safe, healthy and vibrant place to live, a sustainable environment, a caring and engaged community, opportunities for employment, reliable infrastructure, and so on. The difference lies in how each community responds to these needs. That is what shapes the character of individual cities, towns and villages.

IP&R also recognises that council plans and policies should not exist in isolation and are connected on many levels. The IP&R framework allows NSW councils to draw their various plans together, to understand how they interact and inform each another, and to get the maximum benefit from their efforts by planning holistically for the future.

In essence, the IP&R framework begins with the community's, not Council's, aspirations for a period of at least 10 years. It includes a suite of integrated plans that set out a vision and goals and strategic actions to achieve them. It involves a reporting structure to communicate progress to Council and the community as well as a timeline for review to ensure the goals and actions are still relevant.

The following diagram, provided by the NSW Office of Local Government, outlines where the Community Strategic Plan sits within a governance framework. This diagram also provides context of how our various plans, policies and strategies integrate.







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## ABOUT HUNTERS HILL

Hunters Hill is recognised as Australia's oldest garden suburb. The origin of the name has been the subject of debate. There is a romantic theory that the name is derived from Huntershill House, the family home near Edinburgh of Thomas Muir, one of the Scottish martyrs transported here in 1794 for sedition. A more likely source is Captain John Hunter, Commander of Sirius in the First Fleet and second Governor of the Colony. The hunting horn on the Hunter's Hill Coat of Arms is taken from the Arms of John Hunter's family.

Early French settlers, among them the brothers Joubert and the exiled Comte Gabriel de Milhau, were influential in gaining the proclamation of Hunter's Hill as a separate Borough in January 1861 and much of the character of the Municipality, as we know it, developed from that time until the years of World War I.

The area possesses an interesting mix of architectural styles and building materials although locally quarried sandstone was favoured by our pioneers. The people are heritage conscious and about three quarters of the Municipality has been declared a conservation area.

Situated on a small peninsula that separates the Lane Cove River and Parramatta River, the Aboriginal name for the land is Moocooboola, meaning meeting of waters. Residents take great pride in this heritage and celebrate the Moocooboola Festival annually.

The Municipality includes the leafy suburbs of Gladesville (part), Henley, Hunters Hill, Huntleys Cove, Huntleys Point and Woolwich. Visually, it is easy to see why the area is recognised as Australia's oldest garden suburb, with over 70% of the Municipality declared a conservation area.

Our residents enjoy many lifestyle assets - from the bushland, to Sydney Harbour foreshore and vibrant local villages. Boasting many heritage-listed homes, sandstone workers' cottages and waterfront homes, Hunters Hill is home to a community that has been nurtured by generations.

Today, Hunters Hill has a population of approximately 14,000 people and is well-known for its schools, accessible location, character heritage buildings, open spaces and community spirit.



HUNTER'S HILL COUNCIL

### COMMUNITY VISION

"Our vision is to create a vibrant, inclusive, and sustainable community where every resident feels valued and connected. We aim to foster a sense of belonging and pride by enhancing our local environment, promoting social cohesion, and supporting economic growth. Through collaborative efforts and innovative solutions, we will ensure that our community thrives and prospers, providing a high quality of life for all.

We are committed to preserving our unique character and heritage while embracing progress and change. By prioritising sustainability, equity, and resilience, we will build a future that is both prosperous and environmentally responsible. Together, we will create a community that is not only a great place to live but also a model of excellence for others to follow.

> contemporary resilient sustainable service

community

business

equity

values unified vibrant

connected

protect green inclusive

character desirable

intergenerational

pride special change

values liveable unique

special



Attachment 5



8

## **COMMUNITY**ENGAGEMENT

### **OVERVIEW**

Hunter's Hill Council undertook a comprehensive community engagement process to inform the development of its draft Community Strategic Plan 2025–2035, Delivery Program 2025–2029, and Operational Plan 2025–2026. This process was guided by the Community Engagement Strategy, ensuring inclusive, transparent, and meaningful participation from residents, stakeholders, and community groups.

### **ENGAGEMENT CHANNELS**

Feedback was collected through a variety of channels:

- Online surveys via the Connect Hunters Hill platform
- Telephone surveys
- · Email submissions
- · Website feedback forms
- · Phone calls to Council
- Customer Request Management System (CRMS) statistics
- · Councillor and staff feedback
- · One-on-one with community members
- Written submissions and resident correspondence

### **VOLUME OF FEEDBACK**

Online survey responses: Over 100 submissions Telephone survey participants: 400 residents Email and written submissions: 45+ detailed responses

CRMS entries reviewed: 200+ service-related requests analysed for thematic insights Councillor and internal feedback: Integrated from planning workshops and briefings

### KEY THEMES IDENTIFIED

From the community input, several recurring themes emerged:

- · Sustainability and environmental protection
- Improved local infrastructure and traffic management
- · Community wellbeing and inclusion
- · Heritage preservation
- · Transparent governance and communication
- · Youth engagement and services
- Support for local businesses and economic development



### INTEGRATION INTO DRAFT PLANS

The feedback has been embedded in the draft documents as follows:

Community Strategic Plan 2025-2035: The vision and strategic objectives reflect community priorities, particularly around sustainability, heritage, and livability.

Delivery Program 2025–2029: Specific actions have been aligned with community-identified needs, such as traffic calming measures, park upgrades, and digital service improvements.

Operational Plan 2025-2026: Year-one initiatives include projects directly requested by residents, such as footpath repairs, tree planting, and community events.

ALIGNMENT WITH THE COMMUNITY **ENGAGEMENT STRATEGY** 

The engagement process adhered to the principles outlined in the Council's Community Engagement Strategy, including:

- · Inclusivity: Targeted outreach to underrepresented groups
- · Transparency: Public exhibition of draft documents and clear reporting on how feedback was used
- · Responsiveness: Iterative updates to draft plans based on community input
- · Accessibility: Multiple formats and languages offered for participation

"Planning controls, specifically, managing density equally"

"Providing medium density development so current residents can downsize without leaving the suburb"

"Fixing broken up and uneven footpaths "Development - Fig Tree Park is good. Development in general, but especially in Henley"

"Upgrading roads - fixing potholes and the speed bumps installed have fallen to bits in High St"

> "Ensuring all council areas are looked after fairly and equally"

should enhance the richness of Hunter's Hill"

"Repair and maintenance of footpaths to improve safety and enhance aesthetic"

"Improving the standard of roads, cycleways and footpaths"

"Spending budget more wisely"

"Put more effort into preserving the natural environment"

"Improving the standard of roads, cycleways and footpaths"

> "Protecting public open spaces and waterways from developments"





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# **COMMUNITY**PRIORITIES

Community Strategic Plan community engagement highlighted a high quality of life in the Hunter's Hill LGA, with 98% of residents rating it as good to excellent. Respondents noted that there is a strong sense of community connectedness, with a high level of pride and a significant increase in satisfaction regarding individual contributions to the community.

The community outlined key priorities needing to shift over the term of Council. While managing development and enhancing Council leadership/management have risen in importance, concerns related to roads decreased from Council's 2022 Community Satisfaction Survey. Additional areas requiring attention include footpaths, heritage preservation, financial management, and environmental protection.

Satisfaction with Council performance improved significantly, with 84% of residents at least somewhat satisfied. Residents placed a high level of importance on road management, wise use of rates, responsiveness to customer needs, and waste management.

Residents reported high satisfaction with services such as graffiti removal, public buildings, playgrounds, services for older individuals, and waste management. However, residents stated that they are least satisfied with development application processes, footpaths, new development management, cycleways, and parking.

Satisfaction levels significantly increased for 11 services, particularly in resilience, community support, and sustainability efforts. Conversely, satisfaction declined in areas related to environmental protection, cycleways, parking, and public transport.

There were significant performance gaps, particularly in footpaths, development processes, and financial management. The main drivers of satisfaction included wise use of rates, representation by Councillors, and financial sustainability. Additionally, effective communication emerged as a critical factor contributing 15.9% to overall satisfaction, with 82% of residents expressing at least some level of satisfaction with current communication levels —an increase from 74% 2022.







# STRATEGIES FOR IMPROVEMENT

Analysis of responses received during community engagement focussed on the 4 key areas outlined below. Respondents outlined the need for Council to implement the management of development, improve communication, invest in local infrastructure and continue to focus on sustainability.

### Managing Development

Simplify and improve the management of development applications to increase efficiency and transparency, addressing community concerns. Clarify expectations around the enforcement of building and development controls and new developments including building heights, type of housing and compatibility (heritage, character, aesthetic appeal) with the area.

### Communication

Clearly communicate how:

- Rates will be used to demonstrate responsible financial management and build trust with the community.
- Council decisions will reflect community need.
- Council will adhere to levels of service and responsiveness with improvement in response times.

### Investment in Infrastructure

Prioritise (and communicate) upgrades to footpaths, roads and cycleways to enhance accessibility and safety for residents, ensuring effective connections throughout the LGA.

### Environment & Sustainability

Continue to implement strategies focused on the preservation of natural resources and sustainability to maintain increasing levels of satisfaction and address resident concerns about environmental protection (particularly for local flora and fauna).





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## WHERE ARE WE NOW?

### Where are we now?

Council's financial performance will need to be addressed over the term of Council. Council is in the process of reviewing and investigating the Asset Management Plan and investigating new sources of income. We are constantly monitoring our financial position to ensure that our community priorities can be achieved within available resources. We currently have alternate sources of income generated via State and Federal grant funding. We also recently undertook reviews of fees and charges and property leases and licences to ensure equity across all hirers and maximisation of community assets.

The visual amenity of Hunters Hill currently reflects our community priority of maintaining heritage and character of the local area, whilst at the same time ensuring new built infrastructure meets the needs of all demographics.

The finalisation of a number of recent large-scale projects means that our community now has a purpose-built sporting and community facility at Boronia Park, an exceptional playing surface for soccer at Gladesville Reserve, a user-friendly park, playground and thoroughfare space at

Figtree Park and a number of key planning documents including masterplans and plans of management to guide Council through the next 4 years.

Council will keep working towards achieving priorities as outlined in recent community engagement activities.









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## WHERE DO WE WANT TO BE?

### Where do we want to be in 10 years?

We will continue on the journey of financial sustainability and prioritise our local footpath and road network. We will use our special rate variation funding to boost local infrastructure maintenance and reduce our asset backlog.

The local tree canopy will be getting close to the 2025 target of 40% coverage and will include both trees on public and private property. There will be systems and checks in place to ensure constant monitoring.

Our new facilities will include a purpose-built library, which will engage with Figtree Park and local business in the Hunters Hill Village precinct. Our local sporting groups will continue to benefit from our upgraded sporting facilities and amenities.

Local businesses will be supported via joint promotional activities and night time economy events. Our village centres will be thriving as a result of masterplans that reflect improved service delivery and guided redevelopment.

Volunteerism will grow to support our many community groups and not-for-profit organisations.

We will have completed our actions embedded within our plans of management and masterplans. Local flora and fauna will be flourishing. Our biodiversity corridors will be evident throughout the municipality.

Sustainability will be common place with a reduction in waste sent to landfill via a committed and engaged community.









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## HOW WILL WE GET THERE?

### How will we get there?

Getting to where our community wants us to be in 10 years time will involve Council undertaking a number of key steps. The first step will be to continue being financially sustainable. Council will spend wisely, ensure that financial reserves are available, generate income outside of the existing rates stream and reduce our asset backlog.

Council will set achievable targets to ensure that sustainable goals are reached such as meeting our tree canopy targets and ensuring that the Urban Forest Strategy is enacted by planting an additional 300 trees every year over the next 10 years.

Council will seek State and Federal Government grant funding opportunities to deliver community infrastructure and renewal projects. This will be in addition to advocating for improvements to major government owned land such as the Gladesville Hospital site.

Council will work with local businesses and build a platform of networking opportunities and grants to support a thriving economy. The Gladesville Masterplan will be delivered to support business, homeowners, renters and low-income Council will proactively liaise with the State Government to improve major transport corridors, particularly along Victoria Road. This will coincide with upgrades to ageing infrastructure which will be reflected in updated Asset Management Plans.

Council will also enact long term special variations to rates under IPART's oversight. This will deliver on key milestones and upgrades to our roads, footpaths, seawalls, stormwater system and open spaces.









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# HAVE WE ARRIVED?

### How will we know when we have arrived?

Council will have delivered on the Community Strategic Plan. Our community's vision will be achieved and Hunters Hill will be characterised by:

- · a healthy budget
- · transparent and efficient governance
- · retention of character and heritage
- · a thriving tree canopy
- · purpose built infrastructure
- · thriving retails districts
- · accessible and reliable transport
- completed masterplans and plans of management
- implementation of local traffic management plans
- · upgraded road and footpath networks
- an upgraded stormwater system
- supported community groups
- · diverse community and cultural events
- swimmable waterways
- · needs of all of the community are met

Council will be in a position to review its suite of IP&R documents, which will revolve around continuing maintenance as opposed to reducing backlogs and building new infrastructure.













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# **SNAPSHOT**OF WHO WE ARE

14,036 POPULATION	5323 TOTAL DWELLINGS	787 PEOPLE MOVED TO HUNTERS HILL
46 MEDIAN AGE	37% COUPLES WITH CHILDREN	23.3% LONE PERSON HOUSEHOLDS
1441 UNPAID CARERS	28.3% BORN OVERSEAS	59% PEOPLE WORKING FULL- TIME
<b>***</b> **	20% LANGUAGE AT HOME OTHER THAN ENGLISH	57% HOUSEHOLDS WHO HAVE ACCESS TO 2+ MOTOR VEHICLES
19.7% VOLUNTEERS	24% HOUSEHOLDS RENTING	28.6% OF PEOPLE WITH LONG TERM HEALTH CONDITIONS
4.7% OF POPULATION NEEDING ASSISTANCE DUE TO DISABILITY	9.5% 12-17 YR OLDS - GREATER SYDNEY 7.1%	15.7% EMPLOYED IN THE PROFESSIONAL, SCIENTIFIC AND TECHNICAL SERVICES





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## ADDRESSING ISSUES

Information that identifies key issues and challenges for our community and stakeholder partners was identified and explored during the engagement process. The key issues are outlined below and overpage:

### **COMMUNITY ENGAGEMENT**

Ensuring meaningful and inclusive community engagement can be challenging. Council needs to reach diverse groups and ensure their voices are heard in the planning process.

### **RESOURCE CONSTRAINTS**

Limited financial and human resources can hinder the implementation of comprehensive plans and strategies. Council often needs to balance competing priorities with available resources.

### REGULATORY COMPLIANCE

Navigating complex regulatory frameworks and ensuring compliance with State and Federal Government legislation can be time-consuming and resource-intensive.

### INTEGRATION OF PLANS

Coordinating and integrating various plans, such as the Community Strategic Plan, Delivery Program, and Operational Plan, to ensure they align with each other and with broader regional and state plans.

#### LIMITED INCOME

Council will need to seek diversification of its income to ensure that the community's key priorities can be delivered. Reliance on rating income will always be important, however, other sources of income will also be crucial, such as generating income opportunities by maximising Council's existing assets.

### INFRASTRUCTURE AND SERVICES

Maintaining and upgrading infrastructure and services to meet local needs can strain council resources. This includes roads, public transport, parks, and community facilities.

### **ECONOMIC DEVELOPMENT**

Promoting local economic development while balancing social and environmental considerations can be challenging. Council needs to support local businesses and attract investment without compromising community values.





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#### ADDRESSING ISSUES

#### SUSTAINABILITY AND ENVIRONMENTAL CONCERNS

Addressing sustainability and environmental issues, such as climate change, waste management, and biodiversity conservation, requires long-term planning and significant investment from Council.

#### HOUSING AFFORDABILITY

Many households spend a large portion of their income on housing, leading to financial stress. The median monthly mortgage repayment in Hunters Hill is \$4,000, and the median weekly rent is \$540. These high costs can make it difficult for younger families and individuals to afford housing in the local area. Additionally, councils are being encouraged by the State Government to increase housing diversity by offering a wider range of housing types and choices to meet the changing needs of residents.

#### HOUSING SHORTAGE

The shortage drives up the cost of renting and buying homes. The housing shortage can hinder economic growth by making it difficult for local businesses to attract and retain employees who cannot afford to live nearby.

#### YOUTH ENGAGEMENT

The proportion of young people (ages 0-19) is lower than the state average. However, it is important to note that Council still has a significant role to play in engaging with local youth to better understand key challenges and areas in which Council can play a part.

#### AGEING POPULATION

The median age in Hunters Hill is 46, which is higher than the national average of 38. This indicates a significant portion of the population is ageing, potentially increasing the demand for healthcare and aged care services. Addressing this issue requires a coordinated effort from Council, community service organisations, healthcare providers, and the State and Federal Government to ensure that the needs of the ageing population are met effectively.







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#### SUSTAINABLE DEVELOPMENT GOALS

The United Nations Sustainable Development Goals (SDGs) are a set of global principles to guide community action. The 17 goals include a roadmap to tackle climate change and environmental degradation. While there are global targets sitting beneath each goal, the goals can be localised to address specific issues that are relevant in a local context to contribute to the global effort.

In this plan, we have reflected how our key focus areas align to 17 SDGs consistent with the municipality's vision and values, indicating where we believe Council is best placed to contribute to achieving these global goals at a local level.

https://www.un.org/sustainabledevelopment









#### SUSTAINABLE DEVELOPMENT GOALS

Council supports SDG via the implementation of the intent of each of the 17 goals. Over time Council will develop a stronger approach to proactively contributing to a shared vision of peace and prosperity for people and the planet, now and into the future.







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## SOCIAL JUSTICE PRINCIPLES

Our community is made up of people of many ages, ethnicity's, special interests and individual circumstances. To ensure fair distribution of available resources across the community, social justice principles are paramount when considering fair and equitable processes.

Council implements its social justice principles through various practical measures:

Community Engagement: Following the International Association for Public Participation (IAP2) core values to ensure meaningful community involvement in decision-making processes. This includes public consultations, surveys, and workshops to gather diverse perspectives and feedback.

Equitable Access to Services: Council ensures that all residents have access to essential services and infrastructure. This includes maintaining and upgrading public

amenities, providing support services for vulnerable groups, and ensuring accessibility for people with disabilities.

Inclusive Programs and Events: Council organises and supports a range of programs and events that promote cultural diversity, social inclusion, and community cohesion. These initiatives aim to celebrate different cultures and foster a sense of belonging among all residents.

Transparent Governance: Regular reporting, public meetings, and accessible information ensure that residents are informed and can hold the Council accountable for its actions.

Support for Vulnerable Groups: Council provides targeted support for vulnerable groups, including seniors, people with disabilities, and low-income families. This includes social services, referral services and assistance programs, and initiatives to improve quality of life.



#### EQUITY

Ensuring that all community members have access to the same opportunities and resources, regardless of their background or circumstances.



#### ACCESS

Providing all residents with the necessary services and infrastructure to participate fully in community life.



#### PARTICIPATION

Encouraging and enabling all community members to be involved in decision-making processes that affect their lives.



#### DIVERSITY

Supporting and promoting diversity within our community and empowering differences regardless of race, economic status, sexuality or gender identity.



#### RIGHTS

Protecting and promoting the rights of all individuals within the community, ensuring that everyone is treated with dignity and respect.

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#### **QUADRUPLE** BOTTOM LINE

Our quadruple bottom line is the framework we have put in place to measure our performance across the following 4 pillars; social, environmental, economic and civic leadership. The principles listed under each pillar outline the areas that the community have asked Council to consider, manage and source solutions to.

This QBL framework will be used to ensure sustainable decision-making by considering four key dimensions:

1. Social Equity: Ensuring fair and inclusive access to resources, services, and opportunities for all community members.

- 2. Environmental Quality: Protecting and enhancing the natural environment, promoting sustainable practices, and reducing ecological footprints within the Municipality.
- 3. Economic Prosperity: Supporting a strong, resilient local economy that provides employment opportunities and fosters economic growth.
- Good Governance: Implementing transparent, accountable, and effective governance practices that involve community participation and uphold ethical standards.



#### SOCIAL

- access and equity
- cultural activitiesrecreation and
- recreation and active livingbuilt environment
- urban design and planning for growth providing and
- maintaining community facilities
- heritageconsultation and
- consultation and engagement
- public health and
   safety
- affordable housing
- education
- transport community links within the LGA.



#### ENVIRONMENTAL

- waste management
- water conservation and management
- climate change impacts
- alternative energy
- preserving our bushland
- preserving biodiversity
- environmental impact of development
- environmental sustainability
- land use
  - foreshores
  - protecting threatened flora and fauna.



#### ECONOMIC

- economic
- sustainability
   supporting local and small business and
- business partnerships
- transport links
   commercial
- opportunities
  public and private
- partnerships
- NSROC economic profiles and opportunities.



#### CIVIC LEADERSHIP

- leadership and representation
- levels of service
- consultation and community participation in decision making
- business efficiency and probity
- policy frameworks
- decision makingallocating priorities
- implementation and
   manitoring of IDSB
- monitoring of IP&R
   legislative adherence
- legislative autherence
   employer of choice and workforce development programs.



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## SUPPORTING DOCUMENTS

A number of supporting materials have been referenced within the CSP and have provided context to the information contained in the following local and regional documents:

- Integrated Planning and Reporting (IP&R) documents
- · Community Engagement Strategy
- · Disability Inclusion Action Plan
- · Local Environmental Plan
- · Development Control Plan
- · Local Strategic Planning Statement
- · Affordable Housing Strategy
- · Plans of Management
- Masterplans
- · Sport and Recreational Plan
- NSROC Regional Planning Strategy
- · NSROC Infrastructure Priority Statement
- · Northern Sydney Regional Waste Strategy
- Net Zero Implementation Plan
- · Urban Forest Strategy
- Sustainability Strategy

State Government planning documents:

- · Smart Places Strategy
- · North District Plan
- · Greater Sydney Region Plan
- State Environmental Plans (SEPPs)
- The Future Transport Plan 2056

- · State Infrastructure Strategy
- · Resilient Sydney
- NSW Waste and Sustainable Materials Strategy

National and International Planning documents:

- · Smart Cities Plan
- · Long Term Emissions Reduction Plan
- · Sustainable Development Goals

The Office of Local Government routinely forwards Council circulars to update plans, polices and legislation.







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# CSP THEMES SERVICES PRIORITIES OBJECTIVES



# Community Strategic Plan 2025-2035



OUR VISION

sense of belonging and pride by enhancing our local environment, promoting social cohesion, and supporting economic growth. Through collaborative efforts and innovative solutions, we will ensure that our community thrives and prospers, providing a high To create a vibrant, inclusive, and sustainable community where every resident feels valued and connected. We aim to foster a quality of life for all.

sustainability, equity, and resilience, we will build a future that is both prosperous and environmentally responsible. Together We are committed to preserving our unique character and heritage while embracing progress and change. By prioritising we will create a community that is not only a great place to live but also a model of excellence for others to follow.



## CHARACTER

**GOVERNANCE & PARTICIPATION** 

## HERITAGE & PLACES

support our rich heritage Enhance our vibrant places and inclusive neighbourhoods to and thriving village



#### where innovative solutions Ensure good governance and active engagement with the community to support an environment and partnerships can

and openly about policies, decisions local business communicate clearly Council, community members and

innovation provide a solid foundation for successful partnerships and Policies and frameworks that encourage collaboration and

Resources are managed efficiently and collaborative projects have the to ensure that programs, services necessary support and funding to

> economic activity, placemaking Healthy urban and recreational environments are boosted by initiatives and accessible play

#### **NFRASTRUCTURE &** ACCESSIBILITY

**THEWES** 

can use, walk, drive, cycle and catch public transport infrastructure so people Maintain our local safely and easily.

**PRIORITIES** 

oeauty, open space and significant difference in initiatives that make a health of Hunters Hill.

foreshores and waterways are Natural spaces, including our bushland, urban tree canopy preserved and enhanced

Accessible infrastructure is managed and maintained Services, programs and policies reflect a commitment to

connected, reliable, efficient

STRATEGIC OBJECTIVES

Transport networks are



#### COMMUNITY & BELONGING

**ENVIRONMENT &** 

SUSTAINABILITY

Actively engage in eco-

life by connecting people accessible experiences that fosters a sense of community's quality of inclusion and safety. to information and Enhance the

Programs, services and events are welcoming, inclusive, safe active living, health and welland dedicated to promoting

designed to meet the diverse Services and facilities are needs of all generations.



services are streamlined, more accessible, and user friendly. regulation, and monitoring Development application,

character and heritage and foster

Neighbourhoods embody

a strong sense of belonging.

recognised and supported. and service providers are

Community groups, volunteers

Resilience against the impacts of climate change is supported targeted health programs.

particularly walking and cycling are supported and encouraged Sustainable transport options,

with improved infrastructure.

Attachment 5 Page **61** 



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## **CSP THEMES**& SERVICES

When seeking feedback from the community and key stakeholders Council's services were outlined as a key driver for engagement; whether that be that people wanting to see improvements in service provision or felt that there were existing gaps that needed identification.





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# CSP THEMES & COMMUNITY PRIORITIES



#### **Infrastructure & Accessibility**

Maintain our local infrastructure so people can walk, drive, cycle and catch public transport safely and easily.



#### **Environment & Sustainability**

Actively engage in eco-friendly practices and initiatives that make a significant difference in preserving the natural beauty, open space and health of Hunters Hill.



#### **Community & Belonging**

Enhance the community's quality of life by connecting people to information and accessible experiences that fosters a sense of inclusion and safety.



#### Character, Heritage & Places

Enhance our vibrant places and inclusive neighbourhoods to support our rich heritage and thriving village centres.



#### **Governance & Participation**

Ensure good governance and active engagement with the community to support an environment where innovative and collaborative solutions and partnerships can thrive.



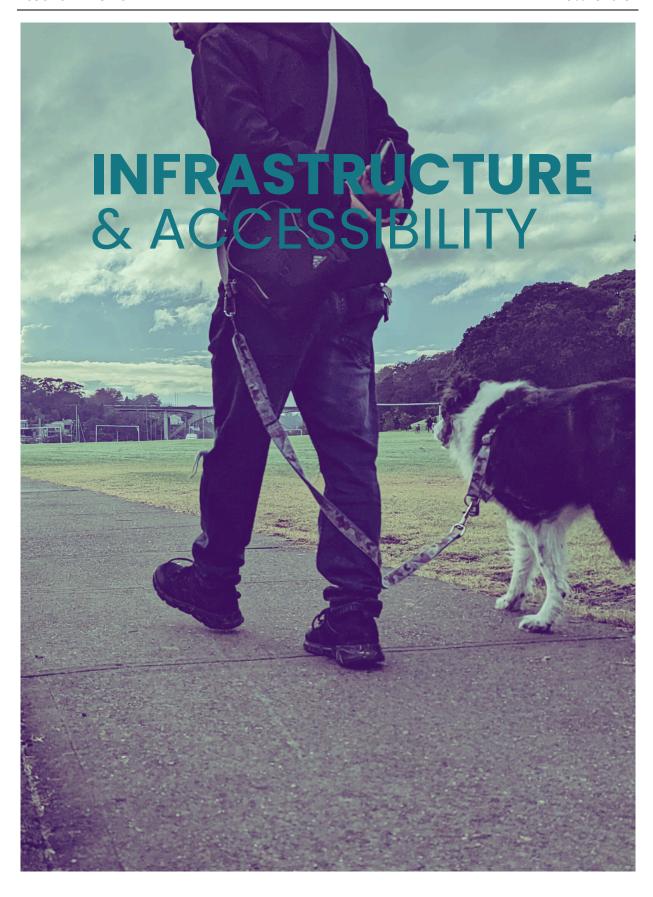
#### HUNTER'S HILL COUNCIL

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#### **ABBREVIATIONS**

CAP	Conservation Advisory Panel
DA	Development Application
DIAP	Disability Inclusion Action Plan
DCP	Development Control Plan
DCIP	Digital & Customer Information Plan
LEP	Local Environment Plan
LGNSW	Local Government NSW
LPP	Local Planning Panel
LSPS	Local Strategic Planning Statement
NSROC	Northern Sydney Region of Councils
OLG	Office of Local Government
PAMP	Pedestrian Access Mobility Plan
TfNSW	Transport for NSW
EPA	Environment Protection Agency
PRCG	Parramatta River Catchment Group







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## **INFRASTRUCTURE** & ACCESSIBILITY

#### **Community Priority**

1. Maintain our local infrastructure so people can walk, drive, cycle and catch public transport safely and easily.

#### Strategic Objective

1.1 Accessible infrastructure is managed and maintained effectively.

Meas		Measurement Method	Relevant Plans	Responsible Directorate	Partners/Stakeholders
	ased action with and footpaths	Community Priority Survey	Asset Management Strategy, DIAP	Infrastructure & Environmental Sustainability	TfNSW, Council contractors

#### Strategic Objective 1.2

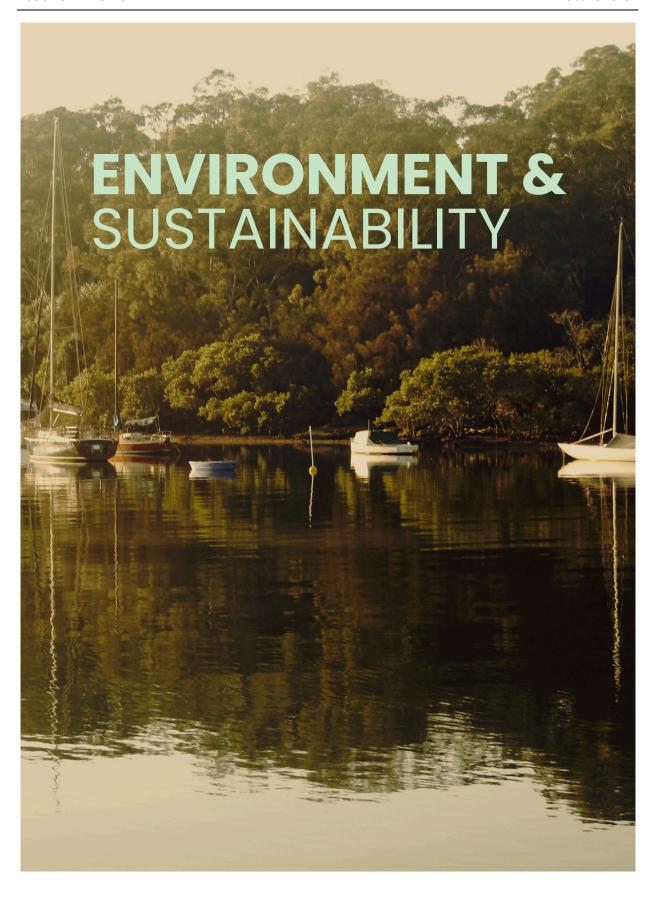
Transport networks are connected, reliable, efficient and safe.

Measuring Progress	Measurement Method	Relevant Plans	Responsible Directorate	Partners/Stakeholders
Increased satisfaction with traffic management	Community Priority Survey	Asset Management Strategy	Infrastructure & Environmental Sustainability	TfNSW

#### Strategic Objective 1.3

Sustainable transport options particularly walking and cycling are supported and encouraged with improved infrastructure.

Measuring Progress	Measurement Method	Relevant Plans	Responsible Directorate	Partners/Stakeholders
Increased satisfaction with the availability of public transport options	,	Net Zero Implementation Plan, Sustainability Framework	Infrastructure & Environmental Sustainability	TfNSW, Sustainability Committee



THEME 2

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## ENVIRONMENT & SUSTAINABILITY

#### **Community Priority**

2. Actively engage in eco-friendly practices and initiatives that make a significant difference in preserving the natural beauty, open space and health of Hunters Hill.

#### Strategic Objective 2.1

Natural spaces, including our bushland, urban tree canopy, foreshores and waterways are preserved and enhanced.

Increased satisfaction with tree, foreshore and waterways management	National Parks & Wildlife, PRCG, Sydney Harbour Trust, Riverwatch	Plans of Management, Masterplans, Urban Forest Strategy, DCP, LEP	Community & Customer Service, Infrastructure & Environmental Sustainability	National Parks & Wildlife, PRCG, Sydney Harbour Trust, Riverwatch

#### Strategic Objective 2.2

Services, programs and policies reflect a commitment to sustainability.

Deliver the Environmental Sustainability Framework	All framework documents delivered by 2028	Documents within the Framework	Infrastructure & Environmental Sustainability	SROC, EPA, PRCG, Resilient Sydney

#### Strategic Objective 2.3

Resilience against the impacts of climate change is supported by adaptable urban forms, upgraded infrastructure and targeted health programs.

Develop and deliver a Hunters Hill Resilience Strategy	Resilience Strategy delivered by 2028	Net Zero Implementation Plan, Sustainability Framework	Infrastructure & Environmental Sustainability	Sustainability Committee, Resilience Sydney





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## **COMMUNITY**& BELONGING

#### **Community Priority**

Enhance the community's quality of life by connecting people to information and accessible experiences that fosters a sense of inclusion and safety.

#### Strategic Objective 3.1

Programs, services and events are welcoming, inclusive, safe and dedicated to promoting active living, health and well-being.

Measuring Progress				
Increased satisfaction with services and programs	Community Priority Survey	DIAP, NSW Healthy Ageing Strategy	Community & Customer Service	Community Sydney Community Services Program uses and event participants

#### Strategic Objective 3.2

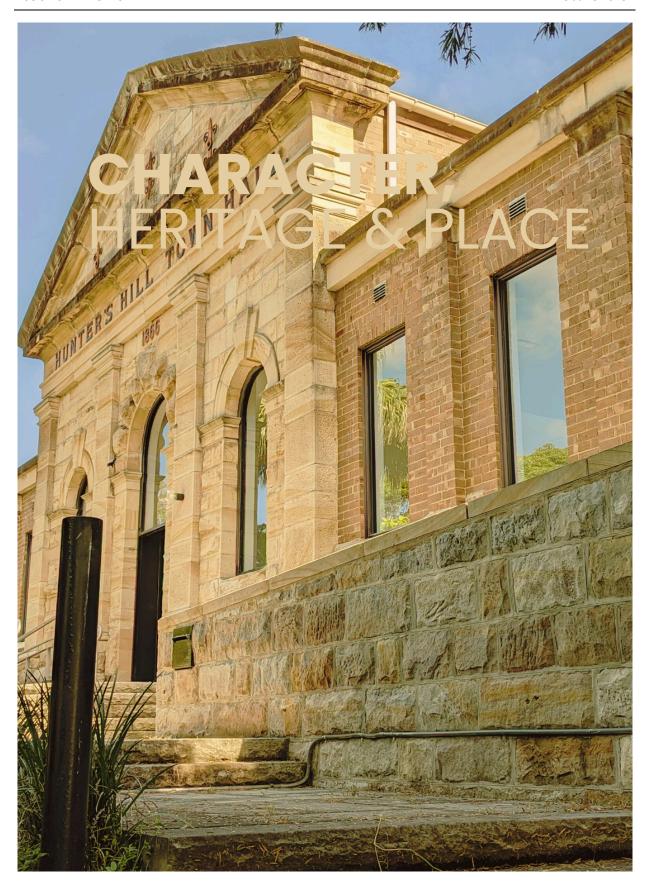
Services and facilities are designed to meet the diverse needs of all generations.

Measuring Progress				
Increased satisfaction with existing and new facilities meeting community need	Community Priority Survey	DIAP, PAMP. masterplans, plans of management, Universal Design Principles, Asset Management Plans	Community & Customer Service, Infrastructure & Environmental Sustainability	Community stakeholders, Council contractors, State Govt agencies

#### **Strategic Objective 3.3**

Community groups, volunteers and service providers are recognised and supported.

Measuring Progress				
Increased satisfaction with support for these groups	Community Priority Survey	DIAP	Community & Customer Service	Community groups/committees, volunteers, community service providers





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## CHARACTER, HERITAGE & PLACE

#### **Community Priority**

Enhance our vibrant places and inclusive neighbourhoods to support our rich heritage and thriving village centres.

#### Strategic Objective 4.1

Development application, regulation, and monitoring services are streamlined, more accessible and user friendly.

Increased satisfaction with DA processes	Community Priority Survey	LEP, DCP	Town Planning	NSW Dept. Planning, NSW Heritage, LPP, CAP, PCM

#### Strategic Objective 4.2

Neighbourhoods embody character and heritage and foster a strong sense of belonging.

Measuring Progress				Partners/Stakeholders
Improved satisfaction maintaining heritage and character	Community Priority Survey	LSPS, LEP, DCP	Town Planning	Community & community groups, CAP

#### Strategic Objective 4.3

Healthy urban and recreational environments are boosted by economic activity, placemaking initiatives and accessible play.

Improved satisfaction with urban centres and recreational spaces	Community Priority Survey	Gladesville Masterplan, LSPS, LEP, DCP, Plans of Management	All Directorates	Community, local businesses, sporting groups





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#### **GOVERNANCE** & PARTICIPATION

#### **Community Priority**

Ensure good governance and active engagement with the community to support an environment where innovative and collaborative solutions and partnerships can thrive.

#### Strategic Objective 5.1

Council, community members and local businesses communicate clearly and openly about policies, decisions and projects.

Measuring Progress	Measurement Method	Relevant Plans	Responsible Directorate	Partners/Stakeholders
Increased satisfaction with Council communication	Community Priority Survey	Community Engagement Strategy	Community & Customer Service	Councillors Local businesses Community

#### Strategic Objective 5.2

Policies and frameworks that encourage collaboration and innovation provide a solid foundation for successful partnerships and projects.

Measuring Progress	Measurement Method	Relevant Plans	Responsible Directorate	Partners/Stakeholders
Council's Policy Register is kept up to date	OLG Calendar of Compliance	Community Engagement Strategy, DCIP	General Manager's Unit	OLG, LGNSW

#### Strategic Objective 5.3

Resources are managed efficiently to ensure that programs, services and collaborative projects have the necessary support and funding to succeed.

Measuring Progress	Measurement Method	Relevant Plans	Responsible Directorate	Partners/Stakeholders
Increased satisfaction with managing financial sustainability	Community Priority Survey	LTFP	General Manager's Unit	State & Federal Government Grant funding bodies



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#### MONITORING

Performance measures have been established for our overall community priorities and strategic objectives. These measures will enable Council to understand if projects, programs and services are meeting community need and expectations.

Additional reporting and review will take place via:

- Regular financial reporting to the Executive Team and Council.
- · Quarterly budget reviews.
- Annual review of the Long-Term Financial Plan (LTFP).
- Production of an Annual Report, which is reviewed by the Office of Local Government (OLG).
- Regular community engagement activities, including; telephone and online surveys, focus groups, drop-in sessions, and written feedback received via email/letter as well as telephone feedback directed through our Customer Service Centre.
- Office of Local Government (OLG) Peer Review
- Audit Risk and Improvement Committee (ARIC) quarterly review and update.

Council's key performance measurement process is via a 6 monthly report to Council addressing the objectives in the Delivery Program and the actions in the Operational Plan. Each Plan also relates directly to the Long-Term Financial Plan, which includes a long term and annual budget.

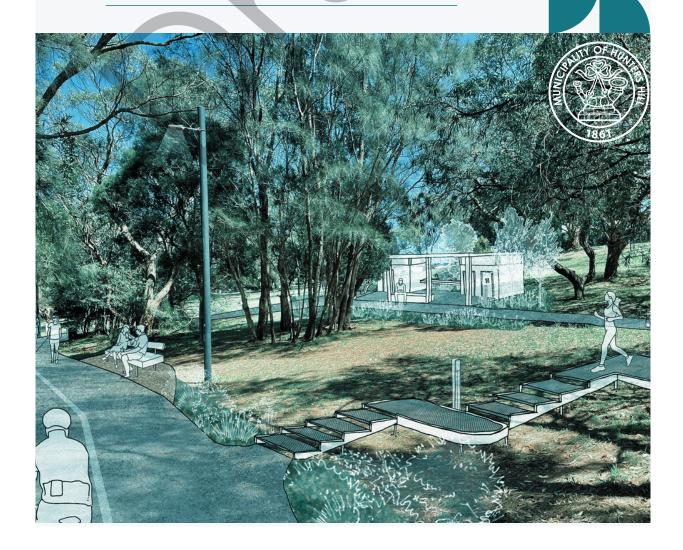
Each reporting and measurement mechanism provides reassurance of an embedded process monitoring framework to support the community's vision for the immediate and long term future of Hunters Hill.



#### HUNTER'S HILL COUNCIL

### DELIVERY, PROGRAM

2025-2029





#### ACKNOWLEDGMENT OF COUNTRY

Council acknowledges the Wallumedegal of the Eora Nation as the traditional custodians of all land and water of the Hunters Hill local government area.

Council pays respect to Elders past, present and future and extends this respect to all Aboriginal and Torres Strait Islander people living or visiting the Hunters Hill local government area.



#### HUNTER'S HILL COUNCIL

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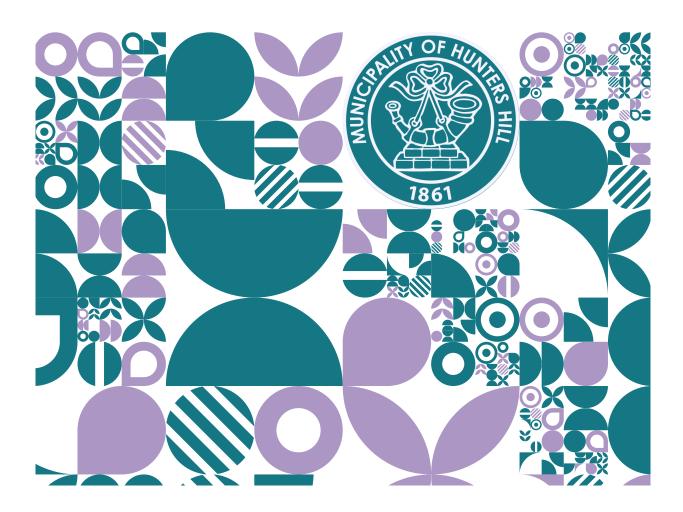
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#### PART 1 INTRODUCTION





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#### **EXECUTIVE** SUMMARY

The Delivery Program (DP) is a statement of commitment to the community from each newly elected Council and translates the community's strategic goals into clear actions.

The Delivery Program is the primary reference point for all activities undertaken by Council during its term of office. It allows Council to determine what is achievable over the next 4 years, what the priorities are, and how programs will be scheduled.

Importantly, the Delivery Program allows Council to demonstrate how its 'business-asusual' activities help achieve Community Plan objectives.

There is a clear link between the Community Plan, Delivery Program and the Operational Plan. Activities in the Delivery Program must clearly link to the strategies identified in the Community Plan and appear as more detailed actions in the Operational Plan.

The Delivery Program outlines how Council will engage with the community and other stakeholders to determine service level expectations and identifies appropriate measures. The Delivery Program highlights major projects and addresses ongoing improvements to the efficiency, productivity, financial management and governance.







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#### MESSAGE FROM THE MAYOR



I was humbled to be re-elected as Mayor for a second term of office in the last Local Government Election and my fourth term as a member of the elected council body.

It is also remarkable result that for the first time in our history, we have more female councillors than male serving on Hunters Hill's governing body. I look forward to continuing on our journey of delivering significant infrastructure and better service delivery through this newly formed Council.

The Delivery Program inscribes how we will achieve success once again over this four-year period. It is our commitment to ensuring that the priorities we identified in the Community Strategic Plan through extensive community consultation are not just words on paper but actions in motion.

The Major project we are keen to deliver in the next four years include:

- · A new Library in the heart of Hunters Hill.
- Adopting the Gladesville Masterplan and redeveloping the commercial precinct.
- Building a fit-for-purpose amenities block to support sporting and community groups at Gladesville Reserve.
- Upgrade the Hunters Hill Museum and Town Hall and delivering a gallery space for our central civic precinct.
- Undertake actions in the adopted Henley Masterplan.
- · Create a Masterplan for Bedlam Bay.

These last few months we have worked hard to identify what matters most to our community, and now it's time to take action. Whether it's improving local roads and footpaths, enhancing green space, supporting community programs, or preserving our environment, this Delivery Program is the way forward.

We will continue to seek your feedback, and your voice will always be an integral part of the decision-making process.

I look forward to leading Council once again and to work with you all so we can achieve fantastic results.

Councillor Zac Miles Mayor of Hunters Hill





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#### MESSAGE FROM THE GENERAL MANAGER



The Delivery Program is a vital document that outlines how we will bring our Community Strategic Plan to life over the next four years through clear tangible outcomes. It serves as a detailed blueprint and work plan for Council staff, ensuring we remain focused, accountable, and transparent in our efforts.

This is our commitment to taking real, meaningful action that benefits every member of the Hunters Hill community. We are excited to begin this journey with you, and look forward to working together so we can achieve the vision set out for Hunters Hill, of a sustainable, inclusive, and resilient future.

Every initiative in this program has been designed to address the needs and aspirations expressed by the community.

As we work through the next few years, we will continue to monitor progress and ensure the Program remains responsive to any emerging community needs and priorities. We will also track our performance and ensure that the actions we take align with the priorities identified in the Community Strategic Plan.

We want you to stay involved by participating in ongoing consultations throughout the Delivery Program period. Keep an eye on Council's website for opportunities to have your say.

My staff are committed to serving the community by providing exemplary customer service and sound communication. I believe these two things will put us on the path to success.

Our doors are open at our Customer Service Centre. You will receive newsletters and direct mail, see adverts in newspapers, opportunities to connect on social media and invitations to engage with us directly. We will do what we can to keep the lines of communication open. Thank you for your continued support and involvement.

Nick Tobin Acting General Manager

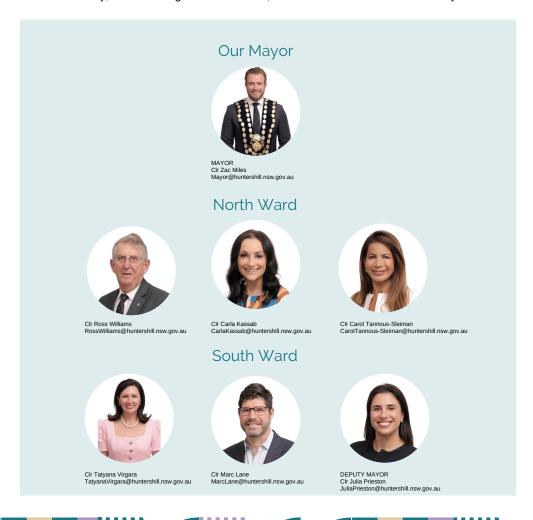




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#### OUR COUNCILLORS

Our 7 Councillors, including our popularly elected Mayor, are elected every four years by residents. Our Councillors represent the interests of residents and ratepayers, provide leadership and guidance to the community, and encourage communication, between Council and the community.







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## **COMMUNITY** VISION

"Our vision is to create a vibrant, inclusive, and sustainable community where every resident feels valued and connected. We aim to foster a sense of belonging and pride by enhancing our local environment, promoting social cohesion, and supporting economic growth. Through collaborative efforts and innovative solutions, we will ensure that our community thrives and prospers, providing a high quality of life for all.

We are committed to preserving our unique character and heritage while embracing progress and change. By prioritising sustainability, equity, and resilience, we will build a future that is both prosperous and environmentally responsible. Together, we will create a community that is not only a great place to live but also a model of excellence for others to follow."

resilient

walkable quality service sustainable contemporary equity

values unified trees engaged

heritage vibrant collaboration connected

protect green progress character

community growth

intergenerational transparent

business special change pride

business special change pride values liveable unique special





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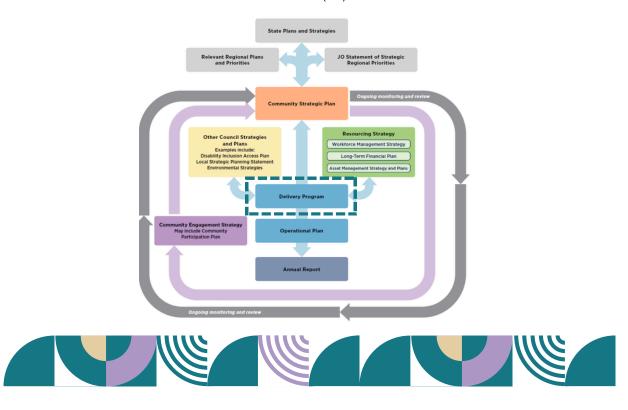
#### WHERE THE DP SITS IN IP&R

The Delivery Program (DP) is a statement of commitment to the community from each newly elected Council and translates the community's strategic goals into clear actions.

The DP is a fixed-term, 4-year plan that aligns with the council electoral cycle. There must be a clear link between the Community Strategic Plan (CSP), the DP and the Operational Plan (OP). Activities in the DP must clearly link to the strategies identified in the CSP and appear as more detailed actions in the OP.

The DP outlines how council will engage with the community and other stakeholders to determine service level expectations and identify appropriate measures. It must identify major projects and address ongoing improvements to the efficiency, productivity, financial management and governance of Council.

The diagram below shows where the DP sits in conjunction with the CSP and Operational Plan (OP).

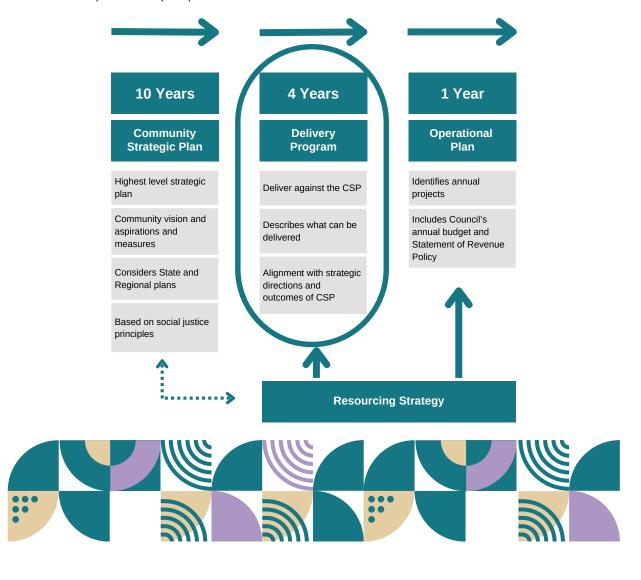




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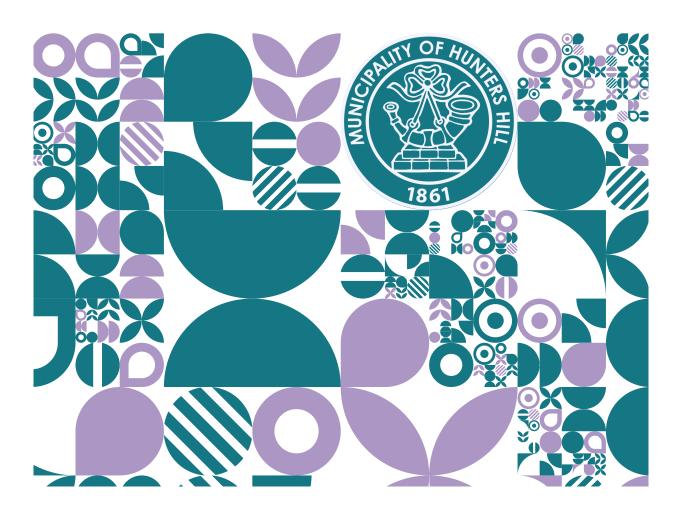
## **KEY ELEMENTS**OF THE DP

The DP is circled and sits between the CSP and OP. The DP delivers against the CSP and provides the principal activities to inform the OP.



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## PART 2 RESOURCING, RISKS & REVIEWS





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## RESOURCING THE DP

The IP&R Framework requires Council to deliver a suite of strategic documents that support a holistic approach to planning for the future, which includes the four-year Delivery Program. This document is supported by a Resourcing Strategy that consists of the following documents:

#### Long Term Financial Plan (LTFP)

The LTFP outlines how we will enhance our financial strength and sustainability. It will guide how we make decisions that are best placed for our community to thrive into the future.

#### Workforce Plan

The Workforce Plan is about ensuring that there are sufficient resources available in the right place, at the right time, with the right skills to deliver on the community's vision and aspirations for their place and community.

#### The Asset Management Strategy, Policy & Plan

The Asset Management Strategy, Policy and Plan (AMSPP) describes the condition of our key assets. The AMSPP identifies acceptable levels of service and determines how these assets will be improved to meet the needs of the community.











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## **KEY**CHALLENGES

The role and function of local government has continued to expand in recent years, increasing the financial burden on Council. To ensure that the community's key priorities can be met, Council will need to diversify its income sources. While reliance on rating income will always be important, obtaining additional revenue through state and federal grants will also be crucial.

There will be a greater emphasis on improving the performance of our long-term strategic asset, financial, and workforce planning.

We must also consider our diverse population. We have an aging demographic on one end and a significant proportion of our community that is between the ages of 5 and 17 on the other. This means we need to address the needs of our older residents while also providing facilities and services for our younger generation. Although this imbalance can be managed, it poses challenges for a small council with limited income.

Each cycle of the IP&R framework highlights via community engagement that our residents expect an improvement in the management of assets, particularly for roads and footpaths. Through a special variation (SV) to rates to maintain current levels of service and a comprehensive review of our Asset Management Plan (AMP) Council will continue to seek and implement effective ways to improve and manage community assets.







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### ONGOING IMPROVEMENTS

Council is continually striving to enhance its efficiency, productivity, financial management, and governance to better serve the community. In response to community feedback during IP&R engagement and ongoing customer service feedback Council will employ the following strategies:

### Efficiency & Productivity

#### Transparency and Accountability:

Maintaining transparency in decision-making processes and financial reporting is crucial. Council will often publish detailed reports and hold public meetings to keep the community informed and involved.

#### Policy and Procedure Reviews:

Regular reviews of policies and procedures will help to ensure that governance practices remain relevant and effective. This will include; updating plans, policies and strategies to reflect current best practices and legal requirements.

#### Governance

#### **Process Streamlining:**

Council will review and streamline its processes to eliminate redundancies and improve service delivery. This will involve adopting new technologies and automating routine tasks. Further information about service reviews can be found on pages 15 and 16.

#### Staff Training and Development:

Investing in staff training will ensure that employees are well-equipped with the latest skills and knowledge, leading to more efficient and productive operations through out all of Council's business

#### Financial Management

#### **Budgeting and Forecasting:**

Council will implement robust budgeting and forecasting practices to ensure financial sustainability. This will include regular reviews of financial performance and adjustments to align with changing circumstances and reports to Council quarterly.

#### Cost Containment Strategies:

Council will actively seek ways to contain costs without compromising service quality. This will involve negotiating better deals with suppliers, reducing waste, and optimising resource allocation.





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## IDENTIFYING & MANAGING RISKS

Council continues to encounter significant challenges, particularly in the realm of asset management. To effectively mitigate the risks outlined on the following page, a systematic approach that balances community needs, financial constraints, and regulatory requirements is essential. By implementing a series of targeted management actions, these challenges can be addressed more effectively.

#### **Risk Framework**

Council's comprehensive Risk Management Framework, with oversight by the Audit, Risk, and Improvement Committee (ARIC), provides detailed mitigation strategies across all business units. This framework ensures that risks are systematically identified, assessed and managed to safeguard Council's assets, information, and operations.

#### Asset Management

The recent Community Priority Survey revealed significant improvements in Council's asset management efforts, particularly in the maintenance and enhancement of roads. This positive feedback highlights the critical role of strategic asset management in improving residents' quality of life

#### **IPART**

The Independant Pricing and Regulatory Tribunal (IPART) approval for a special variation to rates in 2021 has positively impacted the condition of Council's assets. This financial management strategy has enabled Council to invest more effectively in asset maintenance and upgrades.

#### Areas to monitor

Despite these advancements, community engagement also identified areas needing attention. Respondents expressed lower satisfaction with the condition of footpaths and stormwater management. Addressing these gaps will be a priority for Council to ensure comprehensive asset management that meets community needs.



#### HUNTER'S HILL COUNCIL

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Identified Risk	Risk Consequence	Management
Financial constraints	Limited financial resources can restrict the ability to conduct regular and thorough asset inspections and maintenance. Implementing advanced monitoring technologies can be expensive.	Clearly define roles, policies and procedures for asset management. Implement long term asset budget forcasting.
Data management	Integrating and managing data from different systems and ensuring it is accurate and up-to-date can be challenging.     Staying abreast of cyber security risks and monitoring of these risks needs ongoing specialised advice.	Invest in technology.     Upgrade and monitor IT systems regularly and systematically.
Technical expertise	Council may lack inhouse technical expertise to conduct inspections and provide advice.	Train and upskill staff.
Environmental factors	Adverse weather conditions can damage assets and complicate monitoring efforts.     Difficult to access areas can pose significant challenges for inspection and maintenance.	Monitor weather conditions and put in place weather event strategies.     Investigate technological solutions.
Regulatory compliance	Keeping up with changing regulations and ensuring compliance can be demanding.     Maintaining thorough and accurate records to demonstrate compliance can be time consuming.	Train and upskill staff. Leverage technology to improve record keeping.
Community expectations	Residents often have high expectations for service levels, which can be difficult to meet with limited resources.  Effectively managing and responding to community feedback requires robust systems and processes.	Regularly engage with the community to determine service levels within budget.     Review corporate information systems.
Asset deterioration	Council is dealing with ageing infrastructure that requires more frequent and costly maintenance.     Sudden failures of critical assets can disrupt services and require immediate attention.	<ul> <li>Regularly update and maintain asset inventory to ensure accurate management.</li> <li>Develop an asset inspection schedule.</li> </ul>





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## **SERVICE LEVELS**& REVIEWS

Our community provides Council with robust feedback about all of our services, programs and projects. This was evident during the IP&R engagement process. It is important for Council to take this feedback and use it to continuously improve, whether those improvements be on a financial, productivity or performance basis.

Determination of comprehensive service reviews has been initiated during IP&R development based on community satisfaction and whether the review is suitable and effective, cost effective and timely, provides engagement in decision making and change, and finally whether it will be impactful. This framework gives Council the ability to understand community priorities, available resources and the need for service review/s.

Service reviews are part of Council's continuous improvement processes. Whether service reviews be undertaken in house, by peer review or by external consultants.

The Service Review table on the following page provides the four (4) key areas that the community have told Council they want streamlined and improved.

Council is committed to maintaining high standards of service to meet the expectations of our residents. We will strive to provide timely, efficient, and effective services that address the diverse needs of our community. To achieve this we will:

- Regularly review and assess our service delivery processes.
- Engage with residents to gather feedback and identify areas for improvement.
- · Update our Asset Management Framework.
- Engage with residents to determine their level of satisfaction with community assets.
- Ensure compliance with local, state and federal regulations and legislation.
- Align Council strategic documents to ensure infrastructure supports long-term community development.





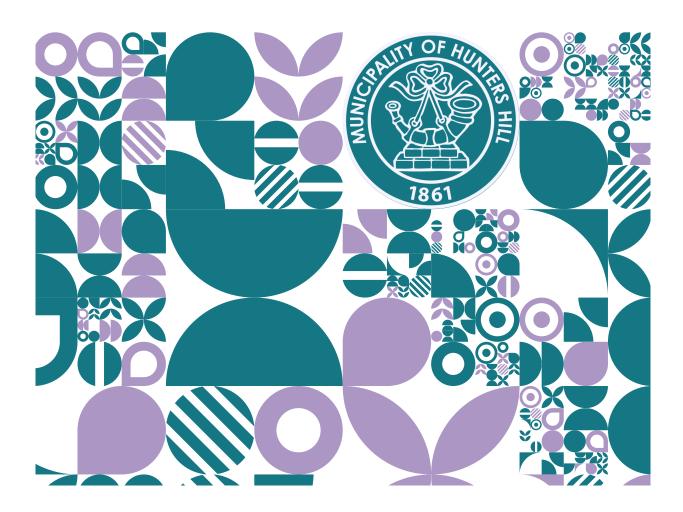
#### HUNTER'S HILL COUNCIL

Service Area	Service Review	Service Level Measure	Criteria	Benefits	Year
Environment	Tree Management	Streamlined tree DA and pruning process in place     Comprehensive tree vandalism procedure in place	Improve existing service     Improve efficiencies     Community prioritisation     Councillor prioritisation	Improve     customer user     experience     Enable     customers to     easily     understand the     tree     DA/pruning     process	2025-26
Planning	Managing Development & Development Application Processes	Internal efficiencies established Process mapping in place Increase in community satisfaction	Improve existing service     Service gaps     Community prioritisation	<ul> <li>Responsibilities clarified</li> <li>Process mapping in place</li> <li>Community satisfaction improvement</li> </ul>	2025-26
Assets	Facilities	Facilities     maintained to     community/user     expectations     Use of facilities     is maximised	Cost of service Improve existing service Service gaps Community prioritisation Improve social outcomes	Facilities meet community need     Maximisation of Council assets     Maintenance schedules in place     Quality improvements	2026-27
Assets	Footpaths	Condition of footpaths is improved Community satisfaction with footpaths is improved	Improve existing service     Community prioritisation     Cost of service     Service gaps	Improved condition of footpaths     Community satisfaction improved     Improved user experience     Service meets community need	2027-28



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## PART 3 STRATEGIC DIRECTIONS





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## SUPPORTING DOCUMENTS

A number of supporting materials have been referenced within the Community Strategic Plan (CSP) and Delivery Program (DP) and have provided context to the information contained in the following local and regional documents:

- Integrated Planning and Reporting (IP&R) documents
- · Community Engagement Strategy
- · Digital and Customer Information Plan
- · Disability Inclusion Action Plan
- · Local Environmental Plan
- · Development Control Plan
- · Local Strategic Planning Statement
- · Affordable Housing Strategy
- · Plans of Management
- Masterplans
- · Sport and Recreational Plan
- NSROC Regional Planning Strategy
- NSROC Infrastructure Priority Statement
- Northern Sydney Regional Waste Strategy
- · Net Zero Implementation Plan
- · Urban Forest Strategy

State Government planning documents:

- · Smart Places Strategy
- North District Plan
- · Greater Sydney Region Plan

- · State Environmental Plans (SEPPs)
- · The Future Transport Plan 2056
- · State Infrastructure Strategy
- · Resilient Sydney
- NSW Waste and Sustainable Materials Strategy

National and International Planning documents:

- · Smart Cities Plan
- · Long Term Emissions Reduction Plan
- · Sustainable Development Goals

The Office of Local Government routinely forwards Council circulars to update plans, polices and legislation.









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## **STAKEHOLDERS**& PARTNERS

Delivering on the DP will involve collaboration with a variety of stakeholders and partners to ensure the program meets community needs and strategic goals.

Community Members & Groups: Residents, community groups and local businesses provide valuable input through surveys, public consultations, and feedback mechanisms. Their needs and priorities shape the delivery program's focus areas.

Council Staff and Councillors: Council employees and Councillors play a crucial role in planning, implementing, and monitoring the DP. They ensure that the program aligns with Council's strategic objectives and community vision.

Government Agencies: Collaboration with State and Federal Government agencies is essential for securing funding, regulatory approvals, and support for our various projects. These agencies will include departments of transport, health, and environment.

Non-Government Organisations (NGOs): NGOs such Sydney Community Services partner with Council to deliver a range of community services. Their expertise and resources enhance the effectiveness of many of the actions in Council's IP&R documents.

Community Groups and Associations: Local community groups, such as neighborhood associations and cultural organizations, provide grassroots support and help engage the broader community. They can also assist in the implementation of specific projects.

Private Sector Partners: Businesses and contractors will be involved in delivering infrastructure projects, providing services, and supporting our economic development initiatives.







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## MAJOR PROJECTS



#### A NEW LIBRARY

Incorporate a new purpose built library and community services hub in the heart of Hunters Hill.



#### **GLADESVILLE MASTERPLAN**

Complete the Gladesville Masterplan and support redevelop of the commercial shopping precinct.



#### **GLADESVILLE RESERVE**

Complete a purpose built amenity for sporting, school and community groups.



#### MUSEUM/ART GALLERY/TOWN HALL

Develop a Needs Analysis and Design Brief for the Museum/Art Gallery/Town Hall



#### **HENLEY MASTERPLAN**

Complete major upgrades to the Henley Precinct as part of the Henley Masterplan.



#### **WEIL PARK UPGRADES**

Deliver upgrades to recreational facilities at Weil Park





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## MAJOR PROJECTS

Council plays a crucial role in shaping the development and well-being of its community by undertaking major projects that align with community expectations. These projects often include infrastructure improvements, community facilities, and environmental initiatives.

By gathering community feedback Council has established six (6) key projects that that will enhance the quality of life of residents and at the same time meet community expectations.

The table below provides a timeframe for the commencement and expected duration of each project. Council will regularly engage with the community to gather input and ensure that the projects reflect the needs and desires of residents.

MAJOR PROJECTS	2025-26	2026-27	2027-28	2028-29
Purpose built library	<b>~</b>	<b>~</b>	<b>~</b>	<b>~</b>
Henley Masterplan (e.g. Community Centre upgrade, regional playground, etc)	~	~	~	~
Gladesville Masterplan	<b>✓</b>			
Gladesville Reserve amenity	✓			
Hunters Hill Museum/Art Gallery	<b>~</b>	<b>~</b>	<b>~</b>	
Weil Park upgrades			<b>✓</b>	<b>~</b>



#### HUNTER'S HILL COUNCIL

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### **ABBREVIATIONS**

CALD	Culturally and Linguistically Diverse
CAP	Conservation Advisory Panel
CDC	Complying Development Certificate
DA	Development Application
DIAP	Disability Inclusion Action Plan
DCP	Development Control Plan
GIPA	Government Information (Public Access) Act
LATM	Local Area Traffic Management
LEP	Local Environment Plan
LSPS	Local Strategic Planning Statement
NSROC	Northern Sydney Region of Councils
OLG	Office of Local Government
OC	Occupation Certificate
PAMP	Pedestrian Access Mobility Plan
PCM	Preliminary Consultation Meeting
10.7	Planning Certificate





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# CSP THEMES & COMMUNITY PRIORITIES



#### **Infrastructure & Accessibility**

Maintain our local infrastructure so people can walk, drive, cycle and catch public transport safely and easily.



#### **Environment & Sustainability**

Actively engage in eco-friendly practices and initiatives that make a significant difference in preserving the natural beauty, open space and health of Hunters Hill.



#### **Community & Belonging**

Enhance the community's quality of life by connecting people to information and accessible experiences that fosters a sense of inclusion and safety.



#### Character, Heritage & Places

Enhance our vibrant places and inclusive neighbourhoods to support our rich heritage and thriving village centres.



#### **Governance & Participation**

Ensure good governance and active engagement with the community to support an environment where innovative and collaborative solutions and partnerships can thrive.







### HOW TO READ THE DP

The diagram below provides an overview of the essential elements of the DP; CSP strategic objective, related plans, principal activity, services, responsible director, assessment method and completion year.

Together these elements enable Council and the community to get a clear picture of priorities over the term of Council.









## **INFRASTRUCTURE** & ACCESSIBILITY

#### Strategic Objective 1.1

Accessible infrastructure is managed and maintained effectively.

#### **Relevant Plans**

Asset Management Plan, DIAP, PAMP

	Principal Activity	Services	Responsible	Assessment Method	2025-26 2026-27 2027-28 2028-29
1.1.1	Deliver Council's Capital Works Program	<ul><li>Roads</li><li>Footpaths</li><li>Drainage</li><li>Kerb &amp; gutter</li></ul>	Director, Infrastructure & Environmental Sustainability	Community/user satisfaction with assets determined by survey	• • • •
1.1.2	Upgrade infrastructure to be accessible, safe and clean	<ul> <li>Buildings &amp; Community Centres</li> <li>Bus stops</li> <li>Footpaths</li> <li>Carparks</li> <li>Pedestrian crossings</li> <li>Street sweeping</li> </ul>	Director, Infrastructure & Environmental Sustainability	Community/user satisfaction with infrastructure determined by survey	• • • •



#### Strategic Objective 1.2

Transport networks are connected, reliable, efficient and safe.

#### **Relevant Plans**

Asset Management Plan, DIAP, PAMP, Integrated Transport Straetgy

	Principal Activity	Services	Responsible	Assessment Method	2025-26	2027-28
1.2.1	Manage and advocate for improved public transport services, networks and infrastructure	<ul><li>Public transport advocacy</li><li>Bus stops</li><li>Ferry wharfs</li></ul>	Director, Infrastructure & Environmental Sustainability	Community/user satisfaction determined by survey	•	• • •
1.2.2	Implement local area traffic management plans (LATMP)	<ul><li>Speed reduction</li><li>Traffic calming</li><li>Grant funding</li></ul>	Director, Infrastructure & Environmental Sustainability	LATM grant funding milestones reached	•	

#### Strategic Objective 1.3

Sustainable transport options, particularly walking and cycling are supported and encouraged with improved infrastructure.

#### **Relevant Plans**

Asset Management Plan, DIAP, PAMP, Integrated Transport Strategy

	Principal Activity	Services	Responsible	Assessment Method	2025-26 2026-27 2027-28 2028-29
1.3.1	Review and support transport technology and sustainable travel	<ul><li>Public &amp; private carparks</li><li>EV charging stations</li><li>Bike paths</li></ul>	Director, Infrastructure & Environmental Sustainability	Increase in number of EV charging stations publicly available	•





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## **ENVIRONMENT** & SUSTAINABILITY

#### Strategic Objective 2.1

Natural spaces, including our bushland, urban tree canopy, foreshores and waterways are preserved and enhanced.

#### **Relevant Plans**

Urban Forest Strategy, Significant Tree Register, LEP, DCP

	Principal Activity	Services	Responsible	Assessment Method	2025-26 2026-27 2027-28 2028-29
2.1.1	Increase the urban tree canopy	• Planting	Director, Infrastructure & Environmental Sustainability	40% tree canopy cover by 2036	• • • •
2.1.2	Protect and maintain our bushland areas	<ul><li>Bush regeneration</li><li>Volunteer management</li></ul>	Director, Community & Customer Service	Community/user satisfaction determined by survey	• • • •
2.1.3	Increase and support biodiversity corridors	<ul><li>Bush regeneration</li><li>Fauna protection</li></ul>	Director, Community & Customer Service	Develop Biodiversity Strategy	• • • •
2.1.4	Protect and provide access to foreshores and waterways	<ul><li>Water quality</li><li>Foreshore access</li></ul>	Director, Town Planning, Infrastructure & Environment, Community & Customer Service	Implementation of Riverwatch Program	• • • •



#### Strategic Objective 2.2

Services, programs and policies reflect a commitment to sustainability.

#### **Relevant Plans**

Sustainability Strategy, Sustainability Action Plan, Net Zero Implementation Plan, Northern Regional Waste Strategy

	Principal Activity	Services	Responsible	Assessment Method	2025-26 2026-27 2027-28 2028-29
2.2.1	Upgrade and adapt infrastructure to respond to the changing climate	<ul><li>Buildings &amp; Community</li><li>Centres</li><li>Stormwater</li><li>Street lighting</li></ul>	Director, Infrastructure & Environmental Sustainability	Complete delivery of the Sustainability Action Plan	• • • •
2.2.2	Mininise waste and promote the circular economy	<ul><li>Waste</li><li>Recycling</li><li>Return &amp; Earn</li></ul>	Director, Infrastructure & Environmental Sustainability	Reduction in waste sent to landfill	• • • •
2.2.3	Reduce water consumption and support water sensitive urban design	<ul><li>Buildings &amp; Community Centres</li><li>Parks</li><li>Gardens</li><li>Sportsfields</li></ul>	Director, Infrastructure & Environmental Sustainability	Implement water saving methods in community facilities and parks, gardens and sportsfields	• • • •

#### Strategic Objective 2.3

Resilience against the impacts of climate change is supported by adaptable urban forms, improved infrastructure and targeted health programs.

#### Relevant Plans

LSPS, LEP, DCP, DIAP, PAMP

	Principal Activity	Services	Responsible	Assessment Method	2025-26	2026-27	2027-28	2028-29
2.3.1	Ensure resilience is embedded in mixed use developments	Planning (LEP, DCP, LSPS) advice	Director, Town Planning	100% of new policies have a resilience assessment	•	•		





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## **COMMUNITY** & BELONGING

#### Strategic Objective 3.1

Programs, services and events are welcoming, inclusive, safe and dedicated to promoting active living, health and well-being.

#### **Relevant Plans**

DIAP, NSW Healthy Ageing Strategy

	Principal Activity		Responsible	Assessment Method	2025-26 2026-27 2027-28 2028-29
3.1.1	Provide and promote inclusive programs, partnerships and services	<ul><li>Community directory</li><li>Events</li></ul>	Director, Community & Customer Service	Community satisfaction determined by survey	• • • •
3.1.2	Facilitate and manage cultural activities and events	<ul><li>Events</li><li>Citizenship ceremonies</li></ul>	General Managers Unit	Community satisfaction determined by survey	• • • •
3.1.3	Partner and support the activities of community service organisations	<ul><li>Aged care</li><li>Childrens' services</li><li>CALD</li></ul>	Director, Community & Customer Service	Community/user satisfaction determined by survey	• • • •



#### Strategic Objective 3.2

Services and facilities are designed to meet the diverse needs of all generations.

#### **Relevant Plans**

DIAP, NSW Healthy Ageing Strategy, PAMP, Masterplans, Plans of Management, Universal Design Principles

					2025-26 2026-27 2027-28
3.2.1	Plan for community, cultural and recreational facilities to meet community need	<ul><li>Buildings &amp; Community Centres</li><li>Library</li><li>Playgrounds</li></ul>	Director, Community & Customer Service	Community/user satisfaction determined by survey	• • • •

#### Strategic Objective 3.3

Community groups, volunteers and service providers are recognised and supported.

#### **Relevant Plans**

DIAP, NSW Healthy Ageing Strategy, Community Grants Policy

					2025-26 2026-27 2027-28 2028-29
3.3.1	Support and promote the work of community groups, volunteers and service providers	<ul> <li>Community directory</li> <li>Council's communication channels</li> <li>Facility hire</li> </ul>	Director, Community & Customer Service	Community satisfaction determined by survey	• • • •





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## CHARACTER HERITAGE, PLACES

#### Strategic Objective 4.1

Development application, regulation, and monitoring services are streamlined, more accessible, and user friendly.

#### **Relevant Plans**

DCP, LEP, LSPS, Plans of Managment, Masterplans, Sport and Recreation Plan

					2025-26 2026-27 2027-28 2028-29
4.1.1	Assessment of development and construction processes is reviewed and streamlined	<ul><li>DA</li><li>CDC or OC</li><li>10.7 certificates</li><li>CC</li></ul>	Director, Town Planning	Median DA turnaround times met	
4.1.2	Specialist planning advice is provided to residents	<ul><li>Pre DA</li><li>DA</li><li>PCM</li><li>CAP</li></ul>	Director, Community & Customer Service	Increase in pre DA advice provided	
4.1.3	Public health and safety is provided via regulatory controls and services	<ul> <li>Swimming pool inspections</li> <li>Food inspections</li> <li>Companion animals</li> <li>Parking</li> </ul>	Director, Town Planning	Completion of compliance register	



#### Strategic Objective 4.2

Neighbourhoods embody character and heritage and foster a strong sense of belonging.

#### **Relevant Plans**

DCP, LEP, LSPS

					2025-26	2027-28	2028-29
u p 4.2.1 de re cl	Review and pdate lanning ocuments to effect local haracter and eritage	· DCP · LEP · LSPS	Director, Town Planning	All key planning documents reviewed every 5 years			

#### Strategic Objective 4.3

Healthy urban and recreational environments are boosted by economic activity, placemaking initiatives and accessible play.

#### **Relevant Plans**

DCP, LEP, LSPS, CEP, Sport and Recreation Plan

4.3.1	Provide planning advice and support to local businesses	<ul><li>DA</li><li>Business promotion</li></ul>	Director, Town Planning	Satisfaction determined by business survey	
4.3.2	Upgrade and create quality streetscapes in public domains	<ul><li>Village centres</li><li>Playgrounds</li></ul>	Director, Town Planning & Director, Infrastructure & Environmental Sustainability	User satisfaction determined by exist survey	
4.3.3	Upgrade and deliver inclusive parks, sportsfields and recreational areas	<ul><li>Parks</li><li>Sportsfields</li></ul>	Director, Infrastructure & Environmental Sustainability	User satisfaction determined by exist survey	



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## **GOVERNANCE** & PARTICIPATION

#### Strategic Objective 5.1

Council, community members and local businesses communicate clearly and openly about policies, decisions and projects.

#### **Relevant Plans**

Community Engagement Strategy, Digital and Customer Information Plan

	Principal Activity	Services	Responsible	Assessment Method	2025-26 2026-27 2027-28 2028-29
5.1.1	Provide up-to- date and transparent information to the community	<ul><li>Website</li><li>Social media</li><li>Print media</li><li>Direct mail/e-mail</li></ul>	General Manager's Unit	Community satisfaction determined by survey	• • • •
5.1.2	Provide leadership and advocacy for the community	• Advocacy	General Manager's Unit	Community satisfaction determined by survey	• • • •
5.1.3	Collaborate with partner organisations to deliver projects and programs that offer community benefit	<ul><li>Facility hire</li><li>Leases/licenses</li><li>NSROC</li></ul>	General Managers Unit	Community satisfaction determined by survey	• • • •



#### Strategic Objective 5.2

Policies and frameworks that encourage collaboration and innovation provide a solid foundation for successful partnerships and projects.

#### **Relevant Plans**

Community Engagement Strategy, Digital and Customer Information Plan

	Principal Activity	Services	Responsible	Assessment Method	2025-26 2026-27 2027-28 2028-29
5.2.1	Provide the community with best practice and up-to-date, information policies and frameworks	<ul><li>Policies</li><li>Frameworks</li><li>Guidelines</li><li>GIPA</li></ul>	General Manager's Unit, Director, Community & Customer Service	Policies are updated according to legislative guidelines	• • • •
5.2.2	Deliver high quality and innovative customer service solutions	<ul><li>e-services</li><li>Service reviews</li></ul>	Director, Community & Customer Service	Increase in online customer service transactions	• • • •

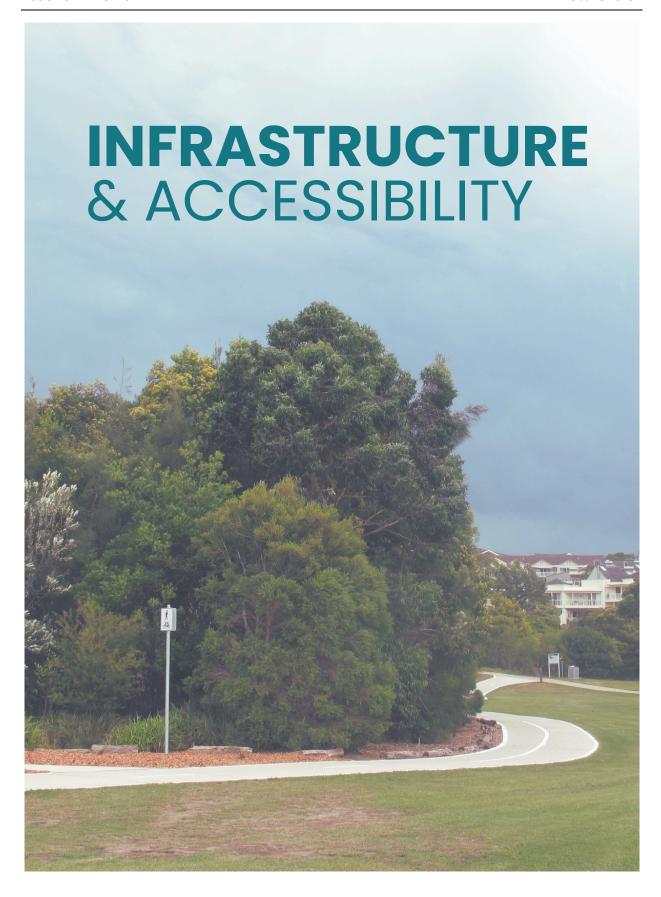
#### Strategic Objective 5.3

Resources are managed efficiently to ensure that programs, services and collaborative projects have the necessary support and funding to succeed.

#### **Relevant Plans**

LTFP, Workforce Strategy

	Principal Activity	Services	Responsible	Assessment Method	2025-26 2026-27 2027-28 2028-29
5.3.1	Manage Council's financial resources	Financial sustainability	General Manager's Unit	Community Priority Survey - Increased satisfaction	• • • •
5.3.2	Seek grant funding opportunities to deliver programs and projects	<ul> <li>Delivery of major projects</li> </ul>	General Manager's Unit	All grant funding milestones are met	• • • •
5.3.3	Maximise Council's workforce capabilities	<ul> <li>Quality customer service</li> </ul>	Director, People & Culture	Community satisfaction determined by survey	• • • •
			1111		





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## FINANCING THE DP

#### **Service**

#### **Asset Management**

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-2	27	2027-28	2028-29
0		0	0	0
0		0	0	0
Your paragra	iph text	0	0	0
0		0	0	0
0		0	0	0
0		0	0	0
0		0	0	0
0		Λ	0	0

#### Expenditure (\$)

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

178,566	184,826	191,457	198,495
133,296	136,628	140,044	143,545
10,330	10,588	10,853	11,124
378,750	0	0	0
0	0	0	0
2,892	2,964	3,038	3,114
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
703,834	335,006	345,392	356,278
(703,834)	(335,006)	(345,392)	(356,278)





37

### FINANCING THE DP

#### Service

#### Footpaths

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
60,962	62,486	64,049	65,651
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
60.962	62.486	64.049	65.651

#### Expenditure (\$)

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

91,769	94,978	98,377	101,983
19,804	20,298	20,805	21,325
0	0	0	0
0	0	0	0
250,815	253,323	255,856	258,414
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
22,210	22,765	23,334	23,917
384,598	391,364	398,372	405,639
(323,636)	(328,878)	(334,323)	(339,988)





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## FINANCING THE DP

#### Service

#### Kerb & Gutters

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

#### Expenditure (\$)

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

0	0	0	0
10,000	10,250	10,506	10,769
0	0	0	0
0	0	0	0
305,019	308,069	311,150	314,262
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
66,938	68,611	70,326	72,084
381,957	386,930	391,982	397,115
(381,957)	(386,930)	(391,982)	(397,115)





39

## FINANCING THE DP

#### **Service**

#### Marine Structure

#### Income (\$)

43.152	44,231	45.337	46.470
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
43,152	44,231	45,337	46,470
0	0	0	0
2025-26	2026-27	2027-28	2028-29

#### Expenditure (\$)

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

13,467	13,938	14,436	14,965
45,810	47,032	48,287	49,574
0	0	0	0
0	0	0	0
510,381	515,485	520,641	525,847
0	0	0	0
9,598	9,838	10,084	10,336
0	0	0	0
0	0	0	0
0	0	0	0
579,256	586,239	593,448	600,722
(536,104)	(542,062)	(548,111)	(554,252)





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### **FINANCING** THE DP

#### **Service**

#### Roads

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2,208,077	3,297,121	840,560	856,928
0	0	0	0
0	0	0	0
40,365	41,374	42,409	43,469
1,973,592	3,056,774	594,203	604,412
0	0	0	0
194,120	198,973	203,948	209,047
0	0	0	0
2025-26	2026-27	2027-28	2028-29

609,169

432,749

520,641

0

0

0

0

0

1,257

211,633

2,799,438

(1,958,878)

631,502

443,605

525,847

0

0

0

0

0

1,288

216,924 2,853,394

(1,996,466)

#### **Expenditure (\$)**

Employee Costs	568,253	588,123
Materials & Services	411,825	422,158
Legal Costs	0	0
Consultants	0	0
Depreciation & Amortisation	1,514,194	515,485
Other Expenses	0	0
Leases & Licenses	0	0
State Government Levies	0	0
Payment to Government	1,196	1,226
Net Loss from Disposal of Assets	201,435	206,471
Total expenditure	2,696,903	2,747,315
Operating result from continuing		
operations	(488,825)	(549,806)





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## FINANCING THE DP

#### **Service**

#### Roads Restorations

Income (\$)	2025-26	2026-27	2027-28	2028-29
Rates & Annual Charges	0	0	0	0
User Fees & Charges	246,579	252,743	259,062	265,539
Interest & Investment Revenue	0	0	0	0
Grants & Contributions	0	0	0	0
Other Income	0	0	0	0
Rental Income	0	0	0	0
Net Gains from the Disposal of Assets	0	0	0	0
Total Income	246,579	252,743	259,062	265,539
Expenditure (\$)				
Employee Costs	36,257	37,533	38,884	40,320
Materials & Services	172 605	176 020	181 3/13	185 877

• (.,				
Employee Costs	36,257	37,533	38,884	40,320
Materials & Services	172,605	176,920	181,343	185,877
Legal Costs	0	0	0	0
Consultants	0	0	0	0
Depreciation & Amortisation	0	0	0	0
Other Expenses	0	0	0	0
Leases & Licenses	0	0	0	0
State Government Levies	0	0	0	0
Payment to Government	0	0	0	0
Net Loss from Disposal of Assets	0	0	0	0
Total expenditure	208,862	214,453	220,227	226,197
Operating result from continuing				
operations	37,717	38,290	38,835	39,342





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## FINANCING THE DP

#### **Service**

Stormwater &

Drainage

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
110,588	110,588	110,588	110,588
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
110,588	110,588	110,588	110,588

#### Expenditure (\$)

Employee Costs	
Materials & Services	
Legal Costs	
Consultants	
Depreciation & Amortisation	n
Other Expenses	
Leases & Licenses	
State Government Levies	
Payment to Government	
Net Loss from Disposal of	Assets
Total expenditure	
Operating result from co	ntinuing
operations	

(306,336)	(314,045)	(322,018)	(330,270)
416,924	424,633	432,606	440,858
16,528	16,941	17,365	17,799
0	0	0	0
0	0	0	0
723	741	760	779
0	0	0	0
239,445	241,839	244,257	246,700
0	0	0	0
0	0	0	0
72,941	74,764	76,633	78,548
87,287	90,348	93,591	97,032





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## FINANCING THE DP

2025-26

#### **Service**

Street Cleaning

Income (	(\$)
----------	------

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

U	Ü	U	U
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

2027-28

2026-27

#### Expenditure (\$)

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

40,402	41,815	43,311	44,899
502,650	515,216	528,097	541,300
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
27,467	28,154	28,858	29,579
0	0	0	0
570,519	585,185	600,266	615,778
(570,519)	(585,185)	(600,266)	(615,778)





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## FINANCING THE DP

#### **Service**

Traffic & Transport

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

479,244	491,226	503,507	516,095
0	0	0	0
0	0	0	0
278,110	285,0630	292,1900	299,495
21,545	22,0840	22,636	23,202
0	0	0	0
0	0	0	0
179,589	184,079	188,681	193,3980
2025-26	2026-27	2027-28	2028-29

#### Expenditure (\$)

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

118,176	122,306	126,681	131,324
224,238	229,848	235,596	241,489
0	0	0	0
0	0	0	0
139,407	140,801	142,209	143,631
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
481,821	492,955	504,486	516,444
(2,577)	(1,729)	(979)	(349)







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## FINANCING THE DP

#### **Service**

Biodiversity and

Waterways

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
0	0	0	0
0	0	0	0
30,000	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
30,000	0	0	0

#### Expenditure (\$)

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

171,449	177,425	183,753	190,467
182,842	148,463	152,175	155,979
0	0	0	0
68,183	0	0	0
0	0	0	0
69,977	46,101	47,253	48,434
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
492,451	371,989	383,181	394,880
(462,451)	(371,989)	(383,181)	(394,880)





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## FINANCING THE DP

#### **Service**

Tree Management and Protection

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
10,330	10,588	10,853	11,124
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
10.330	10.588	10.853	11.124

#### Expenditure (\$)

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

(305.012)	(313.765)	(322.883)	(332.394)
315,342	324,353	333,736	343,518
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
8,181	8,263	8,346	8,429
6,398	6,558	6,722	6,890
5,165	5,294	5,426	5,562
169,818	174,072	178,432	182,901
125,750	130,166	134,810	139,736



2025-26



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### FINANCING THE DP

#### **Service**

Sustainability

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

2027-28

2028-29

2026-27

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

95,996	99,354	102,909	106,681
17,144	17,573	18,012	18,462
0	0	0	0
15,000	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
128,140	116,927	120,921	125,143
(128,140)	(116,927)	(120,921)	(125,143)





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## FINANCING THE DP

#### **Service**

Waste and Recycling

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
· ·
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

	2025-26	2026-27	2027-28	2028-29
3	3,951,438	4,050,224	4,151,480	4,255,267
	9,424	5,396	0	0
	9,945	10,194	10,449	10,710
	15,159	15,538	15,926	16,324
	0	0	0	0
	0	0	0	0
	0	0	0	0
3	3.985.966	4.081.352	4.177.855	4.282.301

3,664,264

14,048 0

3,658,312

623,989

0

Employee Costs	0	0	0
Materials & Services	3,301,084	3,563,662	3,555,380
Legal Costs	0	0	0
Consultants	0	0	0
Depreciation & Amortisation	0	0	0
Other Expenses	13,045	13,371	13,705
Leases & Licenses	0	0	0
State Government Levies	0	0	0
Payment to Government	0	0	0
Net Loss from Disposal of Assets	0	0	0
Total expenditure	3,314,129	3,557,033	3,569,085
Operating result from continuing			
operations	671,837	504,319	608,770







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### FINANCING THE DP

#### Service

Community Initiatives

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

i	0	0	0	0
	0	0	0	0
	0	0	0	0
posal of Assets	0	0	0	0
	0	0	0	0

2026-27

0

0

2027-28

0

0

0

2028-29

0

0

0

#### Expenditure (\$)

• (.,				
Employee Costs	122,931	127,205	131,729	136,528
Materials & Services	25,000	5,125	5,253	44,384
Legal Costs	0	0	0	0
Consultants	0	0	0	0
Depreciation & Amortisation	0	0	0	0
Other Expenses	36,155	37,059	37,985	38,935
Leases & Licenses	0	0	0	0
State Government Levies	0	0	0	0
Payment to Government	0	0	0	0
Net Loss from Disposal of Assets	0	0	0	0
Total expenditure	184,086	169,389	174,967	219,847
Operating result from continuing				
operations	(184,086)	(169,389)	(174,967)	(219,847)

2025-26

0





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### FINANCING THE DP

#### **Service**

**Events** 

Income	(\$)
--------	------

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
0	0	0	0
299	311	323	335
2,500	2,563	2,627	2,693
90,452	92,713	95,031	97,408
0	0	0	0
0	0	0	0
93,251	95,587	97,981	100,436

234,861 229,365 0

0

0

464,226

(363,790)

1				
Employee Costs	211,368	218,750	226,567	
Materials & Services	212,989	218,315	223,771	
Legal Costs	0	0	0	
Consultants	0	0	0	
Depreciation & Amortisation	0	0	0	
Other Expenses	0	0	0	
Leases & Licenses	0	0	0	
State Government Levies	0	0	0	
Payment to Government	0	0	0	
Net Loss from Disposal of Assets	0	0	0	
Total expenditure	424,357	437,065	450,338	
Operating result from continuing				
operations	(331,106)	(341,478)	(352,357)	





### FINANCING THE DP

#### **Service**

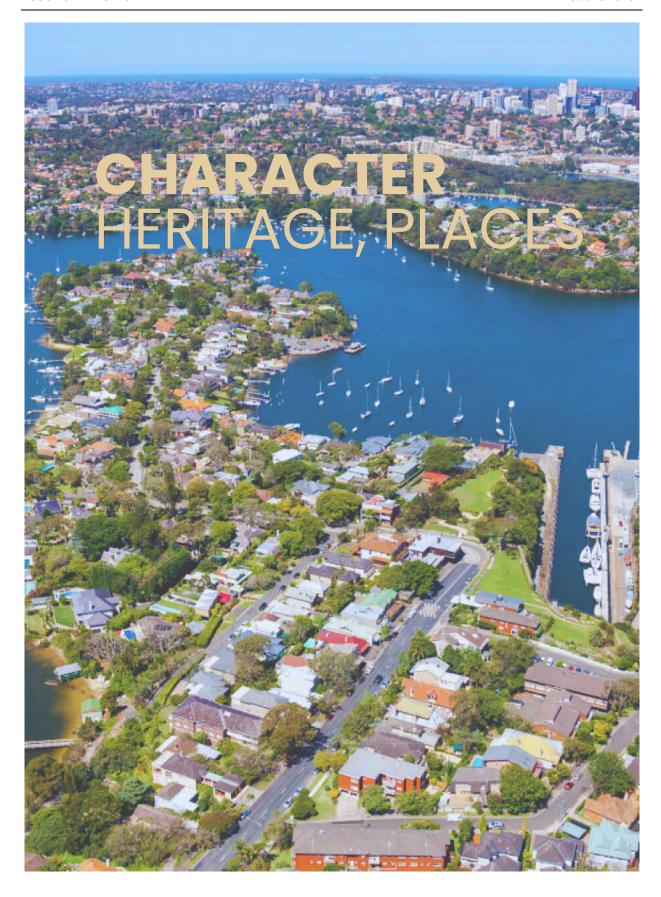
**Library Services** 

Income	(\$)
--------	------

2025-26	2026-27	2027-28	2028-29
0	0	0	0
5,423	5,559	5,698	5,840
0	0	0	0
100,850	103,371	105,955	108,604
0	0	0	0
0	0	0	0
0	0	0	0
106,273	108,930	111,653	114,444

(¥)				
Employee Costs	40,977	42,402	43,910	45,510
Materials & Services	120,817	123,837	126,933	130,105
Legal Costs	0	0	0	0
Consultants	0	0	0	0
Depreciation & Amortisation	14,064	14,205	14,347	14,490
Other Expenses	322,234	330,290	338,547	347,011
Leases & Licenses	0	0	0	0
State Government Levies	0	0	0	0
Payment to Government	0	0	0	0
Net Loss from Disposal of Assets	0	0	0	0
Total expenditure	498,092	510,734	523,737	537,116
Operating result from continuing				
operations	(391,819)	(401,804)	(412,084)	(422,672)







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## FINANCING THE DP

#### **Service**

**Building Control** 

#### Income (\$)

110,557	113,322	116,156	119,061
0	0	0	0
0	0	0	0
15,996	16,396	16,806	17,226
0	0	0	0
0	0	0	0
94,561	96,926	99,350	101,835
0	0	0	0
2025-26	2026-27	2027-28	2028-29

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

199,523	206,502	213,895	221,740
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
199,523	206,502	213,895	221,740
(88,966)	(93,180)	(97,739)	(102,679)





### **NANCING** THE DP

#### Service

Community

Enforcement

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

491,179	503,459	516,046	528,947
0	0	0	0
0	0	0	0
481,010	493,036	505,362	517,996
0	0	0	0
0	0	0	0
10,169	10,423	10,684	10,951
0	0	0	0
2025-26	2026-27	2027-28	2028-29

239,227

23,914

16,130

80,386

0

0

0

0

359,657

169,290

0

,			
Employee Costs	215,265	222,793	230,766
Materials & Services	22,086	22,679	23,288
Legal Costs	0	0	0
Consultants	0	0	0
Depreciation & Amortisation	15,655	15,812	15,970
Other Expenses	74,646	76,512	78,425
Leases & Licenses	0	0	0
State Government Levies	0	0	0
Payment to Government	0	0	0
Net Loss from Disposal of Assets	0	0	0
Total expenditure	327,652	337,796	348,449
Operating result from continuing			
operations	163,526	165,663	167,597





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### FINANCING THE DP

#### **Service**

Development Assessment

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
314,121	321,974	330,024	338,275
0	0	0	0
586,501	601,164	616,193	631,598
0	0	0	0
0	0	0	0
0	0	0	0
900,622	923,138	946,217	969,873

operations	(223,730)	(235,018)	(247,269)	(260,592)
Operating result from continuing				
Total expenditure	1,124,352	1,158,156	1,193,486	1,230,465
Net Loss from Disposal of Assets	0	0	0	0
Payment to Government	0	0	0	0
State Government Levies	0	0	0	0
Leases & Licenses	0	0	0	0
Other Expenses	70,672	72,439	74,250	76,106
Depreciation & Amortisation	0	0	0	0
Consultants	0	0	0	0
Legal Costs	315,000	322,875	330,947	339,221
Materials & Services	175,526	179,915	184,413	189,023
Employee Costs	563,145	582,927	603,876	626,115
• (.,				





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### FINANCING THE DP

#### **Service**

Heritage and Strategic Planning

#### Income (\$)

` '
Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
246	252	258	264
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
246	252	258	264

322,119 73,278

5,742

0

0

401,139

(400,875)

- , ,				
Employee Costs	288,966	299,357	310,387	
Materials & Services	68,046	69,747	71,490	
Legal Costs	0	0	0	
Consultants	254,332	105,465	5,602	
Depreciation & Amortisation	0	0	0	
Other Expenses	0	0	0	
Leases & Licenses	0	0	0	
State Government Levies	0	0	0	
Payment to Government	0	0	0	
Net Loss from Disposal of Assets	0	0	0	
Total expenditure	611,344	474,569	387,479	
Operating result from continuing				
operations	(611,098)	(474317)	(387,221)	





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### FINANCING THE DP

#### Service

Public Health and Safety

#### Income (\$)

• •
Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

50,474	51,737	53,030	54,356
0	0	0	0
0	0	0	0
2,424	2,485	2,547	2,611
0	0	0	0
0	0	0	0
48,050	49,252	50,483	51,745
0	0	0	0
2025-26	2026-27	2027-28	2028-29

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

156,057	161,665	167,618	173,948
5,486	5,623	5,763	5,907
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
161,543	167,288	173,381	179,855
(111,069)	(115,551)	(120,351)	(125,499)





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### FINANCING THE DP

#### **Service**

Buildings - Community

#### Income (\$)

• •
Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
98,632	101,098	103,626	106,217
0	0	0	0
927,836	22,712	23,280	23,862
261,593	268,134	274,837	281,707
0	0	0	0
0	0	0	0
1,288,061	391,944	401,743	411,786

Employee Costs	181,280	187,604	194,301	201,407
Materials & Services	719,033	703,681	721,729	740,243
Legal Costs	0	0	0	0
Consultants	0	0	0	0
Depreciation & Amortisation	702,807	690,233	697,076	704,046
Other Expenses	0	0	0	0
Leases & Licenses	0	0	0	0
State Government Levies	0	0	0	0
Payment to Government	0	0	0	0
Net Loss from Disposal of Assets	0	0	0	0
Total expenditure	1,603,121	1,581,518	1,613,106	1,645,696
Operating result from continuing				
operations	(315,060)	(1,189,574)	(1,211,363)	(1,233,910)





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### FINANCING THE DP

#### Service

Buildings -

Reserves

#### Income (\$)

Data a C. Armani Obrania
Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

102,716

87,950

32,865

0

0

0

0

0 **223,531** 

(223,531)

106,477

90,185

33,194

0

0

0

0

229,856

(229,856)

Employee Costs	95,823	99,170
Materials & Services	83,646	85,770
Legal Costs	0	0
Consultants	0	0
Depreciation & Amortisation	32,220	32,541
Other Expenses	0	0
Leases & Licenses	0	0
State Government Levies	0	0
Payment to Government	0	0
Net Loss from Disposal of Assets	0	0
Total expenditure	211,689	217,481
Operating result from continuing		
operations	(211,689)	(217,481)





### INANCING THE DP

#### **Service**

Parks and Gardens

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
28,182	28,887	29,609	30,349
0	0	0	0
6,611	6,776	6,945	7,119
1,305	1,338	1,371	1,405
0	0	0	0
0	0	0	0
36,098	37,001	37,925	38,873

(¥)				
Employee Costs	420,473	435,162	450,721	467,230
Materials & Services	243,330	249,420	255,663	262,064
Legal Costs	0	0	0	0
Consultants	0	0	0	0
Depreciation & Amortisation	634,434	637,838	644,217	650,659
Other Expenses	0	0	0	0
Leases & Licenses	0	0	0	0
State Government Levies	0	0	0	0
Payment to Government	0	0	0	0
Net Loss from Disposal of Assets	0	0	0	0
Total expenditure	1,298,237	1,322,420	1,350,601	1,379,953
Operating result from continuing				
operations	(1,262,139)	(1,285,419)	(1,312,676)	(1,341,080)





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## FINANCING THE DP

#### **Service**

Playgrounds

#### Income (\$)

• •
Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

0	0	0	0
26,805	27,476	28,163	28,869
0	0	0	0
0	0	0	0
29,537	29,833	30,131	30,432
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
56,342	57,309	58,294	59,301
(56,342)	(57,309)	(58,294)	(59,301)





### **NANCING** THE DP

#### **Service**

Sporting Fields

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
103,876	106,473	109,136	111,865
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
103,876	106,473	109,136	111,865

405,377

207,246

146,882

759,505

(647,640)

0

0 0

0

• (.,			
Employee Costs	364,824	377,565	391,059
Materials & Services	192,408	197,231	202,177
Legal Costs	0	0	0
Consultants	0	0	0
Depreciation & Amortisation	131,320	136,547	141,627
Other Expenses	0	0	0
Leases & Licenses	0	0	0
State Government Levies	0	0	0
Payment to Government	0	0	0
Net Loss from Disposal of Assets	0	0	0
Total expenditure	688,552	711,343	734,863
Operating result from continuing			
operations	(584,676)	(604,870)	(625,727)







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### FINANCING THE DP

#### **Service**

Rates

#### Income (\$)

Rates & Annual Charges	
User Fees & Charges	
Interest & Investment Revenue	
Grants & Contributions	
Other Income	
Rental Income	
Net Gains from the Disposal of Assets	
Total Income	

12,470,562	12,782,326	13,101,884	13,429,431
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
40,000	41,000	42,025	43,076
24,242	24,848	25,469	26,106
12,406,320	12,716,478	13,034,390	13,360,249
2025-26	2026-27	2027-28	2028-29

Employee Costs	131,526	136,164	141,078	146,297
Materials & Services	10,330	10,588	10,853	11,124
Legal Costs	0	0	0	0
Consultants	0	0	0	0
Depreciation & Amortisation	0	0	0	0
Other Expenses	27,891	28,588	29,303	30,036
Leases & Licenses	0	0	0	0
State Government Levies	0	0	0	0
Payment to Government	0	0	0	0
Net Loss from Disposal of Assets	0	0	0	0
Total expenditure	169,747	175,340	181,234	187,457
Operating result from continuing				
operations	12,300,815	12,606,986	12,920,650	13,241,974





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## FINANCING THE DP

#### **Service**

Financial

Management

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
59,914	61,412	62,947	64,521
0	0	0	0
891,594	927,079	961,566	997,240
380,727	390,245	400,001	410,001
15,864	16,261	16,668	17,085
0	0	0	0
128,400	105,200	(11,600)	47,600
1,476,499	1,500,197	1,429,582	1,536,447

operations	328,665	340,885	281,831	280,888
Operating result from continuing				
Total expenditure	1,147,833	1,159,310	1,147,751	1,255,559
Net Loss from Disposal of Assets	0	0	0	0
Payment to Government	0	0	0	0
State Government Levies	0	0	0	0
Leases & Licenses	0	0	0	0
Other Expenses	0	0	0	0
Depreciation & Amortisation	0	0	0	0
Consultants	82,797	113,117	43,445	113,781
Legal Costs	0	0	0	0
Materials & Services	287,748	295,143	302,745	310,564
Employee Costs	777,288	773,636	801,561	831,214





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## FINANCING THE DP

#### **Service**

Access to Information

#### Income (\$)

2025-26	2026-27	2027-28	2028-29
0	0	0	0
6,000	6,150	6,304	6,462
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
6.000	6.160	6.304	6.462

#### Expenditure (\$)

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

664,203 67,359	687,380 69,042	711,924 70,769	737,966 72,538
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
731,562	756,422	782,693	810,504
(725,562)	(750,272)	(776,389)	(804,042)



n 4.2 Attachment 6 Page **14**0



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### FINANCING THE DP

#### **Service**

Council

#### Income (\$)

2025	-26	2026-27	2027-28	2028-29
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

#### Expenditure (\$)

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

(334,960)	(345,776)	(357,154)	(600,145)
334,960	345,776	357,154	600,145
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	231,000
0	0	0	0
0	0	0	0
0	0	0	0
309,647	319,803	330,501	341,790
25,313	25,973	26,653	27,355



Item 4.2 Attachment 6 Page 14:



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## FINANCING THE DP

#### **Service**

Communications and Engagement

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

201,942	208,994	216,463	224,388
52,909	54,233	55,587	56,977
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
254,851	263,227	272,050	281,365
(254,851)	(263,227)	(272,050)	(281,365)





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## FINANCING THE DP

#### **Service**

Emergency Services

#### Income (\$)

Data a C. Armani Obrania
Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

(668,466)	(685,312)	(702,594)	(720,326)
668,466	685,312	702,594	720,326
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
646,529	662,692	679,259	696,240
0	0	0	0
0	0	0	0
0	0	0	0
8,470	8,682	8,899	9,121
13,467	13,938	14,436	14,965





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## FINANCING THE DP

#### **Service**

Office of the

General Manager

#### Income (\$)

• •
Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

Employee Costs		
Materials & Services		
Legal Costs		
Consultants		
Depreciation & Amortisation		
Other Expenses		
Leases & Licenses		
State Government Levies		
Payment to Government		
Net Loss from Disposal of Assets		
Total expenditure		
Operating result from continuing		
operations		

(885,157)	(856,066)	(884,493)	(914,488)
885,157	856,066	884,493	914,488
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
127,066	130,243	133,499	136,836
6,262	6,325	6,388	6,452
42,655	12,971	13,295	13,627
15,495	15,882	16,279	16,686
66,239	41,159	42,187	43,243
627,440	649,486	672,845	697,644





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### FINANCING THE DP

#### **Service**

Property

Management and

#### Strategy

#### Income (\$)

2025-26	2026-27	2027-28	2028-29
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
2,500,000	0	0	0
2,500,000	0	0	0

#### Expenditure (\$)

Employee Costs         0         0         0         0           Materials & Services         225,000         5,125         5,253         5,384           Legal Costs         40,000         15,000         15,3750         15,759           Consultants         15,495         15,882         16,279         16,686           Depreciation & Amortisation         0         0         0         0           Other Expenses         0         0         0         0           Leases & Licenses         0         0         0         0           State Government Levies         0         0         0         0           Payment to Government         0         0         0         0           Net Loss from Disposal of Assets         0         0         0         0           Total expenditure         280,495         36,007         36,907         37,829	operations	2,219,505	(36,007)	(36,907)	(37,829)
Materials & Services         225,000         5,125         5,253         5,384           Legal Costs         40,000         15,000         15,3750         15,759           Consultants         15,495         15,882         16,279         16,686           Depreciation & Amortisation         0         0         0         0           Other Expenses         0         0         0         0           Leases & Licenses         0         0         0         0           State Government Levies         0         0         0         0           Payment to Government         0         0         0         0           Net Loss from Disposal of Assets         0         0         0         0	Operating result from continuing				
Materials & Services         225,000         5,125         5,253         5,384           Legal Costs         40,000         15,000         15,3750         15,759           Consultants         15,495         15,882         16,279         16,686           Depreciation & Amortisation         0         0         0         0           Other Expenses         0         0         0         0           Leases & Licenses         0         0         0         0           State Government Levies         0         0         0         0           Payment to Government         0         0         0         0	Total expenditure	280,495	36,007	36,907	37,829
Materials & Services         225,000         5,125         5,253         5,384           Legal Costs         40,000         15,000         15,3750         15,759           Consultants         15,495         15,882         16,279         16,686           Depreciation & Amortisation         0         0         0         0           Other Expenses         0         0         0         0           Leases & Licenses         0         0         0         0           State Government Levies         0         0         0         0	Net Loss from Disposal of Assets	0	0	0	0
Materials & Services         225,000         5,125         5,253         5,384           Legal Costs         40,000         15,000         15,3750         15,759           Consultants         15,495         15,882         16,279         16,686           Depreciation & Amortisation         0         0         0         0           Other Expenses         0         0         0         0           Leases & Licenses         0         0         0         0	Payment to Government	0	0	0	0
Materials & Services         225,000         5,125         5,253         5,384           Legal Costs         40,000         15,000         15,3750         15,759           Consultants         15,495         15,882         16,279         16,686           Depreciation & Amortisation         0         0         0         0           Other Expenses         0         0         0         0	State Government Levies	0	0	0	0
Materials & Services         225,000         5,125         5,253         5,384           Legal Costs         40,000         15,000         15,3750         15,759           Consultants         15,495         15,882         16,279         16,686           Depreciation & Amortisation         0         0         0         0	Leases & Licenses	0	0	0	0
Materials & Services         225,000         5,125         5,253         5,384           Legal Costs         40,000         15,000         15,3750         15,759           Consultants         15,495         15,882         16,279         16,686	Other Expenses	0	0	0	0
Materials & Services         225,000         5,125         5,253         5,384           Legal Costs         40,000         15,000         15,3750         15,759	Depreciation & Amortisation	0	0	0	0
Materials & Services 225,000 5,125 5,253 5,384	Consultants	15,495	15,882	16,279	16,686
• •	Legal Costs	40,000	15,000	15,3750	15,759
Employee Costs 0 0 0 0	Materials & Services	225,000	5,125	5,253	5,384
	Employee Costs	0	0	0	0





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### FINANCING THE DP

#### **Service**

Recruitment and Staff Development

Income	(\$)
--------	------

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
18,787	19,257	19,738	20,231
0	0	0	0
0	0	0	0
18,787	19,257	19,738	20,231

607,757

163,445

0

0

0

0

771,202

(751,464)

628,072

167,533

0

0

795,605

(775,374)

#### Expenditure (\$)

Employee Costs	570,136	588,473	
Materials & Services	155,570	159,459	
Legal Costs	0	0	
Consultants	0	0	
Depreciation & Amortisation	0	0	
Other Expenses	0	0	
Leases & Licenses	0	0	
State Government Levies	0	0	
Payment to Government	0	0	
Net Loss from Disposal of Assets	0	0	
Total expenditure	725,706	747,932	
Operating result from continuing			
operations	(706,919)	(728,675)	





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## FINANCING THE DP

#### **Service**

Risk and Insurance

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

#### Expenditure (\$)

Employee Costs
Materials & Services
Legal Costs
Consultants
Depreciation & Amortisation
Other Expenses
Leases & Licenses
State Government Levies
Payment to Government
Net Loss from Disposal of Assets
Total expenditure
Operating result from continuing
operations

175,265	181,387	187,870	194,749
171,000	175,275	179,658	184,149
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
346,265	356,662	367,528	378,898
(346,265)	(356,662)	(367,528)	(378,898)



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### FINANCING THE DP

#### **Service**

Software and Information

#### Systems

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

2025-26	2026-27	2027-28	2028-29
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

operations	(1,184,294)	(1,214,491)	(1,245,817)	(1,278,348)
Operating result from continuing				
Total expenditure	1,184,294	1,214,491	1,245,817	1,278,348
Net Loss from Disposal of Assets	0	0	0	0
Payment to Government	0	0	0	0
State Government Levies	0	0	0	0
Leases & Licenses	0	0	0	0
Other Expenses	0	0	0	0
Depreciation & Amortisation	186,850	188,719	190,606	192,512
Consultants	0	0	0	0
Legal Costs	0	0	0	0
Materials & Services	656,327	672,781	689,648	706,937
Employee Costs	341,117	352,991	365,563	378,899
1 (17)				





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### **EVALUATION**

Performance methods have been established for our goals and strategic objectives, which will enable Council to understand if projects, programs and services are meeting community needs and expectations.

Further to this additional monitoring will take place via:

- Regular financial reporting to the Executive Team and Council.
- Quarterly budget reviews in line with Division of Local Government Guidelines.
- Annual review of the Long-Term Financial Plan (LTFP).
- · Regular updates to ARIC.
- Production of an Annual Report, which is reviewed by the Office of Local Government (OLG).
- Regular community engagement including telephone and online surveys, focus groups, drop-in sessions, and written feedback received via email/letter as well as telephone feedback directed through our Customer Service Centre.

Council's key performance measurement is, however, via a 6-monthly report to Council addressing the objectives in the Delivery Program and the actions in the Operational Plan. Each Plan also relates directly to the

Long-Term Financial Plan, which includes a long-term and annual budget.

Each reporting and measurement mechanism provides reassurance of an embedded process monitoring framework to support the community's vision for the immediate and long term future of Hunters Hill.





### **HUNTER'S HILL COUNCIL**

OPERATIONAL PLAN

2025-2026





## ACKNOWLEDGMENT OF COUNTRY

Council acknowledges the Wallumedegal of the Eora Nation as the traditional custodians of all land and water of the Hunters Hill local government area.

Council pays respect to Elders past, present and future and extends this respect to all Aboriginal and Torres Strait Islander people living or visiting the Hunters Hill local government area.





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### EXECUTIVE SUMMARY

The Hunter's Hill Council Operational Plan for 2025-2026 outlines our commitment to delivering high-quality services and infrastructure that meet the needs and aspirations of our community. This plan is a key component of our Integrated Planning and Reporting (IP&R) framework, which ensures that our strategic objectives are translated into actionable and measurable outcomes.

Our Operational Plan (OP) is developed in close consultation with our community, reflecting their priorities and vision for the future. It aligns with our Community Strategic Plan (CSP), Resourcing Strategy, and Delivery Program (DP), providing a clear roadmap for the year ahead. The plan details the specific projects, programs, and initiatives we will undertake, along with the resources required and the performance measures we will use to track our progress.

We are committed to transparency and accountability, and this plan includes comprehensive reporting mechanisms to keep our community informed about our achievements and challenges. By working together, we aim to create a vibrant, sustainable, and inclusive community for all.

The principal activities outlined in this OP are to be completed within the 2025-2026 financial year.

The Operational Plan is a requirement under section 405 of the Local Government Act 1993 and clause 203 of the Local Government (General) Regulation 2021.





### MESSAGE FROM THE MAYOR



It is with great excitement that I present to you our Operational Plan for the upcoming year and first year of the Delivery Program.

This detailed plan builds on the foundation laid out in our Community Strategic Plan and Delivery Program. It outlines the specific actions and projects that will be implemented in the next 12 months to make our community's vision a reality.

As the elected Council, chosen to represent the broader community, this Operational Plan reflects our unwavering commitment to delivering on the promises we made to you.

I'm pleased to see that we're once again presenting an ambitious \$8.5 million Capital

Works Program for 2025/26 as we continue to push progress and provide much needed infrastructure in our municipality. Some of the key features of the Program include:

- Gladesville Reserve Multisport Community facility - \$905,678
- Implementation of the Boronia Park Local Area Traffic Management Plan - \$1,000,000
- Road renewal program \$1,352,060
- Drainage Program \$638,000
- · Footpath Renewal Program \$584,600
- Bedlam Bay Amenities Block and Accessibility – \$250,000
- · Library detailed design \$200,000

These projects and improvement works are an example of how Council is serving all our community groups to meet everyone's needs.

Your continued involvement is critical to our success, and together, we can achieve all the goals set out for our local community.

As we move forward, I look forward to working alongside our dedicated staff, residents and community members to see these projects come to life and build on what we have already achieved.

Councillor Zac Miles Mayor of Hunters Hill



### MESSAGE FROM THE GENERAL MANAGER



I am pleased to share with you the Operational Plan for 2025/26.

As the Acting General Manager during this period, I'll be kept busy during my appointment as Council continues to deliver an unprecedented number of projects and infrastructure improvements.

As the Mayor mentioned, the first big ticket item on our list to deliver this year is the Gladesville Reserve Multisport Community Facility to support this premiere sporting precinct.

This new fully accessible building will provide much needed toilets and change facilities for all users and provide ample storage space for equipment.

Throughout this year, we will focus on key areas such as improving local infrastructure, advancing sustainability initiatives, creating more inclusive spaces, and enhancing the delivery of community services. Each initiative is designed with your needs in mind.

We will continue to keep you informed about the progress of each initiative. Our staff are dedicated to ensuring that every action in this Operational Plan is accomplished effectively and efficiently, with a focus on outcomes that matter most to our community.

As always, your input and engagement remain vital to the ongoing success of these projects. We encourage you to stay involved, share your feedback, and let us know how we can continue to improve.

I look forward to the work ahead and the opportunity to continue collaborating with our many community groups.

Nick Tobin Acting General Manager



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## THE ROLE OF IP&R

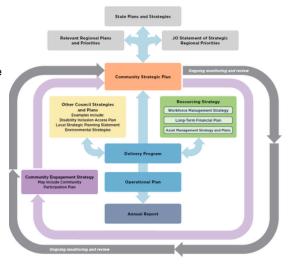
The Integrated Planning and Reporting (IP&R) framework recognises that most communities share similar aspirations: a safe, healthy and vibrant place to live, a sustainable environment, a caring and engaged community, opportunities for employment, reliable infrastructure, etc. The difference lies in how each community responds to these needs. That is what shapes the character of individual cities, towns and villages.

IP&R also recognises that council plans and policies should not exist in isolation and are connected on many levels. The IP&R framework allows NSW councils to draw their various plans together, to understand how they interact and inform each another, and to get the maximum benefit from their efforts by planning holistically for the future.

The IP&R framework outlines the key elements of each strategic document and outlines who is responsible within Council for completing the various projects and activities. This provides our community with clear expectations, accountabilities and timeframes. The minimum requirement for the DP is to allocate responsibilities at least 'Director' level, but it is preferable to allocate to a further level below

this so that Project Managers, as well as their Directors, are held responsible for delivering outcomes.

It is the primary reference point for all activities undertaken by Council during its term of office. It allows council to determine what is achievable over the next 4 years, what the priorities are, and how programs will be scheduled.







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### WHERE THE OP SITS IN IP&R

The OP is circled and sits between the DP and the resourcing strategies. The OP is a one year plan, that outlines the annual actions for achieving the community priorities outlined in the Community Strategic Plan and Delivery Program.



#### Community Strategic Plan

Highest level strategic plan

Community vision and aspirations and measures

Considers State and Regional plans

Based on social justice principles

#### 4 Years

#### **Delivery Program**

Deliver against the CSP

Describes what can be delivered

Alignment with strategic directions and outcomes of CSP

#### 1 Year

#### Operational Plan

Identifies annual projects

Includes Council's annual budget and Statement of Revenue Policy



**Resourcing Strategy** 





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## **CONTEXT &**PRIORITIES

Prior to establishing community priorities, Council engaged in extensive community consultation to ensure that as many perspectives as possible were included in the development of the IP&R suite of documents. This process involved an independent telephone survey of 400 residents, an online survey with over 100 participants, as well as outreach through print and social media, online notice boards, letters, emails, phone calls, and drop-in sessions.

The OP and budget align with the CSP and DP, reflecting the community's current needs based on the priorities identified from the feedback collected.

"Spending budget more wisely"

"Planning controls, specifically, managing density equally"

"Maintaining village lifestyle"

"Preserve the historical and heritage assets of the area"

"Providing medium density development so current residents can downsize without leaving the suburb"

"Fixing broken up and uneven footpaths in general, but especially in Henley"

improve safety and enhance aesthetic"

"Upgrading roads - fixing potholes and the speed bumps installed have fallen to bits in High St" "Development - Fig Tree Park is good. Development should enhance the richness of Hunter's Hill"

"Ensuring all council areas are looked after fairly and equally"

"Maintaining the character and unique aspects of Hunter's Hill LGA"

"Put more effort into preserving the

"Improving the standard of roads, cycleways and footpaths"

"Protecting public open spaces and waterways from developments"



#### HUNTER'S HILL COUNCIL

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### **ABBREVIATIONS**

ARIC	Audit Risk and Improvement Committee
DA	Development Application
DCCEEW Departm	nent of Climate Change, Energy the Environment and Water
DCP	Development Control Plan
DCIP	Digital and Customer Information Plan
DIAP	Disability Inclusion Action Plan
DPHI	Department of Planning, Housing and Infrastructure
GIPA	Government Information (Public Access) Act
LATM	Local Area Traffic Management
LCC	Lane Cove Council
LEP	Local Environment Plan
NSROC	Northern Sydney Region of Councils
OLG	Office of Local Government
PRCG	Parramatta River Catchment Group
SGCH	St George Community Housing
SCS	Sydney Community Services
TfNSW	Transport for NSW
URM	United Resource Management





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# CSP THEMES & COMMUNITY PRIORITIES



#### **Infrastructure & Accessibility**

Maintain our local infrastructure so people can walk, drive, cycle and catch public transport safely and easily.



#### **Environment & Sustainability**

Actively engage in eco-friendly practices and initiatives that make a significant difference in preserving the natural beauty, open space and health of Hunters Hill.



#### **Community & Belonging**

Enhance the community's quality of life by connecting people to information and accessible experiences that fosters a sense of inclusion and safety.



#### Character, Heritage & Places

Enhance our vibrant places and inclusive neighbourhoods to support our rich heritage and thriving village centres.



#### **Governance & Participation**

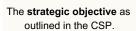
Ensure good governance and active engagement with the community to support an environment where innovative and collaborative solutions and partnerships can thrive.





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### HOW TO READ THIS PLAN



The **principal activity** as outlined in the DP.



1.1 Accessible infrastructure is managed and maintained effectively

#### **Principal Activity**

1.1.1 Deliver Council's Capital Works Program

	Action	Key Performance Indicator	Responsible Officer	Partners
1.1.1.1	Complete the Roads Capital Works Program	Program completed on time and within budget	Manager Assets and Engineering Services	Brightly Contractors
1.1.1.2	Complete the Footpath Capital Works Program	Program completed on time and within budget	Manager Assets and Engineering Services	Brightly Contractors
1.1.1.3	Implement Local Traffic Committee recommendations	Recommendations implemented according to Council resolution	Traffic & Transport Officer	TfNSW Ryde Police Area Command



The **action** or program that Council will deliver in the the 2025-2026 financial year.

What Council will use to measure of the **performance** of the action.

The position responsible for delivering the action.



Partner organisations
who will assist in
delivering the action.







## **INFRASTRUCTURE** & ACCESSIBILITY

#### **Community Priority**

1. Maintain our local infrastructure so people can walk, drive, cycle and catch public transport safely and easily

#### **Strategic Objective**

1.1 Accessible infrastructure is managed and maintained effectively

#### **Principal Activity**

1.1.1 Deliver Council's Capital Works Program

	Action	Key Performance Indicator	Responsible Officer	Partners
1.1.1.1	Complete the Roads Capital Works Program	Program completed on time and within budget	Manager Assets and Engineering Services	Contractors
1.1.1.2	Complete the Footpath Capital Works Program	Program completed on time and within budget	Manager Assets and Engineering Services	Contractors
1.1.1.3	Implement Local Traffic Committee recommendations	Recommendations implemented according to Council resolution	Traffic & Transport Officer	TfNSW Ryde Police Area Command
1.1.1.4	Upgrade kerbs and gutters	Program completed on time and within budget	Manager Assets and Engineering Services	Contractors



#### HUNTER'S HILL COUNCIL

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1.1.1.5	Upgrade Council's stormwater network	Program completed on time and within budget	Manager Assets and Engineering Services	Contractors
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#### **Principal Activity**

1.1.2 Upgrade infrastructure to be accessible, safe and clean

	Action	Key Performance Indicator	Responsible Officer	Partners
1.1.2.1	Implement the actions from the buildings condition reports	Maintenance program completed within budget	Facilities Manager	Contractors
1.1.2.2	Complete the street sweeping program	Program completed within the schedule	Works Manager	Contract Sweep
1.1.2.3	Implement DIAP infrastructure upgrades	Program completed on time and within budget	Works Manager	SCS SGCH Contractors

#### Strategic Objective

1.2. Transport networks are connected, reliable, efficient and safe

#### **Principal Activity**

1.2.1 Manage and advocate for improved public transport services, networks and infrastructure

	Action	Key Performance Indicator	Responsible Officer	Partners
1.2.1.1	Implement actions in the Integrated Transport Strategy	Reductions in complaints regarding traffic and transport management	Traffic & Transport Officer	TfNSW
1.2.1.2	Implement road safety programs	Increase in attendance at road safety workshops	Road Safety Officer	LCC TfNSW Local schools





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#### **Principal Activity**

1.2.2 Implement local area traffic management plans (LATMP)

H	Action	Key Performance Indicator	Responsible Officer	Partners
1.2.2.1	Deliver the Boronia Park LATM	Program completed on time and within grant budget	Director Infrastructure & Environmental Sustainability	TfNSW

#### **Strategic Objective**

1.3 Sustainable transport options, particularly walking and cycling are supported and encouraged with improved infrastructure

#### **Principal Activity**

1.3.1 Review and support transport technology and sustainable travel

	Action	Key Performance Indicator	Responsible Officer	Partners
	Advocate for and support			DCCEEW
1.3.1.1	applications for EV Infrastructure throughout the LGA, in accordance with the	Increase in number of EV charging stations publicly available	Waste & Sustainability Coordinator	Electric Vehicle Council
	EVCI Policy			Contractors
1.3.1.2	Review and Deliver the PAMP and Bike Plan	Plans reviewed with 50% completion by June 2026	Asset Engineer	Contractors TfNSW





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## **ENVIRONMENT** & SUSTAINABILITY

#### **Community Priority**

2. Actively engage in eco-friendly practices and initiatives that make a significant difference in preserving the natural beauty, open space and health in Hunters Hill

#### Strategic Objective

2.1 Natural spaces, including our bushland, urban tree canopy, foreshores and waterways are preserved and enhanced

#### **Principal Activity**

2.1.1 Increase the urban tree canopy

	Action	Key Performance Indicator	Responsible Officer	Partners
2.1.1.1	Implement Urban Forest Strategy annual targets	Plant 300 trees in 2025-26	Parks & Landscape Coordinator	Volunteers Community Groups Contractors

#### **Principal Activity**

2.1.2 Protect and maintain our bushland areas

	Action	Key Performance Indicator	Responsible Officer	Partners
2.1.2.1	Complete the annual Bushcare Maintenance Program	Program completed within budget	Bushland Coordinator	Volunteers Contractors
2.1.2.2	Conduct community and corporate bushcare events in bushland areas	4 programs completed	Bushland Coordinator	Volunteers Contractors Corporate partners



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2.1.2.3	Update the Clarke's Point Reserve Plan of Management (PoM)	PoM updated on time and within budget	Director, Community & Customer Service	Sydney Harbour Federation Trust Consultants
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#### **Principal Activity**

2.1.3 Increase and support biodiversity corridors

	Action	Key Performance Indicator	Responsible Officer	Partners
2.1.3.1	Develop a Hunters Hill Biodiversity Strategy inclusive of existing work undertaken by Macquarie University students	Strategy completed on time and within budget		Specialist consultants Volunteers
2.1.3.2	Implement the actions in the existing Flying fox Camp Management Plan	New Licence approved by Office of Heritage and Environment	Bushland Coordinator	DCCEEW Sydney Wildlife

#### **Principal Activity**

2.1.4 Protect and provide access to foreshores and waterways

	Action	Key Performance Indicator	Responsible Officer	Partners
2.1.4.1	Conduct regular water quality testing of rivers, streams and creeks	At least 20 samples tested during 2025-26	Bushland Coordinator	PRCG Riverwatch

#### **Strategic Objective**

2.2 Services, programs and policies reflect a commitment to sustainability.

#### **Principal Activity**

2.2.1 Upgrade and adapt infrastructure to respond to the changing climate.

	Action	Key Performance Indicator	Responsible Officer	Partners
2.2.1.1	Source 100% renewable electricity for operations and street lighting	100% renewable electricity by 2026	Waste & Sustainability Coordinator	Ausgrid DCCEEW

#### HUNTER'S HILL COUNCIL

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2.2.1.2	Develop Solar PV Guidelines for heritage properties	Guidelines developed by June 2026	Waste & Sustainability Coordinator	DCCEEW
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#### **Principal Activity**

2.2.2 Mininise waste and promote the circular economy

	Action	Key Performance Indicator	Responsible Officer	Partners
2.2.2.1	Support initiatives in the Northern Regional Waste Strategy	Number of strategies implemented in 2025-26	Waste & Sustainability Coordinator	NSROC
2.2.2.2	Continue to promote and support the circular economy via The Yarn Waste Wall	Increase in % of	Waste & Sustainability Coordinator	RecycleSmart
2.2.2.3	Work towards the implementation of a food organics service	Develop a project plan	Waste & Sustainability Coordinator	LCC URM

#### **Principal Activity**

2.2.3 Reduce water consumption and support water sensitive urban design

	Action	Key Performance Indicator	Responsible Officer	Partners
2.2.3.1	Develop the Sustainability in Design Technical Specifications	The specifications are completed	Waste & Sustainability Coordinator	Consultants

#### Strategic Objective

2.3 Resilience against the impacts of climate change is supported by adaptable urban forms, improved infrastructure and targeted health programs

#### **Principal Activity**

2.3.1 Ensure resilience is embedded in plans, strategies and policies

	Action	Key Performance Indicator	Responsible Officer	Partners
2.2.3.1	Develop a Hunters Hill Resilience Strategy	Strategy completed on time and within budget		Resilient Sydney



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## **COMMUNITY** & BELONGING

#### **Community Priority**

3. Enhance the community's quality of life by connecting people to information and accessible experiences that fosters a sense of inclusion and safety

#### Strategic Objective

3.1 Programs, services and events are welcoming, inclusive, safe and dedicated to promoting active living, health and well-being

#### **Principal Activity**

3.1.1 Provide and promote inclusive programs, partnerships and services

	Action	Key Performance Indicator	Responsible Officer	Partners
3.1.1.1	Promote and organise health and well being programs for seniors	Annual seniors event held and delivered in budget	Events Coordinator	LCC SCS Stryder
3.1.1.2	Implement the Reflect Action Plan (RAP)	All actions are completed on time and within budget	Director, People & Culture	Reconciliation Australia

#### **Principal Activity**

3.1.2 Facilitate and manage cultural activities and events

Action		
3.1.2.1 Conduct an annual inclusive and culti	completed on tire	•

#### HUNTER'S HILL COUNCIL

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3.1.2.2	Actively seek youth participation in the development of youth events, services and programs	Youth Week event completed within budget	Events & Activations Coordinator	Scouts NSW Contractors Ryde Police Area Command Local youth
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#### **Principal Activity**

3.1.3 Partner and support the activities of community service organisations

				Partners
3.1.3.1	Support and promote the work of Sydney Community Services and St George Housing	Attendance at quarterly meetings	Director, Community & Customer Service	SCS SGCH

#### **Strategic Objective**

3.2 Services and facilities are designed to meet the diverse needs of all generations

#### **Principal Activity**

3.2.1 Plan for community cultural and recreational facilities to meet community need

				Responsible Officer	
3.2.1	1.1	Finalise a Building Brief and associated concept design plans for a new library in Hunters Hill	Council adoption of the Library Building Brief	Director, Community & Customer Service	Consultants Existing licencees
3.2.1	1.2	Install defibrillators at Buffalo Creek Reserve, Riverglade Reserve, Clarke's Point Reserve and Weil Park	Defibrillators installed on time and within budget	Facilities Manager	Contractors
3.2.1	1.3	Update the 2008 Community Facilities Plan (Social Infrastructure Strategy)	Plan updated by June 2026	Director, Community & Customer Service	Community groups/users Sydney Community Services



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#### Strategic Objective

3.3 Community groups, volunteers and service providers are recognised and supported

#### **Principal Activity**

3.3.1 Support and promote the work of community groups and volunteers

				Partners
3.3.1.1	Manage and promote Council's Community Directory	Increase in number of registered organisations	Manager, Communications & Events	Community groups
3.3.1.2	Provide annual Community Service Grants to local orgnsiations	Grants acquitted by June 2026	Director, Community & Customer Service	Inhouse



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## CHARACTER, HERITAGE & PLACES

#### **Community Priority**

4. Enhance our vibrant places and inclusive neighbourhoods to support our rich heritage and thriving village centres

#### Strategic Objective

4.1 Development application, regulation and monitoring services are streamlined, more accessible, and user friendly

#### **Principal Activity**

4.1.1 Assessment of development and construction processes is reviewed and streamlined

				Partners
4.1.1.1	Development applications (DAs) are processed in accordance with service standards	Standard DAs are processed within 90 days	Director, Town Planning	Inhouse
4.1.1.2	Review planning processes	Reduction in legal fees paid by Council	Director, Town Planning	Inhouse and contractor

#### **Principal Activity**

4.1.2 Specialist planning advice is provided to residents

				Partners
4.1.2.1	Preliminary DA and Duty Planner advice provided to applicants	Duty requests are returned within 2 working days	Director, Town Planning	Inhouse



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#### **Principal Activity**

4.1.3 Public health and safety is provided via regulatory controls and services

4.1.3.1	Complete inspections and compliance of buildings and good premises	Routine food inspections of all food premises based on the risk rating provided by the NSW Food Authority Completed	Health & Building Surveyor	NSW Food Authority
4.1.3.2	Complete inspections and compliance of swimming pools	Determine swimming pool compliance certificate and swimming pool exemption applications within 10 days of lodgement. Action all swimming pool certificates of non-compliance (issued by private certifiers) within 10 days of receiving	Health & Building Surveyor	NSW Government Royal Life Saving Australia
4.1.3.3	Ensure public safety is maintained and that Companion Animal Legislation is enforced	Increase in pet registration	Ranger Services	Office of Local Government
4.1.3.4	Ensure regular monitoring of parking compliance	Complete at least 4 campaigns per year to educate the community on parking regulations	Ranger Services	Revenue NSW





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#### Strategic Objective

4.2 Neighbourhoods embody character and heritage and foster a strong sense of belonging

#### **Principal Activity**

4.2.1 Review and update planning documents to reflect local character and heritage

				Partners
4.2.1.1	Complete the review of the LEP and DCP	LEP and DCP adopted by Council	Strategic Planner	DPHI
4.2.1.2	Develop and implement Heritage Inventory Sheets to explain identified heritage significance	10 heritage inventory sheets developed annually	Heritage Advisor	Heritage NSW
4.2.1.3	Council maps, photographs, documents and plans are digitised and stored accordingly	Complete project within allocated budget	Manager, Digital & Customer Information	Heritage NSW
4.2.1.4	Develop a Needs Analysis and Design Brief for the Museum/Art Gallery/Town Hall	Needs Analysis and Design Brief completed by June 2026	Director, Community & Customer Service	Hunters Hill Historical Society Consultant

#### Strategic Objective

4.3 Health urban and recreational environments are boosted activity, placemaking initiatives and accessible play

#### **Principal Activity**

4.3.1 Upgrade and create quality streetscapes in public domains

4.3.1.1	Complete the Gladesville Masterplan	Masterplan adopted by Council	Strategic Planner	DPHI



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#### **Principal Activity**

4.3.2 Upgrade and deliver inclusive parks, sportsfields and recreational areas

4.3.2.1	Deliver upgrades to recreational facilities at Weil Park	Park is upgraded by June 2026	Director, Infrastructure & Environmental Sustainability	Contractors
4.3.2.2	Enhance sporting facilities at Buffalo Creek Reserve	Field condition improved to competition level	Director, Infrastructure & Environmental Sustainability	Contractors
4.3.2.3	Advocate for Gladesville Hospital Masterplan to include Bedlam Bay	Engage with NSW Health	Director, Infrastructure & Environmental Sustainability	NSW Ministry of Health
4.3.2.4	Implement a planned, preventative maintenance program for Council's playgrounds	Program completed on time and within budget	Parks & Landscape Coordinator	Contractors
4.3.2.5	Manage and maintain Council's swim sites	Maintenance program developed	Works Manager	PRCG Contractors Riverwatch
4.3.2.6	Deliver the Henley Masterplan	Grant funding obtained to progress the Masterplan	Director, Infrastructure & Environmental Sustainability	State and Federal Governments







### **GOVERNANCE** & PARTICIPATION

#### **Community Priority**

5. Ensure good governance and active engagement with the community to support an environment where innovative and collaborative solutions and partnerships can thrive

#### Strategic Objective

5.1 Council, community members and local businesses communicate clearly and openly about policies, decisions and projects

#### **Principal Activity**

5.1.1 Provide up-to-date and transparent information to the community

	Action	Key Performance Indicator	Responsible Officer	Partners
5.1.1.1	Deliver a diverse engagement program to enhance community awareness and participation	Increase in visits and responses to Connect Hunters Hill	Director, Community & Customer Services	Inhouse
5.1.1.2	Ensure Council complies with the Government Information Public Access (GIPA) Act	GIPA applications processed within statutory timeframes	Manager, Digital & Customer Information	OLG Information & Privacy Commission
5.1.1.3	Report to Council and the community on matters of public interest via Mayoral Minutes and staff reports	Reports incorporated into Council Business Papers	General Manager to delegate as necessary	Inhouse





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#### **Principal Activity**

5.1.2 Provide leadership and advocacy to the community

	Action	Key Performance Indicator	Responsible Officer	Partners
5.1.2.1	Councillors to advocate on behalf of the community	Increase in Councillor Requests	General Manager to delegate as necessary	Councillors

#### **Principal Activity**

5.1.3 Work with partner organisations and local business to deliver projects and programs that offer community benefit

	Action	Key Performance Indicator	Responsible Officer	Partners
5.1.3.1	Implement a local buisness directory on Council's My Hunters Hill website platform	Business directory implemented by June 2026	Manger, Communications & Events	Website provider

#### **Strategic Objective**

5.2 Policies and frameworks that encourage collaboration and innovation provide a solid foundation for successful partnerships and projects

#### **Principal Activity**

5.2.1 Provide the community with the best practice and up-to-date, information policies and frameworks

	Actions	Key Performance Indicator	Responsible Officer	Partners
5.2.1.1	Implement Council's IP&R framework to meet community needs, reporting and legislative requirements	Report to Council every 6 months on progress of Delivery Program and Operational Plan	Director, Community & Customer Service	OLG



#### HUNTER'S HILL COUNCIL

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5.2.1.2	Implement actions from the Audit, Risk and Improvement Committee (ARIC)	Audit recommendations implemented and reported back to ARIC	General Manager	ARIC
5.2.1.3	Maintain and update Council's Risk Management Framework and Register	Risk Framework updated to Council by March 2026	Manager, Risk & Compliance	Inhouse

#### **Principal Activity**

5.2.2 Deliver high quality and innovative customer service solutions

	Action	Key Performance Indicator	Responsible Officer	Partners
5.2.2.1	Review customer service standards across Council	Customer Service standards benchmarked by industry standards	Manager, Digital & Customer Information	Inhouse
5.2.2.2	Update the Digital and Customer Information Plan	DCIP updated by 30 June 2026	Manager, Digital & Customer Information	Inhouse

#### Strategic Objective

5.3 Resources are managed efficiently to ensure that programs, services and collaborative projects have the nexessary support and funding to succeed

#### **Principal Activity**

5.3.1 Manage Council's financial resources

	Actions	Key Performance Indicator	Responsible Officer	Partners
5.3.1.1	Provide timely financial information, advice and reports to Council, the community and staff including the Long-Term Financial Plan	Financial information provided to Council and the community is completed within the required statutory timeframes	Chief Financial Officer	Inhouse



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5.3.1.2	Develop a cost analysis for a Columbarium	Cost analysis reported to Council by December 2025	Director, Infrastructure & Environmental Sustainability	Inhouse
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#### **Principal Activity**

5.3.2 Seek grant funding opportunities to deliver programs and projects

	Action	Key Performance Indicator	Responsible Officer	Partners
5.3.2.1	Develop a grant funding methodology to maximise grant income	Increase in capital and operational grants	General Manager	State and Federal Governments

#### **Principal Activity**

5.3.3 Maximise Council's workforce capabilities.

	Action	Key Performance Indicator	Responsible Officer	Partners
5.3.3.1	Implement Council's Workforce Strategy	Strategy actions are implemented accordingly	Director, People & Culture	Inhouse







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## **SERVICE LEVELS**& REVIEWS

Council faces a key challenge in conducting formal service reviews due to the costs associated with hiring consultants or dedicating significant internal resources. However, the community provides robust feedback on all services, programs, and projects, which Council uses to drive continuous improvements in financial performance, productivity, and overall effectiveness.

To determine the need for comprehensive service reviews, Council has initiated a process during the IP&R development phase. This process considers community satisfaction, the suitability and effectiveness of the review, cost efficiency, timeliness, and the potential for meaningful engagement in decision-making and change. This framework enables Council to align service reviews with community priorities and available resources.

As part of its continuous improvement efforts, Council regularly reviews and assesses service delivery processes. Annually, Council conducts a formal service review, engaging with residents to gather feedback and identify areas for improvement. For the 2025-2026 period, the priority areas for review are tree management and the development application process.

Service Area	Service Review	Service Level Measure	Criteria	Benefits	Year
Environment Planning	Tree Management DA processes	Streamlined tree DA and pruning process in place     Comprehensive tree vandalism procedure in place     Efficient management of DA's	Improve existing service     Improve efficiencies     Community prioritisation     Councillor prioritisation	Improve     customer user     experience     Enable     customers to     easily     understand the     tree     DA/pruning     process and     DA process	2025-26





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### REPORTING & EVALUATION

Performance targets have been established for Operational Plan actions, as outlined within this document. This will enable Council to understand if projects, programs and services are meeting community need and expectations.

Further to this, continuous improvement is monitored via:

- Regular financial reporting to the Executive Team and Council.
- · Quarterly budget reviews.
- Annual review of the Long-Term Financial Plan (LTFP).
- Production of an Annual Report, which is reviewed by the Office of Local Government (OLG).

Regular community engagement, including; telephone and online surveys, focus groups, drop-in sessions, and written feedback received via email/letter as well as telephone feedback directed through our Customer Service Centre.

Reporting to Council on the implementation of the Delivery Program and Operational Plan is via a 6 monthly report to Council addressing the objectives in the Delivery Program and the actions in the Operational Plan. Each plan also relates directly to the Long-Term Financial Plan, which includes a long term and annual budget.

Each reporting and measurement mechanism provides reassurance of an embedded process monitoring framework to support the community's vision for the immediate and long-term future of Hunters Hill.







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### RESOURCING THE OP

Council's Long Term Financial Plan (LTFP) forms part of the Resourcing Strategy, which supports a holistic approach to financial planning for the future.

The purpose of the LTFP is to ensure that Council has sufficient financial resources to fund asset maintenance and renewal, and provide services to the standard that the community expect.

In conjunction with the Workforce Plan, Asset Management Plan and Digital and Customer Information Plan, the LTFP has been developed not only to satisfy legislative requirements, but more importantly, to provide financial projections for Council over a 10 year-period and assist in communicating these to our community.

The key objective of the LTFP is financial sustainability in the short, medium and long term, which will enable Council to deliver the vision and values in the Community Plan and the strategic objectives in the Delivery Program and finally the actions detailed in this Operational Plan.

The annual operating budget and Capital Works Program is outlined in the following pages. The budget guides the services, programs and projects that Council will undertake in 2025 - 2026.





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## CONSOLIDATED FINANCIAL STATEMENTS



### INCOME STATEMENT

Income	\$
Rates and annual charges	16,528,260
User charges and fees	1,477,658
Other income	1,205,906
Grants and contributions - operating	946,048
Grants and contributions - capital	3,099,273
Interest and investment revenue	941,838
Net gain from disposal of assets	2,628,400
Total income from continuing operations	26,827,383

#### **Expenses**

Expenses	
Employee benefits and on-costs  Materials and services  Depreciation and amortisation  Other expenses  Net loss from disposal of assets	7,915,751 10,429,750 4,720,592 1,419,770 307,111
Total expenses from continuing operations	24,792,974
Net operating result from continuing operations	<u>2,034,408</u>
Net operating result before capital Items	(1,064,864)





### STATEMENT OF CASHFLO

Cash Flows from (	Operating Activi	ties \$	
-------------------	------------------	---------	--

Receipts 26,827,383 Payments (20,204,387)

Net Cash provided (or used) in Operating Activities 6,622,996

**Cash Flows From Investing Activities** 

#### Receipts

Sale of Infrastructure, Property, Plant and Equipment 154,001

#### **Payments**

Purchase of Infrastructure, Property, Plant & Equipment (8,559,328)

Net Cash provided (or used) in Investing Activities (8,405,327)

#### **Cash Flows From Financing Activities**

#### Receipts

Proceeds from Borrowings & Advances 0

**Payments** 

0 Repayment of Borrowings & Advances

0 Net Cash provided (or used) in Financing Activities

Net Increase/(Decrease) in Cash & Cash Equivalents (1,782,331)

Cash & Cash Equivalents at the beginning of the year 18,229,725

Cash & Cash Equivalents at the end of the year 16,447,395



Attachment 7



### STATEMENT FINANCIAL POSIT

\$ **Current Assets** 

Cash & Cash Equivalents 8,601,782

> Investments 4,378,132

> Receivables 3,707,754

Contract assets & contract cost assets

40,497

0

0

Other **Total Current Assets** 16,728,166

**Non-Current Assets** 

Investments 3,467,480

Receivables 0

Infrastructure, Property, Plant & Equipment 306,492,661

**Total Non-Current Assets** 309,960142

Total Assets 326,688,308

**Current Liabilities** 

Payables 6,302,222

Borrowings

Contract liabilities 268,850

> Provisions 1,214,591

**Total Current Liabilities** 7,785,663

**Non - Current Liabilities** 

0 Payables & Borrowings

> **Provisions** 14,929

**Total Non - Current Liabilities** 14,929

> **Total Liabilities** 7,880,592

> > Net Assets 318,887,715

**Equity** 

Retained Earnings 119,956,715 Revaluation Reserves 198,931,000

Total Equity 318,887,715

Attachment 7





## **INFRASTRUCTURE** & ACCESSIBILITY

#### **Service**

Projects, programs & services

0

0

0

0

0

0

0

**Asset Management** 

Includes costs associated with the development and management of the Asset Management Plan.

#### Income (\$)

Rates & Annual Charges User Fees & Charges Interest & Investment Revenue

Grants & Contributions
Other Income

Rental Income

Net Gains from the Disposal of Assets

**Total Income** 

#### **Expenditure (\$)**

Employee Costs	178,566
Materials & Services	133,296
Legal Costs	10,330
Consultants	378,750
Depreciation & Amortisation	0
Other Expenses	2,892
Leases & Licenses	0
State Government Levies	0
Payment to Government	0
Net Loss from Disposal of Assets	0
Total expenditure	703,834
Operating result from continuing	
operations	(703,834)



#### HUNTER'S HILL COUNCIL

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#### **Service**

#### Projects, programs & services

Footpaths

All costs associated with maintenance and minor upgrades of footpaths.

#### Income (\$)

# Rates & Annual Charges 0 User Fees & Charges 60,962 Interest & Investment Revenue 0 Grants & Contributions 0 Other Income 0 Rental Income 0 Net Gains from the Disposal of Assets 0 Total Income 60,962

#### **Expenditure (\$)**

91,769
19,804
0
0
n 250,815
0
0
0
0
Assets 22,210
384,598
ntinuing
(323,636)

#### Service

#### Projects, programs & services

Kerb & Gutters

Routine maintenance and minor upgrade of kerb & gutters.

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

#### **Expenditure (\$)**

0	Employee Costs	0
0	Materials & Services	10,000
0	Legal Costs	0
0	Consultants	0
0	Depreciation & Amortisation	305,019
0	Other Expenses	0
0	Leases & Licenses	0
0	State Government Levies	0
	Payment to Government	0
	Net Loss from Disposal of Assets	66,938
	Total expenditure	381,957
	Operating result from continuing	
	operations	(381,957)

#### HUNTER'S HILL COUNCIL

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13,467

(536,104)

#### **Service**

#### Projects, programs & services

#### Marine Structure

Includes Dinghy fees and maintenance and all costs associated with maintenance and minor upgrades of other Marine Structures including leases fees Council pays to the NSW Government for use of boat ramps and shoreline open space.

**Expenditure (\$)** 

#### Income (\$)

## Rates & Annual Charges 0 Employee Costs User Fees & Charges 43,152 Materials & Servi

Tratos a 7 il lidar Chargos	_		45.040
User Fees & Charges	43,152	Materials & Services	45,810
Interest & Investment Revenue	0	Legal Costs	0
Grants & Contributions	0	Consultants	0
Other Income	0	Depreciation & Amortisation	510,381
Rental Income	0	Other Expenses	0
Net Gains from the Disposal of Assets	0	Leases & Licenses	9,598
Total Income	43,152	State Government Levies	0
	,,,,,	Payment to Government	0
		Net Loss from Disposal of Assets	0
		Total expenditure	579,256
		Operating result from continuing	

#### **Service**

#### Projects, programs & services

#### Roads

Income includes road reserve leases and road opening, driveway and work zone fees.

Routine maintenance and minor upgrade of roads. Also includes the cost of street lighting, and membership of the SSROC Street Lighting Improvement Program.

#### Income (\$)

#### Expenditure (\$)

operations

0	Employee Costs	568,253
194,120	Materials & Services	411,825
0	Legal Costs	0
1,973,592	Consultants	0
40,365	Depreciation & Amortisation	1,514,194
0	Other Expenses	0
0	Leases & Licenses	0
2,208,077	State Government Levies	0
	Payment to Government	1,196
	Net Loss from Disposal of Assets	201,435
	Total expenditure	2,696,903
	Operating result from continuing	
	operations	(488,825)
	194,120 0 1,973,592 40,365 0	194,120 Materials & Services  0 Legal Costs 1,973,592 Consultants 40,365 Depreciation & Amortisation 0 Other Expenses 0 Leases & Licenses 2,208,077 State Government Levies Payment to Government Net Loss from Disposal of Assets Total expenditure Operating result from continuing



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#### **Service**

#### Projects, programs & services

Roads Restorations

Income and expense associated with utilities access of council land.

#### Income (\$)

Rates & Annual Charges	0
User Fees & Charges	246,579
Interest & Investment Revenue	0
Grants & Contributions	0
Other Income	0
Rental Income	0
Net Gains from the Disposal of Assets	0
Total Income	246,579

#### **Expenditure (\$)**

Employee Costs	36,257
Materials & Services	172,605
Legal Costs	0
Consultants	0
Depreciation & Amortisation	0
Other Expenses	0
Leases & Licenses	0
State Government Levies	0
Payment to Government	0
Net Loss from Disposal of Assets	0
Total expenditure	208,862
Operating result from continuing	
operations	37,717

#### Service

#### Projects, programs & services

Stormwater &

All costs associated with maintenance and minor upgrades of stormwater & street drainage including income which is derived from Stormwater Charges.

Drainage

#### Income (\$)

#### **Expenditure (\$)**

Rates & Annual Charges	110,588	Employee Costs	87,287
User Fees & Charges	0	Materials & Services	72,941
Interest & Investment Revenue	0	Legal Costs	0
Grants & Contributions	0	Consultants	0
Other Income	0	Depreciation & Amortisation	239,445
Rental Income	0	Other Expenses	0
Net Gains from the Disposal of Assets	0	Leases & Licenses	723
Total Income	110,588	State Government Levies	0
		Payment to Government	0
		Net Loss from Disposal of Assets	16,528
		Total expenditure	416,924
		Operating result from continuing	
		operations	(306,336)

#### **Service**

#### Projects, programs & services

**Street Cleaning** 

Includes street cleaning contractor and staffing costs allocated to street cleaning. This service also includes payment to Ryde Council for street cleaning of shared roads.

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

#### **Expenditure (\$)**

		40 400
0	Employee Costs	40,402
0	Materials & Services	502,650
0	Legal Costs	0
0	Consultants	0
0	Depreciation & Amortisation	0
0	Other Expenses	0
0	Leases & Licenses	0
0	State Government Levies	0
	Payment to Government	27,467
	Net Loss from Disposal of Assets	0
	Total expenditure	570,519
	Operating result from continuing	
	operations	(570,519)

#### Service

#### Projects, programs & services

Traffic & Transport

Includes Carkes Point Reserve car parking fees and Bus Shelter advertising income, and the operating costs associated with the management of the Traffic Committee and road safety programs. Materials and services include traffic signs and linemarking, and the provision of a part-time shared traffic safety officer with Lane Cove Council.

#### Income (\$)

Expenditure	(\$)	)
-------------	------	---

Rates & Annual Charges	179,589	Employee Costs	118,176
User Fees & Charges	0	Materials & Services	224,238
Interest & Investment Revenue	0	Legal Costs	0
Grants & Contributions	21,545	Consultants	0
Other Income	278,110	Depreciation & Amortisation	139,407
Rental Income	0	Other Expenses	0
Net Gains from the Disposal of Assets	0	Leases & Licenses	0
Total Income	479,244	State Government Levies	0
		Payment to Government	0
		Net Loss from Disposal of Assets	0
		Total expenditure	481,821
		Operating result from continuing	
		operations	(2,577)



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## **ENVIRONMENT** & SUSTAINABILITY

Service

Projects, programs & services

0

0

0

0

0

0

30,000

30,000

Biodiversity and

Includes Bushcare programs and partnerships with regional organisations.

Waterways

#### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

#### **Expenditure (\$)**

Employee Costs	171,449
Materials & Services	182,842
Legal Costs	0
Consultants	68,183
Depreciation & Amortisation	0
Other Expenses	69,977
Leases & Licenses	0
State Government Levies	0
Payment to Government	0
Net Loss from Disposal of Assets	0
Total expenditure	492,451
Operating result from continuing	
operations	(462,451)



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### **Service**

### Projects, programs & services

### Tree Management and Protection

Includes costs such as tree pruning and removal and income and expenses associated with processing Tree Preservation Orders.

### Income (\$)

## Rates & Annual Charges User Fees & Charges Interest & Investment Revenue Grants & Contributions Other Income Rental Income Net Gains from the Disposal of Assets Total Income

### **Expenditure (\$)**

10,330	Employee Costs	125,750
0	Materials & Services	169,818
0	Legal Costs	5,165
0	Consultants	6,398
0	Depreciation & Amortisation	8,181
0	Other Expenses	0
0	Leases & Licenses	0
10,330	State Government Levies	0
	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	315,342
	Operating result from continuing	
	operations	(305,012)

### **Service**

### Projects, programs & services

### Sustainability

This year's operating plan and budget includes the development of sustainability technical specification. This year's capital program will include installation of solar panels on council buildings.

### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

### **Expenditure (\$)**

0	Employee Costs	95,996
0	Materials & Services	17,144
0	Legal Costs	0
0	Consultants	15,000
0	Depreciation & Amortisation	0
0	Other Expenses	0
0	Leases & Licenses	0
0	State Government Levies	0
	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	128,140
	Operating result from continuing	
	operations	(128,140)



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### **Service**

### Projects, programs & services

Waste and Recycling

Includes costs associated with recycling and waste removal funded through Domestic Waste Charges. Materials and services also includes the provision of a part-time Shared Waste Officer with Lane Cove Council. All associated administration costs with the provision of the collection of waste and recycling are included in this function.

### Income (\$)

### **Expenditure (\$)**

3,951,438	Employee Costs	0
9,424	Materials & Services	3,301,084
9,945	Legal Costs	0
15,159	Consultants	0
0	Depreciation & Amortisation	0
0	Other Expenses	13,045
0	Leases & Licenses	0
3,985,966	State Government Levies	0
	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	3,314,129
	operations	671,837
	9,424 9,945 15,159 0 0	9,424 Materials & Services 9,945 Legal Costs 15,159 Consultants 0 Depreciation & Amortisation 0 Other Expenses 0 Leases & Licenses 3,985,966 State Government Levies Payment to Government Net Loss from Disposal of Assets Total expenditure Operating result from continuing





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### **COMMUNITY** & BELONGING

### Service Projects, programs & services

Community Initiatives Includes implementation of the Reconciliation Action Plan and initiatives from the Disability Action Plan. Other expenses also includes Council's contributions to local community service groups.

0

0

0

0

0

### Income (\$)

## Rates & Annual Charges User Fees & Charges Interest & Investment Revenue Grants & Contributions Other Income Rental Income Net Gains from the Disposal of Assets Total Income

### **Expenditure (\$)**

Employee Costs	122,931
Materials & Services	25,000
Legal Costs	0
Consultants	0
Depreciation & Amortisation	0
Other Expenses	36,155
Leases & Licenses	0
State Government Levies	0
Payment to Government	0
Net Loss from Disposal of Assets	0
Total expenditure	184,086
Operating result from continuing	
operations	(184,086)



### Service Projects, programs & services

Events Events include Australia Day, Carols by Candlelight, Hunters Hill Art Show, New Years

0 299 2,500 90,452 0 0 **93,251** 

Eve and Moocooboola.

### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

### **Expenditure (\$)**

Employee Costs	211,368
Materials & Services	212,989
Legal Costs	0
Consultants	0
Depreciation & Amortisation	0
Other Expenses	0
Leases & Licenses	0
State Government Levies	0
Payment to Government	0
Net Loss from Disposal of Assets	0
Total expenditure	424,357
Operating result from continuing	
operations	(331,106)

### Service

### Projects, programs & services

Library Services

Costs associated with the Lane Cove Shared Library Facility - The Yarn. Costs include contribution to Lane Cove Council and rental and internet costs for the Yarn located in Hunters Hill Village.

### Income (\$)

### **Expenditure (\$)**

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

0	Employee Costs	40,977
5,423	Materials & Services	120,817
0	Legal Costs	0
100,850	Consultants	0
0	Depreciation & Amortisation	14,064
0	Other Expenses	322,234
0	Leases & Licenses	0
106,273	State Government Levies	0
	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	498,092
	Operating result from continuing	
	operations	(391,819)



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### CHARACTER, HERITAGE & PLACES

### **Service**

### Projects, programs & services

**Building Control** 

Income and expense associated with Swimming Pool Inspections and Fire Safety Statements. Also includes costs associated with unauthorised developments

### Income (\$)

### Rates & Annual Charges 0 94,561 User Fees & Charges Interest & Investment Revenue 0 **Grants & Contributions** 0 Other Income 15,996 Rental Income 0 Net Gains from the Disposal of Assets 0 **Total Income** 110,557

### **Expenditure (\$)**

Employee Costs	199,523
Materials & Services	0
Legal Costs	0
Consultants	0
Depreciation & Amortisation	0
Other Expenses	0
Leases & Licenses	0
State Government Levies	0
Payment to Government	0
Net Loss from Disposal of Assets	0
Total expenditure	199,523
Operating result from continuing	
operations	(88,966)



### HUNTER'S HILL COUNCIL

45

163,526

### Service

### Projects, programs & services

Community

Includes regulation of parking, pets and animals and abandoned vehicles.

**Expenditure (\$)** 

Enforcement

### Income (\$)

Rates & Annual Charges	0	Employee Costs	215,265
User Fees & Charges	10.169	Materials & Services	22,086
Interest & Investment Revenue	0	Legal Costs	0
	_	Consultants	0
Grants & Contributions	0	Depreciation & Amortisation	15,655
Other Income	481,010	Other Expenses	74.646
Rental Income	0	Leases & Licenses	0
Net Gains from the Disposal of Assets	0		0
Total Income	491,179	State Government Levies	_
		Payment to Government	0
		Net Loss from Disposal of Assets	0
		Total expenditure	327,652
		Operating result from continuing	

### Service

### Projects, programs & services

Development

Income and expense associated with processing Development Applications

operations

Assessment

### Income (\$)

### **Expenditure (\$)**

Rates & Annual Charges	0	Employee Costs	563,145
User Fees & Charges	314,121	Materials & Services	175,526
Interest & Investment Revenue	0	Legal Costs	315,000
Grants & Contributions	586,501	Consultants	0
Other Income	0	Depreciation & Amortisation	0
Rental Income	0	Other Expenses	70,672
Net Gains from the Disposal of Assets	0	Leases & Licenses	0
Total Income	900,622	State Government Levies	0
		Payment to Government	0
		Net Loss from Disposal of Assets	0
		Total expenditure	1,124,352
		Operating result from continuing	
		operations	(223,730)

### HUNTER'S HILL COUNCIL

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### **Service**

### Projects, programs & services

Heritage and Strategic Planning Includes consultants costs for Development of Gladesville Masterplan and completion of Heritage Inventory Sheets

### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

### **Expenditure (\$)**

0	Employee Costs	288,966
0	Materials & Services	68,046
246 0	Legal Costs	0
0	Consultants	254,332
0	Depreciation & Amortisation	0
0	Other Expenses	0
0	Leases & Licenses	0
246	State Government Levies	0
240	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	611,344
	Operating result from continuing	
	operations	(611,098)

### Service

### Projects, programs & services

Public Health and

Income and expenses associated with Council's health inspection program.

Safety

### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

### **Expenditure (\$)**

0	Employee Costs	156,057
48,050	Materials & Services	5,486
0	Legal Costs	0
0	Consultants	0
2,424	Depreciation & Amortisation	0
0	Other Expenses	0
0	Leases & Licenses	0
50,474	State Government Levies	0
	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	161,543
	Operating result from continuing	
	operations	(111,069)

### Service Projects, programs & services

Buildings Includes council properties which are leased at commercial market rents, Community Hall Hire and Licence income of community buildings, and all associated expenses.

### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

### **Expenditure (\$)**

0	Employee Costs	181,280
98,632	Materials & Services	719,033
0 0	Legal Costs	0
927,836	Consultants	0
261,593	Depreciation & Amortisation	702,807
201,393	Other Expenses	0
0	Leases & Licenses	0
· ·	State Government Levies	0
1,288,061	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	1,603,121
	Operating result from continuing	
	operations	(315,060)

### Service Projects, programs & services

Buildings - Includes the costs for maintaining reserve amenities buildings.

Reserves

### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

### **Expenditure (\$)**

0	Employee Costs	95,823
0	Materials & Services	83,646
0	Legal Costs	0
0	Consultants	0
0	Depreciation & Amortisation	32,220
0	Other Expenses	0
0	Leases & Licenses	0
0	State Government Levies	0
	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	211,689
	Operating result from continuing	
	operations	(211,689)



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### **Service**

### Projects, programs & services

Parks and Gardens

Includes hire fees for parks and gardens, and all costs associated with maintaining our parks and gardens.

### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

### **Expenditure (\$)**

0	Employee Costs	420,473
28,182	Materials & Services	243,330
0	Legal Costs	0
6,611	Consultants	0
1,305	Depreciation & Amortisation	634,434
0	Other Expenses	0
0	Leases & Licenses	0
36,098	State Government Levies	0
00,000	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	1,298,237
	Operating result from continuing	
	operations	(1,262,139)

### Service

### Projects, programs & services

Playgrounds

Includes the cost of maintaining council playgrounds.

### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

### **Expenditure (\$)**

0	Employee Costs	0
0	Materials & Services	26,805
0	Legal Costs	0
0	Consultants	0
0	Depreciation & Amortisation	29,537
0	Other Expenses	0
0	Leases & Licenses	0
0	State Government Levies	0
	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	56,342
	Operating result from continuing	
	operations	(56,342)



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### **Service**

### Projects, programs & services

Sporting Fields

Includes field hire income and the maintenance costs associated with the upkeep of sport

fields.

### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

### **Expenditure (\$)**

0	Employee Costs	364,824
103,876	Materials & Services	192,408
0	Legal Costs	0
0	Consultants	0
0	Depreciation & Amortisation	131,320
0	Other Expenses	0
0	Leases & Licenses	0
103,876	State Government Levies	0
100,010	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	688,552
	Operating result from continuing	
	operations	(584,676)







### **PARTICIPATION** & PARTNERSHIPS

Service

Projects, programs & services

Rates

Collection of Rating Income including pensioner rebate grant program. Expenditure on materials and services and the printing of rates notices.

### Income (\$)

### Rates & Annual Charges

User Fees & Charges Interest & Investment Revenue

Grants & Contributions

Other Income

Rental Income

Net Gains from the Disposal of Assets

**Total Income** 

### **Expenditure (\$)**

12,406,320	Employee Costs	131,526
24,242	Materials & Services	10,330
40,000	Legal Costs	0
0	Consultants	0
0	Depreciation & Amortisation	0
0	Other Expenses	27,891
0	Leases & Licenses	0
12,470,562	State Government Levies	0
	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	169,747
	Operating result from continuing	
	operations	12,300,815



### HUNTER'S HILL COUNCIL

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### Service Projects, programs & services

Financial

Management

Includes all income derived from Interest on Investments, s.611 annual charges and Federal Financial Assistance Grants and all costs associated with the External and Internal Audit Function

### Income (\$)

# Rates & Annual Charges User Fees & Charges Interest & Investment Revenue Grants & Contributions Other Income Rental Income Net Gains from the Disposal of Assets Total Income 15,864 1,476,499

### **Expenditure (\$)**

14	Employee Costs	777,288
0	Materials & Services	287,748
94	Legal Costs	0
27	Consultants	82,797
64	Depreciation & Amortisation	0
0	Other Expenses	0
.00	Leases & Licenses	0
99	State Government Levies	0
	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	1,147,833
	Operating result from continuing	
	operations	328,665

### **Service**

### Projects, programs & services

Access to Information Includes all costs associated with Records, processing of request for information applications and the provision of customer service functions.

### Income (\$)

# Rates & Annual Charges User Fees & Charges Interest & Investment Revenue Grants & Contributions Other Income Rental Income Net Gains from the Disposal of Assets Total Income

### Expenditure (\$)

0	Employee Costs	664,203
6,000	Materials & Services	67,359
0	Legal Costs	0
0	Consultants	0
0	Depreciation & Amortisation	0
0	Other Expenses	0
0	Leases & Licenses	0
6,000	State Government Levies	0
	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	731,562
	Operating result from continuing	
	operations	(725,562)

### **Service**

### Projects, programs & services

Council

Includes Mayoral and Councillor prescribed fees and any payments made in accordance with the Hunter's Hill Council Civic Office, Expenses & Facilities Policy, along with the annual Mayoral and Councillors Christmas Thank You to the Community event.

### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

### **Expenditure (\$)**

F 1 0 1	25,313
Employee Costs	,
Materials & Services	309,647
Legal Costs	0
Consultants	0
Depreciation & Amortisation	0
Other Expenses	0
Leases & Licenses	0
State Government Levies	0
Payment to Government	0
Net Loss from Disposal of Assets	0
Total expenditure	334,960
Operating result from continuing	
operations	(334,960)
	Legal Costs Consultants Depreciation & Amortisation Other Expenses Leases & Licenses State Government Levies Payment to Government Net Loss from Disposal of Assets Total expenditure Operating result from continuing

### **Service**

### Projects, programs & services

Communications and Engagement

Includes all costs associated with informing and engaging with the community regarding Council's Operating Plan, Services & Asset Delivery Program.

### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

### Expenditure (\$)

0	Employee Costs	201,942
0	Materials & Services	52,909
0	Legal Costs	0
0	Consultants	0
0	Depreciation & Amortisation	0
0	Other Expenses	0
0	Leases & Licenses	0
0	State Government Levies	0
	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	254,851
	Operating result from continuing	
	operations	(254,851)

### **Service**

### Projects, programs & services

Emergency Services All local councils are required to pay a levy to NSW Government towards the costs of emergency services.

### Income (\$)

Rates & Annual Charges User Fees & Charges Interest & Investment Revenue **Grants & Contributions** Other Income Rental Income Net Gains from the Disposal of Assets **Total Income** 

### **Expenditure (\$)**

0	Employee Costs	13,467
0	Materials & Services	8,470
0	Legal Costs	0
0	Consultants	0
0	Depreciation & Amortisation	0
0	Other Expenses	646,529
0	Leases & Licenses	0
0	State Government Levies	0
•	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	668,466
	Operating result from continuing	
	operations	(668,466)

### **Service**

### Projects, programs & services

Office of the General Manager Includes GM, Mayoral Assistance, costs associated with council governance and partnership fees for memberships with local and regional organisations such as NSROC and Local Government NSW. This year's operational plan also includes costs for the development of the Columbarium strategy.

### Income (\$)

### Expenditure (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

0	Employee Costs	627,440
0	Materials & Services	66,239
0	Legal Costs	15,495
0	Consultants	42,655
0	Depreciation & Amortisation	6,262
0	Other Expenses	127,066
0	Leases & Licenses	0
0	State Government Levies	0
	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	885,157
	Operating result from continuing	
	operations	(885,157)

### HUNTER'S HILL COUNCIL

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### **Service**

### Projects, programs & services

Property

Management and

Management and Strategy

This function includes the review of existing leases and licences, and development of property initiatives (income from leases are recorded against the individual asset/building). Proceeds from land disposals which Council resolves as surplus to the current or future needs of Council are recorded under this function.

**Expenditure (\$)** 

### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

0 0 0 0 0 0 2,500,000 <b>2,500,000</b>	Employee Costs Materials & Services Legal Costs Consultants Depreciation & Amortisation Other Expenses Leases & Licenses State Government Levies Payment to Government Net Loss from Disposal of Assets	0 225,000 40,000 15,495 0 0 0 0
		0 0 <b>280,495</b>
	Operating result from continuing operations	2,219,505

### Service

### Projects, programs & services

Recruitment and Staff Development

All costs associated with staff recruitment, staff development and training, and workers compensation.

### Income (\$)

### Expenditure (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

0	Employee Costs	570,136
0	Materials & Services	155,570
0	Legal Costs	0
0	Consultants	0
18,787	Depreciation & Amortisation	0
0	Other Expenses	0
0	Leases & Licenses	0
18,787	State Government Levies	0
	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	725,706
	Operating result from continuing	
	operations	(706,919)

### **Service**

### Projects, programs & services

Risk and Insurance

Includes costs associated with enterprise risk management, insurance premiums and coordination of public liability claims.

### Income (\$)

Rates & Annual Charges User Fees & Charges Interest & Investment Revenue **Grants & Contributions** Other Income Rental Income Net Gains from the Disposal of Assets **Total Income** 

### **Expenditure (\$)**

0	Employee Costs	175,265
0	Materials & Services	171,000
0	Legal Costs	0
0	Consultants	0
0	Depreciation & Amortisation	0
0	Other Expenses	0
0	Leases & Licenses	0
0	State Government Levies	0
٠	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	346,265
	Operating result from continuing	
	operations	(346,265)

### **Service**

### Projects, programs & services

Software and Information Systems

Includes costs associated with software subscriptions, IT Helpdesk, cybersecurity initiatives and maintenance and provision of office and IT equipment.

### Income (\$)

Rates & Annual Charges
User Fees & Charges
Interest & Investment Revenue
Grants & Contributions
Other Income
Rental Income
Net Gains from the Disposal of Assets
Total Income

### Expenditure (\$)

0	Employee Costs	341,117
0	Materials & Services	656,327
0	Legal Costs	0
0	Consultants	0
0	Depreciation & Amortisation	186,850
0	Other Expenses	0
0	Leases & Licenses	0
0	State Government Levies	0
	Payment to Government	0
	Net Loss from Disposal of Assets	0
	Total expenditure	1,184,294
	Operating result from continuing	
	operations	(1,184,294)

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## CAPITAL WORKS PROGRAM





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## **CAPITAL WORKS**SUMMARY

	Renewals (\$)	Upgrades (\$)	New Assets (\$)	TOTAL
Footpath Renewal Program	384,600	200,000		584,600
Road Renewal Program	1,352,060			1,352,060
Drainage Program	638,000			638,000
Buildings	670,000	143,000	1,155,678	1,968,678
Parks, Garden & Sportfield	1,120,000		10,000	1,130,000
Traffic & Transport			1,315,325	1,315,325
Kerb & Gutter	234,994			234,994
Marine Structures	454,700			454,700
Sustainability Project		20,000		20,000
Information Systems		406,476	135,495	541,971
Furniture & Fittings		20,000		20,000
Plant & Fleet	299,000			299,000
Total	5,103,354.65	789,476.00	2,616,498.00	8,559,328.65





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### **DETAILED**CAPITAL WORKS

	General Funding (\$)	S7.12 (\$)	Grant (\$)	SV (\$)
FOOTPATH RENEWAL PROGRAM				
Joubert Street, from Martin Street to End Road & minor sections				221,310.00
Mary Street, from End Loop Section to Gladesville Road				9,290.16
Alexandra Street Hunters Hill		150,000.00		
Toocooya Rd Hunters Hill				4,000.00
Henley Precinct - Detailed Design - Accessible Footpaths		200,000.00		
ROAD RENEWAL PROGRAM				
Alexandra Street, from Ferry Street to Lloyd Avenue				47,988.00
Barons Crescent, from Park Road to Gaza Avenue				221,484.00
Crown Close, from Ferry Street to End of Road				55,300.00
Ernest Street, from Alexandra Street to Ernest Lane				11,052.29
Dick Street, from North End of Road to Kelly Street				70,692.00
Flagstaff Street, from Cowell Street to Junction Street				72,100.00
Lyndhurst Crescent, from Stanley Road to Mid intersection				119,044.00
Ryde Road, from Pittwater Road to Earl Street				60,864.34
Ryde Road, from Luke Street to Figtree Road				33,924.38
High Street, Hunters Hill				50,000.00
Alexandra Street Hunters Hill				150,000.00
Woolwich Road				107,000.00
Woolwich Road	83,000.00			
Park Road (Princes St to Barons Cr)			269,611.00	





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## **DETAILED**CAPITAL WORKS

	General Funding (\$)	S7.12 (\$)	Grant (\$)	SV (\$)
DRAINAGE PROGRAM				
Hotspot 1- Hillcrest Avenue to Manning Road Area		110,000.00		
Hotspot 2- Cowell Street & Junction Street Area		76,000.00		
Hotspot 3- Farnell Street & Park Street Area		112,000.00		
Hotspot 4- Abigail Street, Bonnefin Road & Boronia Avenue Area		60,000.00		
Hotspot 5- Martin Street Area		20,000.00		
Hotspot 6- Alexandra Street, Foss Road & Ellesmere Avenue Area		80,000.00		
Hotspot 7- Rocher Avenue Area		180,000.00		





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## **DETAILED**CAPITAL WORKS

	General Funding (\$)	S7.12 (\$)	Grant (\$)	SV (\$)
BUILDINGS				
Henley Cottage - Roof replacement				240,000.00
Henley Community Centre - External stairs				50,000.00
Commuity Building upgrades - multiple communty spaces		120,000.00		
Valentia Wharf amenities upgrade				100,000.00
Community Building upgrades - Hunters Hill Preschool				160,000.00
Gladesville Amenities Block		50,000.00		
Energy upgrades Town Hall and Admin Building HVAC				143,000.00
Gladesville Reserve Multi-Sport Community Facility			905,678.00	
Library detailed design	200,000.00			
PARKS, GARDENS AND SPORTSFIELD				
Fencing Program				150,000.00
Buffalo Creek Oval upgrade				150,000.00
Bedlam Bay Amenities Block and accessibility upgrade				250,000.00
Oval 1 at Boronia Park drainage				150,000.00
Boronia Park South returf & garden improvement				80,000.00
Tree Planting and maintenance		50,000.00		
Replacement of perimeter fence around Boronia Oval 1				140,000.00
Environmental - Buffalo Creek and Boronia Park		150,000.00		
Fence at Bedlam Bay				10,000.00





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### **DETAILED**CAPITAL WORKS

	General Funding (\$)	S7.12 (\$)	Grant (\$)	SV (\$)
TRAFFIC & TRANSPORT				
Boronia Local Area Traffic Management			1,000,000.00	
Alexandra Street Wombat crossing and continous footpaths			315,325.00	
KERB AND GUTTER				
Campbell Street Hunters Hill, from Lloyd Avenue to End of Road				19,085.22
Mary Street Hunters Hill, from End Loop Section to Gladesville Road				37,861.46
High Street Hunters Hill, from Pittwater Road to Earl Street				26,593.17
Mary Street Hunters Hill, from End Loop Section to Gladesville Road				37,861.46
Various locations				87,000.00
MARINE STRUCTURES				
Timbrell Reserve Bedlam Bay				291,000.00
Mount Street Reserve - sea wall repairs		75,000.00		13,700.00
Gale Street		75,000.00		
SUSTAINABILITY PROJECTS				
Sportsground lighting upgrade - Bedlam Bay and Boronia Park	20,000.00			





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## **DETAILED**CAPITAL WORKS

	General Funding (\$)	S7.12 (\$)	Grant (\$)	SV (\$)
INFORMATION SYSTEMS				
IT & Office equipment	145,000.00			
Software	396,971.00			
FURNITURE & FITTINGS				
Upgrade to Building Locks	20,000.00			
Minor Plant	6,000.00			
Plant	198,000.00			
Motor Vehicle	95,000.00			
Total	1,163,971	1,508,000	2,490,614	3,396,743.65



**ITEM NO** : 4.3

**SUBJECT**: ADOPTION OF 2025-26 BUDGET, LONG TERM

FINANCIAL PLAN, RATES & CHARGES AND THE

SCHEDULE OF FEES & CHARGES)

**STRATEGIC OUTCOME** : COUNCIL IS FINANCIALLY SUSTAINABLE

**ACTION** : PROVIDE TIMELY FINANCIAL INFORMATION, ADVICE

AND REPORTS TO COUNCIL, THE COMMUNITY AND STAFF INCLUDING THE LONG TERM FINANCIAL PLAN

**REPORTING OFFICER** : CHRISTIAN MENDAY

Ref:772460

### **PURPOSE**

The purpose of this report is to adopt the draft FY2025-26 Budget, make Rates and Annual Charges for the Rating Year 2025-6, adopt Fees and Charges and the 10-year Long-term Financial Plan.

### **RECOMMENDATION**

- 1. That the submissions summary, detailed in the report *Adoption of Community Strategic Plan, Delivery Program and Operational Plan* be received and noted where applicable to this report.
- 2. That Council adopts the final Operational Plan & Budget 2025/26 as required by Section 405 of the Local Government Act 1993.
- 3. That Council adopts the Schedule of Fees and Charges.
- 4. That Council adopts the revised Long Term Financial Plan.
- 5. That the following Rates, Domestic Waste Management Charges, and Stormwater Management Charges for the rating year 1 July 2025 to 30 June 2026 be made by Council:

Description	Rate in \$		
Rates			
Residential	0.099603	\$827.33	Min
Business	0.103250	\$103.29	Base
Strata Unit Residential	0.099603	\$827.33	Min
Strata Unit Business	0.103250	\$103.29	Base
Business Maritime Lease	0.103250	\$103.29	Base
Mixed Business	0.103250	\$103.29	Base
Mixed Business Strata Unit	0.103250	\$103.29	Base
Mixed Residential	0.099603	\$827.33	Min

Mixed Residential Strata Unit	0.099603	\$827.33	Min	
Special rates: Community Facilities - Residential	0.003102	\$28.76	Base	
Special rates: Community Facilities - Business	0.003102	\$28.76	Base	
Annual Charges				
Waste – 80L Bin	\$468.32			
Waste – 120L Bin	\$684.92			
Waste – 120L Bin 2 Shared (Units Only)	\$345.39			
Waste – 240L Bin	\$995.17			
Waste – 240L Bin 2 Shared (Units Only)	\$497.60			
Waste – 240L Bin 3 Shared (Units Only)	\$333.68			
Stormwater Management Charge – Residential	\$25 per rate	able land	parcel	
Stormwater Management Charge – Business	\$25 per rate	able land	parcel	
Stormwater Management Charge – Strata unit	\$12.50 per s	strata unit		

### **BACKGROUND**

NSW councils must adopt an Operational Plan and Budget each year that includes fees and charges for the ensuing 12 months, and an update of the 10-year Long-Term Financial Plan (LTFP). Public comments received during a 28-day exhibition period must be considered before adopting these documents.

Councils must also make rates and annual charges for each rating year per Section 495 of the *Local Government Act 1993* 

At its Extraordinary Meeting of 5 May 2025 Council resolved to place these documents on exhibition. The factors and indices used in preparing the budget, rates and annual charges and the Schedule of Fees and Charges were detailed in the report *Draft 2025-26 Budget (including Long Term Financial Plan and Fees & Charges)* to that meeting.

The exhibition concluded on 8 June 2025. These submissions have been summarised and are presented in report *Adoption of Community Strategic Plan, Delivery Program and Operational Plan* also to this meeting. Submissions concerning the budget, fees & charges and finance sustainability (LTFP) will also be addressed in this report.

### **REPORT**

### **Public exhibition and submissions**

### Operational Plan and Budget and Capital Works Budget

A submission was received about the presentation of service unit budgets and the possibility of matching rate income to service unit expenses in the operational plan. Management's opinion is that deficit results shown for most service units demonstrates the degree to which they are funded by general income (rates, general purpose grants and investment income).

There is scope to improve the reporting, by introducing a "funding statement" style for business units, similar to the presentation of the Capital Works budget. Resourcing does not permit this for the 2025/26 Plan, but it will be considered in future years.

During the exhibition Council secured \$800,000 grant funding to further improve Figtree Park. Improvements will be the reinstatement of features omitted from previously works such as

accessible play facilities, public amenities, a barbeque and picnic facilities. The additional income and capital expenditure has not been included in the budget and will be addressed at the September Quarterly Budget Review.

**Table 1** below lists the projected Operating result for FY2025-26. It remains unchanged from the exhibited result.

Income from Continuing Operations	Budget FY2026 \$
Rates and Annual Charges	16,528,260
User Charges and Fees	1,477,658
Interest and Investment Revenue	941,838
Other Revenues	1,205,906
Grants and Contributions provided for Operating Purposes	946,048
Grants and Contributions provided for Capital Purposes	3,099,273
Net Gains from the Disposal of Assets	2,628,400
TOTAL	26,827,383
Expenses from Continuing Operations	Budget FY2026
	\$
Employee Benefits & On-costs	7,915,751
Borrowing Costs	0
Materials and Services	10,429,750
Depreciation & Amortisation	4,720,592
Other Expenses	1,419,770
Net Losses from the Disposal of Assets	307,111
TOTAL	24,792,974
Net Operating Result	2,034,409
Net Operating Result – Before Capital Grants and Contributions	-1,064,864

**Table 2** below summarises the Capital Works program for FY2025-26. It remains unchanged from the exhibited program.

		Funding source (\$000)				
Capital Program (\$)		Special	Grants	s.7.12 /	General	
		Variation		Other. Cont.	Funds	
	\$	\$	\$	\$	\$	
Roads, Bridges	1,352	999	270		83	
Footpath	585	235		350		
Stormwater & Drainage	638			638		
Buildings	1,969	693	906	170	200	
Parks & Gardens, Sports Fields	1,130	930		200		
Kerb & Gutter	235	235				
Traffic & Transport	1,315		1,315			
Marine Structures	454	304		150		
Sustainability - Solar Panels	20				20	
IT – Hardware & Software	542				542	

Furniture & Fittings	20				20
Plant & Fleet	299				299
TOTAL	8,559	3,396	2,491	1,508	1,164

### **Fees and Charges**

During the exhibition period NSW departments issued updates to some statutory fees. The Department of Planning, Housing and Infrastructure updated the fee unit under Schedule 4 of the *Environmental Planning and Assessment Act* in May. The fee unit increased from \$111.32 to \$113.90. Development Application fees affected by this legislation are flagged in the Schedule (commencing page 6) and have been revised accordingly.

The Office of Local Government issued its FY2025-26 companion animal fees on 16 June 2026. These fees are flagged in the Schedule (commencing page 16) and have been revised accordingly.

A submission was received regarding fees for road and footpath restoration. Staff conducted a benchmarking exercise and found Hunter's Hill was in line with similar councils.

**Attachment** 1 is the revised Schedule for adoption.

Attachment 2 is the Schedule as exhibited.

### **Long Term Financial Plan**

Submissions were received regarding financial sustainability and projected operating deficits before capital grants and contributions over the life of the plan. The plan indicates a need for financial repair.

Council will make a strategic review of financial performance during the financial year 2025-26. It will prioritise:

- development of the Asset Management Plans to ensure the precision of depreciation calculations and provide a clear map of future renewal expenditure,
- a comprehensive expenditure review, and
- a strategy to maximise income from its assets.

No change has been made to the exhibited Long Term Financial Plan.

**Attachment 3** is the Long Term Financial Plan for adoption.

### **Rates and Annual Charges**

The Rates and Charges proposed in the report for exhibition were in-line 4.4% IPART rate peg determination for Hunter's Hill. No change has been made following exhibition. No revision to rates in necessary due to Supplementary Valuations.

### **CONCLUSION**

Adoption of the Budget and making Rates and Annual Charges will allow Council to deliver its plans commencing 1 July 2025

### **FINANCIAL IMPACT ASSESSMENT**

The draft FY2025-26 budget Result from Continuing Operations is forecasted to be an operating surplus of \$2,034,409 and the Net Result for the year before Grants and Contributions provided for capital purpose is forecasted to be a deficit of \$1,064,864.

### **ATTACHMENTS**

- 1. Schedule of Fees and Charges for Financial Year 2025-26 &
- 2. Draft Exhibited Schedule of Fees and Charges for Financial Year 2025-26 \( \frac{1}{2} \)
- 3. Long Term Financial Plan 2025-26 to 2034-35 👃



FY 2025/26



### **Hunter's Hill Council Statement of Revenue Policy – User Charges**

Council has the ability to raise revenue through the adoption of a fee or a charge for services or facilities.

The fees and charges which Council can charge are split into two categories:

- 1. Statutory Fees These fees are generally determined by State Government Legislation, and primarily relate to building, development or compliance activities. They include inspection services planning and building regulation (DA fees) and S10.7 Certificates and S603 Certificates. Council has no control over the calculation or any annual increase of these fees and charges. However, these are also subject to the level of activity determined by economic conditions. Statutory fees are subject to change as published by the relevant Government Authority.
- 2. Council has the capacity to determine the charge or fee for discretionary works or services such as the use of community facilities and access to community services.

### Pricing Methodology for non-statutory fees

Aside from statutory fees, fees are introduced to offset the cost of service provision or, in the case of commercial activities, to realise a reasonable rate of return on assets employed by Council to support the provision of services and to alleviate the burden that would otherwise be unfairly placed upon ratepayers.

Council has given due consideration to the following factors in determining the appropriate price for each fee:

- 1. Cost of providing the service
- 2. Whether the goods or services are supplied on a commercial basis
- 3. Importance of the service to the community
- 4. Capacity of the user to pay
- 5. Impact of the activity on public amenity
- 6. Competitive market prices

In accordance with Section 608 of the Local Government Act 1993, Council determines fees and charges based on one of the following pricing methodologies:

- 1. Full cost recovery Recovery of all direct and overhead costs associated with providing a service
- 2. Subsidised / Partial cost recovery Council recovers less than full cost for reasons of community obligation, legislated limits on charging
- 3. Rate of return Council recovers the full cost of providing the service/activity plus a profit margin
- 4. Market Price of the service determined by investigating alternative prices of surrounding service providers

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Item 4.3 Attachment 1

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	Year 24/25	Year 25/26			
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

### **Hunters Hill Council**

**Town Planning** 

### **Development Application Fees**

Note: the following fees are based on Government regulations and any subsequent changes to the regulation will be automatically adopted

### **Preliminary Development Application Consultation**

Pre-lodgement for single dwelling, ancillary uses and dual occupancy attended by owner of the property - minor proposals	\$400.00	\$415.00	N	Υ
Pre-lodgement for single dwelling, ancillary uses and dual occupancy attended by owner of the property - larger development requiring additional Council experts	\$600.00	\$620.00	N	N
Pre-lodgement for single dwelling and ancillary uses attended by consultants without owner of property	\$830.00	\$855.00	N	Υ
Pre-lodgement Consultation for any development other than single dwelling and dual occupancy	\$1,105.00	\$1,140.00	N	Υ

### **Development Application**

### **Estimated Cost of Works**

Up to \$5,000	\$144.00	\$147.00	Environmental Planning and Assessment Regulation 2021   Schedule 4	Y	N
\$5,001 – \$50,000		r each \$1,000 (or ) of the estimated cost of works	Environmental Planning and Assessment Regulation 2021   Schedule 4	Y	N
		Last year fee r each \$1,000 (or ) of the estimated cost of works			

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Estimated Cost of Works [continued]					
\$50,001 - \$250,000	part of \$1,0 estimated cost of \$459 + \$3.64 for part of \$1,0	r each \$1,000 (or 100) by which the exceeds \$50,001  Last year fee r each \$1,000 (or 100) by which the exceeds \$50,001	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
\$250,001 – \$500,000	(or part of \$1,0 estimated cost ex \$1,510 + \$2.34	Last year fee for each \$1,000 100) by which the	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
\$500,001 - \$1,000,000	(or part of \$1,0 estimated cost ex \$2,272 + \$1.64	Last year fee for each \$1,000 100) by which the	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
\$1,000,001 - \$10,000,000	(or part of (\$1,0 estimat \$3,404 + \$1.44 (or part of (\$1,0	for each \$1,000 000) by which the ted cost exceeds \$1,000,001 Last year fee for each \$1,000 000) by which the ted cost exceeds \$1,000,001	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Estimated Cost of Works [continued]					
More than \$10,000,001	\$21,146 + \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,001 Last year fee \$20,667 + \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,001		Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Public Buildings (schools, hospital building or police station)	Standard DA fees apply		Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Development involving the erection of a dwelling house with an estimated cost of construction of \$100,000 or less	\$590.00	\$606.00	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Development not involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a building or work	\$370.00	\$379.00	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Planning reform fund fee (statutory charge) with an estimated cost of works more than \$50,000	\$0.64 for ea	ach \$1,000 of the estimated cost	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Additional Fees					
Additional fee – residential apartment development	1	Maximum \$4,000	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N

Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Development involving the subdivision of land					
Subdivision involving the opening of public road	\$885.00 + \$65.00 per additional lot created  Last year fee \$834.00 + \$65.00 per additional lot created		Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Subdivision not involving the opening of public road	\$440.00 + \$53.00 per additional lot created  Last year fee \$430.00 + \$53.00 per additional lot created		Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Strata Subdivision		00 per additional lot created Last year fee 00 per additional lot created	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Integrated Development					
Integrated Development Application	DA Fees as per local development + fee of up to \$426.00 to relevant authority + \$187.00 administrative fee  Last year fee DA Fees as per local development + fee of up to \$416.00 to relevant authority + \$182.00 administrative fee		Environmental Planning & Assessment Regulation 2000   Clause 252A	Y	N
SEPP 65 – Design Review Panel	\$3,905.00	\$3,996.00	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N

application			
E004 of application for			
50% of application fee	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
\$230.00 or 50% of the application fee whichever is greater  Last year fee \$225.00 or 50% of the application fee whichever is greater	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
\$92.00 \$95.00	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
\$859 or 50% of the original D.A. fee which ever is lesser  Last year fee \$839 or 50% of the original D.A. fee which ever is lesser	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
50% of the original D.A. fee	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
50% of the original D.A. fee	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
\$	fee whichever is greater  Last year fee 6225.00 or 50% of the application fee whichever is greater  \$92.00 \$95.00  \$859 or 50% of the original D.A. fee which ever is lesser  Last year fee \$839 or 50% of the original D.A. fee which ever is lesser  50% of the original D.A. fee	Environmental Planning and Assessment Regulation 2000   Section 4.55  Last year fee 8225.00 or 50% of the application fee whichever is greater  \$92.00 \$95.00 Environmental Planning and Assessment Regulation 2000   Section 4.55  \$859 or 50% of the original D.A. fee which ever is lesser  Last year fee \$839 or 50% of the original D.A. fee which ever is lesser  50% of the original D.A. fee Environmental Planning and Assessment Regulation 2000   Section 4.55  50% of the original D.A. fee Environmental Planning and Assessment Regulation 2000   Section 4.55  50% of the original D.A. fee Environmental Planning and Assessment Regulation 2000   Section 4.55  50% of the original D.A. fee Environmental Planning and Assessment Regulation 2000   Section 4.55  50% of the original D.A. fee Environmental Planning and Assessment Regulation 2000   Section 4.55	Environmental Planning and Assessment Regulation 2000   Section 4.55  Last year fee 8225.00 or 50% of the application fee whichever is greater  \$92.00  \$95.00  Environmental Planning and Assessment Regulation 2000   Section 4.55  Environmental Planning and Assessment Regulation 2000   Section 4.55

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Modification under s4.55(2) [continued]					
An application with respect to a D.A. that involves the erection of a dwelling house with an estimated cost of construction of \$100,000 or lessor 4.56(I) of the Act	\$247.00	\$253.00	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
An additional amount of not more than \$665.00 is required if notice of the application is required to be given	under s4.55(2)				
Request for a review of determination under S8.2 (previously S82a)  (a) For applications not involving erection of buildings (including temporary structuof work or a building (change of use, including the use of a building as a PoPE)	ures), the subd	ivision of land	, the carrying out of wo	rk, demoli	ition

(b) Development involving erection of buildings (including temporary structures), the carrying out of work, demolition of work or a building with an estimated cost of construction of \$100,000 or less

Application Fee	\$238.00	\$252.00	Environmental Planning & Assessment Act 1979   Clause 257	Y	N

50% of the original D.A. fee

Environmental Planning &

Assessment Act 1979

Clause 257

Ν

#### (c) Any other cases other than (a) and (b) above

Application Fee

Up to \$5,000	\$71.00	\$73.00	Environmental Planning & Assessment Act 1979   Clause 257	Y	N
\$5,001 – \$250,000	part of \$1,000) of the estimated		Environmental Planning & Assessment Act 1979   Clause 257	Y	N
		Last year fee r each \$1,000 (or ) of the estimated cost of works			

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Name	Year 24/25 Year 25 Fee F (incl. GST) (incl. G	ee Legislation	Statutory	GST
(c) Any other cases other than (a) and (b) above [continued]				
\$250,001 – \$500,000	\$666.00 + \$0.85 for each \$1,0 (or part of \$1,000) by which estimated cost exceeds \$250,0  Last year \$651.00 + \$0.85 for each \$1,0 (or part of \$1,000) by which estimated cost exceeds \$250,0	he Assessment Act 1979   Clause 257  fee 00 he	Y	N
\$500,001 - \$1,000,000	\$949.00 + \$0.50 for each \$1,(	he Assessment Act 1979   Clause 257  fee 00 he	Y	N
\$1,000,001 - \$10,000,000	\$1,314.00 + \$0.40 for ea \$1,000 (or part of \$1,000) which the estimated cost excee \$1,000,0 Last year \$1,285.00 + \$0.40 for ea \$1,000 (or part of \$1,000) which the estimated cost excee \$1,000,0	by Assessment Act 1979 Clause 257 01  fee ich by ids	Y	N
More than \$10,000,001	\$6,310.00 + \$0.27 for ea \$1,000 (or part of \$1,000) which the estimated cost excer \$10,000,0 Last year \$6,167.00 + \$0.27 for ea \$1,000 (or part of \$1,000) which the estimated cost excer \$10,000,0	by Assessment Act 1979 Clause 257 01  fee ch by ds	Y	N
Advertising Fees				
Advertising – (Newspaper – applies to designated development and clause 6.1 of DCP 2013)	\$1,000.00 \$1,035	00	N	N

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Advertising Signs					
Development requiring concurrence	\$426.00 + \$	187.00 admin fee		Υ	N
	Min. Fee ex	cl. GST: \$330.00			
	\$416.00 + \$	Last year fee 183.00 admin fee			
		cl. GST: \$330.00			
Designated Development	Standard D.A.	Fee + \$1,226.00		Y	N
	Min. Fee excl	. GST: \$3,040.00			
	Standard D.A.	Last year fee Fee + \$1,198.00			
	Min. Fee excl	. GST: \$3,040.00			
Notification fee					
Public display of sign and neighbour notification	\$225.00	\$230.00		N	N
Pruning/Removal Applications					
Removal					
Application to remove one tree	\$107.00	\$111.00		N	N
Second and each subsequent application to remove a tree	\$39.00	\$40.50		N	N
Review of tree & vegetation decision	\$76.50	\$79.50		N	N
Pruning					
Application to prune 1 – 5 trees	\$46.00	\$48.00		N	N
Application to prune 6+ trees	\$57.00	\$59.00		N	N

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Fee (incl. GST)	Fee (incl. GST)	Legislation	Statutory	GST
(IIIG. GS1)	(IIICI: 651)			
\$69.00	\$71.00	Environmental Planning & Assessment Regulation 2000   Clause 259	Y	N
\$174.00	\$178.00	Environmental Planning & Assessment Regulation 2000   Clause 259	Y	N
\$80.00	\$83.00		N	N
\$30 + \$1	35 inspection fee	Conveyancing Act   Section 88G	Y	N
\$405.00	\$420.00		N	N
	Nil	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
0.5% of estima	ted cost of works	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
1% of estima	ted cost of works	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
	\$174.00 \$80.00 \$30 + \$1 \$405.00	\$174.00 \$178.00 \$80.00 \$83.00 \$30 + \$135 inspection fee \$405.00 \$420.00	Assessment Regulation 2000   Clause 259  \$174.00 \$178.00 Environmental Planning & Assessment Regulation 2000   Clause 259  \$80.00 \$83.00 Conveyancing Act   Section 88G  \$405.00 \$420.00  Nil Environmental Planning and Assessment Regulation 2000   Section 4.55  0.5% of estimated cost of works  1% of estimated cost of works  Environmental Planning and Assessment Regulation 2000   Section 4.55  Environmental Planning and Assessment Regulation 2000   Section 4.55	Assessment Regulation 2000   Clause 259  \$174.00 \$178.00 Environmental Planning & Y Assessment Regulation 2000   Clause 259  \$80.00 \$83.00 N  \$30 + \$135 inspection fee Conveyancing Act   Section Y 88G   N  \$405.00 \$420.00 N  Environmental Planning and Assessment Regulation 2000   Section 4.55  0.5% of estimated cost of works Environmental Planning and Assessment Regulation 2000   Section 4.55  1% of estimated cost of works Environmental Planning and Assessment Regulation 2000   Section 4.55  Environmental Planning and Assessment Regulation 2000   Section 4.55  Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning and Assessment Regulation 2000   Section 4.55 Environmental Planning And Assessment Regulation 2000   Section 4.55 Environmental Planning And Assessment Regulation 2000   Section 4.55 Environmental Planning And Assessment Regulation 2000   Section 4.55 Environmental Planning And Assessment Regulation 2000   Section 4.55 Environmental Planning And Ass

## **Long Service Levy**

Levy payable – value of work less than \$250,000	No levy payable	Building and Construction Industry Long Service Payments Act 1986	Υ	N
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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Long Service Levy [continued]					
Levy payable – value of work \$250,000 or more	0.25%	of value of work	Building and Construction Industry Long Service Payments Act 1986	Y	N
Certification Registration					
Registration of Certificates issued by Private Certifiers	\$37.80	\$39.05	Environmental Planning and Assessment Regulation 2021   Schedule 4	Y	N
LEP Rezoning Preparation – Planning Proposal					
Minor re-zoning (one allotment only)	\$50,000.00	\$50,000.00		N	N
Major re-zoning (preparation and planning proposal processing which increase yield above 15 dwellings or as determined by the General Manager)	\$100,000.00	\$100,000.00		N	N
Planning Proposal Lodgement – Initial request for consideration of a Planning Proposal (applies to all	\$5,000.00	\$5,000.00		N	
Planning Proposals)					N
Planning Proposals) Planning Proposal Preparation and Management – anomalies and minor amendments (no specialist studies required)	\$2,500.00	\$2,500.00		N	N
Planning Proposal Preparation and Management – anomalies and minor amendments (no specialist	,			N	
Planning Proposal Preparation and Management – anomalies and minor amendments (no specialist studies required)	,			N N	
Planning Proposal Preparation and Management – anomalies and minor amendments (no specialist studies required)  Note: proposals will be combined and processed annually or in conjunction with scheduled LEP Review (note: proposals will be combined and processed annually or in conjunction with scheduled LEP Review (note: proposals will be combined and processed annually or in conjunction with scheduled LEP Review (note: proposals will be combined and processed annually or in conjunction with scheduled LEP Review (note: proposals will be combined and processed annually or in conjunction with scheduled LEP Review (note: proposals will be combined and processed annually or in conjunction with scheduled LEP Review (note: proposals will be combined and processed annually or in conjunction with scheduled LEP Review (note: proposals will be combined and processed annually or in conjunction with scheduled LEP Review (note: proposals will be combined and processed annually or in conjunction with scheduled LEP Review (note: proposals will be combined and processed annually or in conjunction with scheduled LEP Review (note: proposals will be combined and processed annually or in conjunction with scheduled LEP Review (note: proposals will be combined and processed annually or in conjunction with scheduled annual with scheduled annual with scheduled and processed annu	(not as individual LEP a	amendments)			N
Planning Proposal Preparation and Management – anomalies and minor amendments (no specialist studies required)  Note: proposals will be combined and processed annually or in conjunction with scheduled LEP Review (no Planning Proposal Preparation and Management-minor (individual ownership/ one property)	(not as individual LEP a \$50,000.00 \$100,000.00	amendments) \$50,000.00		N	N
Planning Proposal Preparation and Management – anomalies and minor amendments (no specialist studies required)  Note: proposals will be combined and processed annually or in conjunction with scheduled LEP Review (no Planning Proposal Preparation and Management- minor (individual ownership/ one property)  Planning Proposal Preparation and Management – major (individual and/ or multiple ownerships)  If Council resolves to prepare a Planning Proposal and the DPIE allow the Planning Proposal to proceed under the Gateway Process, the applicant is to pay full cost of preparation of PP and any local studies	(not as individual LEP a \$50,000.00 \$100,000.00	s50,000.00 \$100,000.00		N N	N N N
Planning Proposal Preparation and Management – anomalies and minor amendments (no specialist studies required)  Note: proposals will be combined and processed annually or in conjunction with scheduled LEP Review (no Planning Proposal Preparation and Management- minor (individual ownership/ one property)  Planning Proposal Preparation and Management – major (individual and/ or multiple ownerships)  If Council resolves to prepare a Planning Proposal and the DPIE allow the Planning Proposal to proceed under the Gateway Process, the applicant is to pay full cost of preparation of PP and any local studies deemed necessary by either Council or the DPIE as part of the Gateway Determination  Where a planning proposal is required to be publicly notified in accordance with a Gateway Determination Council reserves the right to invoice the applicant for the direct costs associated with that notification and	(not as individual LEP a \$50,000.00 \$100,000.00	\$50,000.00 \$100,000.00 At cost		N N N	N N N N

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	Year 24/25	Year 25/26			
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

### **Damage Deposits**

For alterations and additions, swimming pools, carports and light structure type works, a \$5,000 cap applies. For new single residential dwelling homes a cap of \$10,000 applies. For all other works including residential flat buildings, commercial/industrial and mixed developments no limit or cap applies

Damage deposit for demolition works	\$165.00 per meter frontage		N	N
	Last year fee \$160.00 per meter frontage			
A damage deposit is held by Council until the works are completed. Any damage to Council infrastructure we to Council infrastructure is determined through the applicant lodging of pre and post works Infrastructure Da		age deposit is able to be refund	led. The dam	nage
Damage deposit for construction works	\$165.00 per meter frontage		N	N
	Last year fee \$160.00 per meter frontage			

A damage deposit is held by Council until the works are completed. Any damage to Council infrastructure will need to be rectified before the damage deposit is able to be refunded. The damage to Council infrastructure is determined through the applicant lodging of pre and post works Infrastructure Damage Reports. In the event of pre-existing damage evident at the proposed worksite on Council owned assets, a report is required to be provided by the applicant prior to works commencing, which includes date stamped photographs. If damage is not reported, it shall be assumed that it is the result of the Applicant's work and the cost of the damage shall be incurred by the Applicant. The report must be supplied with the required construction certificate application.

### Regulatory

#### **Animal Registration Fees**

\*Fees subject to change as published by the Office of Local Government

Assistance Animal	\$0.00	\$0.00		V	N
Dog - Working	\$0.00	\$0.00		Y	N
Dog – Additional Fee (dog not desexed by 6 months)	\$184.00	\$189.00		N	N
Dog - Service of the State	\$0.00	\$0.00		Υ	N
Cat (not desexed by four months of age)	\$96.00	\$99.00	Companion Animals Act	N	N
Dangerous dog	\$230.00	\$236.00	Companion Animals Act	N	N
Restricted dog	\$230.00	\$236.00	Companion Animals Act	N	N
Permit late fee	\$22.00	\$23.00	Companion Animals Act	N	N
Dog – Registration fee (by 12 weeks or when sold if earlier than 12 wk)	\$78.00	\$80.00	Companion Animals Act	Υ	N
Registration fee for an animal desexed by the relevant desexing age					

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Animal Registration Fees [continued]					
Dog – Registration ( by eligible pensioner)	\$34.00	\$35.00	Companion Animals Act	Υ	N
Desexed animal owned by an eligible pensioner					
Dog – Desexed (sold/ transferred from pound/shelter or rehoming Organisation)	\$0.00	\$0.00	Companion Animals Act	Υ	N
Desexed animal sold by an eligible pound or shelter					
Dog – Registration Combined fees (for not Desexing dog by 6 months)	\$262.00	\$262.00	Companion Animals Act	Υ	N
Combined registration fee and additional fee for an animal not desexed by the relevant desexing age					
Dog – Registrations (desexing not recommended)	\$78.00	\$80.00	Companion Animals Act	Υ	N
Animal with written notification from a vet that it should not be desexed					
Dog – Registration (desexing not recommended eligible pensioner)	\$34.00	\$35.00	Companion Animals Act	Υ	N
Animal owned by an eligible pensioner with written notification from a vet that it should not be desexed					
Dog – Registration (recognised breeder)	\$78.00	\$80.00	Companion Animals Act	Υ	N
Animal not desexed and kept by a recognised breeder for breeding purposes					
Cat – Registration fee (by 12 weeks or when sold if earlier than 12 wk)	\$68.00	\$70.00	Companion Animals Act	Υ	N
Cat – Registration (eligible pensioner)	\$34.00	\$35.00	Companion Animals Act	Υ	N
Desexed animal owned by an eligible pensioner					
Cat – Desexed (sold/ transferred from pound/shelter or rehoming Organisation)	\$0.00	\$0.00	Companion Animals Act	Υ	N
Desexed animal sold by an eligible pound or shelter					
Cat – Registration (desexing not recommended)	\$68.00	\$70.00	Companion Animals Act	Υ	N
Animal with written notification from a vet that it should not be desexed					
Cat – Registration (desexing not recommended – eligible pensioner)	\$34.00	\$35.00	Companion Animals Act	Υ	N
Animal owned by an eligible pensioner with written notification from a vet that it should not be desexed					
Cat – Registration (recognised breeder)	\$68.00	\$70.00	Companion Animals Act	Υ	N
Animal not desexed and kept by a recognised breeder for breeding purposes					
Registration late fee	\$22.00	\$23.00	Companion Animals Act	Υ	N
To be paid if registration fee has not been paid within 28 days after the date on which the animal is require	d to be registered				

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Name	Year 24/25	Year 25/26			
	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			
				•	

## **Impounding of Animals**

Release of animal from Council Premises	\$69.00	\$71.50	N	N
Registered dogs	\$70 admin +	+ \$27.00 for each additional day	N	N
Unregistered Dogs (Plus registration)	\$70 admin +	\$27.00 for each additional day	N	N

# **Health and Building**

## **Fire Safety**

Fire Safety Inspection	36	62.00 (per hour)	N	Υ
	Min. Fee excl. GST: \$329.09			
	Last year fee 350.00 (per hour)			
	Min. Fee excl. GST: \$305.00			
Administration Fee - Fire Safety Statement	\$350.00	\$362.00	N	Υ
Provide Copy of Fire Safety Schedule (if available)	\$350.00	\$362.00	N	Υ

# **Certification - Building**

### **Construction Certificate**

Construction Certificate Application - Class 1 and 10	0.4% cost of works	N	Υ
	Min. Fee excl. GST: \$2,160.00		
Construction Certificate Application - Class 2-9	0.6% cost of works	N	Υ
	Min. Fee excl. GST: \$3,756.36		

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Construction Certificate [continued]					
Assessment of Proposed Performance Solution		\$362.00 per hour		N	Υ
	Min. Fee ex	cl. GST: \$329.09			
		Last year fee \$350.00 per hour			
	Min. Fee ex	cl. GST: \$318.19			
Complying Development Certificate					
Complying Development Certificate Application - Class 1 and 10	ertificate Application - Class 1 and 10 0.5% cost of works			N	Υ
	Min. Fee excl	GST: \$2,160.00			
Complying Development Certificate Application - Class 2-9		0.7% cost of works		N	Υ
	Min. Fee excl	GST: \$3,756.36			
Assessment of Proposed Performance Solution		\$362.00 per hour		N	Υ
	Min. Fee ex	cl. GST: \$329.09			
		Last year fee \$350.00 per hour			
	Min. Fee ex	cl. GST: \$318.18			
Principal Certifier					
·	\$578.00	\$598.00		N	V
Appointment as Principal Certifier – Class 1 and 10 Appointment as Principal Certifier – Class 2-9	\$578.00 \$1,155.00	\$598.00 \$1,194.00		N N	Y
Inspection - Class 1 and 10 (per inspection)	\$353.00	\$365.00		N	Y
Inspection - Class 2-9 (per inspection)	\$706.00	\$730.00		N	Y
Administration Fee - Missed Critical Stage Inspection	\$353.00	\$365.00		N	Y
Written Direction Notice	\$788.00	\$814.00		N	N

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		Year 25/26			
Name	Fee (incl. GST)	Fee (incl. GST)	Legislation	Statutory	GS <sup>-</sup>
Principal Certifier [continued]					
Appoint Council as Replacement Principal Certifier		0 + Construction - Appointment as		N	Υ
	Principal Certifie	r fee + all Critical			
	Stag	e Inspection fees			
	\$3,190.0	Last year fee 0 + Construction			
		- Appointment as r fee + all Critical			
		e Inspection fees			
Occupation Certificate					
Occupation Certificate - Class 1 and 10	\$1,243.00	\$1,285.00		N	Υ
Occupation Certificate - Class 2-9	\$2,260.00	\$2,330.00		N	Υ
Certification - Subdivision					
Subdivision Certificate					
Subdivision Works Certificate Application	0.6%	cost of works		N	Υ
	Min. Fee excl	GST: \$3,756.36			
Subdivision Certificate Application	\$806.00 + \$594.	00 per additional	Environmental Planning and Assessment	N	N
			Regulation 2000   Section		
	\$780.00 + \$575.	Last year fee 00 per additional	4.55		
		lot			

## **Principal Certifier**

Note: subdivisions also require development consent

Appointment as Principal Certifier - Subdivision	\$1,155.00	\$1,194.00	N	Υ
Inspection - Subdivision (per inspection)	\$353.00	\$365.00	N	Υ
Administration Fee – Missed Critical Stage Inspection	\$353.00	\$365.00	N	Υ

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	Year 24/25				
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

## Principal Certifier [continued]

Written Direction Notice	\$788.00	\$814.00	N	N
Appoint Council as Replacement Principal Certifier	\$3,295.00 + Subdivision Works Certificate fee + Appointment as Principal Certifier fee + all Critical Stage Inspection fees  Min. Fee excl. GST: \$2,995.46  Last year fee \$3,190.00 + Subdivision Works Certificate fee + Appointment as Principal Certifier fee + all Critical Stage Inspection fees  Min. Fee excl. GST: \$2,900.00		N	Y

# **Development Compliance**

## **Development Control Orders**

Investigation that leads to a development control order			Environmental Planning and Assessment Act 1979   Schedule 5	Υ	N
Preparation or serving of notice of intention to give a development control order	\$750.00	\$750.00	Environmental Planning and Assessment Act 1979   Schedule 5	Y	N
Monitoring action under a development control order			Environmental Planning and Assessment Act 1979   Schedule 5	Y	N

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Development Control Orders [continued]					
Ensuring compliance with development control order	\$362.00 per hour  Min. Fee excl. GST: \$362.00  Last year fee \$350.00 per hour  Min. Fee excl. GST: \$350.00		Environmental Planning and Assessment Act 1979   Schedule 5	Y	N
Any other matter associated with the development control order	\$362.00 per hour  Min. Fee excl. GST: \$362.00  Last year fee \$350.00 per hour  Min. Fee excl. GST: \$350.00		Environmental Planning and Assessment Act 1979   Schedule 5	Y	N
Outstanding Notices and Orders					
Section 735A Certificate	\$150.00	\$150.00	Local Government Act 1993	Y	N
Clause 41 of Schedule 5 Certificate	\$150.00	\$150.00	Environmental Planning & Assessment Act 1979	N	N
Building Information Certificates					
Building Information Certificate – Class 1 and 10	\$2,310.00	\$2,386.23	Environmental Planning & Assessment Act 1979	N	N
Building Information Certificate – Class 2-9	\$4,043.00	\$4,177.00	Environmental Planning & Assessment Act 1979	N	N
Building Information Certificate - 2nd and Subsequent Inspections	\$350.00	\$362.00	Environmental Planning & Assessment Act 1979	N	N
Building Information Certificate - Unauthorised or Uncertified Work	fee + Develop fee + Constructi + Critical Stage	mation Certificate ment Application on Certificate fee Inspection fees + on Certificate fee	Environmental Planning & Assessment Act 1979	N	N

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	Year 24/25	Year 25/26				
Name	Fee F (incl. GST) (incl. G		Legislation	Statutory	GST	
	, , ,	, , , , ,				
Building Information Certificates [continued]						
Copy of Building Information Certificate	\$350.00	\$362.00	Environmental Planning & Assessment Act 1979	N	Υ	
Swimming Pools						
Registration of Swimming Pool	\$10.00	\$10.00	Swimming Pools Regulation 2018   Clause 25	Y	N	
Swimming Pool Barrier Exemption Application	\$250.00	\$250.00	Swimming Pools Regulation 2018   Clause 13	Y	N	
Inspection Fee – 1st Inspection (incl. Certificate of Compliance)	\$150.00	\$150.00	Swimming Pools Regulation 2018   Clause 19	Y	N	
Inspection Fee – 2nd Inspection (incl. Certificate of Compliance)	\$100.00	\$100.00	Swimming Pools Regulation 2018   Clause 19	Y	N	
Administration Fee – Written Direction	\$825.00	\$853.00		N	Υ	
Resuscitation Chart	\$56.00	\$58.00		N	Υ	

### **Environmental Health**

### **Food Premises**

Food Premises - Inspection	\$362.00 per hour			N	N
	Min. Fee excl. GST: \$155.00				
	:	Last year fee \$350.00 per hour			
	Min. Fee ex	cl. GST: \$150.00			
Food Premises - Annual Administration Charge (up to and including 5 food handlers)	\$390.00	\$390.00	Food Regulation 2015   Clause 15	Y	N
Food Premises - Annual Administration Charge (more than 5 food handlers)	\$800.00	\$800.00	Food Regulation 2015   Clause 15	Y	N

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Food Premises [continued]					
Administration Fee - Register or Update Food Business Details	\$79.00	\$82.00		N	Υ
Temporary Food Stall - Inspection	\$89.00	\$92.00		N	N
Administration Fee – Improvement Notice	\$330.00	\$330.00	Food Regulation 2015   Clause 11	Y	N
Administration Fee - Mobile Food Vending Vehicle	\$559.00	\$578.00		N	Υ
Outdoor Dining Areas					
Outdoor Dining Area - Application Fee	\$472.50	\$488.50	Local Government Act 1993   Section 68	N	N
Administration Fee - Modification to Outdoor Dining Area	\$262.50	\$271.50	Local Government Act 1993	N	N
Outdoor Dining Area Fee (per square metre)	\$423.00	\$437.00		N	N
Outdoor Dining Area - Bond		or equivalent to 6 on the annual fee	Local Government Act 1993	N	N
Outdoor Dining Area – Installation of Perimeter Markers	\$100	+ \$20 per marker	Local Government Act 1993	N	Υ
Skin Penetration Premises					
Skin Penetration Premises - Notification	\$105.00	\$105.00	Public Health Regulation 2022   Section 42	Υ	N
Skin Penetration Premises - Inspection		\$310.00 per hour		N	N
	Min. Fee ex	cl. GST: \$155.00			
		Last year fee \$300.00 per hour			
	Min. Fee ex	cl. GST: \$150.00			

Year 24/25	Year 25/26			
Fee	Fee	Legislation	Statutory	GST
(incl. GST)	(incl. GST)			
\$803.00	\$821.00	Protection of the Environment Operations (General) Regulation 2022   Section 151	Y	N
\$803.00	\$821.00	Protection of the Environment Operations (General) Regulation 2022   Section 151	Y	N
\$803.00	\$821.00	Protection of the Environment Operations (General) Regulation 2022   Section 151	Y	N
\$803.00	\$821.00	Local Government Act 1993   Section 608	N	Y
\$468.00	\$484.00		N	N
\$353.00	\$365.00		N	Υ
	\$803.00 \$803.00 \$803.00 \$803.00	Fee (incl. GST)  \$803.00 \$821.00  \$803.00 \$821.00  \$803.00 \$821.00  \$803.00 \$821.00	Section 151   Section 151	Statutory   Fee

## **Community Centres, Halls and Reserve Hire**

Application for discount / Reduction / Waiver of hire charges – The Local Government Act allows discounts for local schools, churches and societies of up to 30% discount according to the type of function and subject to specific approval on written application and payable in advance of the function. The hourly rate is charged for the hours you are in the hall including setting up prior to the start of your function and cleaning after the event. Minimum charge 1 hour.

#### Staff Time

Unless otherwise stated a fee is chargeable of \$160.00 per hour (including GST) (minimum 1 hour, followed by 15 minute increments) for use of Council Officers time where required, e.g. attendance during evening or weekend hire.

#### Cancellation Fee

Unless otherwise stated, all cancellations attract a fee of 25% of the original charge, plus a percentage of the fee equal to the percentage of the process completed (GST included).

## **Gladesville Road Community Centre (44 Gladesville Road)**

Individuals & business groups	\$35.00	\$36.50	N	Υ
Main Hall (9am to 11pm) minimum 1 hour				

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GS1
Gladesville Road Community Centre (44 Gladesvil	le Road) [continued]				
Community groups  Main Hall (9am to 11pm) minimum 1 hour	\$29.50	\$30.50		N	Υ
Fairland Hall					
Individuals & business groups	\$35.00	\$35.00		N	Υ
Community groups	\$29.50	\$29.50		N	Υ
Henley Community Centre					
Individual & business groups (Main Hall)	\$46.50	\$48.50		N	Y
Community groups (Main Hall)	\$35.00	\$36.50		N	Υ
Friday & Saturday nights after 5pm (Main Hall)	\$1,369.50	\$100.00		N	Υ
Individual & business groups (Green Room)	\$35.00	\$36.50		N	Υ
Community groups (Green Room)	\$29.50	\$30.50		N	Υ
Outdoor Greens and BBQ area	\$69.50	\$72.00		N	Υ
Boronia Park Sports and Community Facility					
Bond	\$1,000.00	\$1,000.00		N	N
Community Function Room - Community groups & schools	\$52.50	\$52.50		N	N
Community Function Room (min 2 hours)	\$75.00	\$75.00		N	N
Public Holidays and New Years Eve		100% surcharge		N	N
Weil Park Hall					
Individual & business groups	\$23.50	\$24.50		N	Υ
The YARN					
Individuals & business groups (entire venue)	\$56.00	\$58.00		N	Υ
Community groups (entire venue)	\$40.50	\$42.00		N	Υ

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	Year 24/25	Year 25/26			
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

### **Emergency Call Out Situations for after-hours responses**

Between 3:00 PM and 6:30 AM Monday to Friday and all day weekends and public holidays

Where a call out is necessary to ensure safety of the public, etc and is required due to the action or inaction of another party that can be identified as responsible. Council will seek to recover costs from the responsible person. Costs charged will be the direct cost incurred by Council plus 50% surcharge

### **Miscellaneous Fees for Community Centres and Halls**

Cleaning Fee	\$180.00	\$180.00	N	N
Access card replacement fee	\$81.00	\$81.00	N	Υ
Additional access card	\$81.00	\$81.00	N	Υ

### **Security Deposits**

Security deposits are required for the all reservations of community facilities for functions. Refund of security deposit is subject to compliance with Council's conditions of use. An inspection of the facility will be carried out after the event to determine the extent of damage, if any.

Corporate function	\$1,000.00	\$1,000.00	N	N	
Casual function	\$500.00	\$500.00	N	N	

#### **Town Hall**

The hourly rate is charged for the total number of hours the hirer is in the premises including setting up prior to the start of the function and cleaning up afterwards, and the booking must reflect this time span.

All weddings, corporate functions, exhibitions, bazaars, markets and auctions are subject to a mandatory cleaning fee of \$220.00

### Whole Auditorium (includes kitchen facilities)

Monday – Friday	\$66.50	\$69.00	N	Υ
Saturday – Sunday	\$96.50	\$100.00	N	Υ

### **Town Hall – Hire of Equipment**

Upright Piano (by written confirmation only) per hour	\$37.00	\$38.50	N	Υ
Concert Grand Piano (by written confirmation only) per hour	\$98.00	\$101.50	N	Υ

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### **Playing Fields**

Hunter's Hill Council has only nine (9) playing fields available for organised sport. Preference for competition purposes is given to local clubs and associations who have had a consistent relationship with the Council.

Application for discount/reduction/waiver of hire charges

The Local Government Act allows discounts for local schools, churches and societies of up to 30% discount according to the type of function and subject to specific approval on written application to council and payable in

The General Manager is authorised to direct closure of playing fields where damaged may be caused to the fields due to weather conditions.

### **Classification of Playing Fields**

#### Class 1

Full size fields, fenced, good amenities (canteen, change rooms, referees room, lighting, irrigation) Turf Wicket

Boronia Park No 1

#### Class 2

Full sized fields, adequate amenities (toilets, lighting, change rooms) Concrete Wicket

Boronia Park No 2 Gladesville Reserve

#### Class 3

Junior sized field/ full sized fields, basic amenities (toilets), concrete wicket

Boronia Park No 3 Weil Park Riverglade Park Buffalo Creek Reserve Henley Bowling Greens Bedlam Bay Oval\*

#### **Netball Courts**

Boronia Park Gladesville reserve

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	Year 24/25	Year 25/26			
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

## **Seasonal and Training Fees (Hourly/Daily Fees)**

The Seasonal Fee has been set as both an hourly fee and a maximum daily fee (equivalent to an 8 hour hire). Seasonal Users may book the field for either 1 or 2 days/weekend. Those who book the field for less than 1 day (e.g. 3-4 hours/day) will pay a pro rata seasonal fee. The maximum Seasonal fee for the Summer Season is for 26 weeks taking into account Christmas Break and Carols) from 1 September to 31 March).

Class 1 (Turf Wicket) (hourly)	\$62.50	\$65.00	N	Υ
Class 1 (no Turf Wicket) (hourly)	\$34.50	\$36.00	N	Υ
Class 2 (hourly)	\$25.50	\$26.50	N	Υ
Class 3 (hourly)	\$16.50	\$17.50	N	Υ
Netball Courts (hourly)	\$17.50	\$18.50	N	Υ
Class 1 (Turf Wicket) (daily)	\$497.00	\$513.50	N	Υ
Class 1 (no Turf Wicket) (daily)	\$271.00	\$280.00	N	Υ
Class 2 (daily)	\$199.00	\$206.00	N	Υ
Class 3 (daily)	\$127.00	\$131.50	N	Υ
Netball Courts (daily)	\$136.00	\$140.50	N	Υ

### **Casual Users**

Class 1 (turf wicket) (hourly)	\$186.50	\$193.00	N	Υ
Class 1 (no turf wicket) (hourly)	\$103.00	\$106.50	N	Υ
Class 2 (hourly)	\$75.00	\$77.50	N	Υ
Class 3 (hourly)	\$47.50	\$49.50	N	Υ
Netball Courts (hourly)	\$34.00	\$35.50	N	Υ
Class 1 (turf wicket) (daily)	\$1,488.50	\$1,538.00	N	Υ
Class 1 (no turf wicket) (daily)	\$821.00	\$848.50	N	Υ
Class 2 (daily)	\$595.50	\$615.50	N	Υ
Class 3 (daily)	\$374.50	\$387.00	N	Υ
Netball Courts (daily)	\$267.00	\$276.00	N	Υ

### **Commercial Personal Trainers**

Personal trainers 1-10 hours/week – Casual, per week	\$36.50	\$38.00	N	Υ

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Name	Year 24/25 Fee (incl. GST)	Fee	Legislation	Statutory	GST
Commercial Personal Trainers [continued]					
Personal trainers 11-20 hours/week – Casual, per week	\$72.50	\$75.00		N	Υ
Personal trainers 1-10 hours/week – Seasonal, per season	\$643.50	\$665.00		N	Υ

\$1.916.50

\$1,980.00

#### **Schools**

Schools outside Hunter's Hill LGA are subject to standard casual and seasonal hire rates.

Personal trainers 11-20 hours/week – Seasonal, per season

Standard fees apply for PSSA bookings, with a 50% discount applied for use 9am to 3pm, Monday - Friday.

Use of turf wickets, marquees or other structures are subject to standard rates and conditions. Fees for other events will be determined according to the type of function and are subject to approval on written application to the General Manager.

PSSA	\$0.00	\$0.00	N	N
School Carnivals & Sports Gala Days	\$350.00	\$350.00	N	N
School Sports (8am - 3pm, Monday - Friday)	\$0.00	\$0.00	N	N
Usage outside the hours of 9am - 3pm are subject to standard casual and seasonal hire rates.				

## Lighting

A new lighting system is currently being installed. Users will be able to directly control lighting used by their sport. Lighting usage will attract a separate fee based on actual usage.

Currently all floodlights within Hunters Hill are within the range 50 – 99 lux.

Floodlights between 50 and 99 lux (per hour)	\$26.00	\$27.00		N	Υ	
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#### **Council Parks and Reserves - Functions**

The use of any recreation reserves for wedding ceremonies, organised functions and other gatherings, including bridal photography. The booking fee does not grant exclusive use of park.

1 – 20 people (per hour)	\$69.50	\$72.00	N	Υ
20 – 50 people (per hour)	\$106.00	\$109.50	N	Υ
50 – 100 people (per hour)	\$137.50	\$142.50	N	Υ

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Council Parks and Reserves – Functions [continued]					
100 to maximum 200 people (per hour)  Boronia Park No 1,2,3, Clarkes Point Reserve, Kellys Bush, Weil Park, Gladesville Reserve, Buffalo Creek, space to building)	\$220.00 Bedlam Bay Oval,	\$227.50 Riverglade Reserve	e & The Priory – 2 Salter St (ad	N Ijoining open	Y
Wedding ceremony (per hour)	\$327.00	\$338.00		N	Υ
No structures, reception elsewhere (min. 2 hours. Set up & additional hours will be charged the hourly rate)					
Inspection / Event Supervision Fee (Minimum charge of 1 hour)	\$244.00	\$252.50		N	Υ
Cancellation Fee	cancellation two weeks date attract a	vise stated, all s made within of the booking fee of 25% of original charge Last year fee 25% of fee hire		N	Y
Security Deposits					
Without Marquee	\$1,000.00	\$1,000.00		N	N
With Marquee	\$2,000.00	\$2,000.00		N	N
Boronia Park Storage Room (per key)	\$35.50	\$37.00		N	N
Marquees on Ovals and Reserves					
Less than 40 sq. m (community groups)	\$252.00	\$260.50		N	Υ
41-100 sq. m (community groups)	\$488.50	\$505.00		N	Υ
Greater than 100 sq. m (community groups)	\$726.00	\$750.00		N	Υ
Plus each other day or part day the structure is in the reserve (community groups)	\$251.00	\$259.50		N	Υ
Less than 40 sq. m (corporate groups)	\$512.50	\$529.50		N	Υ
41-100 sq. m (corporate groups)	\$1,027.00	\$1,061.00		N	Υ
Greater than 100 sq. m (corporate groups)	\$1,730.50	\$1,788.00		N	Υ

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Marquees on Ovals and Reserves [continued]					
Plus each other day or part day the structure is in the reserve (including construction and dismantling) (corporate groups)	\$513.50	\$530.50		N	Υ
Jazz Bands / Orchestras					
An application fee to be paid seven (7) days prior to the event and 30% reimbursed subject to compliance with	h Council's terms o	of use			
Jazz Band / Orchestra Fee	\$799.00	\$825.50		N	Υ
Amusement Rides / Jumping Castles					
Fee per ride/jumping castle	\$86.50	\$89.50		N	Υ
Permit to let off fireworks in Parks or Reserves					
Permit to let off fireworks	\$512.50	\$529.50		N	Υ
Helicopter Landings in Parks / Public Places					
Single landing	\$685.00	\$708.00		N	Υ
Pick up and return landing	\$1,141.00	\$1,179.00		N	Υ

# **Events and Filming**

### **Events**

### **Hunters Hill Art Exhibition**

Arts Patron - Tier 1	\$550.00	\$550.00	N	Υ
Arts Patron - Tier 2	\$110.00	\$110.00	N	Υ
Arts Patron - Tier 3	\$55.00	\$55.00	N	Υ
Art & sculpture entry fee	\$38.50	\$38.50	N	Υ
Large Artwork entry fee	\$60.00	\$60.00	N	Υ
Commission on sale	35%		N	Υ

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Hunters Hill Art Exhibition [continued]					
Buyers Preview	\$28.00	\$28.00		N	Υ
Season Pass	\$17.00	\$17.00		N	Υ
Opening Night	\$27.00	\$27.00		N	Υ
General Admission (excluding Opening Night)	\$6.00	\$6.00		N	Υ
Advertising in Art Catalogues – 1/8 Page	\$275.00	\$275.00		N	Υ
Advertising in Art Catalogues – 1/4 Page	\$440.00	\$440.00		N	Υ
Advertising in Art Catalogues – 1/2 Page	\$770.00	\$770.00		N	Υ
All Stalls & Events					
Parking Festival Stallholders per car	\$6.00	\$6.00		N	Υ
Trestle Table Hire (Table Only)	\$30.00	\$30.00		N	Υ
Power (10 or 15 amp outlet)	\$116.00	\$120.00		N	Υ
Banners on Poles					
Hire of banner arms on Poles (Price based on per week, per pole)	\$70.00	\$70.00		N	Υ
Event Sponsorship					
Event Bronze Sponsor	\$1,100.00	\$1,100.00		N	Υ
This value may be in cash or kind pending approval of Sponsor by General Manager.					
Event Diamond Sponsor	\$11,000.00	\$11,000.00		N	Υ
This value may be in cash or kind pending approval of Sponsor by General Manager.					
Event Gold Sponsor	\$5,500.00	\$5,500.00		N	Υ
This value may be in cash or kind pending approval of Sponsor by General Manager.					
Event Patron - Tier 1	\$550.00	\$550.00		N	Υ
Event Patron - Tier 2	\$110.00	\$110.00		N	Υ
Event Patron - Tier 3	\$55.00	\$55.00		N	Υ

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Event Sponsorship [continued]					
Event Platinum Sponsor	\$8,800.00	\$8,800.00		N	Υ
This value may be in cash or kind pending approval of Sponsor by General Manager.	ψο,οσο.σσ	φο,σσσ.σσ		14	
Event Season Sponsor				N	Υ
\$15,000 and above. This value may be in cash or kind pending Sponsor approval by General Manager.				IN	Y
Event Silver Sponsor	\$2,750.00	\$2,750.00		N	Υ
Small Event Stalls					
General Stalls					
Fete Stall Hire - Structure Only (2.4m x 2.4m)	\$198.00	\$176.00		N	Y
General Market Stall - Commercial (3m x 3m Site Only)	\$198.00	\$170.00		N	Y
General Market Stall - Commercial Double Space (6m x 3m Site Only)	\$253.00	\$176.00		N	Y
General Market Stall - Commercial Extra Space/1m	\$55.00	\$37.00		N	Y
General Market Stall - Community (3m x 3m Site Only)	\$61.00	\$61.00		N	Y
General Market Stall - Community Extra Space/1m	\$20.00	\$20.00		N	Υ
General Market Stall - Craft/Enviro (3m x 3m Site Only)	\$94.00	\$83.00		N	Y
General Market Stall - Craft/Enviro Double Space (6m x 3m Site Only)	\$154.00	\$133.00		N	Y
General Market Stall - Craft/Enviro Extra Space/1m	\$50.00	\$28.00		N	Υ
General Market Stall - Local (3m x 3m Site Only)	\$94.00	\$94.00		N	Υ
General Market Stall - Local Double Space (6m x 3m Site Only)	\$154.00	\$150.00		N	Υ
General Market Stall - Local Extra Space/1m	\$55.00	\$31.00		N	Υ
Food Stalls					
Food Fete Stall Hire - Structure Only (2.4m x 2.4m + 3 walls)	\$275.00	\$250.00		N	Υ
Food Stall - Commercial (3m x 3m Site Only)	\$193.00	\$250.00		N	Y
Food Stall - Commercial Double Space (6m x 3m Site Only)	\$363.00	\$240.00		N	Y
Food Stall - Commercial Extra Space/1m	\$94.00	\$50.00		N	Y
Food Stall - Community (3m x 3m Site Only)	\$99.00	\$83.00		N	Y

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST				
Food Stalls [continued]									
Food Stall - Community Double Space (6m x 3m Site Only)	\$165.00	\$133.00		N	Υ				
Food Stall - Community Extra Space/1m	\$50.00	\$28.00		N	Υ				
Food Stall - Local (3m x 3m Site Only)	\$154.00	\$128.00		N	Υ				
Food Stall - Local Double Space (6m x 3m Site Only)	\$270.00	\$207.00		N	Υ				
Food Stall - Local Extra Space/1m	\$61.00	\$43.00		N	Υ				
Food Truck or Trailer - Commercial over 5m	\$363.00	\$240.00		N	Υ				
Food Truck or Trailer - Commercial up to 5m	\$287.00	\$200.00		N	Υ				
Food Truck or Trailer - Local over 5m	\$270.00	\$207.00		N	Υ				
Food Truck or Trailer - Local up to 5m	\$215.00	\$171.00		N	Υ				
Fee for a Food Truck or Trailer up to 5m in length. Use the 3m x 3m site only fee if that measurement is app	Fee for a Food Truck or Trailer up to 5m in length. Use the 3m x 3m site only fee if that measurement is applicable for the truck or trailer size.								

### **Medium Event Stalls**

#### **General Stalls**

Fete Stall Hire - Structure Only (2.4m x 2.4m)	\$198.00	\$176.00	N	Υ
General Market Stall - Commercial (3m x 3m Site Only)	\$198.00	\$175.00	N	Υ
General Market Stall - Commercial Double Space (6m x 3m Site Only)	\$363.00	\$281.00	N	Υ
General Market Stall - Commercial Extra Space/1m	\$77.00	\$58.00	N	Υ
General Market Stall - Community (3m x 3m Site Only)	\$88.00	\$88.00	N	Υ
General Market Stall - Community Extra Space/1m	\$28.00	\$29.00	N	Υ
General Market Stall - Craft/Enviro (3m x 3m Site Only)	\$132.00	\$132.00	N	Υ
General Market Stall - Craft/Enviro Double Space (6m x 3m Site Only)	\$220.00	\$211.00	N	Υ
General Market Stall - Craft/Enviro Extra Space/1m	\$66.00	\$44.00	N	Υ
General Market Stall - Local (3m x 3m Site Only)	\$132.00	\$149.00	N	Υ
General Market Stall - Local Double Space (6m x 3m Site Only)	\$220.00	\$238.00	N	Υ
General Market Stall - Local Extra Space/1m	\$77.00	\$50.00	N	Υ
Food Stalls				
Food Fete Stall Hire - Structure Only (2.4m x 2.4m + 3 walls)	\$275.00	\$250.00	N	Υ

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	Year 24/25	Year 25/26			
Name	Fee		Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			į
Food Stalls [continued]					
Food Stall - Commercial (3m x 3m Site Only)	\$275.00	\$245.00		N	Υ
Food Stall - Commercial Double Space (6m x 3m Site Only)	\$517.00	\$392.00		N	Υ
Food Stall - Commercial Extra Space/1m	\$132.00	\$83.00		N	Υ
Food Stall - Community (3m x 3m Site Only)	\$143.00	\$143.00		N	Υ
Food Stall - Community Double Space (6m x 3m Site Only)	\$231.00	\$195.00		N	Υ
Food Stall - Community Extra Space/1m	\$66.00	\$41.00		N	Υ
Food Stall - Local (3m x 3m Site Only)	\$220.00	\$208.00		N	Υ
Food Stall - Local Double Space (6m x 3m Site Only)	\$385.00	\$333.00		N	Υ
Food Stall - Local Extra Space/1m	\$88.00	\$69.00		N	Υ
Food Truck or Trailer - Commercial over 5m	\$517.00	\$392.00		N	Υ
Food Truck or Trailer - Commercial up to 5m	\$407.00	\$327.00		N	Υ
Fee for a Food Truck or Trailer up to 5m in length. Use the 3m x 3m site only fee if that measurement is app	licable for the truck	or trailer size.			
Food Truck or Trailer - Local over 5m	\$385.00	\$333.00		N	Υ
Food Truck or Trailer - Local up to 5m	\$308.00	\$277.00		N	Υ
Fee for a Food Truck or Trailer up to 5m in length. Use the 3m x 3m site only fee if that measurement is app	licable for the truck	or trailer size.			

## **Large Event Stalls**

#### **General Stalls**

	****	4470.00		V
Fete Stall Hire - Structure Only (2.4m x 2.4m)	\$198.00	\$176.00	N	Υ
General Market Stall - Commercial (3m x 3m Site Only)	\$231.00	\$220.00	N	Υ
General Market Stall - Commercial Double Space (6m x 3m Site Only)	\$429.00	\$352.00	N	Υ
General Market Stall - Commercial Extra Space/1m	\$88.00	\$73.00	N	Υ
General Market Stall - Community (3m x 3m Site Only)	\$110.00	\$99.00	N	Υ
General Market Stall - Community Extra Space/1m	\$28.00	\$33.00	N	Υ
General Market Stall - Craft/Enviro (3m x 3m Site Only)	\$176.00	\$165.00	N	Υ
General Market Stall - Craft/Enviro Double Space (6m x 3m Site Only)	\$308.00	\$264.00	N	Υ
General Market Stall - Craft/Enviro Extra Space/1m	\$55.00	\$55.00	N	Υ
General Market Stall - Local (3m x 3m Site Only)	\$198.00	\$187.00	N	Υ

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	Year 24/25	Year 25/26			
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			
General Stalls [continued]					
General Market Stall - Local Double Space (6m x 3m Site Only)	\$330.00	\$299.00		N	Υ
General Market Stall - Local Extra Space/1m	\$88.00	\$62.00		N	Υ
Food Stalls					
Food Stalls					
Food Fete Stall Hire - Structure Only (2.4m x 2.4m + 3 walls)	\$275.00	\$250.00		N	Υ
Food Stall - Commercial (3m x 3m Site Only)	\$594.00	\$450.00		N	Υ
Food Stall - Commercial Double Space (6m x 3m Site Only)	\$990.00	\$721.00		N	Υ
Food Stall - Commercial Extra Space/1m	\$193.00	\$150.00		N	Υ
Food Stall - Community (3m x 3m Site Only)	\$187.00	\$202.00		N	Υ
Food Stall - Community Double Space (6m x 3m Site Only)	\$341.00	\$323.00		N	Υ
Food Stall - Community Extra Space/1m	\$66.00	\$67.00		N	Υ
Food Stall - Local (3m x 3m Site Only)	\$550.00	\$383.00		N	Υ
Food Stall - Local Double Space (6m x 3m Site Only)	\$880.00	\$612.00		N	Υ
Food Stall - Local Extra Space/1m	\$187.00	\$127.00		N	Υ
Food Truck or Trailer - Commercial over 5m	\$990.00	\$721.00		N	Υ
Food Truck or Trailer - Commercial up to 5m	\$798.00	\$600.00		N	Υ
Fee for a Food Truck or Trailer up to 5m in length. Use the 3m x 3m site only fee if that measurement is app	icable for the truck	or trailer size.			
Food Truck or Trailer - Local over 5m	\$880.00	\$612.00		N	Υ
Food Truck or Trailer - Local up to 5m	\$737.00	\$510.00		N	Υ

## **Filming**

## **Television & Film Charges within the Municipality**

see Traffic Management Fees

Ultra Low	\$0.00	\$0.00		N	N				
Ultra low – defined as a crew of less then 10 and no disruption to traffic, contained to public open space or footways and vehicles are legally parked etc.									
Low	\$150.00	\$150.00		N	N				
Low – defined as a crew of 11 to 25, maximum of 4 vehicles and minimal equipment.									

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Name	Year 24/25	Year 25/26			
	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

#### **Television & Film Charges within the Municipality** [continued]

Medium	\$300.00	\$300.00		N	N			
Medium – defined as a crew of 25 to 50, no more then 10 vehicles, some construction with possible equipment such as dolly trucks, and cranes and possibly up to 4 locations.								
High	\$500.00	\$500.00		N	N			
High – defined as a crew greater then 50, significant set construction, extensive equipment and a large based unit and more the 4 locations								

## **Corporate and Administration Fees**

### **Local History Services**

Hunters Hill heritage history search (requiring a written reply)	\$205.00	\$205.00	N	Υ
Historical building search (requiring a written reply)	\$205.00	\$205.00	N	Υ

### **Government Information (Public Access) Act**

Note: All open access information is available free of charge, however photocopying charges may be charged for all GIPA requests / Open Access information requests (Clause 4(1)(b) of the GIPA Regulations)

\* The \$30 GIPA application fee counts towards the first hour of processing (section 64(3) GIPA Act).

Government Information (Public Access) formal application*	\$30.00	\$30.00	GIPA Act	Υ	N
Processing fee (per hour)	\$30.00	\$30.00	GIPA Act	N	N
Processing fee for all formal applications Review fee (per hour)	\$40.00	\$40.00	GIPA Act	N	N

### **Informal information applications**

\* The retrieval and digitisation fee is applicable to requests for information on hardcopy files dated prior to 2010. The processing fee applies to time spent searching and reviewing information or files.

File retrieval and digitisation (per file)	\$90.00	\$90.00	N	N
Processing fee (per hour)	\$30.00	\$30.00	N	N

# **Library photocopy/printing**

3D Printing (per job)	\$5.00	\$5.00	N	N

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Library photocopy/printing [continued]					
A4 Printing (black & white)	\$0.25	\$0.25		N	N
A4 Printing (colour)	\$1.00	\$1.00		N	N
Subpoena					
Subpoena file retrieval and digitisation (per file)	\$90.00	\$90.00		N	N
Subpoena processing (per hour)	\$248.50	\$248.50		N	N
Subpoena processing less than 14 days' notice given (per hour)	Fees a	above + \$62.50		N	N
Corporate Merchandise					
Copy of miscellaneous research reports and strategy documents	\$25.00	\$25.00		N	Υ
Pictorial History Hunters Hill (soft back)	\$25.00	\$25.00		N	Υ
History of our WWI Trophy Gun	\$20.00	\$20.00		N	Υ
Commemorative Map (A2)	\$167.00	\$167.00		N	Υ
Commemorative Map (A1)	\$278.50	\$278.50		N	Υ
Lease, Licence or Purchase of Council Property					
Purchase of council property	Hunter's Hill Co	ts as listed in the buncil Disposal of uncil Land Policy		N	N
Preparation of lease by Council + stamp duty	\$880.00	\$880.00		N	Υ
This fee may be waived by delegation, for leases and licences to Not for profit comm	unity organisations, in accordance with the	Hunter's Hill Cour	ncil Community Building	Policy	
Sundry Administration Fees					
Credit card services fee (per transaction)	0.80	% per transaction		N	Υ
Administration fee for Dishonoured cheque	\$27.00	\$28.00		N	Υ

# **Valuation Property Enquiry**

Valuations conducted by Council's appointed valuer

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Valuation Property Enquiry [continued]					
Small property	\$913.50	\$944.00		N	Υ
Large property	\$2,327.50	\$2,404.50		N	Υ
House Re-numbering					
Re-numbering of houses	\$722.00	\$746.00		N	Υ

#### **Use of Council Roads & Reserves**

### **Assessment of Traffic Management Plans**

The following fees cover the administrative cost of processing traffic management plans including traffic management plans for filming

Low Impact- stop/go traffic control on Local Road with Police consultation	\$400.00	\$100.00	N	N
Stop/go traffic control on a local or Council- managed road. Police consultation. Same fee applies for	Traffic Management for Fi	lmimg		
Medium	\$500.00	\$300.00	N	N
Stop/go traffic control on a multi- lined or state road. Police & RMS consultation				
High	Min. Fee ex	ccl. GST: \$600.00	N	N
Road closures. Police & RMS consultation				

## **Application to Stand Plant on Council Reserve, Roads and Footpaths**

Stand Plant	\$525.00 each pump/crane per day	N	N
	Min. Fee excl. GST: \$525.00		

### Waste Bin, Mini-Skip, Building Materials, Site Sheds, Fenced off Areas on Public Reserve

Waste Bin or Mini-Skip Application fee	\$113.00	\$117.00	N	N
Waste Bin or Mini-Skip Per Week (minimum a week)	\$451.00	\$466.00	N	N

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	Year 24/25				
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

## Waste Bin, Mini-Skip, Building Materials, Site Sheds, Fenced off Areas on Public Reserve [continued]

Building Materials, Site Sheds And Fenced Off Areas up to 10 m2	\$70.00 per week (minimum a week)	N	N
Building Materials, Site Sheds And Fenced Off Areas Over 10 m2	\$3.00 per m2 per day (minimum \$55)	N	N

## **Works Zone**

Application Fee (Includes erection and removal of signage)	\$913.50	\$944.00	N	N
Residential development	\$73.50 per linea	r metre per week	N	N
Commercial development	\$73.50 per linea	r metre per week	N	N
Application renewal before expire date	\$8	0.00 per renewal	N	N
Application renewal after expire date	\$16	0.00 per renewal	N	N

# Hoardings

Application lodgement fee non refundable	\$338.50	\$350.00	N	N
Type A – Mixed commercial zones	\$10.50 /metre per week  Last year fee  \$9.50 /metre per week		N	N
Type A – Residential	\$21/metre per week  Last year fee \$20.50 /metre per week		N	N
Type B – Commercial and mixed commercial zones		/metre per week  Last year fee /metre per week	N	N

## **Car Parking**

Pay and display parking at Clarkes Point Reserve

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Name	Year 24/25 Fee	Year 25/26 Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			
Clarkes Point Reserve					
Monday to Friday		\$4.00 per hour		N	Υ
Monday – Friday with a maximum		\$12 per hour		N	Υ
Saturday to Sunday and Public Holidays		\$6.00 per hour		N	Υ
Saturday – Sunday with maximum	\$15.00	\$15.00		N	Υ
Hunters Hill Sailing Club					
Application for parking virtual permit	\$50.00	\$50.00		N	Υ
Impounded items and motor vehicles					
Release of A-frame sign	\$147.00	\$152.00		N	N
•	\$71.50	\$152.00		N	
Release of banner – community organisations	\$169.50	\$74.00 \$175.50		N	N
Release of banner – commercial organisations	\$169.50	\$175.50 \$48.00		N	N
Release of other impounded articles (excluding vehicles)	\$23.50	\$24.50		N	N N
Access to Infringement photos  Removal of unwanted vehicles	,			N	
Removal of unwanted vehicles	\$113.00	\$117.00		IN	N
Watercraft Storage					
Open storage – Resident	\$179.00	\$179.00		N	Υ
Open storage – Non-resident	\$510.00	\$510.00		N	Υ
Replacement Permit	\$27.00	\$27.00		N	Υ
Enclosed storage – Resident	\$510.00	\$510.00		N	Υ
Enclosed storage – Non-resident	\$510.00	\$510.00		N	Υ
Pensioner watercraft – Resident	\$147.00	\$147.00		N	Υ
Pensioner watercraft – Non-resident	\$410.00	\$410.00		N	Υ
Watercraft impounding fee	\$147.00	\$147.00		N	Υ
	\$32.00	\$32.00		N	Υ

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	Year 24/25				
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

#### **Road closures**

Lane closure (partial)/Road Closure (Full)	\$73.50 per linear metre per day	N	N
No Plant and includes parking lane - if approved			

#### Roads

### **General Conditions for Roads and Footpaths**

- 1. All fees described include the basic provision of the service during normal business hours under normal circumstances. Where works are required to be undertaken on weekend or as night works a surcharge of 50% will apply to these rates. Any other costs such as traffic control and any other costs that are not on the fees and charges will require a variation or be added to the total costs. If additional costs arise due to unforeseen circumstances, the costs will be passed on and the applicant will be advised as soon as practicable.
- 2. The RMS may require specific requirements, including Road Occupancy Licences for State Roads, and these costs are not included in these fees. The costs associated with complying with the requirements of the RMS will be fully payable by the applicant.
- 3. RMS peak period time constraints are not included in the rates set out in this document. Where these constraints are imposed, the rates will be modified to reflect the limited access period to undertake the work. The applicant will be advised of the modified rate as soon as practicable.

#### **Unauthorised Works in the Road Reserve**

This fee applies to unauthorised Road &/or Footpath Openings, Driveways and all other public infrastructure works by Private Contractor.

If it is necessary for Council to process a road opening permit after works have commenced by the applicant or their contractor an additional fee will be payable. A person undertaking work within the road reserve could potentially have an Infringement Notice issued as a penalty under the Roads Act for failing to obtain consent from the Council. This fee is in addition to all other road opening fees, including application fees, inspection fees, permanent reinstatement costs and security deposits. The fee is determined by assessing the value of the Council's permanent reinstatement work for the unauthorised work:

### Unauthorised road opening processing fee

Value of Council's permanent reinstatement work valued up to \$5,000	\$1,050.00	\$1,084.65	N	N
Value of Council's permanent reinstatement work valued from \$5,001, up to \$25,000	\$2,100.00	\$2,169.30	N	N
Value of Council's permanent reinstatement work valued from \$25,001	\$3,150.00	\$3,253.95	N	N

### **Quoted Road and Footpath Construction Work**

Note: The charges apply when residents want work done for a driveway on Council property for car access. Council provide a quote for the work and commence work once payment has been received

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Name	Year 24/25	Year 25/26 Fee (incl. GST)	Legislation		GST
	Fee (incl. GST)			Statutory	
	(	(			1
Queted Deed and Festneth Construction Mark 15 17					
Quoted Road and Footpath Construction Work [continued]					
Layback crossing – standard 4m kerb opening	\$1,826.50	\$1,887.00		N	Υ
Layback crossing (per additional metre opening)	\$479.50	\$495.50		N	Υ
Overhead crossing (per metre)	\$1,161.50	\$1,200.00		N	Υ
Gutter / build-up (per metre)	\$254.50	\$263.00		N	Υ
Kerb & guttering (per metre)	\$401.00	\$414.50		N	Υ
Concrete and pavement – 80mm thick (per square metre)	\$305.50	\$316.00		N	Υ
Concrete and pavement – 125mm thick (per square metre, including excavation)	\$682.50	\$705.50		N	Υ
Bitumen driveway (per square metre)	\$226.00	\$233.50		N	Υ
Bitumen repairs or adjustment (per square metre)	\$220.00	\$227.50		N	Υ
Additional Excavation – O.T.R (per cubic metre)	\$226.00	\$233.50		N	Υ
Additional Excavation – Rock (per cubic metre)	\$479.50	\$495.50		N	Υ
Application fees					
Note: non-refundable; excludes inspections, application fee and re-arrangement of other inspections					
Road Opening Permit Application fee	\$253.00	\$261.50		N	N
Urgent/emergency application fee	\$637.00	\$658.50		N	N

# **Council guidelines for discounts on Road Restoration Work**

Work valued up to \$2,999

Work valued over \$8,000

Work valued between \$3,000 and \$7,999

In recognition that Council's unit costs decrease with increasing volume, Council will accept the following sliding scale of discounts on the standard restoration rates listed in the fees and charges.

45% of value

30% of value

25% of value

Ν

Ν

Ν

Ν

Ν

Less than 10	NIL	N	N
Between 10 – 20	10%	N	N
Between 20 – 30	15%	N	N

continued on next page ... Page 44 of 49

	Year 24/25	Year 25/26			
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

### Council guidelines for discounts on Road Restoration Work [continued]

Between 30 – 100	20%	N	N
Greater than 100	25%	N	N

#### Note:

- 1. Linear metres apply for measuring of kerb & gutter, gutter only, dish crossings, laybacks, steps and saw- cutting.
- 2. Square metres apply for measuring road pavement surface areas, footpath areas, driveway areas, nature strip areas and pram ramp areas.
- 3. Other costs associated with the restoration, including but not limited to, traffic control, night works, and other costs associated with night work are subject to confirmation at the time of pricing.

### **Road and Footpath Openings and Restoration**

In addition to the application fee, the following charges required to pay by the applicant to Council for conducting the final restoration work on the road openings.

#### Footpath

Asphalt or hot mix	\$283.50	\$293.00	N	N
Paving blocks or bricks (on concrete base)	\$550.00	\$568.50	N	N
Cement concrete (75mm)	\$350.00	\$362.00	N	N

#### Driveways

Cement concrete driveways – residential 125mm – 150mm thick, reinforced or unreinforced	\$432.00	\$446.50	N	N
Commercial / industrial driveways 150mm or above	\$559.50	\$578.00	N	N
Brick paved driveways with cement concrete, gravel or sand base	\$491.00	\$507.50	N	N
Asphalt or hot mix driveways 50mm – 100mm	\$305.50	\$316.00	N	N
Perpendicular Line Marking	\$113.00	\$117.00	N	N
Quote preparation fee for driveway work coordinated by Council	\$338.50	\$350.00	N	N

#### Roads

Asphaltic concrete with cement concrete base	\$762.50	\$788.00	N	N
Cement concrete	\$686.50	\$709.50	N	N
Asphalt paving on any class of flexible base	\$479.50	\$495.50	N	N
Earth and gravel water bound macadam pavement	\$147.00	\$152.00	N	N
Unsealed pavement	\$153.00	\$158.50	N	N

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	Year 24/25	Year 25/26			
Name	Fee		Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			
Roads [continued]					
Unsealed shoulders	\$147.00	\$152.00		N	N
Unsealed shoulders – well grassed	\$113.00	\$117.00		N	N
Natura Otalia					
Nature Strip					
Formed or grass area – Nature strip	\$169.50	\$175.50		N	N
Kerb and Guttering					
Concrete kerb & guttering including lay backs per metre	\$557.00	\$575.50		N	N
Kerb only per metre	\$455.50	\$471.00		N	N
Guttering only per metre	\$405.50	\$419.00		N	N
Sand Stone Kerb & Gutter	\$593.00	\$613.00		N	N
Sand Stone Gutter only	\$531.50	\$549.50		N	N
Sand Stone Kerb only	\$495.50	\$512.00		N	N
Dish crossing per metre	\$608.50	\$629.00		N	N
Kerb outlet	\$288.50	\$298.50		N	N
Gully pit lintels	\$4,564.50	\$4,715.50		N	N

## **Saw Cutting**

The quantity of work is calculated on a per lineal metre basis of saw cut with a site establishment fee for every site and every time the service is required

Site establishment for saw cutting	\$416.50	\$430.50	N	N
Saw cutting in asphalt pavement – up to 100mm depth	\$20.00 per lineal metre		N	N
Saw cutting in asphalt pavement – up to 250mm depth	\$60.00	O per lineal metre	N	N
Saw cutting in concrete paving – up to 150mm	\$40.00	O per lineal metre	N	N
Saw cutting in concrete paving – up to 300mm depth	\$85.00	O per lineal metre	N	N
Saw cutting in reinforced concrete pavement – up to 150mm Depth	\$35.00 per lineal metre		N	N
Saw cutting in reinforced concrete pavement – up to 300mm depth	\$90.00 per lineal metre		N	N
Saw cutting in concrete kerb & gutter	\$90.00 per cut		N	N

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News		Year 25/26		0	227
Name	Fee (incl. GST)	Fee (incl. GST)	Legislation	Statutory	GST
Pram Ramps					
Cement concrete pram ramps (per unit)	\$2,023.00	\$2,090.00		N	N
Steps on the paved pathways					
Cement concrete steps per Linear metre	\$581.00	\$600.50		N	N
Paving bricks or blocks per Linear metre	\$581.00	\$600.50		N	N
Engineering Inspection Fees					
Kerb/gutter and footpath inspection fees	\$288.50	\$298.50		N	N
Submission of engineering plans	\$288.50	\$298.50		N	N
Engineering inspections	\$288.50	\$298.50		N	N
Connection to Council stormwater	\$226.00	\$233.50		N	N
Reserve access fees	\$198.00	\$205.00		N	N
Driveway and Ancillary Works					
Note: These charges apply when residents engage a private contractor to do work on their access driveway	and this work cross	es over council lan	d		
Footpath levels – supervision of driveway construction to known levels	\$570.00	\$589.00		N	N
Provision of footpath levels	\$626.50	\$647.50		N	N
Sundry Fees and Charges					
Landscape inspection fee	\$113.00	\$117.00		N	Υ
Licence fee to transport mini-skips, waste containers through Hunters Hill Municipality – waste transport companies	\$637.00	\$658.50		N	N

	Year 24/25	Year 25/26			
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

#### **Road Reserve Opening Security deposit**

Before a Road Reserve Opening Permit is granted the applicant will be required to pay the assessed cost of Council's permanent reinstatement work. Road Reserve Opening Security Deposit In addition the applicant will be required to lodge a security deposit to cover any unforeseen circumstances that may arise on their worksite resulting in additional damage to Council's assets. Once the applicant temporarily restores the worksite and notifies Council, a final inspection will be undertaken. Should the extent of permanent restoration work be no greater than that used to determine the permanent reinstatement, the security deposit will be returned to the applicant. If at the final inspection additional permanent reinstatement is necessary the applicant will be contacted to pay the balance of the additional work before the reinstatement work is organised. If an additional payment for permanent reinstatement work is not paid within 14 days, the security deposit will be used to fund the additional work. Any amount outstanding will be processed as a debt against the applicant.

#### Rates - Charges on Domestic and Commercial Waste Services

#### **Charges on Overdue Accounts**

In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2025 to 30 June 2026 (inclusive) will be 10.5% per annum

#### **Certificates**

S603 Certificate (Local Government Act)	\$100.00	\$100.00	Local Government Act	Υ	N	
			1993			

#### **Charges on Domestic and Commercial Waste Services**

# Domestic Waste Service for full services including Red, Blue Yellow and Green Bin and 4 x 3m3 Household kerbside collections per financial year

Waste – 80L Bin	\$448.58	\$468.32	N	N
Waste – 120L Bin	\$656.05	\$684.92	N	N
Waste – 120L Bin 2 Shared (Units Only)	\$330.83	\$345.39	N	N
Waste – 240L Bin	\$953.23	\$995.17	N	N
Waste – 240L Bin 2 Shared (Units Only)	\$476.63	\$497.60	N	N
Waste – 240L Bin 3 Shared (Units Only)	\$319.62	\$333.68	N	N

#### **Domestic Waste Service for other services**

Waste – Availability Charge (Vacant Land)	\$134.58	\$140.50	N	N
Extra Green Waste Service for 240L only	\$179.43	\$187.32	N	N

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Domestic Waste Service for other services [continued]					
Extra Blue or Yellow Recycling Service for 120L or 240L	\$179.43	\$187.32		N	N
Commercial Waste Service for full services including Red, Blue an	nd Yellow Bin				
Waste – 120L Bin & Street Bin Service	\$1,149.50	\$1,200.08		N	N
Waste – 240L Bin & Street Bin Service	\$1,441.07	\$1,504.48		N	N
Waste – 120L Bin (Additional full Service)	\$611.19	\$638.08		N	N
Waste – 240L Bin (Additional full Service)	\$863.52	\$901.51		N	N
Commercial Waste Service for other services					
Waste for Street Bin Service	\$527.08	\$550.27		N	N
Green Waste Service for 240L only	\$179.43	\$187.32		N	N
Extra Blue or Yellow Recycling Service for 120L or 240L	\$179.43	\$187.32		N	N
Sundry Waste Related Items					
Replacement bin	\$174.50	\$182.50		N	Υ
On-demand clean up service per m3	\$142.50	\$149.00		N	Υ



FY 2025/26



#### **Hunter's Hill Council Statement of Revenue Policy – User Charges**

Council has the ability to raise revenue through the adoption of a fee or a charge for services or facilities.

The fees and charges which Council can charge are split into two categories:

- 1. Statutory Fees These fees are generally determined by State Government Legislation, and primarily relate to building, development or compliance activities. They include inspection services planning and building regulation (DA fees) and S10.7 Certificates and S603 Certificates. Council has no control over the calculation or any annual increase of these fees and charges. However, these are also subject to the level of activity determined by economic conditions. Statutory fees are subject to change as published by the relevant Government Authority.
- 2. Council has the capacity to determine the charge or fee for discretionary works or services such as the use of community facilities and access to community services.

#### Pricing Methodology for non-statutory fees

Aside from statutory fees, fees are introduced to offset the cost of service provision or, in the case of commercial activities, to realise a reasonable rate of return on assets employed by Council to support the provision of services and to alleviate the burden that would otherwise be unfairly placed upon ratepayers.

Council has given due consideration to the following factors in determining the appropriate price for each fee:

- 1. Cost of providing the service
- 2. Whether the goods or services are supplied on a commercial basis
- 3. Importance of the service to the community
- 4. Capacity of the user to pay
- 5. Impact of the activity on public amenity
- 6. Competitive market prices

In accordance with Section 608 of the Local Government Act 1993, Council determines fees and charges based on one of the following pricing methodologies:

- 1. Full cost recovery Recovery of all direct and overhead costs associated with providing a service
- 2. Subsidised / Partial cost recovery Council recovers less than full cost for reasons of community obligation, legislated limits on charging
- 3. Rate of return Council recovers the full cost of providing the service/activity plus a profit margin
- 4. Market Price of the service determined by investigating alternative prices of surrounding service providers

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	Year 24/25				
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

#### **Hunters Hill Council**

**Town Planning** 

## **Development Application Fees**

Note: the following fees are based on Government regulations and any subsequent changes to the regulation will be automatically adopted

## **Preliminary Development Application Consultation**

Pre-lodgement for single dwelling, ancillary uses and dual occupancy attended by owner of the property - minor proposals	\$400.00	\$415.00	N	Y
Pre-lodgement for single dwelling, ancillary uses and dual occupancy attended by owner of the property - larger development requiring additional Council experts	\$600.00	\$620.00	N	N
Pre-lodgement for single dwelling and ancillary uses attended by consultants without owner of property	\$830.00	\$855.00	N	Υ
Pre-lodgement Consultation for any development other than single dwelling and dual occupancy	\$1,105.00	\$1,140.00	N	Υ

### **Development Application**

#### **Estimated Cost of Works**

Up to \$5,000	\$144.00	\$144.00	Environmental Planning and Assessment Regulation 2021   Schedule 4	Y	N
\$5,001 – \$50,000		r each \$1,000 (or ) of the estimated cost of works	Environmental Planning and Assessment Regulation 2021   Schedule 4	Y	N
\$50,001 – \$250,000	part of \$1,0	r each \$1,000 (or 000) by which the exceeds \$50,001	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
\$250,001 – \$500,000	(or part of \$1,0	4 for each \$1,000 000) by which the xceeds \$250,001	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Estimated Cost of Works [continued]					
\$500,001 - \$1,000,000	(or part of \$1,0	4 for each \$1,000 000) by which the xceeds \$500,001	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
\$1,000,001 - \$10,000,000	(or part of (\$1,0	4 for each \$1,000 000) by which the ited cost exceeds \$1,000,001	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
More than \$10,000,001	\$20,667 + \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,001		Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Public Buildings (schools, hospital building or police station)	Standard DA fees apply		Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Development involving the erection of a dwelling house with an estimated cost of construction of \$100,000 or less	\$590.00	\$590.00	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Development not involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a building or work	\$370.00	\$370.00	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Implementation of "PlanFirst" (statutory charge) with an estimated cost of works more than \$50,000	\$0.64 for ea	ach \$1,000 of the estimated cost	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Additional Fees					
Additional fee – residential apartment development		Maximum \$4,000	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N

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Name	Fee (incl. GST)	Fee (incl. GST)	Legislation	Statutory	GST
Development involving the subdivision of land					
Subdivision involving the opening of public road	\$834.00 + \$65.0	00 per additional lot created	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Subdivision not involving the opening of public road	\$430.00 + \$53.0	0 per additional lot created	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Strata Subdivision	\$430.00 + \$65.00 per additional lot created		Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
ntegrated Development					
Integrated Development Application	DA Fees as per local development + fee of up to \$416.00 to relevant authority + \$182.00 administrative fee		Environmental Planning & Assessment Regulation 2000   Clause 252A	Y	N
SEPP 65 – Design Review Panel	\$3,905.00	\$3,905.00	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Submission of Amended Plans – prior to determination of developme	nt application				
Amended DA lodged prior to determination if original fee was less than or equal to \$200	50% of application fee		Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Amended DA lodged prior to determination if original fee was greater than \$200	\$225.00 or 50% o fee whic	f the application hever is greater	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Modification under s4.55(1a)					
Minor amendment under s4.55(i) of EPA Act 1979 (formerly s96(1)	\$92.00	\$92.00	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Amendment under s4.55(1a) of EPA Act 1979 (formerly s96(1a))		f the original D.A. nich ever is lesser	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Modification under s4.55(2)					
Amendment under s4.55(2) of EPA Act 1979 (formerly s96(2))	50% of the	e original D.A. fee	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
An application with respect to a D.A. that does not involve the erection of a building or the demolition of a work or building	50% of the	e original D.A. fee	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
An application with respect to a D.A. that involves the erection of a dwelling house with an estimated cost of construction of \$100,000 or lessor 4.56(I) of the Act	\$247.00	\$247.00	Environmental Planning and Assessment Regulation 2000   Section 4.55	Υ	N
An additional amount of not more than \$665.00 is required if notice of the application is required to be given	under s4.55(2)				

## Request for a review of determination under S8.2 (previously S82a)

(a) For applications not involving erection of buildings (including temporary structures), the subdivision of land, the carrying out of work, demolition of work or a building (change of use, including the use of a building as a PoPE)

Application Fee	50% of the original D.A. fee	Environmental Planning & Assessment Act 1979	Υ	N
		Clause 257		

Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
(b) Development involving erection of buildings (including temporary structures estimated cost of construction of \$100,000 or less	s), the carrying ou	t of work, dem	olition of work or a buil	ding with	an
Application Fee	\$238.00	\$238.00	Environmental Planning & Assessment Act 1979   Clause 257	Y	N
(c) Any other cases other than (a) and (b) above					
Up to \$5,000	\$71.00	\$71.00	Environmental Planning & Assessment Act 1979   Clause 257	Y	N
\$5,001 - \$250,000		r each \$1,000 (or ) of the estimated cost of works	Environmental Planning & Assessment Act 1979   Clause 257	Y	N
\$250,001 - \$500,000	(or part of \$1,0	of for each \$1,000 000) by which the exceeds \$250,001	Environmental Planning & Assessment Act 1979   Clause 257	Y	N
\$500,001 - \$1,000,000	(or part of \$1,0	o for each \$1,000 000) by which the exceeds \$500,001	Environmental Planning & Assessment Act 1979   Clause 257	Y	N
\$1,000,001 - \$10,000,000	\$1,000 (or p	+ \$0.40 for each part of \$1,000) by ted cost exceeds \$1,000,001	Environmental Planning & Assessment Act 1979   Clause 257	Υ	N
More than \$10,000,001	\$1,000 (or p	+ \$0.27 for each part of \$1,000) by ted cost exceeds \$10,000,001	Environmental Planning & Assessment Act 1979   Clause 257	Y	N
Advertising Fees					
Advertising – (Newspaper – applies to designated development and clause 6.1 of DCP 2013)	\$1,000.00	\$1,035.00		N	N
Advertising Signs					
First sign	\$370.00	\$370.00		Υ	N

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Advertising Signs [continued]					
Second and subsequent signs Or the fee calculated using the table for estimated cost of development, whichever is the greater	\$93.00	\$93.00		Υ	N
Development requiring concurrence		183.00 admin fee cl. GST: \$330.00		Y	N
Designated Development	Standard D.A.	Fee + \$1,198.00 . GST: \$3,040.00		Y	N
Notification fee					
Public display of sign and neighbour notification	\$225.00	\$230.00		N	N
Pruning/Removal Applications					
Removal					
Application to remove one tree	\$107.00	\$111.00		N	N
Second and each subsequent application to remove a tree	\$39.00	\$40.50		N	N
Pruning	\$76.50	\$79.50		N	N
Application to prune 1 – 5 trees	\$46.00	\$56.00		N	N
Application to prune 6+ trees	\$57.00	\$67.00		N	N
Planning Certificates					
Section 10.7(2)	\$69.00	\$69.00	Environmental Planning & Assessment Regulation 2000   Clause 259	Y	N
Section 10.7(2) & (5)	\$174.00	\$174.00	Environmental Planning & Assessment Regulation 2000   Clause 259	Y	N

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Planning Certificates [continued]					
Urgency fee - Section 10.7	\$80.00	\$83.00		N	N
Section 88G Certificate (Conveyancing Act 1919)	\$30 + \$1	35 inspection fee	Conveyancing Act   Section 88G	Y	N
Section 88B					
Creation and release of easements	\$405.00	\$420.00		N	N
Other Fees					
Section 7.12 Development Contributions					
\$0 - \$100,000	Nil		Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
\$100,001 – \$200,000	0.5% of estima	ted cost of works	Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
\$200,001 and greater	1% of estimated cost of works		Environmental Planning and Assessment Regulation 2000   Section 4.55	Y	N
Long Service Levy					
Levy payable – value of work less than \$250,000		No levy payable	Building and Construction Industry Long Service Payments Act 1986	Y	N
Levy payable – value of work \$250,000 or more	0.25%	6 of value of work	Building and Construction Industry Long Service Payments Act 1986	Y	N

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Name	Year 24/25 Fee	Year 25/26 Fee	Legislation	Statutory	GS <sup>-</sup>
	(incl. GST)	(incl. GST)			
Certification Registration					
Registration of Certificates issued by Private Certifiers	\$37.80	\$39.05	Environmental Planning and Assessment Regulation 2021   Schedule 4	Y	N
EP Rezoning Preparation – Planning Proposal					
Minor re-zoning (one allotment only)	\$50,000.00	\$50,000.00		N	N
Major re-zoning (preparation and planning proposal processing which increase yield above 15 dwellings or as determined by the General Manager)	\$100,000.00	\$100,000.00		N	١
Planning Proposal Lodgement – Initial request for consideration of a Planning Proposal (applies to all Planning Proposals)	\$5,000.00	\$5,000.00		N	١
Planning Proposal Preparation and Management – anomalies and minor amendments (no specialist studies required)	\$2,500.00	\$2,500.00		N	N
Note: proposals will be combined and processed annually or in conjunction with scheduled LEP Review (not	as individual LEP a	amendments)			
Planning Proposal Preparation and Management- minor (individual ownership/ one property)	\$50,000.00	\$50,000.00		N	N
Planning Proposal Preparation and Management – major (individual and/ or multiple ownerships)	\$100,000.00	\$100,000.00		N	N
If Council resolves to prepare a Planning Proposal and the DPIE allow the Planning Proposal to proceed under the Gateway Process, the applicant is to pay full cost of preparation of PP and any local studies deemed necessary by either Council or the DPIE as part of the Gateway Determination	At cost			N	N
Where a planning proposal is required to be publicly notified in accordance with a Gateway Determination, Council reserves the right to invoice the applicant for the direct costs associated with that notification and subsequent notification requirements		At cost		N	N
Assessment of landscape plans including inspection					

# **Damage Deposits**

For alterations and additions, swimming pools, carports and light structure type works, a \$5,000 cap applies. For new single residential dwelling homes a cap of \$10,000 applies. For all other works including residential flat buildings, commercial/industrial and mixed developments no limit or cap applies

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	Year 24/25	Year 25/26			
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			
			•	,	

#### Damage Deposits [continued]

Damage deposit for demolition works	\$165.00 per meter frontage	N	N
9	Last year fee \$160.00 per meter frontage		

A damage deposit is held by Council until the works are completed. Any damage to Council infrastructure will need to be rectified before the damage deposit is able to be refunded. The damage to Council infrastructure is determined through the applicant lodging of pre and post works Infrastructure Damage Reports.

Damage deposit for construction works	\$165.00 per meter frontage	N	N
	Last year fee \$160.00 per meter frontage		

A damage deposit is held by Council until the works are completed. Any damage to Council infrastructure will need to be rectified before the damage deposit is able to be refunded. The damage to Council infrastructure is determined through the applicant lodging of pre and post works Infrastructure Damage Reports. In the event of pre-existing damage evident at the proposed worksite on Council owned assets, a report is required to be provided by the applicant prior to works commencing, which includes date stamped photographs. If damage is not reported, it shall be assumed that it is the result of the Applicant's work and the cost of the damage shall be incurred by the Applicant. The report must be supplied with the required construction certificate application.

#### Regulatory

#### **Animal Registration Fees**

\*Fees subject to change as published by the Office of Local Government

Dog – Additional Fee (dog not desexed by 6 months)	\$184.00	\$184.00		N	N
Cat not desexed by four months of age	\$96.00	\$96.00	Companion Animals Act	N	N
Dangerous dog	\$230.00	\$230.00	Companion Animals Act	N	N
Restricted dog	\$230.00	\$230.00	Companion Animals Act	N	N
Permit late fee	\$22.00	\$22.00	Companion Animals Act	N	N
Dog – Registration fee (by 12 weeks or when sold if earlier than 12 wk)	\$78.00	\$78.00	Companion Animals Act	Y	N
Registration fee for an animal desexed by the relevant desexing age					
Dog – Registration ( by eligible pensioner)	\$34.00	\$34.00	Companion Animals Act	Υ	N
Desexed animal owned by an eligible pensioner					
Dog – Desexed (sold/ transferred from pound/shelter or rehoming Organisation)	\$0.00	\$0.00	Companion Animals Act	Y	N
Desexed animal sold by an eligible pound or shelter					

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Animal Registration Fees [continued]					
Dog – Registration Combined fees (for not Desexing dog by 6 months)  Combined registration fee and additional fee for an animal not desexed by the relevant desexing age	\$262.00	\$262.00	Companion Animals Act	Υ	N
Dog – Registrations (not recommended)  Animal with written notification from a vet that it should not be desexed	\$78.00	\$78.00	Companion Animals Act	Υ	N
Dog – Registration (not recommended eligible pensioner)  Animal owned by an eligible pensioner with written notification from a vet that it should not be desexed	\$34.00	\$34.00	Companion Animals Act	Υ	N
Dog – Registration (recognised breeder)  Animal not desexed and kept by a recognised breeder for breeding purposes	\$78.00	\$78.00	Companion Animals Act	Y	N
Cat – Registration fee (by 12 weeks or when sold if earlier than 12 wk) Cat – Registration (eligible pensioner) Desexed animal owned by an eligible pensioner	\$68.00 \$34.00	\$68.00 \$34.00	Companion Animals Act Companion Animals Act	Y	N N
Cat – Desexed (sold/ transferred from pound/shelter or rehoming Organisation)  Desexed animal sold by an eligible pound or shelter	\$0.00	\$0.00	Companion Animals Act	Y	N
Cat – Registration (not recommended)  Animal with written notification from a vet that it should not be desexed	\$68.00	\$68.00	Companion Animals Act	Y	N
Cat – Registration (not recommended – eligible pensioner)  Animal owned by an eligible pensioner with written notification from a vet that it should not be desexed	\$34.00	\$34.00	Companion Animals Act	Y	N
Cat – Registration (recognised breeder)  Animal not desexed and kept by a recognised breeder for breeding purposes	\$68.00	\$68.00	Companion Animals Act	Y	N
Registration late fee  To be paid if registration fee has not been paid within 28 days after the date on which the animal is required	\$22.00 I to be registered	\$22.00	Companion Animals Act	Y	N
Impounding of Animals					
Release of animal from Council Premises  Registered dogs	\$69.00 \$70 admin +	\$71.50 \$27.00 for each additional day		N N	N N

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Name	Year 24/25 Fee	Year 25/26 Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			
mpounding of Animals [continued]					
Unregistered Dogs (Plus registration)	\$70 admin + \$	\$27.00 for each additional day		N	N
Health and Building					
Fire Safety					
Fire Safety Inspection	36	62.00 (per hour)		N	Υ
	Min. Fee excl	. GST: \$329.09			
	35	Last year fee 50.00 (per hour)			
	Min. Fee excl	. GST: \$305.00			
Administration Fee - Fire Safety Statement	\$350.00	\$362.00		N	Υ
Provide Copy of Fire Safety Schedule (if available)	\$350.00	\$362.00		N	Υ
Certification - Building					
Construction Certificate					
Construction Certificate Application - Class 1 and 10	0.49	% cost of works		N	Υ
	Min. Fee excl. (	GST: \$2,160.00			
Construction Certificate Application - Class 2-9	0.69	% cost of works		N	Υ
	Min. Fee excl. (	GST: \$3,756.36			
Assessment of Proposed Performance Solution	\$3	362.00 per hour		N	Υ
	Min. Fee excl	. GST: \$329.09			

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Last year fee \$350.00 per hour

Min. Fee excl. GST: \$318.19

	Year 24/25	Year 25/26			
Name	Fee (incl. GST)	Fee (incl. GST)	Legislation	Statutory	GST
	(	( , , , , ,		l	
Complying Development Certificate					
Complying Development Certificate Application - Class 1 and 10	0.	5% cost of works		N	Υ
	Min. Fee excl.	. GST: \$2,160.00			
Complying Development Certificate Application - Class 2-9	0.	7% cost of works		N	Υ
	Min. Fee excl.	. GST: \$3,756.36			
Assessment of Proposed Performance Solution	:	\$362.00 per hour		N	Υ
	Min. Fee ex	cl. GST: \$329.09			
		Last year fee			
	:	\$350.00 per hour			
	Min. Fee ex	cl. GST: \$318.18			
Principal Certifier					
Appointment as Principal Certifier – Class 1 and 10	\$578.00	\$598.00		N	Υ
Appointment as Principal Certifier – Class 2-9	\$1,155.00	\$1,194.00		N	Υ
Inspection - Class 1 and 10 (per inspection)	\$353.00	\$365.00		N	Υ
Inspection - Class 2-9 (per inspection)	\$706.00	\$730.00		N	Υ
Administration Fee - Missed Critical Stage Inspection	\$353.00	\$365.00		N	Υ
Written Direction Notice	\$788.00	\$814.00		N	N
Appoint Council as Replacement Principal Certifier	\$3,295.00 + Construction Certificate fee + Appointment as Principal Certifier fee + all Critical Stage Inspection fees  Last year fee \$3,190.00 + Construction Certificate fee + Appointment as Principal Certifier fee + all Critical Stage Inspection fees			N	Υ

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Occupation Certificate					
Occupation Certificate - Class 1 and 10	\$1,243.00	\$1,285.00		N	Υ
Occupation Certificate - Class 2-9	\$2,260.00	\$2,330.00		N	Υ
Certification - Subdivision					
Subdivision Certificate					
Subdivision Works Certificate Application	0.6%	cost of works		N	Υ
	Min. Fee excl	. GST: \$3,756.36			
Subdivision Certificate Application		.00 per additional lot  Last year fee .00 per additional lot	Environmental Planning and Assessment Regulation 2000   Section 4.55	N	N
Note: subdivisions also require development consent					
Principal Certifier					
Appointment as Principal Certifier - Subdivision	\$1,155.00	\$1,194.00		N	Υ
Inspection - Subdivision (per inspection)	\$353.00	\$365.00		N	Υ
Administration Fee – Missed Critical Stage Inspection	\$353.00	\$365.00		N	Υ
Written Direction Notice	\$788.00	\$814.00		N	N

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Principal Certifier [continued]					
Appoint Council as Replacement Principal Certifier	Certificate fee + Principal Certifie Stag: Min. Fee excl. \$3,190.00 + S Certificate fee + Principal Certifie Stag:	ubdivision Works + Appointment as r fee + all Critical e Inspection fees . GST: \$2,995.46  Last year fee ubdivision Works + Appointment as r fee + all Critical e Inspection fees . GST: \$2,900.00		N	Y

# **Development Compliance**

## **Development Control Orders**

Investigation that leads to a development control order			Environmental Planning and Assessment Act 1979	Υ	N
			Schedule 5		
		Last year fee \$350.00 per hour			
		·			
	Min. Fee ex	ccl. GST: \$350.00			
Preparation or serving of notice of intention to give a development control order	\$750.00	\$750.00	Environmental Planning and Assessment Act 1979   Schedule 5	Y	N
Monitoring action under a development control order	\$362.00 per hour		Environmental Planning and Assessment Act 1979	Υ	N
		cl. GST: \$362.00	Schedule 5		
	Last year fee \$350.00 per hour				
		4000.00 per riour			
	Min. Fee ex	cl. GST: \$350.00			

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Development Control Orders [continued]					
Ensuring compliance with development control order	\$362.00 per hour  Min. Fee excl. GST: \$362.00  Last year fee \$350.00 per hour  Min. Fee excl. GST: \$350.00		Environmental Planning and Assessment Act 1979   Schedule 5	Y	N
Any other matter associated with the development control order	\$362.00 per hour  Min. Fee excl. GST: \$362.00  Last year fee \$350.00 per hour  Min. Fee excl. GST: \$350.00		Environmental Planning and Assessment Act 1979   Schedule 5	Y	N
Outstanding Notices and Orders					
Section 735A Certificate	\$150.00	\$150.00	Local Government Act 1993	Υ	N
Clause 41 of Schedule 5 Certificate	\$150.00	\$150.00	Environmental Planning & Assessment Act 1979	N	N
Building Information Certificates					
Building Information Certificate – Class 1 and 10	\$2,310.00	\$2,386.23	Environmental Planning & Assessment Act 1979	N	N
Building Information Certificate – Class 2-9	\$4,043.00	\$4,177.00	Environmental Planning & Assessment Act 1979	N	N
Building Information Certificate - 2nd and Subsequent Inspections	\$350.00	\$362.00	Environmental Planning & Assessment Act 1979	N	N
Building Information Certificate - Unauthorised or Uncertified Work	fee + Develop fee + Constructi + Critical Stage	mation Certificate ment Application on Certificate fee Inspection fees + on Certificate fee	Environmental Planning & Assessment Act 1979	N	N

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	Year 24/25	Year 25/26			
Name	Fee (incl. GST)	Fee (incl. GST)	Legislation	Statutory	GST
	, , ,	, , , , ,			
Building Information Certificates [continued]					
Copy of Building Information Certificate	\$350.00	\$362.00	Environmental Planning & Assessment Act 1979	N	Υ
Swimming Pools					
Registration of Swimming Pool	\$10.00	\$10.00	Swimming Pools Regulation 2018   Clause 25	Y	N
Swimming Pool Barrier Exemption Application	\$250.00	\$250.00	Swimming Pools Regulation 2018   Clause 13	Y	N
Inspection Fee – 1st Inspection (incl. Certificate of Compliance)	\$150.00	\$150.00	Swimming Pools Regulation 2018   Clause 19	Y	N
Inspection Fee – 2nd Inspection (incl. Certificate of Compliance)	\$100.00	\$100.00	Swimming Pools Regulation 2018   Clause 19	Y	N
Administration Fee – Written Direction	\$825.00	\$853.00		N	Υ
Resuscitation Chart	\$56.00	\$58.00		N	Υ

### **Environmental Health**

## **Food Premises**

Food Premises - Inspection	\$362.00 per hour			N	N
	Min. Fee excl. GST: \$155.00				
	:	Last year fee \$350.00 per hour			
	Min. Fee ex	cl. GST: \$150.00			
Food Premises - Annual Administration Charge (up to and including 5 food handlers)	\$390.00	\$390.00	Food Regulation 2015   Clause 15	Υ	N
Food Premises - Annual Administration Charge (more than 5 food handlers)	\$800.00	\$800.00	Food Regulation 2015   Clause 15	Υ	N

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Food Premises [continued]					
Administration Fee - Register or Update Food Business Details	\$79.00	\$82.00		N	Υ
Temporary Food Stall - Inspection	\$89.00	\$92.00		N	N
Administration Fee – Improvement Notice	\$330.00	\$330.00	Food Regulation 2015   Clause 11	Y	N
Administration Fee - Mobile Food Vending Vehicle	\$559.00	\$578.00		N	Υ
Outdoor Dining Areas					
Outdoor Dining Area - Application Fee	\$472.50	\$488.50	Local Government Act 1993   Section 68	N	N
Administration Fee - Modification to Outdoor Dining Area	\$262.50	\$271.50	Local Government Act 1993	N	N
Outdoor Dining Area Fee (per square metre)	\$423.00	\$437.00		N	N
Outdoor Dining Area - Bond		or equivalent to 6 on the annual fee	Local Government Act 1993	N	N
Outdoor Dining Area – Installation of Perimeter Markers	\$100	+ \$20 per marker	Local Government Act 1993	N	Υ
Skin Penetration Premises					
Skin Penetration Premises - Notification	\$105.00	\$105.00	Public Health Regulation 2022   Section 42	Υ	N
Skin Penetration Premises - Inspection		\$310.00 per hour		N	N
	Min. Fee ex	ccl. GST: \$155.00			
		Last year fee \$300.00 per hour			
	Min. Fee ex	ccl. GST: \$150.00			

	Year 24/25	Year 25/26			
Name	Fee		Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			
Environmental Compliance					
Administration Fee - Clean-up Notice	\$803.00	\$821.00	Protection of the Environment Operations (General) Regulation 2022   Section 151	Y	N
Administration Fee - Prevention Notice	\$803.00	\$821.00	Protection of the Environment Operations (General) Regulation 2022   Section 151	Y	N
Administration Fee - Noise Control Notice	\$803.00	\$821.00	Protection of the Environment Operations (General) Regulation 2022   Section 151	Y	N
Administration Fee – Local Government Order	\$803.00	\$821.00	Local Government Act 1993   Section 608	N	Υ
Demolition					
Assessment of information required by condition/s of consent	\$468.00	\$484.00		N	N
Demolition inspection	\$353.00	\$365.00		N	Υ

## **Community Centres, Halls and Reserve Hire**

Application for discount / Reduction / Waiver of hire charges – The Local Government Act allows discounts for local schools, churches and societies of up to 30% discount according to the type of function and subject to specific approval on written application and payable in advance of the function. The hourly rate is charged for the hours you are in the hall including setting up prior to the start of your function and cleaning after the event. Minimum charge 1 hour.

#### Staff Time

Unless otherwise stated a fee is chargeable of \$160.00 per hour (including GST) (minimum 1 hour, followed by 15 minute increments) for use of Council Officers time where required, e.g. attendance during evening or weekend hire.

#### Cancellation Fee

Unless otherwise stated, all cancellations attract a fee of 25% of the original charge, plus a percentage of the fee equal to the percentage of the process completed (GST included).

## **Gladesville Road Community Centre (44 Gladesville Road)**

Individuals & business groups	\$35.00	\$36.50	N	Υ
Main Hall (9am to 11pm) minimum 1 hour				

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GS1
Gladesville Road Community Centre (44 Gladesvil	le Road) [continued]				
Community groups  Main Hall (9am to 11pm) minimum 1 hour	\$29.50	\$30.50		N	Υ
Fairland Hall					
Individuals & business groups	\$35.00	\$35.00		N	Υ
Community groups	\$29.50	\$29.50		N	Υ
Henley Community Centre					
Individual & business groups (Main Hall)	\$46.50	\$48.50		N	Y
Community groups (Main Hall)	\$35.00	\$36.50		N	Υ
Friday & Saturday nights after 5pm (Main Hall)	\$1,369.50	\$100.00		N	Υ
Individual & business groups (Green Room)	\$35.00	\$36.50		N	Υ
Community groups (Green Room)	\$29.50	\$30.50		N	Υ
Outdoor Greens and BBQ area	\$69.50	\$72.00		N	Υ
Boronia Park Sports and Community Facility					
Bond	\$1,000.00	\$1,000.00		N	N
Community Function Room - Community groups & schools	\$52.50	\$52.50		N	N
Community Function Room (min 2 hours)	\$75.00	\$75.00		N	N
Public Holidays and New Years Eve		100% surcharge		N	N
Weil Park Hall					
Individual & business groups	\$23.50	\$24.50		N	Υ
The YARN					
Individuals & business groups (entire venue)	\$56.00	\$58.00		N	Υ
Community groups (entire venue)	\$40.50	\$42.00		N	Υ

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	Year 24/25	Year 25/26			
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

#### **Emergency Call Out Situations for after-hours responses**

Between 3:00 PM and 6:30 AM Monday to Friday and all day weekends and public holidays

Where a call out is necessary to ensure safety of the public, etc and is required due to the action or inaction of another party that can be identified as responsible. Council will seek to recover costs from the responsible person. Costs charged will be the direct cost incurred by Council plus 50% surcharge

#### **Miscellaneous Fees for Community Centres and Halls**

Cleaning Fee	\$180.00	\$180.00	N	N
Access card replacement fee	\$81.00	\$81.00	N	Υ
Additional access card	\$81.00	\$81.00	N	Υ

#### **Security Deposits**

Security deposits are required for the all reservations of community facilities for functions. Refund of security deposit is subject to compliance with Council's conditions of use. An inspection of the facility will be carried out after the event to determine the extent of damage, if any.

Corporate function	\$1,000.00	\$1,000.00	N	N
Casual function	\$500.00	\$500.00	N	N

#### **Town Hall**

The hourly rate is charged for the total number of hours the hirer is in the premises including setting up prior to the start of the function and cleaning up afterwards, and the booking must reflect this time span.

All weddings, corporate functions, exhibitions, bazaars, markets and auctions are subject to a mandatory cleaning fee of \$220.00

#### Whole Auditorium (includes kitchen facilities)

Monday – Friday	\$66.50	\$69.00	N	Υ
Saturday – Sunday	\$96.50	\$100.00	N	Υ

#### **Town Hall – Hire of Equipment**

Upright Piano (by written confirmation only) per hour	\$37.00	\$38.50	N	Υ
Concert Grand Piano (by written confirmation only) per hour	\$98.00	\$101.50	N	Υ

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#### **Playing Fields**

Hunter's Hill Council has only nine (9) playing fields available for organised sport. Preference for competition purposes is given to local clubs and associations who have had a consistent relationship with the Council.

Application for discount/reduction/waiver of hire charges

The Local Government Act allows discounts for local schools, churches and societies of up to 30% discount according to the type of function and subject to specific approval on written application to council and payable in

The General Manager is authorised to direct closure of playing fields where damaged may be caused to the fields due to weather conditions.

#### **Classification of Playing Fields**

#### Class 1

Full size fields, fenced, good amenities (canteen, change rooms, referees room, lighting, irrigation) Turf Wicket

Boronia Park No 1

#### Class 2

Full sized fields, adequate amenities (toilets, lighting, change rooms) Concrete Wicket

Boronia Park No 2 Gladesville Reserve

#### Class 3

Junior sized field/ full sized fields, basic amenities (toilets), concrete wicket

Boronia Park No 3 Weil Park Riverglade Park Buffalo Creek Reserve Henley Bowling Greens Bedlam Bay Oval\*

#### **Netball Courts**

Boronia Park Gladesville reserve

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	Year 24/25	Year 25/26			
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

## **Seasonal and Training Fees (Hourly/Daily Fees)**

The Seasonal Fee has been set as both an hourly fee and a maximum daily fee (equivalent to an 8 hour hire). Seasonal Users may book the field for either 1 or 2 days/weekend. Those who book the field for less than 1 day (e.g. 3-4 hours/day) will pay a pro rata seasonal fee. The maximum Seasonal fee for the Summer Season is for 26 weeks taking into account Christmas Break and Carols) from 1 September to 31 March).

Class 1 (Turf Wicket) (hourly)	\$62.50	\$65.00	N	Υ
Class 1 (no Turf Wicket) (hourly)	\$34.50	\$36.00	N	Y
Class 2 (hourly)	\$25.50	\$26.50	N	Y
Class 3 (hourly)	\$16.50	\$17.50	N	Υ
Netball Courts (hourly)	\$17.50	\$18.50	N	Y
Class 1 (Turf Wicket) (daily)	\$497.00	\$513.50	N	Y
Class 1 (no Turf Wicket) (daily)	\$271.00	\$280.00	N	Υ
Class 2 (daily)	\$199.00	\$206.00	N	Y
Class 3 (daily)	\$127.00	\$131.50	N	Y
Netball Courts (daily)	\$136.00	\$140.50	N	Υ

## **Casual Users**

Class 1 (turf wicket) (hourly)	\$186.50	\$193.00	N	Υ
Class 1 (no turf wicket) (hourly)	\$103.00	\$106.50	N	Υ
Class 2 (hourly)	\$75.00	\$77.50	N	Υ
Class 3 (hourly)	\$47.50	\$49.50	N	Y
Netball Courts (hourly)	\$34.00	\$35.50	N	Υ
Class 1 (turf wicket) (daily)	\$1,488.50	\$1,538.00	N	Y
Class 1 (no turf wicket) (daily)	\$821.00	\$848.50	N	Υ
Class 2 (daily)	\$595.50	\$615.50	N	Y
Class 3 (daily)	\$374.50	\$387.00	N	Υ
Netball Courts (daily)	\$267.00	\$276.00	N	Υ

### **Commercial Personal Trainers**

Personal trainers 1-10 hours/week – Casual, per week	\$36.50	\$38.00	N	Υ

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Name	Year 24/25 Fee (incl. GST)	Fee	Legislation	Statutory	GST
Commercial Personal Trainers [continued]					
Personal trainers 11-20 hours/week – Casual, per week	\$72.50	\$75.00		N	Υ
Personal trainers 1-10 hours/week – Seasonal, per season	\$643.50	\$665.00		N	Υ

\$1.916.50

\$1,980.00

#### **Schools**

Schools outside Hunter's Hill LGA are subject to standard casual and seasonal hire rates.

Personal trainers 11-20 hours/week – Seasonal, per season

Standard fees apply for PSSA bookings, with a 50% discount applied for use 9am to 3pm, Monday - Friday.

Use of turf wickets, marquees or other structures are subject to standard rates and conditions. Fees for other events will be determined according to the type of function and are subject to approval on written application to the General Manager.

PSSA	\$0.00	\$0.00	N	N
School Carnivals & Sports Gala Days	\$350.00	\$350.00	N	N
School Sports (8am - 3pm, Monday - Friday)	\$0.00	\$0.00	N	N
Usage outside the hours of 9am - 3pm are subject to standard casual and seasonal hire rates.				

## Lighting

A new lighting system is currently being installed. Users will be able to directly control lighting used by their sport. Lighting usage will attract a separate fee based on actual usage.

Currently all floodlights within Hunters Hill are within the range 50 – 99 lux.

Floodlights between 50 and 99 lux (per hour)	\$26.00	\$27.00		N	Υ	
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#### **Council Parks and Reserves - Functions**

The use of any recreation reserves for wedding ceremonies, organised functions and other gatherings, including bridal photography. The booking fee does not grant exclusive use of park.

1 – 20 people (per hour)	\$69.50	\$72.00	N	Υ
20 – 50 people (per hour)	\$106.00	\$109.50	N	Υ
50 – 100 people (per hour)	\$137.50	\$142.50	N	Y

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Council Parks and Reserves – Functions [continued]					
100 to maximum 200 people (per hour)  Boronia Park No 1,2,3, Clarkes Point Reserve, Kellys Bush, Weil Park, Gladesville Reserve, Buffalo Creek, space to building)	\$220.00 Bedlam Bay Oval,	\$227.50 Riverglade Reserve	e & The Priory – 2 Salter St (ad	N Ijoining open	Y
Wedding ceremony (per hour)	\$327.00	\$338.00		N	Υ
No structures, reception elsewhere (min. 2 hours. Set up & additional hours will be charged the hourly rate)					
Inspection / Event Supervision Fee (Minimum charge of 1 hour)	\$244.00	\$252.50		N	Υ
Cancellation Fee	cancellation two weeks date attract a	vise stated, all s made within of the booking fee of 25% of original charge Last year fee 25% of fee hire		N	Y
Security Deposits					
Without Marquee	\$1,000.00	\$1,000.00		N	N
With Marquee	\$2,000.00	\$2,000.00		N	N
Boronia Park Storage Room (per key)	\$35.50	\$37.00		N	N
Marquees on Ovals and Reserves					
Less than 40 sq. m (community groups)	\$252.00	\$260.50		N	Υ
41-100 sq. m (community groups)	\$488.50	\$505.00		N	Υ
Greater than 100 sq. m (community groups)	\$726.00	\$750.00		N	Υ
Plus each other day or part day the structure is in the reserve (community groups)	\$251.00	\$259.50		N	Υ
Less than 40 sq. m (corporate groups)	\$512.50	\$529.50		N	Υ
41-100 sq. m (corporate groups)	\$1,027.00	\$1,061.00		N	Υ
Greater than 100 sq. m (corporate groups)	\$1,730.50	\$1,788.00		N	Υ

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Marquees on Ovals and Reserves [continued]					
Plus each other day or part day the structure is in the reserve (including construction and dismantling) (corporate groups)	\$513.50	\$530.50		N	Y
Jazz Bands / Orchestras					
An application fee to be paid seven (7) days prior to the event and 30% reimbursed subject to compliance with	th Council's terms o	f use			
Jazz Band / Orchestra Fee	\$799.00	\$825.50		N	Υ
Amusement Rides / Jumping Castles					
Fee per ride/jumping castle	\$86.50	\$89.50		N	Υ
Permit to let off fireworks in Parks or Reserves					
Permit to let off fireworks	\$512.50	\$529.50		N	Υ
Helicopter Landings in Parks / Public Places					
Single landing	\$685.00	\$708.00		N	Υ
Pick up and return landing	\$1,141.00	\$1,179.00		N	Υ

# **Events and Filming**

### **Events**

#### **Hunters Hill Art Exhibition**

Arts Patron - Tier 1	\$550.00	\$550.00	N	Υ
Arts Patron - Tier 2	\$110.00	\$110.00	N	Υ
Arts Patron - Tier 3	\$55.00	\$55.00	N	Υ
Art & sculpture entry fee	\$38.50	\$38.50	N	Υ
Large Artwork entry fee	\$60.00	\$60.00	N	Υ
Commission on sale	35%		N	Υ

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Hunters Hill Art Exhibition [continued]					
Buyers Preview	\$28.00	\$28.00		N	Υ
Season Pass	\$17.00	\$17.00		N	Υ
Opening Night	\$27.00	\$27.00		N	Υ
General Admission (excluding Opening Night)	\$6.00	\$6.00		N	Υ
Advertising in Art Catalogues – 1/8 Page	\$275.00	\$275.00		N	Υ
Advertising in Art Catalogues – 1/4 Page	\$440.00	\$440.00		N	Υ
Advertising in Art Catalogues – 1/2 Page	\$770.00	\$770.00		N	Υ
All Stalls & Events					
Parking Festival Stallholders per car	\$6.00	\$6.00		N	Υ
Trestle Table Hire (Table Only)	\$30.00	\$30.00		N	Υ
Power (10 or 15 amp outlet)	\$116.00	\$120.00		N	Υ
Banners on Poles					
Hire of banner arms on Poles (Price based on per week, per pole)	\$70.00	\$70.00		N	Υ
Event Sponsorship					
Event Bronze Sponsor	\$1,100.00	\$1,100.00		N	Υ
This value may be in cash or kind pending approval of Sponsor by General Manager.					
Event Diamond Sponsor	\$11,000.00	\$11,000.00		N	Υ
This value may be in cash or kind pending approval of Sponsor by General Manager.					
Event Gold Sponsor	\$5,500.00	\$5,500.00		N	Υ
This value may be in cash or kind pending approval of Sponsor by General Manager.					
Event Patron - Tier 1	\$550.00	\$550.00		N	Υ
Event Patron - Tier 2	\$110.00	\$110.00		N	Υ
Event Patron - Tier 3	\$55.00	\$55.00		N	Υ

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Event Sponsorship [continued]					
Event Platinum Sponsor	\$8,800.00	\$8,800.00		N	Υ
This value may be in cash or kind pending approval of Sponsor by General Manager.	ψο,οσο.σσ	φο,σσσ.σσ		14	
Event Season Sponsor				N	Υ
\$15,000 and above. This value may be in cash or kind pending Sponsor approval by General Manager.				IN	Y
Event Silver Sponsor	\$2,750.00	\$2,750.00		N	Υ
Small Event Stalls					
General Stalls					
Fete Stall Hire - Structure Only (2.4m x 2.4m)	\$198.00	\$176.00		N	Y
General Market Stall - Commercial (3m x 3m Site Only)	\$198.00	\$170.00		N	Y
General Market Stall - Commercial Double Space (6m x 3m Site Only)	\$253.00	\$176.00		N	Y
General Market Stall - Commercial Extra Space/1m	\$55.00	\$37.00		N	Y
General Market Stall - Community (3m x 3m Site Only)	\$61.00	\$61.00		N	Y
General Market Stall - Community Extra Space/1m	\$20.00	\$20.00		N	Υ
General Market Stall - Craft/Enviro (3m x 3m Site Only)	\$94.00	\$83.00		N	Y
General Market Stall - Craft/Enviro Double Space (6m x 3m Site Only)	\$154.00	\$133.00		N	Y
General Market Stall - Craft/Enviro Extra Space/1m	\$50.00	\$28.00		N	Υ
General Market Stall - Local (3m x 3m Site Only)	\$94.00	\$94.00		N	Υ
General Market Stall - Local Double Space (6m x 3m Site Only)	\$154.00	\$150.00		N	Υ
General Market Stall - Local Extra Space/1m	\$55.00	\$31.00		N	Υ
Food Stalls					
Food Fete Stall Hire - Structure Only (2.4m x 2.4m + 3 walls)	\$275.00	\$250.00		N	Υ
Food Stall - Commercial (3m x 3m Site Only)	\$193.00	\$250.00		N	Y
Food Stall - Commercial Double Space (6m x 3m Site Only)	\$363.00	\$240.00		N	Y
Food Stall - Commercial Extra Space/1m	\$94.00	\$50.00		N	Y
Food Stall - Community (3m x 3m Site Only)	\$99.00	\$83.00		N	Y

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST			
Food Stalls [continued]								
Food Stall - Community Double Space (6m x 3m Site Only)	\$165.00	\$133.00		N	Υ			
Food Stall - Community Extra Space/1m	\$50.00	\$28.00		N	Υ			
Food Stall - Local (3m x 3m Site Only)	\$154.00	\$128.00		N	Y			
Food Stall - Local Double Space (6m x 3m Site Only)	\$270.00	\$207.00		N	Υ			
Food Stall - Local Extra Space/1m	\$61.00	\$43.00		N	Y			
Food Truck or Trailer - Commercial over 5m	\$363.00	\$240.00		N	Υ			
Food Truck or Trailer - Commercial up to 5m	\$287.00	\$200.00		N	Y			
Food Truck or Trailer - Local over 5m	\$270.00	\$207.00		N	Υ			
Food Truck or Trailer - Local up to 5m	\$215.00	\$171.00		N	Y			
Fee for a Food Truck or Trailer up to 5m in length. Use the 3m x 3m site only fee if that measurement is applicable for the truck or trailer size.								

### **Medium Event Stalls**

#### **General Stalls**

Fete Stall Hire - Structure Only (2.4m x 2.4m)	\$198.00	\$176.00	N	Υ
General Market Stall - Commercial (3m x 3m Site Only)	\$198.00	\$175.00	N	Υ
General Market Stall - Commercial Double Space (6m x 3m Site Only)	\$363.00	\$281.00	N	Υ
General Market Stall - Commercial Extra Space/1m	\$77.00	\$58.00	N	Υ
General Market Stall - Community (3m x 3m Site Only)	\$88.00	\$88.00	N	Υ
General Market Stall - Community Extra Space/1m	\$28.00	\$29.00	N	Υ
General Market Stall - Craft/Enviro (3m x 3m Site Only)	\$132.00	\$132.00	N	Υ
General Market Stall - Craft/Enviro Double Space (6m x 3m Site Only)	\$220.00	\$211.00	N	Υ
General Market Stall - Craft/Enviro Extra Space/1m	\$66.00	\$44.00	N	Υ
General Market Stall - Local (3m x 3m Site Only)	\$132.00	\$149.00	N	Υ
General Market Stall - Local Double Space (6m x 3m Site Only)	\$220.00	\$238.00	N	Υ
General Market Stall - Local Extra Space/1m	\$77.00	\$50.00	N	Υ
Food Stalls				
Food Fete Stall Hire - Structure Only (2.4m x 2.4m + 3 walls)	\$275.00	\$250.00	N	Υ

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Food Stalls [continued]					
Food Stall - Commercial (3m x 3m Site Only)	\$275.00	\$245.00		N	Υ
Food Stall - Commercial Double Space (6m x 3m Site Only)	\$517.00	\$392.00		N	Υ
Food Stall - Commercial Extra Space/1m	\$132.00	\$83.00		N	Υ
Food Stall - Community (3m x 3m Site Only)	\$143.00	\$143.00		N	Υ
Food Stall - Community Double Space (6m x 3m Site Only)	\$231.00	\$195.00		N	Υ
Food Stall - Community Extra Space/1m	\$66.00	\$41.00		N	Υ
Food Stall - Local (3m x 3m Site Only)	\$220.00	\$208.00		N	Υ
Food Stall - Local Double Space (6m x 3m Site Only)	\$385.00	\$333.00		N	Υ
Food Stall - Local Extra Space/1m	\$88.00	\$69.00		N	Υ
Food Truck or Trailer - Commercial over 5m	\$517.00	\$392.00		N	Υ
Food Truck or Trailer - Commercial up to 5m	\$407.00	\$327.00		N	Υ
Fee for a Food Truck or Trailer up to 5m in length. Use the 3m x 3m site only fee if that measurement is app	licable for the truck	or trailer size.			
Food Truck or Trailer - Local over 5m	\$385.00	\$333.00		N	Υ
Food Truck or Trailer - Local up to 5m	\$308.00	\$277.00		N	Υ
Fee for a Food Truck or Trailer up to 5m in length. Use the 3m x 3m site only fee if that measurement is app	licable for the truck	or trailer size.			

## **Large Event Stalls**

#### **General Stalls**

Fete Stall Hire - Structure Only (2.4m x 2.4m)	\$198.00	\$176.00	N	Y
General Market Stall - Commercial (3m x 3m Site Only)	\$231.00	\$220.00	N	Υ
General Market Stall - Commercial Double Space (6m x 3m Site Only)	\$429.00	\$352.00	N	Υ
General Market Stall - Commercial Extra Space/1m	\$88.00	\$73.00	N	Υ
General Market Stall - Community (3m x 3m Site Only)	\$110.00	\$99.00	N	Υ
General Market Stall - Community Extra Space/1m	\$28.00	\$33.00	N	Y
General Market Stall - Craft/Enviro (3m x 3m Site Only)	\$176.00	\$165.00	N	Υ
General Market Stall - Craft/Enviro Double Space (6m x 3m Site Only)	\$308.00	\$264.00	N	Y
General Market Stall - Craft/Enviro Extra Space/1m	\$55.00	\$55.00	N	Υ
General Market Stall - Local (3m x 3m Site Only)	\$198.00	\$187.00	N	Y

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	Year 24/25	Year 25/26			
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			
General Stalls [continued]					
General Market Stall - Local Double Space (6m x 3m Site Only)	\$330.00	\$299.00		N	Υ
General Market Stall - Local Extra Space/1m	\$88.00	\$62.00		N	Υ
Food Stalls					
	\$275.00	\$250.00		N	Υ
Food Fete Stall Hire - Structure Only (2.4m x 2.4m + 3 walls) Food Stall - Commercial (3m x 3m Site Only)	\$275.00 \$594.00	\$450.00		N	Y
	\$990.00	\$721.00		N	Y
Food Stall - Commercial Double Space (6m x 3m Site Only)					-
Food Stall - Commercial Extra Space/1m	\$193.00	\$150.00		N	Y
Food Stall - Community (3m x 3m Site Only)	\$187.00	\$202.00		N	Y
Food Stall - Community Double Space (6m x 3m Site Only)	\$341.00	\$323.00		N	Υ
Food Stall - Community Extra Space/1m	\$66.00	\$67.00		N	Υ
Food Stall - Local (3m x 3m Site Only)	\$550.00	\$383.00		N	Υ
Food Stall - Local Double Space (6m x 3m Site Only)	\$880.00	\$612.00		N	Υ
Food Stall - Local Extra Space/1m	\$187.00	\$127.00		N	Υ
Food Truck or Trailer - Commercial over 5m	\$990.00	\$721.00		N	Υ
Food Truck or Trailer - Commercial up to 5m	\$798.00	\$600.00		N	Υ
Fee for a Food Truck or Trailer up to 5m in length. Use the 3m x 3m site only fee if that measurement is app	licable for the truck	or trailer size.			
Food Truck or Trailer - Local over 5m	\$880.00	\$612.00		N	Υ
Food Truck or Trailer - Local up to 5m	\$737.00	\$510.00		N	Υ

## **Filming**

## **Television & Film Charges within the Municipality**

see Traffic Management Fees

Ultra Low	\$0.00	\$0.00		N	N			
Ultra low – defined as a crew of less then 10 and no disruption to traffic, contained to public open space or footways and vehicles are legally parked etc.								
Low	\$150.00	\$150.00		N	N			
Low – defined as a crew of 11 to 25, maximum of 4 vehicles and minimal equipment.								

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Name	Year 24/25	Year 25/26			
	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

#### **Television & Film Charges within the Municipality** [continued]

Medium	\$300.00	\$300.00		N	N			
Medium – defined as a crew of 25 to 50, no more then 10 vehicles, some construction with possible equipment such as dolly trucks, and cranes and possibly up to 4 locations.								
High	\$500.00	\$500.00		N	N			
High – defined as a crew greater then 50, significant set construction, extensive equipment and a large based unit and more the 4 locations								

## **Corporate and Administration Fees**

## **Local History Services**

Hunters Hill heritage history search (requiring a written reply)	\$205.00	\$205.00	N	Υ
Historical building search (requiring a written reply)	\$205.00	\$205.00	N	Υ

## **Government Information (Public Access) Act**

Note: All open access information is available free of charge, however photocopying charges may be charged for all GIPA requests / Open Access information requests (Clause 4(1)(b) of the GIPA Regulations)

\* The \$30 GIPA application fee counts towards the first hour of processing (section 64(3) GIPA Act).

Government Information (Public Access) formal application*	\$30.00	\$30.00	GIPA Act	Υ	N
Processing fee (per hour)	\$30.00	\$30.00	GIPA Act	N	N
Processing fee for all formal applications Review fee (per hour)	\$40.00	\$40.00	GIPA Act	N	N

### **Informal information applications**

\* The retrieval and digitisation fee is applicable to requests for information on hardcopy files dated prior to 2010. The processing fee applies to time spent searching and reviewing information or files.

File retrieval and digitisation (per file)	\$90.00	\$90.00	N	N
Processing fee (per hour)	\$30.00	\$30.00	N	N

## **Library photocopy/printing**

3D Printing (per job)	\$5.00	\$5.00	N	N

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Library photocopy/printing [continued]					
A4 Printing (black & white)	\$0.25	\$0.25		N	N
A4 Printing (colour)	\$1.00	\$1.00		N	N
Subpoena					
Subpoena file retrieval and digitisation (per file)	\$90.00	\$90.00		N	N
Subpoena processing (per hour)	\$248.50	\$248.50		N	N
Subpoena processing less than 14 days' notice given (per hour)	Fees a	s above + \$62.50		N	N
Corporate Merchandise	\$25.00	\$25.00		NI	V
Copy of miscellaneous research reports and strategy documents		7-27-2		N	Y
Pictorial History Hunters Hill (soft back) History of our WWI Trophy Gun	\$25.00 \$20.00	\$25.00 \$20.00		N N	Y
Commemorative Map (A2)	\$167.00	\$167.00		N	Y
Commemorative Map (A1)	\$278.50	\$278.50		N	Y
Lease, Licence or Purchase of Council Property  Purchase of council property	Disposal cos	sts as listed in the		N	N
Pulchase of council property	Hunter's Hill Co	ouncil Disposal of ouncil Land Policy		IV	IN
Preparation of lease by Council + stamp duty	\$880.00	\$880.00		N	Υ
This fee may be waived by delegation, for leases and licences to Not for profit community $\boldsymbol{c}$	organisations, in accordance with the	e Hunter's Hill Cour	ncil Community Building Policy	1	
Sundry Administration Fees					
Credit card services fee (per transaction)	0.80	% per transaction		N	Υ
Administration fee for Dishonoured cheque	\$27.00	\$28.00		N	Υ

## **Valuation Property Enquiry**

Valuations conducted by Council's appointed valuer

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Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Valuation Property Enquiry [continued]					
Small property	\$913.50	\$944.00		N	Υ
Large property	\$2,327.50	\$2,404.50		N	Y
House Re-numbering					
Re-numbering of houses	\$722.00	\$746.00		N	Υ

#### **Use of Council Roads & Reserves**

## **Assessment of Traffic Management Plans**

The following fees cover the administrative cost of processing traffic management plans including traffic management plans for filming

Low Impact- stop/go traffic control on Local Road with Police consultation	\$400.00	\$100.00		N	N		
Stop/go traffic control on a local or Council- managed road. Police consultation. Same fee applies forTraffic Management for Filmimg							
Medium	\$500.00	\$300.00		N	N		
Stop/go traffic control on a multi- lined or state road. Police & RMS consultation							
High	Min. Fee ex	Min. Fee excl. GST: \$600.00		N	N		
Road closures. Police & RMS consultation							

## **Application to Stand Plant on Council Reserve, Roads and Footpaths**

Stand Plant	\$525.00 each pump/crane per day	N	N
	Min. Fee excl. GST: \$525.00		

## Waste Bin, Mini-Skip, Building Materials, Site Sheds, Fenced off Areas on Public Reserve

Waste Bin or Mini-Skip Application fee	\$113.00	\$117.00	N	N
Waste Bin or Mini-Skip Per Week (minimum a week)	\$451.00	\$466.00	N	N

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	Year 24/25					
Name State of the Control of the Con	Fee	Fee	Legislation	Statutory	GST	
	(incl. GST)	(incl. GST)				

## Waste Bin, Mini-Skip, Building Materials, Site Sheds, Fenced off Areas on Public Reserve [continued]

Building Materials, Site Sheds And Fenced Off Areas up to 10 m2	\$70.00 per week (minimum a week)	N	N
Building Materials, Site Sheds And Fenced Off Areas Over 10 m2	\$3.00 per m2 per day (minimum \$55)	N	N

## **Works Zone**

Application Fee (Includes erection and removal of signage)	\$913.50	\$944.00	N	N
Residential development	\$73.50 per linea	r metre per week	N	N
Commercial development	\$73.50 per linea	r metre per week	N	N
Application renewal before expire date	\$8	80.00 per renewal	N	N
Application renewal after expire date	\$16	60.00 per renewal	N	N

## Hoardings

Application lodgement fee non refundable	\$338.50	\$350.00	N	N
Type A – Mixed commercial zones	\$10.50 /metre per week  Last year fee  \$9.50 /metre per week		N	N
Type A – Residential	\$21/metre per week  Last year fee  \$20.50 /metre per week		N	N
Type B – Commercial and mixed commercial zones		/metre per week  Last year fee /metre per week	N	N

## **Car Parking**

Pay and display parking at Clarkes Point Reserve

Name	Year 24/25 Fee	Year 25/26 Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			
Clarkes Point Reserve					
Monday to Friday		\$4.00 per hour		N	Υ
Monday – Friday with a maximum		\$12 per hour		N	Υ
Saturday to Sunday and Public Holidays		\$6.00 per hour		N	Υ
Saturday – Sunday with maximum	\$15.00	\$15.00		N	Υ
Hunters Hill Sailing Club					
Application for parking virtual permit	\$50.00	\$50.00		N	Υ
Impounded items and motor vehicles					
Release of A-frame sign	\$147.00	\$152.00		N	N
•	\$71.50	\$152.00		N	
Release of banner – community organisations	\$169.50	\$74.00 \$175.50		N	N
Release of banner – commercial organisations	\$169.50	\$175.50 \$48.00		N	N
Release of other impounded articles (excluding vehicles)	\$23.50	\$24.50		N	N N
Access to Infringement photos  Removal of unwanted vehicles	,			N	
Removal of unwanted vehicles	\$113.00	\$117.00		IN	N
Watercraft Storage					
Open storage – Resident	\$179.00	\$179.00		N	Υ
Open storage – Non-resident	\$510.00	\$510.00		N	Υ
Replacement Permit	\$27.00	\$27.00		N	Υ
Enclosed storage – Resident	\$510.00	\$510.00		N	Υ
Enclosed storage – Non-resident	\$510.00	\$510.00		N	Υ
Pensioner watercraft – Resident	\$147.00	\$147.00		N	Υ
Pensioner watercraft – Non-resident	\$410.00	\$410.00		N	Υ
Watercraft impounding fee	\$147.00	\$147.00		N	Υ
	\$32.00	\$32.00		N	Υ

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	Year 24/25				
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

#### **Road closures**

Lane closure (partial)/Road Closure (Full)	\$73.50 per linear metre per day	N	N
No Plant and includes parking lane - if approved			

#### Roads

## **General Conditions for Roads and Footpaths**

- 1. All fees described include the basic provision of the service during normal business hours under normal circumstances. Where works are required to be undertaken on weekend or as night works a surcharge of 50% will apply to these rates. Any other costs such as traffic control and any other costs that are not on the fees and charges will require a variation or be added to the total costs. If additional costs arise due to unforeseen circumstances, the costs will be passed on and the applicant will be advised as soon as practicable.
- 2. The RMS may require specific requirements, including Road Occupancy Licences for State Roads, and these costs are not included in these fees. The costs associated with complying with the requirements of the RMS will be fully payable by the applicant.
- 3. RMS peak period time constraints are not included in the rates set out in this document. Where these constraints are imposed, the rates will be modified to reflect the limited access period to undertake the work. The applicant will be advised of the modified rate as soon as practicable.

#### **Unauthorised Works in the Road Reserve**

This fee applies to unauthorised Road &/or Footpath Openings, Driveways and all other public infrastructure works by Private Contractor.

If it is necessary for Council to process a road opening permit after works have commenced by the applicant or their contractor an additional fee will be payable. A person undertaking work within the road reserve could potentially have an Infringement Notice issued as a penalty under the Roads Act for failing to obtain consent from the Council. This fee is in addition to all other road opening fees, including application fees, inspection fees, permanent reinstatement costs and security deposits. The fee is determined by assessing the value of the Council's permanent reinstatement work for the unauthorised work:

### Unauthorised road opening processing fee

Value of Council's permanent reinstatement work valued up to \$5,000	\$1,050.00	\$1,084.65	N	N
Value of Council's permanent reinstatement work valued from \$5,001, up to \$25,000	\$2,100.00	\$2,169.30	N	N
Value of Council's permanent reinstatement work valued from \$25,001	\$3,150.00	\$3,253.95	N	N

### **Quoted Road and Footpath Construction Work**

Note: The charges apply when residents want work done for a driveway on Council property for car access. Council provide a quote for the work and commence work once payment has been received

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	Year 24/25	Year 25/26			
Name	Fee (incl. GST)	Fee (incl. GST)	Legislation	Statutory	GS
	(IIICI. GS1)	(IIICI. GST)			
Quoted Road and Footpath Construction Work [continued]					
Quoted Road and Pootpath Construction Work [continued]					
Layback crossing – standard 4m kerb opening	\$1,826.50	\$1,887.00		N	١
Layback crossing (per additional metre opening)	\$479.50	\$495.50		N	Y
Overhead crossing (per metre)	\$1,161.50	\$1,200.00		N	Υ
Gutter / build-up (per metre)	\$254.50	\$263.00		N	Y
Kerb & guttering (per metre)	\$401.00	\$414.50		N	Υ
Concrete and pavement – 80mm thick (per square metre)	\$305.50	\$316.00		N	Y
Concrete and pavement – 125mm thick (per square metre, including excavation)	\$682.50	\$705.50		N	Y
Bitumen driveway (per square metre)	\$226.00	\$233.50		N	Y
Bitumen repairs or adjustment (per square metre)	\$220.00	\$227.50		N	Υ
Additional Excavation – O.T.R (per cubic metre)	\$226.00	\$233.50		N	Y
Additional Excavation – Rock (per cubic metre)	\$479.50	\$495.50		N	Υ
Application fees					
Note: non-refundable; excludes inspections, application fee and re-arrangement of other inspections					
Road Opening Permit Application fee	\$253.00	\$261.50		N	Ν
Urgent/emergency application fee	\$637.00	\$658.50		N	N
Road Opening Permit – Security Deposit					
Work valued up to \$2,999		45% of value		N	١

## **Council guidelines for discounts on Road Restoration Work**

Work valued between \$3,000 and \$7,999

Work valued over \$8,000

In recognition that Council's unit costs decrease with increasing volume, Council will accept the following sliding scale of discounts on the standard restoration rates listed in the fees and charges.

30% of value

25% of value

Ν

Ν

Ν

Less than 10	NIL	N	N
Between 10 – 20	10%	N	N
Between 20 – 30	15%	N	N

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	Year 24/25	Year 25/26			
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

## Council guidelines for discounts on Road Restoration Work [continued]

Between 30 – 100	20%	N	N
Greater than 100	25%	N	N

#### Note:

- 1. Linear metres apply for measuring of kerb & gutter, gutter only, dish crossings, laybacks, steps and saw- cutting.
- 2. Square metres apply for measuring road pavement surface areas, footpath areas, driveway areas, nature strip areas and pram ramp areas.
- 3. Other costs associated with the restoration, including but not limited to, traffic control, night works, and other costs associated with night work are subject to confirmation at the time of pricing.

## **Road and Footpath Openings and Restoration**

In addition to the application fee, the following charges required to pay by the applicant to Council for conducting the final restoration work on the road openings.

#### Footpath

Asphalt or hot mix	\$283.50	\$293.00	N	N
Paving blocks or bricks (on concrete base)	\$550.00	\$568.50	N	N
Cement concrete (75mm)	\$350.00	\$362.00	N	N

### Driveways

Cement concrete driveways – residential 125mm – 150mm thick, reinforced or unreinforced	\$432.00	\$446.50	N	N
Commercial / industrial driveways 150mm or above	\$559.50	\$578.00	N	N
Brick paved driveways with cement concrete, gravel or sand base	\$491.00	\$507.50	N	N
Asphalt or hot mix driveways 50mm – 100mm	\$305.50	\$316.00	N	N
Perpendicular Line Marking	\$113.00	\$117.00	N	N
Quote preparation fee for driveway work coordinated by Council	\$338.50	\$350.00	N	N

#### Roads

Asphaltic concrete with cement concrete base	\$762.50	\$788.00	N	N
Cement concrete	\$686.50	\$709.50	N	N
Asphalt paving on any class of flexible base	\$479.50	\$495.50	N	N
Earth and gravel water bound macadam pavement	\$147.00	\$152.00	N	N
Unsealed pavement	\$153.00	\$158.50	N	N

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	Year 24/25				
Name	Fee		Legislation	Statutory	GST
	(incl. GST	(incl. GST)			
Roads [continued]					
Unsealed shoulders	\$147.00	\$152.00		N	N
Unsealed shoulders – well grassed	\$113.00	\$117.00		N	N
Nature Strip					
•	\$4.00 ES	\$4.75 FO			
Formed or grass area – Nature strip	\$169.50	\$175.50		N	N
Kerb and Guttering					
Concrete kerb & guttering including lay backs per metre	\$557.00	\$575.50		N	N
Kerb only per metre	\$455.50	\$471.00		N	N
Guttering only per metre	\$405.50	\$419.00		N	N
Sand Stone Kerb & Gutter	\$593.00	\$613.00		N	N
Sand Stone Gutter only	\$531.50	\$549.50		N	N
Sand Stone Gutter only Sand Stone Kerb only	\$531.50 \$495.50			N N	N N
		\$512.00			
Sand Stone Kerb only	\$495.50	\$512.00 \$629.00		N	N

## **Saw Cutting**

The quantity of work is calculated on a per lineal metre basis of saw cut with a site establishment fee for every site and every time the service is required

Site establishment for saw cutting	\$416.50	\$430.50	N	N
Saw cutting in asphalt pavement – up to 100mm depth	\$20.0	O per lineal metre	N	N
Saw cutting in asphalt pavement – up to 250mm depth	\$60.0	O per lineal metre	N	N
Saw cutting in concrete paving – up to 150mm	\$40.0	O per lineal metre	N	N
Saw cutting in concrete paving – up to 300mm depth	\$85.0	O per lineal metre	N	N
Saw cutting in reinforced concrete pavement – up to 150mm Depth	\$35.0	O per lineal metre	N	N
Saw cutting in reinforced concrete pavement – up to 300mm depth	\$90.0	O per lineal metre	N	N
Saw cutting in concrete kerb & gutter		\$90.00 per cut	N	N

Page 44 of 47

Name	Year 24/25 Fee	Year 25/26 Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			
Pram Ramps					
Cement concrete pram ramps (per unit)	\$2,023.00	\$2,090.00		N	N
Steps on the paved pathways					
Cement concrete steps per Linear metre	\$581.00	\$600.50		N	N
Paving bricks or blocks per Linear metre	\$581.00	\$600.50		N	N
Engineering Inspection Fees					
Kerb/gutter and footpath inspection fees	\$288.50	\$298.50		N	N
Submission of engineering plans	\$288.50	\$298.50		N	N
Engineering inspections	\$288.50	\$298.50		N	N
Connection to Council stormwater	\$226.00	\$233.50		N	N
Reserve access fees	\$198.00	\$205.00		N	N
Driveway and Ancillary Works					
Note: These charges apply when residents engage a private contractor to do work on their access driveway	and this work crosse	es over council lan	d		
Footpath levels – supervision of driveway construction to known levels	\$570.00	\$589.00		N	N
Provision of footpath levels	\$626.50	\$647.50		N	N
Sundry Fees and Charges					
Landscape inspection fee	\$113.00	\$117.00		N	Υ
Licence fee to transport mini-skips, waste containers through Hunters Hill Municipality – waste transport companies	\$637.00	\$658.50		N	N

	Year 24/25	Year 25/26			
Name	Fee	Fee	Legislation	Statutory	GST
	(incl. GST)	(incl. GST)			

#### **Road Reserve Opening Security deposit**

Before a Road Reserve Opening Permit is granted the applicant will be required to pay the assessed cost of Council's permanent reinstatement work. Road Reserve Opening Security Deposit In addition the applicant will be required to lodge a security deposit to cover any unforeseen circumstances that may arise on their worksite resulting in additional damage to Council's assets. Once the applicant temporarily restores the worksite and notifies Council, a final inspection will be undertaken. Should the extent of permanent restoration work be no greater than that used to determine the permanent reinstatement, the security deposit will be returned to the applicant. If at the final inspection additional permanent reinstatement is necessary the applicant will be contacted to pay the balance of the additional work before the reinstatement work is organised. If an additional payment for permanent reinstatement work is not paid within 14 days, the security deposit will be used to fund the additional work. Any amount outstanding will be processed as a debt against the applicant.

## Rates - Charges on Domestic and Commercial Waste Services

### **Charges on Overdue Accounts**

In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2025 to 30 June 2026 (inclusive) will be 10.5% per annum

#### **Certificates**

S603 Certificate (Local Government Act)	\$100.00	\$100.00	Local Government Act	Υ	N	
			1993			

### **Charges on Domestic and Commercial Waste Services**

## Domestic Waste Service for full services including Red, Blue Yellow and Green Bin and 4 x 3m3 Household kerbside collections per financial year

Waste – 80L Bin	\$448.58	\$468.32	N	N
Waste – 120L Bin	\$656.05	\$684.92	N	N
Waste – 120L Bin 2 Shared (Units Only)	\$330.83	\$345.39	N	N
Waste – 240L Bin	\$953.23	\$995.17	N	N
Waste – 240L Bin 2 Shared (Units Only)	\$476.63	\$497.60	N	N
Waste – 240L Bin 3 Shared (Units Only)	\$319.62	\$333.68	N	N

#### **Domestic Waste Service for other services**

Waste – Availability Charge (Vacant Land)	\$134.58	\$140.50	N	N
Extra Green Waste Service for 240L only	\$179.43	\$187.32	N	N

continued on next page ... Page 46 of 47

Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Legislation	Statutory	GST
Domestic Waste Service for other services [continued]					
Extra Blue or Yellow Recycling Service for 120L or 240L	\$179.43	\$187.32		N	N
Commercial Waste Service for full services including Red, I	Blue and Yellow Bin				
Waste – 120L Bin & Street Bin Service	\$1,149.50	\$1,200.08		N	N
Waste – 240L Bin & Street Bin Service	\$1,441.07	\$1,504.48		N	N
Waste – 120L Bin (Additional full Service)	\$611.19	\$638.08		N	N
Waste – 240L Bin (Additional full Service)	\$863.52	\$901.51		N	N
Commercial Waste Service for other services					
Waste for Street Bin Service	\$527.08	\$550.27		N	N
Green Waste Service for 240L only	\$179.43	\$187.32		N	N
Extra Blue or Yellow Recycling Service for 120L or 240L	\$179.43	\$187.32		N	N
Sundry Waste Related Items					
Replacement bin	\$174.50	\$182.50		N	Υ
On-demand clean up service per m3	\$142.50	\$149.00		N	Υ

Item 4.3 Attachment 2



2025/26 - 2034/35

Hunter's Hill Council

JUNE 2025 - PUBLIC EXHIBITION



## Acknowledgement of Country

Council acknowledges the Wallumedegal of the Eora Nation as the traditional custodians of all land and water of the Hunters Hill local government area.

Council pays respect to Elders past, present and future and extends this respect to all Aboriginal peoples living or visiting the Hunters Hill local government area.

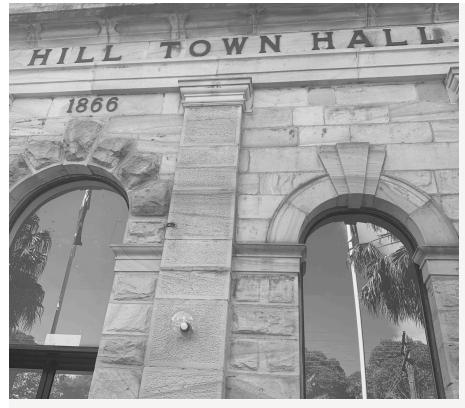
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## INTRODUCTION

Council's Long Term Financial Plan (LTFP) forms part of the Resourcing Strategy, which supports a holistic approach to financial planning for the future.

The purpose of the LTFP is to ensure that Council has sufficient financial resources to fund asset maintenance and renewal, and provide services to the standard that the community expect.

In conjunction with the Workforce Plan, Asset Management Plan and Digital and Customer Information Plan, the LTFP has been developed not only to satisfy legislative requirements, but more importantly, to provide financial projections for Council over a 10 year-period and assist in communicating these to our community.

The key objective of the LTFP is financial sustainability in the short, medium and long term, which will enable Council to deliver the actions detailed in its Community Strategic Plan, Delivery Program and Operational Plan.

The Plan documents a series of assumptions and scenarios in conjunction with Council's suite of IP&R documents, most significantly its Digital Asset Management Plan, which sets out current asset conditions and future levels of service, along with projected rating strategies.

The LTFP is used to assist in financial decision making. Consideration is given to what services are to be provided, the level of those services, the level of rate income required, income from other sources, the level of funding required from borrowings and the ability to service those borrowings.

The aim is to ensure that Hunters Hill is able to be sustainable and thriving into the future exceeding the Office of Local Governments benchmarks, delivering the services that our residents and businesses are seeking, now and into the future.

1

## What questions does the LTFP seek to answer?

How do we deliver financial strategies to achieve the objectives of the Community Strategic Plan?

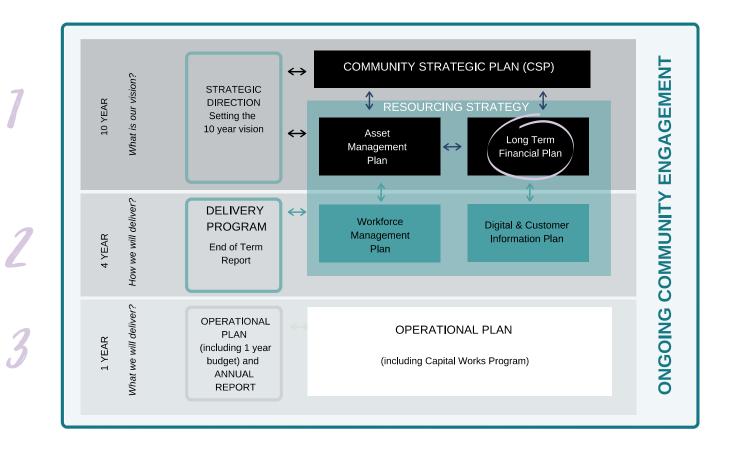
Can we afford what the community needs and wants?

Can we adapt to financial pressures or changing economic conditions in the future?

What are the opportunities to increase income?

2

## Where does the LTFP fit in IP&R?



## Long Term Financial Plan (LTFP)

## WHAT ARE THE ESSENTIAL ELEMENTS OF THE LTFP?



Shows how Council will achieve financial sustainability over the long term



Incorporates easy to read commentary to explain financial information



Includes scenarios (e.g., planned, optimistic, conservative), as well as a sensitivity analysis

## WHAT DOES OUR LTFP **INCLUDE?** A 10 year projection which is updated annually as part of the Operational Plan & Budget process Planning assumptions used to develop the Plan Projected income and expenditure, balance sheet and cash flow statement. A Council endorsed Asset Management Policy Sensitivity analysis - highlights factors/assumptions most likely to affect the projections in the Plan Financial modelling of scenarios e.g. planned/optimistic/conservative Information explaining Special Variation (SV) to rates scenarios, needs and analysis Methods of monitoring financial performance

## What are our financial objectives?

## Financial Planning

Plan and forecast revenue and expenditure

## Current Ratio/Liquidity

Ensure Council's level of funds are sufficient to finance recurrent operations, meet liquidity requirements and secure our financial position into the future

## Capital Improvements

Ensure improvements are programmed and undertaken within the parameters of available funding

## Loan Funding

Provide for capital improvements within the parameters of our debt servicing capacity and annual allocations by the Office of Local Government

# Creation and Maintenance of Financial Reserves

Ensure projects and specific expenditure can be undertaken in the future to without material effect on the budget

## Investment of Funds

Provide for the secure and optimum return on the investment of funds

Item 4.3 Attachment 3



## 1.1 Financial sustainability principles

A financially sustainable Council is one that has the ability to fund ongoing service delivery and the renewal and replacement of assets. This definition has been translated into four key financial sustainability principles outlined below. It is important to note that while these principles represent financial sustainability, most Councils will find it difficult to obtain this level of sustainability.

The problem with deferring asset renewals is that the older assets get the more they cost a Council to maintain. This in part is being addressed through the implementation of Integrated Planning and Reporting by allowing Councils to demonstrate to their communities the long-term financial ramifications of not renewing assets.

TCorp (New South Wales Treasury Corporation) defines sustainability as: "A local government will be financially sustainable over the long term when it is able to generate sufficient funds to provide the levels of service and infrastructure agreed with its community".

Local Government Code of Accounting Practice and Financial Reporting (Guidelines) and Fit for the Future Performance Measures are used to measure key performance indicators such as:

- own source revenue i.e. the ability of Council to raise funds outside of grants and contributions;
- cash liquidity and Council's ability to pay immediate expenses;
- the proportion of infrastructure backlog as against the total value of all of Council's infrastructure;
- actual expenditure on asset maintenance as against total required asset maintenance:
- the rate at which building assets are being renewed or upgraded against the rate which they are depreciating.

Based on the above ratios, our 4 Sustainability Principles are:

٦

Council should achieve a fully funded operating position reflecting that Council collects enough revenue to fund operational expenditure, repayment of debt and depreciation.

2

Council should maintain sufficient cash reserves to ensure that it can meet its short- term working capital requirement 3

Council should have a fully funded capital works program, where the source of funding is identified and secured for both capital renewal and new capital works.

4

Council should maintain its asset base, by renewing ageing infrastructure, which is identified, and by ensuring cash reserves are set aside for those works that are yet to be identified.

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## 1.2 Community Strategic Plan

The key objective of this Plan is financial sustainability in the short, medium and long term. This will enable Council to deliver on the vision and values of its Community Plan, the strategic objectives in the Delivery Program and the actions detailed in the annual Operational Plan & Budget.

All budgets and actual spends will be monitored and reported transparently to Council by the services and functions listed below. This will ensure that Council has sufficient financial resources to fund asset maintenance and renewal, and provide services to the standard defined in our customer service charter.

THEMES

## GOALS

## S



## Infrastructure & Accessibility

Maintain our local infrastructure so people can use, walk, drive, cycle and catch public transport safely and easily.



#### Environment & Sustainability

Actively engage in ecofriendly practices and initiatives that make a significant difference in preserving the natural beauty, open space and health of Hunters Hill.



## Community & Belonging

Enhance the community's quality of life by connecting people to information and accessible experiences that fosters a sense of inclusion and safety.



## Character, Heritage & Places

Enhance our vibrant places and inclusive neighbourhoods to support our rich heritage and thriving village centres.



#### Governance & Participation

Ensure good governance and active engagement with the community to support an environment where innovative solutions and partnerships can thrive.

## SERVICES

- Asset Management & Planning
- Footpaths
- · Kerb & Gutters
- · Marine Structures
- Roads & Roads restorations
- Street Cleaning
- · Stormwater & Drainage
- Traffic & Transport

- · Bushland & Wildlife
- Sustainability
   Initiatives
- Tree Management & Protection
- Waste & Recycling.
- Community Initiatives (which includes aged & disability, arts & culture and youth Services programs)
- Events
- Library Services

- Building & Development
- Community & Open Space Buildings
- Community Enforcement
- Heritage & Strategic Planning
- Parks & Gardens
- Playgrounds
- · Public Health & Safety
- Sporting Fields

- · Access to Information
- Communications
- · Council & Governance
- Emergency Services
- Financial Management
- · Office of General Manager
- · People & Culture
- Property Management
- Rating
- · Risk & Insurance
- Software & Information Systems

8

## 1.3 Financial Sustainability Initiatives

Council has developed a Sustainable and Thriving Strategy to support the Delivery Program.

The Strategy has four components: revised asset management plan, diversified revenue growth, efficiency and process improvements, and review of service delivery including shared services initiatives.

## 01 Asset Management Plan

Our single biggest expenditure is the renewal of our assets.

Implementation of an industry-leading digital asset management system (AMP). The completion of the AMP provides a more rigorous assessment of the condition of our infrastructure assets than previous systems that relied heavily on desk-top estimates. The system enables more precise modelling of asset condition at different investment levels based on the Institute of Public Works Engineering Australia (IPWEA) standards.

This information is used to inform future consultation with the community regarding asset service level expectations and associated costs, Modelling also factors in the current level of maintenance expenditure and shows how this would need to increase just to maintain current asset condition, should the recommended increases to capital expenditure not proceed.

An action in our Community Strategic Plan includes community consultation regarding extending two SVs due to expire in June 2022 and June 2023. The SVs are 4.80% and 5.27% of rates respectively, and provide funding for roads and infrastructure works. The consultation process included expectations about asset service standards and how the longer-term financial outlook can be improved. In addition, Council applied for a temporary SV in 2019/20 for improvements to community facilities, Using the evidence based approach adopted in the AMP, comprehensive scenario analysis, and extensive community consultation, NSW Independent Pricing & Regulatory Tribunal (IPART) approved a permanent increase in SVs to fund asset backlogs.

## 02 Diversified Revenue

Hunter's Hill Council currently receives approximately 62% of its revenue from rate income as compared to the average of 54% for other Sydney Metropolitan Councils.

Council will review fees and charges on an ongoing basis, to be benchmarked with surrounding municipalities, with increases applied to equitably recover costs and maintain service standards.

In addition to reviewing Fees and Charges, Council will continue to review income earnt from Council's property assets, and where required, re-purpose assets to delivery operational cost savings and improve cash asset holdings. Any disposal of asset income will be held as an internal restriction to help forward fund the construction of new assets.

## 1.3 Financial Sustainability Initiatives

Council has developed a Sustainable and Thriving Strategy to support the Delivery Program.

The Strategy has four components: revised asset management plan, diversified revenue growth, efficiency and process improvements, and review of service delivery including shared services initiatives.

## 03 Efficiencies and process improvements

Investment in improved technologies, following a business case analysis, will be undertaken to support more customer-friendly systems and drive organisational change and efficiencies. The recently upgraded council website, which continues to provide more enhanced customer functionality, is a recent example.

Each financial year, there will be an annual review of projects, programs and services as part of the annual operational plan and budgeting process. The exact source of these savings will vary from year-to-year.

Installation of solar panels will continue to be rolled-out on community buildings with the objective of both minimising carbon output, whilst also reducing energy running costs into the future.

## 04 Review of service delivery

Council has defined and mapped all of its programs and services it delivers to the community. As a part of its customer service charter, the target number of days for completion of each service has also been published . This analysis has been completed in consideration of the expectations of the community, which is based on the findings of our community engagement program, whilst also taking into account the financial resources that are available to the organisation.

On an ongoing basis, Council will continue to monitor its service delivery model and its performance against published service standards. This may also include review of viable shared service opportunities to improve service delivery and reduce costs. A recent example being the shared library service implemented with Lane Cove Council on 1 July 2020 having saved \$350,000 every year, equivalent to around 3.5% of rate income.

Item 4.3 Attachment 3

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# 2.1 Economic climate & budget parameters

Movements in economic growth are difficult to predict. Council uses a number of budget parameters in its ten-year forecasts in the LTFP.

		Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr <b>7</b>	Yr 8	Yr 9	Yr 10
	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35
Inflation - Consumer Price Index *	3.23%	3.30%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Wages & Salary – Local Government Award	3.5%	3.0%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Rates – Independent Pricing and Regulatory Tribunal	5.0%	4.4%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Investment & Interest Returns*	4.7%	4.5%	3.98%	3.72%	3.71%	3.71%	3.71%	3.71%	3.71%	3.71%	3.71%

Source: \*Prudential Investment Advisory Services based on February 2025 portfolio allocation

## 2.2 Rate income

Rate pegging sets the maximum percentage increase allowable to generate revenue for councils, The rate peg is a percentage amount that is set each year by the Independent Pricing and Regulatory Tribunal (IPART) using the Local Government Cost Index.

In prior years IPART has reduced the rate peg to an amount below the Local Government Cost Index for anticipated productivity increases. For 2025-2026, the rate peg has been set at 4.4%. This will provide some capacity to recoup real income decreases, from the last two years of inflationary conditions experienced in the economy.

This constraint on revenue limits the ability of council to raise revenue to meet the increased costs in providing services.

# 2.3 Domestic waste management

Domestic waste charges are set to fully recover estimated costs of running waste management services, including associated overheads. Any surpluses are saved to a domestic waste reserve. In Fy2025-26, the charge has been set to 4.4%, in line with the IPART rate peg.

The NSW Government has mandated all councils introduce a food organics collection service by 2030 in order to help meet targets for waste diversion from landfill.

Council is part of a joint procurement agreement with four other councils in NSROC (Ku-ring-gai, Lane Cove, Ryde and Willoughby) for the disposal of residual waste (red-bin), This contract commenced in 2015 and will expire in June 2030.

In recent years NSROC has conducted feasibility studies for food organics. In February 2025, this Council resolved to work in partnership with Lane Cove Council (whom our waste collection and processing contracts have been jointly procured with) to investigate the options available for the processing of food organics and jointly negotiate the contracts to implement a service.

It is anticipated that this Council will endorse the recommended service model and associated implementation timeframe early in the new FY once all information has been gathered to complete the financial modelling of the service.

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# 2.4 Stormwater management service charge

Stormwater management involves the use of structural (e.g., physical infrastructure and treatment techniques) and non-structural (e.g., education programs and monitoring) measures to both improve stormwater quality and mitigate excessive flows. This contributes to pollution abatement, protection of aquatic ecosystem health and flood mitigation.

Under the Local Government (General) Regulation the upper charge limit for urban residential land is \$25 per annum. Urban business land can be charged \$25 plus an additional \$25 per 350m2 of land area, or part thereof. This acknowledges the often-greater area, proportionately, of impervious surfaces on urban business land as compared to urban residential land.

Council has finalised a stormwater management policy which details the proposed stormwater management services that are to be funded by an annual stormwater management charge.

The stormwater charge was introduced in FY2024-25. Based on the existing number of ratable properties, in today's dollars, this would generate approximately 112k.



## 2.5 Statement of Revenue - User fees & charges

Council has the ability to raise revenue through the adoption of a fee or a charge for services or facilities. The fees and charges which Council can charge are split into two categories:

Regulatory Fees – These fees are generally determined by State Government Legislation, and primarily relate to building, development or compliance activities. They include inspection services, planning and building regulation (DA fees) and S10.7 Certificates and S603 Certificates. Council has no control over the calculation or any annual increase of these fees and charges. However, these are also subject to the level of activity determined by economic conditions.

Pricing Fees Methodology - Council has the capacity to determine the charge or fee for discretionary works or services such as the use of community facilities and access to community services.

Aside from statutory fees, fees are introduced to offset the cost of service provision or, in the case of commercial activities, to realise a reasonable rate of return on Council assets to support the provision of services and to alleviate the burden that would otherwise be unfairly placed upon ratepayers. Council has given due consideration to the following factors in determining the appropriate price for each fee:

- Cost of providing the service
- Whether the goods or services are supplied on a commercial basis
- Importance of the service to the community
- Capacity of the user to pay
- Impact of the activity on public amenity
- Competitive market prices
- · Prices dictated by legislation

In accordance with Section 608 of the Local Government Act 1993, Council determines fees and charges based on one of the following pricing methodologies:

- Full cost recovery Recovery of all direct and overhead costs associated with providing a service. This includes employee benefits, other direct expenses and overheads.
- Subsidised/Partial cost recovery Council recovers less than full cost for reasons of community obligation, legislated limits on charging.
- Rate of return Council recovers the full cost of providing the service/activity plus a profit margin.
- Market Price of the service determined by investigating alternative prices of surrounding service providers.

For Council's leases, these are reviewed and renegotiated as they fall due and are subject to market valuations and CPI adjustment over the term of the lease. Where a subsidised lease is provided to a community organisation, a report is provided to Council to resolve an appropriate lease rate.

Aside from regulatory fees which are set by legislation, all other fees have increased by a CPI rate of 3,30%.

Item 4.3 Attachment 3

## investment

## 2.6 Interest & 2.7 Other revenues

The interest rate on overdue rates and charges is set by the Office of Local Government. In FY2025-26, rate is set at 10,50%

With Council's investment portfolio comprising of bank term deposits, interest on investments decreased in FYs 2020-21 and 2021-22 due to the low interest rates in the market.

Council has reviewed its Investment Policy in 2020-21 with a view to improving investment returns. Its portfolio has been diversified with investments in NSW Treasury growth funds, fixed bonds and floating cash rate notes.

As the rate of inflation is not decreasing to the CPI levels the Reserve Bank has previously targeted, it is expected interest rates in the coming year will not be significantly decreased. Therefore, the projected return on council investments is forecasted to be 4.50%

Other revenues increase have been budgeted by 3.30%. and these comprise of rental income, fines, commission and agency fees, sundry rents and charges and the waste rebate. It also includes income Council generates from bus shelter advertising.



Attachment 3



## 2.8 Grants & Contributions

Council's operations are regulated by the Local Government Act (1993). Government policy and priorities can affect the level of funding available to Council through grants, for example Financial Assistance Grants.

There is also increased pressure on Councils to provide additional services without being appropriately compensated through Cost Shifting. The 2018 Survey of Cost Shifting by LGNSW identified that in excess of \$820m per year is cost shifted to local government in NSW.

#### FINANCIAL ASSISTANCE GRANTS AND OTHER OPERATING GRANTS

Council currently receives the set minimum amount of the Financial Assistance Grant and future years are assumed to increase by CPI as with CPI other operating grants from the State Government to support community services and the library services.

This financial year, council will actively investigate additional grant funding opportunities from both Federal and State government programs.

#### **CAPITAL WORKS**

Council actively seeks grant funding throughout the year to supplement existing funds to be used on capital works as listed in the Delivery Plan. This however depends on grant funds being available and for what purpose they can be used.

#### CONTRIBUTIONS

Council currently has in place a \$7.12 Contributions Plan effective from 15 January 2020 until 30 June 2025. This developer contributions scheme provides for a 1% levy on development costs over \$200,000 and 0.5% for contributions between \$100,001 and \$200,000.

Revenue from S7.12 contributions is used to fund various capital renewal and asset upgrade projects identified in the Community Strategic Plan.



### 3.1 Employee benefits & oncosts



#### SALARIES & WAGES

Council currently has a Full Time Equivalent staff level of 54. No significant increases in staffing has been provided for.

An increase of 3% has been projected for 2025/26 in line with the existing Local Government Award.

Council has adopted a performance-based scheme that gives a bonus of a maximum of 3% of an employee's annual salary which has to be earned each year by achieving performance objectives.

#### WORKERS COMPENSATION

The premium for workers compensation is based on claims history and the total wages bill.

The assumption is that there is no large increase due to claims history but that wages and salaries increases would apply.

#### **EMPLOYEE LEAVE ENTITLEMENTS**

Employee Leave Entitlements are assumed to increase at the same rate as salaries and wages.

#### **SUPERANNUATION**

Council's contribution to superannuation for both the Accumulation and Defined Benefits Scheme is assumed to increase by the same rate as wages and salaries.

At this point in time the government timetable for increases in the superannuation guarantee rate from 9.5% to 12% by 2025/26 is as follows:-

INANC YEAF	IAL R	RANNU ARAN RATE	
20/2:	1	9.50%	
21/22	2	10%	
22/2	3	10.50%	
23/2	4	11%	
24/2	5	11.50%	
25/2	6	12%	

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# 3.2 Loan borrowings

Council is currently debt free with its last loan repayment being made in October 2017.

# 3.3 Materials & services

#### **MATERIALS**

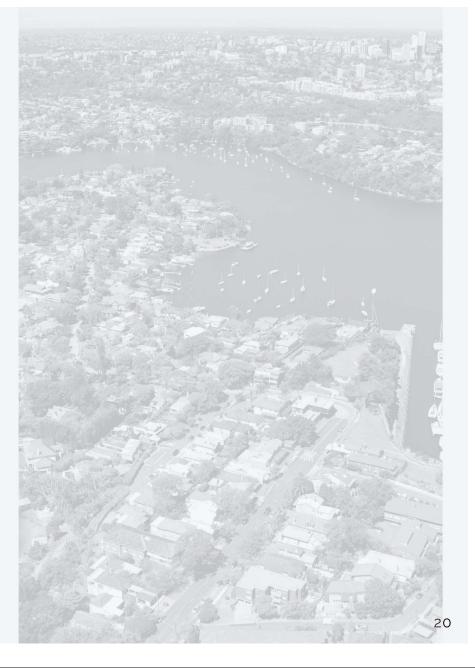
Materials allocation consists of raw materials and consumables used in the maintenance of Council's assets, and in supporting the delivery of services. Therefore, with the same service levels it is assumed that costs would be constant with increases for the CPI.

#### **SERVICES**

The majority of contractors and consultancy costs relate to service delivery such as waste services and maintenance.

Other contractual costs include audit services. In 2016/17 the NSW Auditor General took over responsibility for Council Audits and are also responsible for setting the audit fee.

The waste contract costs and other contracts have been assumed to increase by CPI.



### 3.4 Depreciation

Depreciation is the allocation of the depreciable amount of an asset over its useful life.

The Office of Local Government mandated the revaluation of assets to fair value under the following timetable:

- 2014/15 Roads, Bridges, Footpaths and Drainage Assets, and Other Assets
- 2015/16 Community Land
- 2016/17 Water and Sewage Assets
- 2017/18 Operational Land, Buildings, Plant and Equipment

The above valuation cycle will continue into the future. This had the effect of turning an operational surplus into a deficit over time due to increased valuations leading to increased depreciation costs particularly in the roads category.

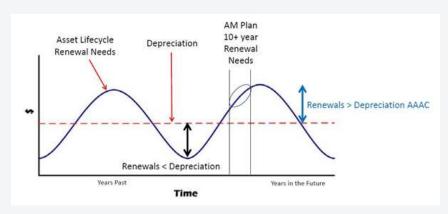
Assetic, Council's asset management contractor, revalued the asset base as at 30 June 2020. The net value of infrastructure assets increased by \$14.4M to \$223.1M, a 7% increase. As part of this work, Assetic also provided a revised an annual depreciation schedule to apply from 2021/22.

Total annual depreciation on infrastructure and other assets is now estimated to be \$4,72M in FY2025-26.

Depreciation is the annual 'using up' of the asset over its useful life calculated to meet NSW Government audit requirements, and as referenced in the Certified Practising Accountant (CPA) guide for Valuation and Depreciation:

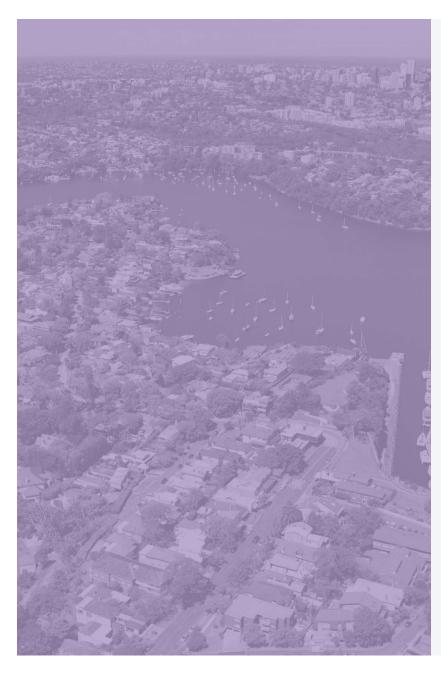
"It is important to note that "depreciation" is a non-cash accounting estimate of the amount of future economic benefit estimated to be consumed over a 12-month period. It is not an actual cost of delivering a service, neither is it a source of revenue, Accordingly, the use of depreciation as a proxy estimate of future funding needs should be discouraged in favour of the development of robust asset management plans and their associated budget."

The reasoning behind this can be seen in the following Institute of Public Works Engineering Australia (IPWEA) graph:



The DAMP recommendations for asset renewal expenditure (see the section on Asset Management Planning below) included in LTFP scenarios are less than the depreciation estimates over that period. In theory, in the longer-term there will be years when the actual asset renewal spend varies higher or lower from depreciation calculations.

The work undertaken by Council and Assetic, so far has included estimating what our asset renewal expenditure needs are over the next 10 years based on industry benchmarks and a universal service standard and intervention level



### 3.5 Other expenses

Other expenses include state government levies of NSW Fire Brigades Levy, Planning Levy and Valuation charges.

These expenses are those which are not part of the day to day operations of Council and generally relate to write downs of financial assets, s356 of the Local Government Act (1993) contributions and/or financial assistance, and other levies and contracts payable to Federal, State or local governments.

Where these costs have not been advised unless otherwise stated the CPI has been used in the current and future years.

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### 4.1 Asset Management Planning

It is anticipated that, subject to the adoption of the Long Term Financial Plan (LTFP), annual renewal investment will be \$41.7 million over 10 years.

This investment is expected to be funded from Council's operating and capital budgets and local infrastructure as detailed in Council's LTFP.

The LTFP is a dynamic document, in that it is reviewed and refined on a continual basis, to reflect as accurately as possible changes in financial circumstances.

The key assumptions made in presenting the information within the Asset Management Plan and in preparing the associated funding forecasts are outlined below. They are presented to enable readers to gain an understanding of the levels of confidence in the underlying data.

Key assumptions made are:

- Current levels of service will remain constant over the life of the AMP
- All expenditure forecasts are based on current rates adjusted by a 2.5% inflation factor year-on-year
- Continued use of current construction techniques and materials in alignment with current standards
- Existing maintenance funding levels are meeting current service level requirements
- Asset renewal is generally 'like for like' however mandated improvements may be required at the time of construction / installation



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# 5.1 IPART rate pegging & CPI

The scenarios in the LTFP are based on the best information currently available. Given they are 10-year projections there can be many unforeseen challenges that can arise over such a long period, which have a direct impact on the assumptions in the Plan and consequently on Council's financial position. While a conservative approach is taken to budgeting, the following risks are present.

Each 1 % of rates is worth around \$100,000 of income. Any variations to this assumption can have a significant impact on projections over time.

It was originally projected that in 2022-23, the annual IPART rate would be 2.5%. On the back of existing inflationary conditions, IPART announced that for FY2025-26 the rate peg for Hunters Hill would be 4.4%.

Aside from CPI, IPART's Base Cost Change model factors three cost components: employee costs as per the requirements of the Local Government Award, asset renewal costs, as well as, other operating costs. A population growth weighting is also applied (for this council, the population growth weighting was set at 0% in FY2025-26).

## 5.2 Review of asset condition

As outlined previously, Council has invested in an evidence-based asset management system to determine its infrastructure investment priorities.

Periodic assessment and field testing of asset condition will be carried out to validate the effectiveness of projects implemented and confirm asset renewal priorities.

A significant unknown at the moment is the condition of the stormwater network in Council's area. CCTV investigations of drainage systems are underway, but it will take some time to complete this program and assess what rectification works may be required.

As a buffer against potential unforeseen costs, the maintenance savings predicted to accrue from an increased level of asset renewal expenditure have not been taken up in the previous LTFP backlog scenarios.

Item 4.3 Attachment 3

### 5.3 Employee costs

Council's total employee costs in 2025-26 is budgeted to be \$7.9M. The allowance for future award increases and increases associated with rising superannuation contributions are believed to be adequate, however existing economic conditions means there are some labour shortages for skilled positions such as planning staff. Council may need to continue to access more temporary employment options,

# 5.4 Economic conditions

Changes to these conditions can impact on several areas of the LTFP, including employee costs, investment returns, revenue cash flow, cost increases and government grants.

It is expected that inflationary conditions with regards to staffing costs and materials and services should stabilise throughout FY2025-26. The RBA continues to implement proactive monetary policy to bring down inflation. This will be closely monitored and reported through the Quarterly Budget Review Statements presented to Council.

# 5.5 Demand for increased services

Council will continue to consult with the community on the scenarios contained in this LTFP. A significant part of this will be consultation around the community's expectations in regard to the condition of infrastructure assets e.g., roads and footpaths.

As outlined in the Digital Asset Management Plan the assumptions in the LTFP are based on a proposed universal intervention level of '4', on an asset condition scale of 1 to 6, 1 being the best condition. If there are particular assets where the community demands an earlier intervention, this will change financial projections in the scenarios.

Similarly, the Asset Management Plan assumes a universal type of road treatment that may not be applicable in all circumstances. This too will have impact on financial projections.

An increased demand in other areas will impact on the LTFP assumptions.

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### 6.1 Reserves

Council has cash reserves which are either a legislative requirement (externally restricted) or through a Council decision (internally restricted). These reserves are intended to spread works or other costs over a number of years. An example of this is Council elections are generally held every four years. Each year one quarter of the estimated cost is put aside to meet the election cost.

Set out under Council's reserves:

#### Externally Restricted:

- Domestic Waste Management: The surplus or deficit on Domestic Waste Management operations is transferred to this reserve. Domestic Waste Management revenue can only be used for this purpose.
- Specific purpose unexpended grants where council receives grant income from external sources i.e. NSW and Federal Government, funds are placed to this restricted account.
- S7.12 Developer Contributions: Contributions received can only be used
  for the purposes stated in the Plan. Often contributions received and
  expenditure for the same year do not match, as the total funds may not
  yet have been recovered to meet the full cost of the delivery of a
  major piece of infrastructure. Any differences are reported through the
  Financial Statements.

#### Internally Restricted:

- Plant Replacement Reserve: Amounts equivalent to depreciation are transferred here to fund the net cost of future plant replacement, such as backhoes
- Employee Leave Entitlements; Council maintains this reserve at 40% of cash entitlements
- Deposit, retentions and bonds: These monies Council holds in trust for Council services that is repayable to customers e.g. Bonds for hall hire.

- Elections: Funds for council elections, generally held for up to 4 years
- Roads Reserve: Any sale of council road reserves is placed here for expenditure on roads.
- Insurance; intended to fund Council excess should a claim occur
- Office Equipment Replacement: to fund replacement equipment including IT equipment
- Construction of Building Reserve; Intended to help fund any major works required
- Sustainability Reserve: for Council's street light renewable program and
  other sustainability projects. Any operating savings from new
  sustainability capital investments are credited back to the reserve at
  the end of the financial year. In 2023-24, council installed solar panels
  on the Town Hall building. In this example, the electricity savings will be
  placed back to this account.
- Reserves for urgent maintenance and repairs for stormwater, open space assets (including marine assets) and community buildings
- Community Initiatives and Minor Capital Works reserve totaling \$20,000
  has also been allocated for projects advocated by the community that
  have not been included in Council's operational plan or budget. Drawndown funds from these reserves requires resolution of Council
- One-off reserve of \$530,000 was created in FY2023-24 for future costs associated with the Gladesville Town Centre Masterplan.

From 1 July, 2023 Council established a reserve titled Asset Re-purposing. Any proceeds from asset disposals are placed in this reserve for forward funding of new community assets. This reserve is intended only for new assets, as all other other remaining restricted accounts are allocated for council's 'business as usual' activities (which includes capital asset renewals and upgrades).

Over and above the internal restricted accounts that have been created, council will, from time-to-time, secure capital grants for the construction of new assets, from either Federal or NSW Government programs, When this occurs, funds are placed in the External Restricted account titled - Specific purpose unexpended grants - and are drawn down as project costs are expended.

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### 7.1 Projection Operating Budget

This recommended budget contained with the proposed delivery program of the FY2025-26 Operation Plan.

Under this budget, it is assumed the materials and services expenditure would be maintained at the same rate in future years. Conversely, income sources from fees and charges and other income sources are expected to increase.

Permanent Special Variations funds are committed to the capital renewal program of the 10 year Hunter's Hill Council Asset Management Plan.

The permanent SV application is fully phased into the rate base, with one remaining temporary SV in community facilities expiring in FY2028-29.

Due to uncertainty regarding rate peg announcements by the NSW Government, in years 2 to 10, the model has an estimated rate peg increase of 2.5%. As at year 1, this falls significantly short of the prevailing inflation rate and expected local government award for employee costs.

The net operating result from continuing operations in FY2025-26 is forecasted to be \$2.03m surplus (which decreases to deficit \$1.06m after Capital Grants & Contributions are deducted).

A DETAILED SPREADSHEET IS ATTACHED

Item 4.3 Attachment 3

	1	2	3	4	5	6	7	8	9	10
Income Statement	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/34	2034/35
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Income from continuing operations										
Rates and annual charges	16,528,260	16,938,702	17,359,405	17,790,625	18,232,627	18,685,677	19,150,055	19,626,042	20,113,928	20,614,010
User charges and fees	1,477,658	1,510,338	1,542,571	1,581,138	1,620,667	1,666,620	1,712,037	1,745,278	1,798,235	1,839,067
Other revenues	1,205,906	1,236,057	1,266,959	1,298,633	1,331,099	1,364,378	1,398,488	1,433,451	1,469,285	1,506,015
Grants and contributions provided for operating purposes	946,048	938,950	962,423	986,485	1,011,147	1,036,425	1,062,337	1,088,895	1,116,116	1,144,019
Grants and contributions provided for capital purposes	3,099,273	3,282,277	825,343	841,330	671,847	688,643	705,859	723,505	741,592	760,132
Interest and investment income	941,838	978,584	1,014,363	1,051,361	1,089,716	1,129,477	1,170,696	1,213,428	1,257,728	1,303,653
Other income		-	*	-		\$ <del>*</del> 3		38		-
Net gain from the disposal of assets	2,628,400	105,200 -	11,600	47,600	35,000	108,600	125,700	72,000	23,400	66,400
Total income from continuing operations	26,827,383	24,990,108	22,959,464	23,597,172	23,992,103	24,679,820	25,325,172	25,902,599	26,520,284	27,233,296
Expenses from continuing operations							_			
Employee benefits and on-costs	7,915,751	8,160,336	8,451,073	8,759,492	9,087,276	9,436,314	9,808,693	10,206,761	10,633,119	11,090,684
Materials and services	10,429,750	9,871,204	9,849,264	10,207,774	10,324,944	10,587,982	10,858,098	11,178,555	11,420,590	11,713,457
Borrowing costs			2	2	120			14	2	4
Depreciation, amortisation and impairment of non-financia	4,720,592	4,749,170	4,800,316	4,852,155	4,904,655	4,950,320	5,004,106	5,058,589	5,111,688	5,167,578
Other expenses	1,419,770	1,429,639	1,465,379	1,733,013	1,539,563	1,578,053	1,617,504	1,912,941	1,699,389	1,741,874
Net loss from the disposal of assets	307,111	314,788	322,658	330,724	338,992	347,467	356,154	365,058	374,184	383,539
Total expenses from continuing operations	24,792,974	24,525,137	24,888,690	25,883,158	26,195,430	26,900,136	27,644,555	28,721,904	29,238,970	30,097,132
Operating result from continuing operations	2,034,409	464,971	1,929,226	2,285,986 -	2,203,327	- 2,220,316	2,319,383	- 2,819,305 -	2,718,686 -	2,863,836
Net Operating Result before Capital Items -	1,064,864 -	2,817,306	2,754,569	3,127,316 -	2,875,174	- 2,908,959 -	3,025,242	3,542,810 -	3,460,278 -	3,623,968

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	1	2	3	4	5	6	7	8	9	10
Statement of Cash Flows	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/34	2034/35
and kinned police and protection of a minimum of an alternative in a maximum.	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Cash flows from operating activities										
Receipts:										
Rates and annual charges	16,528,260	16,938,702	17,359,405	17,790,625	18,232,627	18,685,677	19,150,055	19,626,042	20,113,928	20,614,010
User charges and fees	1,477,658	1,510,338	1,542,571	1,581,138	1,620,667	1,666,620	1,712,037	1,745,278	1,798,235	1,839,067
Interest received	941,838	978,584	1,014,363	1,051,361	1,089,716	1,129,477	1,170,696	1,213,428	1,257,728	1,303,653
Grants and contributions	4,045,321	4,221,227	1,787,766	1,827,815	1,682,994	1,725,068	1,768,196	1,812,400	1,857,708	1,904,151
Bonds, deposits and retentions received										
Other	3,834,306	1,341,257	1,255,359	1,346,233	1,366,099	1,472,978	1,524,188	1,505,451	1,492,685	1,572,415
Payments:		72 121	101 01			7.50		27		
Payments to employees	- 7,915,751	- 8,160,336 -	8,451,073	8,759,492	9,087,276	9,436,314	9,808,693	- 10,206,761 -	10,633,119 -	11,090,684
Payments for materials and services	- 10,429,750	9,871,204 -	9,849,264	10,207,774	10,324,944	10,587,982	10,858,098	- 11,178,555 -	11,420,590 -	11,713,457
Other	- 1,858,886	1,845,136 -	1,891,350	2,169,618	1,987,063	2,036,720 -	2,087,617	- 2,394,785 -	2,193,256 -	2,248,065
Net cash flows from operating activities	6,622,996	5,113,432	2,767,777	2,460,288	2,592,820	2,618,804	2,570,764	2,122,498	2,273,319	2,181,090
Cash flows from investing activities										
Receipts:										
Redemption of term deposits										
Proceeds from sale of IPPE	154,001	132,036	16,000	69,000	35,000	120,975	184,500	72,000	11,000	87,800
Payments:										
Acquisition of term deposits										
Payments for IPPE	- 8,559,328	5,841,669 -	3,347,261	3,225,987	3,604,179	4,405,649	4,328,870	- 4,435,479 -	4,352,994 -	4,339,254
Net cash flows from investing activities	- 8,405,327	5,709,633 -	3,331,261	3,156,987	3,569,179	4,284,674	4,144,370	- 4,363,479 -	4,341,994 -	4,251,454
Net change in cash and cash equivalents	- 1,782,331	- 596,201 -	563,483	696,698	976,359	1,665,870	1,573,607	- 2,240,982 -	2,068,676 -	2,070,364
Cash and cash equivalents at beginning of year	18,229,726	16,447,395	15,851,194	15,287,710	14,591,012	13,614,653	11,948,782	10,375,176	8,134,194	6,065,518
Cash and cash equivalents at end of year	16,447,395	15,851,194	15,287,710	14,591,012	13,614,653	11,948,782	10,375,176	8,134,194	6,065,518	3,995,154
plus: Investments on hand at end of year										
Total cash, cash equivalents and investments	16,447,395	15,851,194	15,287,710	14,591,012	13,614,653	11,948,782	10,375,176	8,134,194	6,065,518	3,995,154

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011	1	2	3	4	5	6	7	8	9	10
Statement of Financial Position	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/34	2034/35
and the control of th	BUDGET									
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS								_		
Current assets										
Cash and cash equivalents	8,601,782	7,693,326	6,826,370	5,815,756	7,934,493	6,065,168	4,280,740	1,821,302	5,401,489	3,314,524
Investments	4,378,132	4,552,382	4,721,730	4,896,906	5,078,582	5,266,997	5,462,403	5,665,058		
Receivables	3,707,754	3,800,448	3,895,459	3,992,846	4,092,667	4,194,984	4,299,858	4,407,355	4,517,539	4,630,477
Inventories		-		-	3.00	-				=
Other	40,498	42,110	43,676	45,296	46,977	48,720	50,527	52,402	54,346	56,362
Total current assets	16,728,166	16,088,265	15,487,235	14,750,804	17,152,719	15,575,868	14,093,528	11,946,117	9,973,373	8,001,363
Non-current assets										
Investments	3,467,481	3,605,486	3,739,610	3,878,350	601,578	616,617	632,033	647,834	664,030	680,630
Receivables										
Infrastructure, property, plant and equipment (IPPE)	306,492,661	308,236,222	307,297,637	306,215,421	305,405,682	305,278,877	304,971,411	304,842,334	304,652,780	304,331,252
Total non-current assets	309,960,142	311,841,709	311,037,248	310,093,771	306,007,260	305,895,494	305,603,444	305,490,167	305,316,809	305,011,882
Total assets	326,688,308	327,929,974	326,524,483	324,844,575	323,159,978	321,471,362	319,696,972	317,436,284	315,290,182	313,013,245
LIABILITIES										
Current liabilities										
Payables	6,302,222	6,459,778	6,621,272	6,786,804	6,956,474	7,130,386	7,308,646	7,491,362	7,678,646	7,870,612
Contract liabilities	268,850	275,571	282,460	289,522	296,760	304,179	311,783	319,578	327,568	335,757
Employee benefit provisions	1,214,591	1,244,956	1,276,079	1,307,981	1,340,681	1,374,198	1,408,553	1,443,767	1,479,861	1,516,857
Total current liabilities	7,785,663	7,980,305	8,179,812	8,384,308	8,593,915	8,808,763	9,028,982	9,254,707	9,486,075	9,723,226
Non-current liabilities										
Employee benefit provisions	14,929	15,302	15,685	16,077	16,479	16,891	17,313	17,746	18,190	18,644
Total non-current liabilities	14,929	15,302	15,685	16,077	16,479	16,891	17,313	17,746	18,190	18,644
Total liabilities	7,800,592	7,995,607	8,195,497	8,400,385	8,610,394	8,825,654	9,046,296	9,272,453	9,504,264	9,741,871
Net assets	318,887,716	319,934,367	318,328,986	316,444,191	314,549,584	312,645,708	310,650,676	308,163,831	305,785,918	303,271,374
EQUITY										
Accumulated surplus	119,956,716	121,003,367	119,397,986	117,513,191	115,618,584	113,714,708	111,719,676	109,232,831	106,854,918	104,340,374
IPPE revaluation reserve	198,931,000	198,931,000	198,931,000	198,931,000	198,931,000	198,931,000	198,931,000	198,931,000	198,931,000	198,931,000
Council equity interest	318,887,716	319,934,367	318,328,986	316,444,191	314,549,584	312,645,708	310,650,676	308,163,831	305,785,918	303,271,374
Total equity	318,887,716	319,934,367	318,328,986	316,444,191	314,549,584	312,645,708	310,650,676	308,163,831	305,785,918	303,271,374

	1	2	3	4	5	6	7	8	9	10
Statement of Performance Measurement - Indicators	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/34	2034/35
100000000000000000000000000000000000000	BUDGET	BUDGET	BUDGET							
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Ratio	-16.05%	-12.07%	-10.93%	-12.52%	-11.04%	-11.18%	-11,41%	-12,94%	-12.07%	-12.52%
Own Source Operating Revenue Ratio	83.28%	83.04%	92.22%	92.24%	92.97%	92.98%	92,98%	92.98%	92.99%	92.99%
Unrestricted Current Ratio	2.05	1.90	1.75	1.59	1.87	1.60	1.36	1.04	0.75	0.48
Debt Service Cover Ratio	2	25	323		24	12		25	120	323
Rates and Annual Charges Outstanding Percentage	4.55%	4.55%	4.55%	4.55%	4.55%	4,55%	4.55%	4.56%	4.56%	4,56%
Cash Expense Cover Ratio	9.83	9.62	9.13	8.33	7.67	6.53	5.50	4.12	3.02	1.92
Building and Infrastructure Renewals Ratio	69.84%	44.34%	44.04%	43.37%	54.34%	78.68%	74.00%	75.03%	76.11%	77.17%
Infrastructure Backlog Ratio	11%	14%	14%	19%	21%	24%	25%	25%	25%	25%
Asset Maintenance Ratio	96%	92%	91%	84%	80%	69%	65%	65%	65%	65%
Cost to bring assets to agreed service level	1.50%	1,62%	2.68%	2.65%	2.14%	3.40%	3,40%	3.40%	3.40%	3,40%

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**ITEM NO** : 4.4

**SUBJECT** : BUDGET ADJUSTMENTS TO THE 24/25 CAPITAL WORKS

**PROGRAM** 

**STRATEGIC OUTCOME** : COUNCIL IS FINANCIALLY SUSTAINABLE

**ACTION** : PROVIDE TIMELY FINANCIAL INFORMATION, ADVICE AND

REPORTS TO COUNCIL, THE COMMUNITY AND STAFF

INCLUDING THE LONG TERM FINANCIAL PLAN

**REPORTING OFFICER** : SAMANTHA URQUHART

Ref:772773

#### **PURPOSE**

Re-allocation of funding for various projects within the 2024/2025 capital works program.

#### RECOMMENDATION

- 1. That the report be received and noted.
- 2. That variations to the FY2024-25 capital budget, as outlined in this report, be adopted.

#### **BACKGROUND**

Council is currently reviewing it's 2024/2025 Capital Works Program, prior to year-end, to ensure the projects have adequate budget allocations. There are several projects requiring reallocation of funds from within the existing program. These are outlined at Tables 1 and 2 below.

#### **REPORT**

This report focuses on the capital budget. The following variations in capital program expenditure are required for the work to be undertaken.

#### Proposed Stormwater Infrastructure Program re – priorities and reallocation of project

Hunter's Hill Council is known for its steep escarpments and unique topography. The need for flood management and strategic stormwater management is essential within the LGA. Council has drafted its Stormwater Strategy, using key information gathered through both the 2021 Flood Study, condition assessment and ongoing flood prone areas.

As a result of these findings, the stormwater works program has been re-prioritised to target the current flood prone areas, with a focus on repair and investigation. The Stage 1 investigation works have been contracted and as a result require re-allocation of funding to align with the condition assessment and resulting rectification works.

These changes are referenced below:

Current Program	Budget	Funding	Proposed Program	Budget Required	Funding
Hillcrest Avenue to Manning Road	\$86,000	Section 7.12	Stormwater maintenance program Hillcrest Avenue to Manning Road	\$78,000	Section 7.12
Cowell Street & Junction Street Area	\$175,000	Section 7.12	Stormwater maintenance program Cowell Street & Junction Street to Tarban Creek	\$105,000	Section 7.12
Martin Street	\$53,000	Section 7.12	Stormwater maintenance program Martin Street	\$53,000	Section 7.12
Alexandra Street, Foss Rd & Ellesmere Avenue	\$30,000	Section 7.12	Repairs aligned with 7 Toccooya St	\$30,000	Section 7.12
Milling Street	\$30,000	SV Funding/Section 7.12	Stormwater maintenance and upgrade works at Milling Street	\$100,000	SV Funding- \$4,333 Section 7.12- \$95,667
			Stormwater maintenance work at 24 The Point Road, Woolwich	\$8,000	SV Funding
TOTAL	\$374,000			\$374,000	

Table 1- Stormwater re-allocations

#### **Bedlam Bay Swim Site**

There was a cost variation for the Bedlam Bay Swim Site project, due to additional documentation required to obtain the construction and occupation certificates. A further \$40,000 is required to cover these additional costs. It is recommended the Road Maintenance program of \$40,000 to re-allocated toward this project, as shown at Table 2 below.

Current	Budget	Funding	Proposed	Budget	Funding
Program			Program	Required	
Bedlam Bay		Grant	Bedlam Bay	\$600,475	Grant-
Swim Site	\$ 560,475.00		Swim Site	Re-allocation	\$560,475
				of \$40,000	General
				from Road	Revenue-
				Maintenance	\$40k
				budget	
Road	\$83,000	General	Road	\$43,000	General
Maintenance		Revenue	Maintenance		Revenue

Table 2- Bedlam Bay swim site re-allocations

#### FINANCIAL IMPACT ASSESSMENT

There will be no impact to Councils final financial results as a result of the re-allocations within the body of this report.

#### ENVIRONMENTAL IMPACT ASSESSMENT

There is no direct environmental impact on Council arising from Council consideration of this matter.

#### SOCIAL IMPACT ASSESSMENT

There is no direct social impact on Council arising from Council consideration of this matter.

#### **RISK ASSESSMENT**

There are no direct or indirect risks impacting on Council arising from consideration of this matter.

#### **ATTACHMENTS**

There were no attachments to this report.

**ITEM NO** : 4.5

**SUBJECT** : SUMMARY OF COUNCIL INVESTMENTS AS AT 31 MAY 2025

**STRATEGIC OUTCOME** : COUNCIL IS FINANCIALLY SUSTAINABLE

**ACTION** : PROVIDE TIMELY FINANCIAL INFORMATION, ADVICE AND

REPORTS TO COUNCIL, THE COMMUNITY AND STAFF

INCLUDING THE LONG TERM FINANCIAL PLAN

**REPORTING OFFICER** : CHRISTIAN MENDAY

Ref:772320

#### **PURPOSE**

The purpose of this report is to provide a summary of the performance of Council's investments as at 31 May 2025.

Also, Council's Responsible Accounting Officer must certify that all investments are made and reported in compliance with the requirements of Clause 212 the Local Government Act 1993, the Local Government (General) Regulation 2021 and Council's policy on investments.

#### **RECOMMENDATION**

1. That the report on Investments held at 31 May 2025, prepared in accordance with clause 212 of the Local Government (General) Regulation 2021, be received and noted.

#### **REPORT**

In accordance with Council's Investment Policy, investments are selected with the objective of generating additional income revenue streams, whilst balancing liquidity to meet organisational cash flow requirements.

Council's investment portfolio posted a marked-to-market return of 6.16%pa (0.51% actual) versus the bank bill index benchmark return of 4.12%pa (0.34% actual). For the past 12 months, Council's investment portfolio has returned 5.20% versus the benchmark's 4.42%.

Table 1 compares in	come to budget for the	e cash and investment	portfolio.

Table 1 Invest	Table 1 Investment Income Compared to Budget										
Year	Original Annual	Revised Annual	YTD Budget	YTD Returns	YTD Variance						
	Budget	Budget									
2024/25	853,200	853,200	782,100	765,118	-16,982						
2023/24	705,000	705,000		1,060,306	355,306						
2022/23	207,217	207,217		735,951	528,734						

Income earned in 2024/25 compared to 2023/24 is lower due to lower cash and investment balances held and lower interest rates offered.

Term deposits are made across several financial institutions to spread risk, with the majority currently having terms over 180 days to benefit from higher returning interest yields. Council's Investment Policy allows for 15% of its portfolio to be invested with Ministerial Approved Investments with NSW Treasury Corporation. Floating Rate Notes are also permissible within defined portfolio institution and credit rating thresholds.

**Table 2** lists the terms and rate of return of all of Council's investments including the interest earnt for Term Deposits held to maturity.

Attachment 1 – Council continues to seek independent advice for investments from Prudential Investment Services Corp. Prudential's Investment Summary Report for May 2025 is attached. The portfolio is actively managed on this advice to ensure that returns are maximised, considering diversification, cash flow requirements and risk. The attachment contains a complete analysis of the performance. The attachment also provides additional detail on the value of accrued interest earnings for each investment holding.

TABLE 2 - SUMMARY OF COUNCIL'S INVESTMENTS AS AT 31 MAY 2025

Institution	Reference	Rating	Principal	Lodged	Matures	Rate	 erest earnt maturity
AMP	Term Deposit	BBB+	\$ 500,000	9/08/2024	11/06/2025	5.20%	\$ 21,797.26
AMP	Term Deposit	BBB+	\$ 1,000,000	13/08/2024	11/06/2025	5.20%	\$ 43,024.66
AMP	Term Deposit	BBB+	\$ 1,250,000	27/08/2024	25/06/2025	5.02%	\$ 51,919.18
NAB	Term Deposit	AA-	\$ 1,000,000	3/07/2024	2/07/2025	5.45%	\$ 54,350.68
AMP	Term Deposit	BBB+	\$ 555,008	12/08/2024	12/08/2025	5.05%	\$ 28,027.92
NAB	Term Deposit	AA-	\$ 1,000,000	11/03/2025	10/03/2026	4.65%	\$ 46,372.60
NAB	Term Deposit	AA-	\$ 1,000,000	18/03/2025	17/03/2026	4.63%	\$ 46,173.15
Suncorp	Term Deposit	AA-	\$ 1,000,000	29/04/2025	25/11/2025	4.06%	\$ 18,876.71
NAB	Term Deposit	AA-	\$ 1,000,000	6/05/2025	6/08/2025	4.50%	\$ 11,342.47
AMP	Term Deposit	BBB+	\$ 600,000	27/05/2025	29/09/2025	4.40%	\$ 9,041.10
AMP	Term Deposit	BBB+	\$ 1,000,000	27/05/2025	3/11/2025	4.50%	\$ 19,726.03
NAB	Term Deposit	AA-	\$ 1,200,000	27/05/2025	9/03/2026	4.22%	\$ 33,066.30
NAB	Term Deposit	AA-	\$ 1,000,000	28/05/2025	23/09/2025	4.27%	\$ 13,804.38
BOQ	Term Deposit	A-	\$ 1,000,000	28/05/2025	27/10/2025	4.25%	\$ 17,698.63
Macquarie	Call	A+	\$ 1,071,976			4.40%	
CBA	Floating Rate Note	AA-	\$ 500,000	13/01/2023	13/01/2028	5.20%	
CBA	Business online saver	AA-	\$ 1,487,148			4.10%	

Institution	Reference	Lodged		Month-end	Balance at month-end	Month return
TCorp	Medium Term	2-Jun-21	\$1,500,000.00	June-2021	\$1,515,096.51	1.01%
	Growth Fund			July-2021	\$1,538,434.43	1.54%
		9-Aug-21	\$500,000.00	August-2021	\$2,052,149.68	0.79%
				12mths to Sept 22	\$2,026,923.72	-0.73%
				12mths to Sept 23	\$1,988,672.64	0.50%
				12mths to Sept 24	\$2,173,547.22	1.62%
				October-2024	\$2,160,164.07	-0.62%
				November-2024	\$2,192,513.79	1.50%
				December-2024	\$2,202,231.49	0.44%
				January-2025	\$2,225,694.63	1.07%
				February-2025	\$2,234,282.86	0.39%
				March-2025	\$2,215,806.44	-0.83%
				April-2025	\$2,225,779.87	0.45%
			Closing Balance	May-2025	\$2,259,941.00	1.52%
			\$18,424,073			
	СВА	General	\$1,681,696	31.05.25 Bank Acco	unt Balance	
	Total		\$ 20,105,768			

#### **Certification – Responsible Accounting Officer**

I certify that the investments summarised in this report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2021 and in accordance with Council's Investments Policy.

Below is a summary of the total portfolio by credit exposure, maturity terms and investment holdings as at 31 May 2025:

TABLE 3 - PORTFOLIO TOTAL BY CREDIT EXPOSURE

Credit Rating Group	Face Value (\$)		Policy Max	
AA	10,868,842	54%	100%	•
Α	2,071,976	10%	60%	•
BBB	4,905,008	24%	30%	•
TC	2,259,941	11%	15%	•
	20,105,768			

**TABLE 4 – PORTFOLIO TOTAL BY MATURITY TERMS** 

	Face Value (\$)		Policy Max	
Between 0 and 1 years	19,605,768	98%	100%	•
Between 1 and 3 years	500,000 2% 6		60%	•
	20,105,768			

TABLE 5 - PORTFOLIO TOTAL BY INVESTMENT HOLDINGS

	Face Value (\$)	Current Value (\$)
Cash	4,240,818	4,240,818
Floating Rate Note	500,000	506,770
Managed Funds	2,259,941	2,259,941
Term Deposit	13,105,008	13,105,008
	20,105,768	20,112,538

Cash held is affected by the receipt of the fourth quarter rates instalment and a large government grant on Saturday 31 May and late on Friday 30 May respectively.

**Table 6** below provides a breakdown of cash balance by internal and external restrictions.

External restrictions are funds that are subject to legislative obligations, such as section 7.12 contributions, as well as unspent tied grant funding.

Internal restrictions refer to cash assets set aside by resolutions of Council to cover commitments that are expected to arise in the future, and where it is prudent to hold cash in restrictions to cover these obligations.

Table 6 - EXTERNAL & INTERNAL RESTRICTIONS

	Actual as at 30 April 2025	Actual as at 31 May 2025
Developer contributions - S7.12	\$2,649,397.07	\$2,670,572.07
Other developer contribution	\$138,000.61	\$138,000.61
Specific purpose unexpended grants	\$1,136,706.77	\$1,839,251.50
Domestic waste management	\$1,023,411.40	\$1,023,411.40
Other special levies	\$1,405,994.29	\$1,374,234.66
Total External Restrictions	\$6,353,510.13	\$7,045,470.24
Internal Restrictions		
Plant and vehicle replacement	\$426,420.68	\$426,420.68
Employee leave entitlements	\$800,672.87	\$800,672.87
Deposits, retentions and bonds	\$3,764,426.19	\$3,784,954.19
Construction of building	\$174,644.92	\$174,644.92
Office equipment & furniture	\$315,342.26	\$315,342.26

Total Restrictions	\$17,841,009.03	\$18,524,775.14	
Total Internal Restrictions	\$11,487,498.90	\$11,479,304.90	
Contributions for Hillman Orchard Restoration Project	\$14,782.14	\$14,782.14	
Gladesville Masterplan	\$127,479.00	\$101,257.00	
Community building maintenance reserve	\$50,000.00	\$50,000.00	
Stormwater & marine maintenance reserve	\$50,000.00	\$50,000.00	
Community Initiatives & Minor Capital Works	\$20,000.00	\$20,000.00	
Safety & welfare expenses OH&S Incentive	\$43,186.11	\$40,686.11	
Asset Re-purposing	\$4,863,841.74	\$4,863,841.74	
Sustainability Reserve	\$196,500.48	\$196,500.48	
Road Reconstruction	\$223,760.00	\$223,760.00	
Insurance reserve	\$137,859.78	\$137,859.78	
Elections	\$278,582.73	\$278,582.73	

#### **ATTACHMENTS**

1. Prudential Investment Services Corp Investment Summary Report for May 2025  $\underline{\mathbb{J}}$ 



Investment Summary Report May 2025

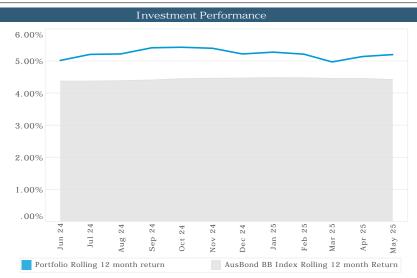


#### Hunters Hill Council Executive Summary - May 2025



	Face	Current
	Value (\$)	Value (\$)
Cash	4,240,818	4,240,818
Floating Rate Note	500,000	506,770
Managed Funds	2,259,941	2,259,941
Term Deposit	13,105,008	13,105,008
	20,105,768	20,112,538

Investment Holdings





	Face		Policy	
	Value (\$)		Max	
Between 0 and 1 years	19,605,768	98%	100%	а
Between 1 and 3 years	500,000	2%	60%	а
	20,105,768			

Term to Maturities



#### Hunters Hill Council Investment Holdings Report - May 2025



Cash Accounts						
Face	Current	Institution	Credit	Current	Deal	Reference
Value (\$) R	Rate (%)	Thistitution	Rating	Value (\$)	No.	Kelefelice
1,071,975.92	4.19%	Macquarie Bank	A+	1,071,975.92	540871	Accelerator
1,487,147.94	3.85%	Commonwealth Bank of Australia	AA-	1,487,147.94	545055	BOS
1,681,694.45	0.00%	Commonwealth Bank of Australia	AA-	1,681,694.45	538227	General
4,240,818.31	2.41%			4,240,818.31		

Managed Funds							
Face Value (\$)	Monthly Return (%)	Institution	Credit Rating	Funds Name	Current Value (\$)	Deal No.	Reference
2,259,941.00	1.5252%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	2,259,941.00	541469	
2,259,941.00 1	1.5252%				2,259,941.00		

Term Depo	sits									
Maturity Date	Face Value (\$) l	Current Rate (%)	Institution	Credit Rating	Purchase Purchase Price (\$) Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
11-Jun-25	500,000.00	5.20%	AMP Bank	BBB+	500,000.00 9-Aug-24	521,084.93	545336	21,084.93	At Maturity	
11-Jun-25	1,000,000.00	5.20%	AMP Bank	BBB+	1,000,000.00 13-Aug-24	1,041,600.00	545352	41,600.00	At Maturity	
25-Jun-25	1,250,000.00	5.02%	AMP Bank	BBB+	1,250,000.00 27-Aug-24	1,297,793.15	545396	47,793.15	At Maturity	
2-Jul-25	1,000,000.00	5.45%	National Australia Bank	AA-	1,000,000.00 3-Jul-24	1,049,721.92	545231	49,721.92	At Maturity	
6-Aug-25	1,000,000.00	4.50%	National Australia Bank	AA-	1,000,000.00 6-May-25	1,003,205.48	546023	3,205.48	At Maturity	
12-Aug-25	555,008.31	5.05%	AMP Bank	BBB+	555,008.31 12-Aug-24	577,507.43	545347	22,499.12	At Maturity	
23-Sep-25	1,000,000.00	4.27%	National Australia Bank	AA-	1,000,000.00 28-May-25	1,000,467.95	546092	467.95	At Maturity	
29-Sep-25	600,000.00	4.40%	AMP Bank	BBB+	600,000.00 27-May-25	600,361.64	546089	361.64	At Maturity	
27-Oct-25	1,000,000.00	4.25%	Bank of Queensland	A-	1,000,000.00 28-May-25	1,000,465.75	546091	465.75	At Maturity	
3-Nov-25	1,000,000.00	4.50%	AMP Bank	BBB+	1,000,000.00 27-May-25	1,000,616.44	546088	616.44	At Maturity	
25-Nov-25	1,000,000.00	4.60%	Suncorp Bank	AA-	1,000,000.00 29-Apr-25	1,004,158.90	546008	4,158.90	At Maturity	
9-Mar-26	1,200,000.00	4.22%	National Australia Bank	AA-	1,200,000.00 27-May-25	1,200,693.70	546087	693.70	At Maturity	
10-Mar-26	1,000,000.00	4.65%	National Australia Bank	AA-	1,000,000.00 11-Mar-25	1,010,446.58	545897	10,446.58	At Maturity	
17-Mar-26	1,000,000.00	4.63%	National Australia Bank	AA-	1,000,000.00 18-Mar-25	1,009,513.70	545938	9,513.70	At Maturity	



#### Hunters Hill Council Investment Holdings Report - May 2025



Maturity Date	Face Value (\$) I	Current Rate (%)	Institution	Credit Rating	Purchase I Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
	13,105,008.31	4.69%			13,105,008.31		13,317,637.57		212,629.26		

Floating Ra	Floating Rate Notes									
Maturity Date	Face Current Value (\$) Rate (%)	Security Name	Credit Rating	Purchase Purchase Price (\$) Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Coupon Reference Date		
13-Jan-28	500,000.00 5.1978%	CBA Snr FRN (Jan28) BBSW+1.15%	AA-	500,000.00 13-Jan-23	510,187.73	543689	3,417.73	14-Jul-25		
	500,000.00 5.1978%			500,000.00	510,187.73		3,417.73			



#### Hunters Hill Council Accrued Interest Report - May 2025

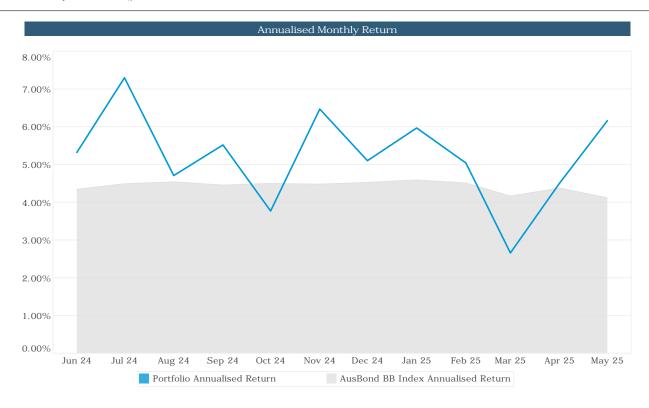


Investment	Deal No. Comments	Face Value (\$)	Settlement Date	Maturity	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
<u>Cash</u>		value (0)	Date	Butte	neceived (0)		Accided (0)	(70 <b>5</b> 0)
Commonwealth Bank of Australia	538227				5.25	0	3.32	0.00%
Commonwealth Bank of Australia	545055				12,383.45	0	11,401.28	3.85%
Macquarie Bank	540871				3,804.54	0	3,804.54	4.19%
					16,193.24		15,209.14	3.35%
Floating Rate Note								
CBA Snr FRN (Jan28) BBSW+1.15%	543689	500,000.00	13-Jan-23	13-Jan-28	0.00	31	2,207.28	5.20%
Term Deposits					0.00		2,207.28	5.20%
National Australia Bank	545053	1,000,000.00	1-May-24	6-May-25	53,432.64	5	722.06	5.27%
Bank of Queensland	545651	1,000,000.00	26-Nov-24	28-May-25	25,820.55	27	3,809.59	5.15%
Suncorp Bank	545588	1,000,000.00	30-Oct-24	28-May-25	29,169.86	27	3,750.41	5.07%
AMP Bank	545336	500,000.00	9-Aug-24	11-Jun-25	0.00	31	2,208.22	5.20%
AMP Bank	545352	1,000,000.00	13-Aug-24	11-Jun-25	0.00	31	4,416.44	5.20%
AMP Bank	545396	1,250,000.00	27-Aug-24	25-Jun-25	0.00	31	5,329.45	5.02%
National Australia Bank	545231	1,000,000.00	3-Jul-24	2-Jul-25	0.00	31	4,628.77	5.45%
National Australia Bank	546023	1,000,000.00	6-May-25	6-Aug-25	0.00	26	3,205.48	4.50%
AMP Bank	545347	555,008.31	12-Aug-24	12-Aug-25	0.00	31	2,380.45	5.05%
National Australia Bank	546092	1,000,000.00	28-May-25	23-Sep-25	0.00	4	467.95	4.27%
AMP Bank	546089	600,000.00	27-May-25	29-Sep-25	0.00	5	361.64	4.40%
Bank of Queensland	546091	1,000,000.00	28-May-25	27-Oct-25	0.00	4	465.75	4.25%
AMP Bank	546088	1,000,000.00	27-May-25	3-Nov-25	0.00	5	616.44	4.50%
Suncorp Bank	546008	1,000,000.00	29-Apr-25	25-Nov-25	0.00	31	3,906.85	4.60%
National Australia Bank	546087	1,200,000.00	27-May-25	9-Mar-26	0.00	5	693.70	4.22%
National Australia Bank	545897	1,000,000.00	11-Mar-25	10-Mar-26	0.00	31	3,949.32	4.65%
National Australia Bank	545938	1,000,000.00	18-Mar-25	17-Mar-26	0.00	31	3,932.33	4.63%
Constant					108,423.05		44,844.85	4.91%
Grand Totals					124,616.29		62,261.27	4.41%



#### Hunters Hill Council Investment Performance Report - May 2025



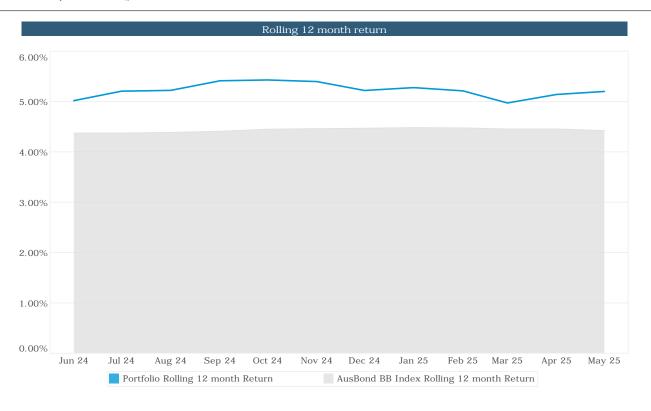


Historical Performance Summary (% pa)						
	Portfolio	Annualised BB Index	Outperformance			
May 2025	6.16%	4.12%	2.04%			
Last 3 months	4.43%	4.22%	0.21%			
Last 6 months	4.90%	4.38%	0.52%			
Financial Year to Date	5.19%	4.43%	0.76%			
Last 12 months	5.20%	4.42%	0.78%			



#### Hunters Hill Council Investment Performance Report - May 2025



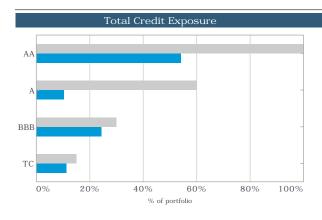


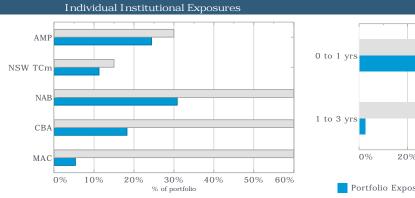
Historical Performance Summary (% actual)							
	Portfolio	Annualised BB Index	Outperformance				
May 2025	0.51%	0.34%	0.17%				
Last 3 months	1.10%	1.05%	0.05%				
Last 6 months	2.41%	2.16%	0.25%				
Financial Year to Date	4.75%	4.06%	0.69%				
Last 12 months	5.20%	4.42%	0.78%				

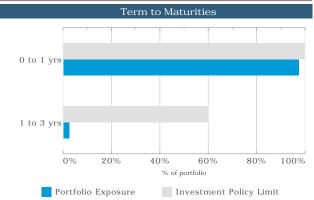


#### Hunters Hill Council Investment Policy Compliance Report - May 2025









Credit Rating Group	Face Policy			
Credit Kating Group	Value (\$)		Max	
AA	10,868,842	54%	100%	а
A	2,071,976	10%	60%	а
BBB	4,905,008	24%	30%	а
TC	2,259,941	11%	15%	а
	20,105,768			

Institution	% of	Invest	ment
Histitution	portfolio	Policy	Limit
AMP Bank (BBB+)	24%	30%	а
NSW T-Corp (TCm)	11%	15%	а
National Australia Bank (AA-)	31%	60%	а
Commonwealth Bank of Australia (AA-)	18%	60%	а
Macquarie Bank (A+)	5%	60%	а
Bank of Queensland (A-)	5%	60%	а
Suncorp Bank (AA-)	5%	60%	а

	Face	Policy		
	Value (\$)		Max	
Between 0 and 1 years	19,605,768	98%	100%	а
Between 1 and 3 years	500,000	2%	60%	а
	20,105,768			

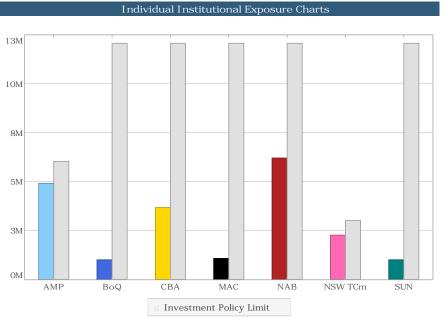
a = compliant r = non-compliant

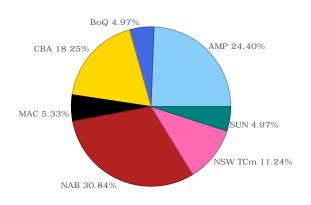


#### Hunters Hill Council Individual Institutional Exposures Report - May 2025



Individual Institutional Exposures					
	Current Expo	sures	Policy Lim	nit	Capacity
AMP Bank (BBB+)	4,905,008	24%	6,031,730	30%	1,126,722
Bank of Queensland (A-)	1,000,000	5%	12,063,461	60%	11,063,461
Commonwealth Bank of Australia (AA-)	3,668,842	18%	12,063,461	60%	8,394,619
Macquarie Bank (A+)	1,071,976	5%	12,063,461	60%	10,991,485
National Australia Bank (AA-)	6,200,000	31%	12,063,461	60%	5,863,461
NSW T-Corp (TCm)	2,259,941	11%	3,015,865	15%	755,924
Suncorp Bank (AA-)	1,000,000	5%	12,063,461	60%	11,063,461
	20,105,768				







#### Hunters Hill Council Cashflows Report - May 2025



Actual Cashflo	ws for May 202	5			
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
C M 05	F45050	National Australia Bank	Term Deposit	Maturity: Face Value	1,000,000.00
6-May-25	545053	National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	53,432.64
				<u>Deal Total</u>	1,053,432.64
6-May-25	546023	National Australia Bank	Term Deposit	Settlement: Face Value	-1,000,000.00
				<u>Deal Total</u>	-1,000,000.00
				Day Total	53,432.64
27-May-25	546087	National Australia Bank	Term Deposit	Settlement: Face Value	-1,200,000.00
				<u>Deal Total</u>	-1,200,000.00
27-May-25	546088	AMP Bank	Term Deposit	Settlement: Face Value	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
27-May-25	546089	AMP Bank	Term Deposit	Settlement: Face Value	-600,000.00
				<u>Deal Total</u>	-600,000.00
				Day Total	-2,800,000.00
28-May-25	545588	Suncorp Bank	Term Deposit	Maturity: Face Value	1,000,000.00
20-May-20	343300	Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	29,169.86
				<u>Deal Total</u>	1,029,169.86
28-May-25	545651	Bank of Queensland	Term Deposit	Maturity: Face Value	1,000,000.00
20-May-20	343031	Bank of Queensland	Term Deposit	Maturity: Interest Received/Paid	25,820.55
				<u>Deal Total</u>	1,025,820.55
28-May-25	546091	Bank of Queensland	Term Deposit	Settlement: Face Value	-1,000,000.00
				<u>Deal Total</u>	-1,000,000.00
28-May-25	546092	National Australia Bank	Term Deposit	Settlement: Face Value	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
				Day Total	54,990.41
				<u>Total for Month</u>	-2,691,576.95



## Hunters Hill Council Cashflows Report - May 2025

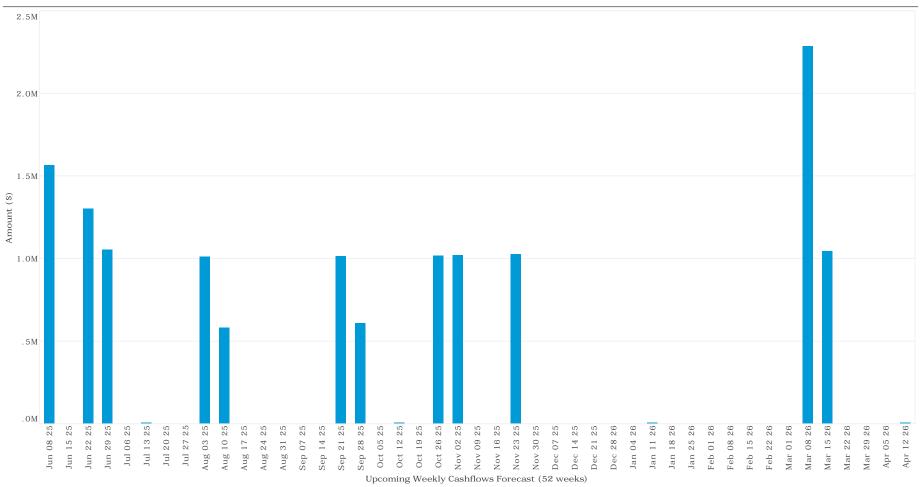


Forecast Cashflows for June 2025								
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount			
11-Jun-25	545336	AMP Bank	Term Deposit	Maturity: Face Value	500,000.00			
	343336	AMP Ba	Term Deposit	Maturity: Interest Received/Paid	21,797.26			
				<u>Deal Total</u>	521,797.26			
11-Jun-25	545352	AMP Bank	Term Deposit	Maturity: Face Value	1,000,000.00			
		AMP Bank	Term Deposit	Maturity: Interest Received/Paid	43,024.66			
				<u>Deal Total</u>	1,043,024.66			
				Day Total	1,564,821.92			
25-Jun-25	545396	AMP Bank	Term Deposit	Maturity: Face Value	1,250,000.00			
		AMP Bank	Term Deposit	Maturity: Interest Received/Paid	51,919.18			
				<u>Deal Total</u>	1,301,919.18			
				Day Total	1,301,919.18			
				Total for Month	2,866,741.10			



## Hunters Hill Council Cashflows Report - May 2025

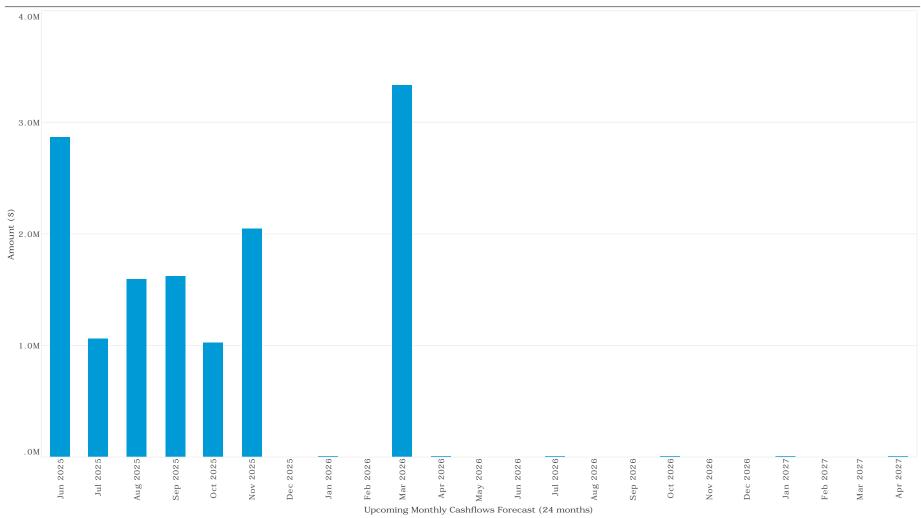






## Hunters Hill Council Cashflows Report - May 2025







**ITEM NO** : 4.6

**SUBJECT** : LOCAL GOVERNMENT REMUNERATION TRIBUNAL -

ANNUAL REPORT AND DETERMINATION -

**COUNCILLORS FEES 2025/26** 

**STRATEGIC OUTCOME**: COUNCIL IS RECOGNISED AND RESPECTED AS AN

OPEN AND TRANSPARENT ORGANISATION

**ACTION** : COUNCIL AND COUNCILLORS ABIDE BY THE CODE OF

CONDUCT, CODE OF MEETING PRACTICE AND

LOCAL GOVERNMENT ACT

REPORTING OFFICER : CHRISTIAN MENDAY

Ref:772383

#### **PURPOSE**

The purpose of this report is to report the determination of the Local Government Renumeration Tribunal for 2025/26 and to have Councillors fix the Mayoral and Councillor fees for 2025/26.

#### **RECOMMENDATION**

- 1. That Councillor fees per Section 248 of the *Local Government Act 1993* for the 2025/26 year be fixed at \$23,220.
- 2. That the Mayoral fee per Section 249 of the *Local Government Act 1993* for the 2025/26 year be fixed at \$50,650.

#### **BACKGROUND**

Section 239 of the *Local Government Act 1993* requires the Local Government Remuneration Tribunal to determine categories of Councils. The metropolitan categories are:

- Principal CBD,
- Major CBD,
- Metropolitan Major,
- Metropolitan Large,
- Metropolitan Medium, and
- Metropolitan Small.

Section 241 requires the Renumeration Tribunal to determine the categories and the range of fees payable for each category annually.

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Section 248 requires that Councillors must receive an annual fee in the range the Tribunal determines and that the Council must fix that fee annually. Section 249 requires that the Mayor receives a fee in addition to the Councillor fee.

Section 254 requires these decisions and deliberation be made in an open meeting.

#### **REPORT**

The Tribunal issued its determination on 17 April 2025. Its report is attached (Attachment 1).

Hunter's Hill remains in the Metropolitan Small category with seven other councils.

#### **Category – Metropolitan Small (8)**

Burwood	Mosman
Canada Bay	Strathfield
Hunter's Hill	Waverley
Lane Cove	Woollahra

The Tribunal has determined that the minimum and maximum fees applicable to each category will be increased by 3% for 2025/26. The range of fees is per the following table. It is recommended that Council apply the 3% index to it 2024/25 fees and adopt the maximum 2025/26 fee.

Category		Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee*	
		Minimum	Maximum	Minimum	Maximum
	Principal CBD	31,640	46,420	193,650	254,810
General	Major CBD	21,120	39,100	44,840	126,320
Purpose	Metropolitan Major	21,120	36,970	44,840	114,300
Councils -	Metropolitan Large	21,120	34,820	44,840	101,470
Metropolitan	Metropolitan Medium	15,830	29,550	33,630	78,480
	Metropolitan Small	10,530	23,220	22,420	50,650

#### **FINANCIAL IMPACT ASSESSMENT**

Adequate provision has been made in the 2025/26 budget for Mayoral and Councillors' fees as recommended.

#### **ATTACHMENTS**

1. Local Government Renumeration Tribunal Annual Determination for 2025-2026  $\underline{\mathbb{J}}$ 

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# Local Government Remuneration Tribunal

# Annual Determination

Report and determination under sections 239 and 241 of the *Local Government Act 1993* 

17 April 2025



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Local Government Remuneration Tribunal Annual Determination 2025

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# **Executive Summary**

The *Local Government Act 1993* (LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, as well as chairpersons and members of county councils.

## **Categories**

Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. A review of categories was last carried out by the Tribunal in 2023.

The Tribunal will next consider the model, the criteria for each group, and the allocation of councils in the 2026 review.

The criteria for each category is published in Appendix 1 of the Determination and remains unchanged from 2023.

It should be noted that the Tribunal determined that one Council - Mid Coast Council - would be re-categorised from a Regional Centre to Regional Strategic Area from 1 July 2025 as a result of meeting the criteria at Appendix 1.

#### **Fees**

The Tribunal has determined a **3%** per annum increase in the minimum and maximum fees applicable to each category from **1 July 2025**.

Local Government Remuneration Tribunal Annual Determination 2025

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# Section 1 – Introduction

## **Background**

- Section 239 of the LG Act requires the Tribunal to determine the
  categories of councils and mayoral offices at least once every 3 years.
  The Tribunal last undertook a comprehensive review of the categories and
  the allocation of councils into each of those categories in 2023.
- The Tribunal will next conduct a full review of the categories and the allocation of councils as required by the LG Act in the 2026 Annual Review.
- Section 241 of the LG Act provides that the Tribunal determine the
  minimum and maximum amount of fees to be paid to mayors and
  councillors of councils, as well as chairpersons and members of county
  councils for each of the categories determined under s.239.
- 4. The Tribunal can also determine that a council be re-categorised into a different category, existing or new, with a higher range of fees.
- 5. The Tribunal's Annual Determination takes effect from 1 July each year.

Local Government Remuneration Tribunal Annual Determination 2025

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# Section 2 – 2024 Determination

#### 2024 Annual Determination

- 6. In 2024, the Tribunal received 19 written submissions, which included two requests for re-categorisation.
- 7. The Tribunal found that the current allocation of the councils remained appropriate, with the exceptions outlined below.
- The Tribunal closely reviewed population and data relating to council
  operations in the 2024 Annual Determination process to ensure
  categorisation of councils was consistent with the criteria.
- For reasons explained at paragraphs 35-39 of the Local Government Annual Determination 2024, Hilltops Council and Muswellbrook Shire Council were reclassified as Regional Rural Councils.
- The Tribunal determined that fees would increase by 3.75% for the minimum and maximum fees applicable to each category from 1 July 2024.

Local Government Remuneration Tribunal Annual Determination 2025

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# Section 3 – <u>2025 Re</u>view

## 2025 Annual Review process

- 11. The Tribunal's 2025 Annual Review commenced in October 2024, when it wrote to all councils inviting submissions regarding fees. The Tribunal noted that it is only required to review the categories every three years and will next consider the model, the criteria applicable to each category and the allocation of councils in the 2026 Annual Review.
- 12. The invitation noted that it is expected that submissions are endorsed by respective councils.
- The Tribunal also wrote to the President of Local Government NSW (LGNSW) inviting a submission.
- The Tribunal received 16 written submissions from individual councils and one submission from LGNSW.
- 15. The Tribunal acknowledges and thanks all parties for their submissions.

#### **Submissions Received - Requests for Re-categorisation**

- Seven of the 16 council submissions received requested re-categorisation or changes to current category criteria.
- LGNSW also advocated for changes to factors affecting categorisation of councils.
- 18. Berrigan, City of Parramatta, Gilgandra Shire, Lake Macquarie City, City of Ryde, City of Sydney and Blacktown put forward cases for re-

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categorisation, or changes to category criteria, and the creation of new categories, for the Tribunal's consideration.

#### **Requests for Re-classification**

- Berrigan Shire Council requested re-categorisation from Rural to Rural Large, despite acknowledging that they do not meet all the benchmarks in the criteria for this category.
- 20. The criteria for Rural Large is outlined at Appendix 1 of the 2024 Annual Determination, page 38 which states:

"Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries."

Local Government Remuneration Tribunal Annual Determination 2025

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21. Council's submission states they are currently at 86% of the population target threshold and 90% of the representation ratio but are meeting other criteria benchmarks.

- 22. Given that Council does not currently satisfy the population and ratio thresholds specified for Rural Large, the Tribunal is not persuaded to include Berrigan Shire Council in Rural Large at this time.
- 23. City of Parramatta Council requested that it be re-categorised to the highest category of general purpose councils, Principal CBD, in order to recognise its size, rate of growth, economic and global influence, operational budget, and strategic and geographical importance.
- 24. Council put forward a similar case for re-categorisation as part of the 2024 annual determination process, which was unsuccessful. In addition to the reasons put forth in paragraph 20 of the 2024 annual determination, the Council has included the following reasons for its re-categorisation request:
  - A local economy that has more than 30% of Australia's top 500 companies with offices in Parramatta, and estimated public and private investments in the next 5 years of \$20 billion
  - It is estimated by 2050 that Parramatta will be a city with a population of more than 500,000 people
  - The expected accessibility of the City, being a 'gateway to Sydney' with more people expected to live west of Parramatta than to its

Local Government Remuneration Tribunal Annual Determination 2025

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east by 2050, and being accessible by 2.3 million people within 45 minutes

- Key infrastructure in Parramatta, including but not limited to the Parramatta PHIVE, Commbank Stadium, the new Parramatta Light Rail, the Westmead Institute for Medical Research, Sydney Olympic Park and construction of Powerhouse Parramatta
- Expansion of education and innovation precincts, with Parramatta's education and training sector being valued at \$1.6 billion, and
- Significant operating and capital works budget of \$607 million, including multiple town centres, and sports and cultural hubs.
- 25. The Council also argues that a re-classification would reflect the additional skills and abilities that representing a growth council requires.
- 26. The City of Parramatta notes that the number of electors that each councillor represents is higher than the City of Sydney's. The submission states that the elected councillors represent more than 125,000 enrolled electors, compared to City of Sydney's elected councillors representing 45,891 enrolled electors.
- 27. Parramatta was classified as a Major CBD, following the 2017 Annual Determination. The Tribunal had found that Parramatta Council was significantly different from other large metropolitan councils on the basis of its secondary CBD status, as recognised by the State Government, at paragraph 21 of the 2017 annual determination. As a result, the

Local Government Remuneration Tribunal Annual Determination 2025

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description of Major CBD has remained specific to the City of Parramatta. Similarly, the Principal CBD criteria remained specific to the City of Sydney, since its inception in 2017.

- 28. Given the specific nature of both Major CBD and Principal CBD categories, the City of Parramatta's request for re-categorisation will require a change in the categories' criteria. As stated above, the Tribunal is not considering the criteria applicable to each category in the 2025 Annual Review process. The Tribunal will next consider the categories and criteria as part of the 2026 Annual Review process.
- 29. Gilgandra Shire Council's submission requests that it be re-categorised from Rural to Rural Large. Gilgandra Shire Council's case to be included in Rural Large category is based on two main points. The first point being Council offers a diverse range of services, and secondly these services result in higher levels of accountability and responsibilities for councillors.
- 30. Council submits it offers a diverse range of services over and above traditional local government services, which includes being the primary service provider for the community in the aged care and disability services. These include:
  - Age care and disabilities services
  - Meals on wheels and community transport
  - Home care package delivery
  - Operation of a villa retirement village
  - Indigenous specific residential age care facility

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- Residential aged care nursing home
- Supported employment service for adults with intellectual disabilities
- Special disability accommodation properties for adults with intellectual disabilities
- Supported Living Services through the National Disability
   Insurance Scheme, and
- Day activities centre to support clients with unique challenges.
- 31. The submission notes these services not only entail a higher level of accountability and responsibility from Council (due to changes in the regulatory environment) but also generate larger revenue and employment opportunities that is comparable to a Rural Large category.
- 32. Council further submits that when assessing categories to place councils in, the Tribunal should also give due consideration to other factors than those outlined in the s.240 of the LG Act, such as services provided; financial responsibility; scale of operation; and number of employees.
- 33. While the Tribunal notes Council's request, it does not satisfy the population and ratio thresholds specified for the category of Rural Large. Further, the changes to criteria suggested would require a change in categories, which is not being considered this year. For these reasons, the Tribunal is not persuaded to include Gilgandra Shire Council in Rural Large at this time.

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34. Similar to last year, Lake Macquarie City Council requested that it be recategorised from Regional Strategic Area to Major Strategic Area. Council also advocated for the population threshold of Regional Strategic Area be adjusted from its current threshold of 300,000 down to 200,000.

- 35. Council argues that its population, scale and output of council operations is significantly greater than other councils categorised as Regional Strategic Area, and more aligns with the Central Coast, as the council classified as a 'Major Strategic Area'.
- 36. Lake Macquarie City Council's request for re-categorisation is based on the following:
  - Lake Macquarie being the second largest non-metropolitan council by population in NSW, with a larger population than Newcastle and Wollongong, which are classified as Major Regional Cities.
  - A population density that is 'significantly larger' than other Regional Strategic Areas and supported by 5 precincts in the Lake Macquarie LGA that have been identified for inclusion in the NSW Government Transport Oriented Development Program, which aims to encourage housing development near transport hubs, and are argued to lead to population growth near the hubs; and
  - A Gross Regional Product that is comparable to those of Major Strategic Areas and Major Regional City, rather than other Regional Strategic Areas.

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37. Council provided population data to support its case for the population threshold of Regional Strategic Area to be adjusted from its current threshold of 300,000 down to 200,000. The data was also provided as justification for its claim of a 'significant disparity within the Regional Strategic Area category' between Lake Macquarie and other councils:

• Lake Macquarie: 219,249 residents, 24,769 non-residents

Shoalhaven: 108,895 residents, 4,632 non-residents

• Tweed: 98,967 residents, 7,755 non-residents

• Maitland: 95,958 residents, 15,305 non-residents

- 38. As stated in paragraph 28 of the 2024 Annual Determination, all categories were determined by extensive evidence examined and considered by the Tribunal. It was determined that the population threshold for the Major Strategic Area was appropriate. As a result, the Tribunal is currently not persuaded to modify the criteria for the Major Strategic Area.
- 39. City of Ryde Council provided a submission requesting it be re-classified from its existing category of Metropolitan Large to Metropolitan Major. Council's case to be re-classified includes:
  - The LGA having an area of 40.651 km<sup>2</sup>, 16 suburbs, 3 wards, a population of 135,000 residents and over 54,000 rateable properties within its boundaries
  - A local economy that consists of 92,000 local jobs, 14,300 businesses and a gross regional product of \$19.2 billion

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 An innovation district within its west ward that has a long history of investment from all tiers of government, ultimately contributing \$13.6 billion annually to the NSW economy

- Future growth opportunities linked to the Governments Transport
  Oriented Development Accelerated Precincts, which Macquarie
  Park is identified as, that will bring increased housing, amenities
  and job retention, and
- Plans to build 2 new schools, 11,600 new homes, the redevelopment of Ryde Hospital and bringing together a range of organisations to create a fully integrated academic health sciences centre at Macquarie University Hospital.
- 40. As stated in Council's own submission, currently it does not satisfy the population threshold criteria required for Metropolitan Major. Accordingly, the Tribunal is not persuaded at this time to include City of Ryde in the category of Metropolitan Major.
- 41. The Tribunal also notes **Wollondilly Council's** submission confirming its adopted position to remain classified as a Regional Centre.
- 42. The Tribunal acknowledges each of the Council's requests for recategorisation. Whilst the Tribunal has not been persuaded at this time to grant these requests, any council that provides a submission in the 2026 annual review, which includes a request for re-categorisation, will of course be considered.

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#### **Requests for New Classifications**

- 43. The **City of Sydney** Council requested the Tribunal change the classification name from Principal CBD to the previously used term "Principal City".
- 44. The category "Principal City" was last used in the 2016 Determination. It was changed to Principal CBD in 2017 as a result of a review of categories. This review was undertaken in the context of Local Government reform, and council amalgamations, reducing the number of councils from 152 to 128.
- 45. Council's submission outlines the history of boundary changes, including its expansion of the City of Sydney as a consideration in reverting to the 2016 category name.
- 46. Sydney City Council contends that reverting to the category term "Principal City" recognises that the council's significance and contribution extends beyond the Sydney CBD.
- 47. The Tribunal notes the City of Sydney's request would constitute modification to the category of "Principal CBD". As stated above, the category "Principal CBD" is specific to City of Sydney and the Tribunal is not considering changes to the criteria applicable to each category in the 2025 Annual Review.
- 48. **Blacktown Council** requested re-categorisation from its current category of Metropolitan Major to a newly created category of "Metropolitan Major High Growth".

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49. Council's case to be re-categorised to a newly created category is based on the following:

- Council asserts that it is the largest and one of the fastest growing local government areas in NSW, and
- It undertakes several transformational projects, including projects funded from NSW Government and Western Sydney Infrastructure Grants.
- 50. Further, Council submits that the category of Metropolitan Major fails to account for the transformational nature of projects undertaken by Council, including the economic and strategic impacts for NSW, and impact on its local government area (LGA), which results in attracting new residents and people to the LGA.
- 51. The Tribunal notes that a new category, Metropolitan Major, was introduced in 2023, to address generally the issues raised in the current submission.
- 52. As explained in the Tribunal's letter inviting submissions, the Tribunal is required to review the categories at least once every three years. The Tribunal will next consider the model, the criteria applicable to each category and the allocation of councils in the 2026 Annual Review process.
- 53. As such, the Tribunal is not persuaded at this time to create a new category.

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54. LGNSW submitted that the Tribunal should, as part of its determination for the categorisation of councils, consider the demographic and economic shifts impacting the complexity of council operations, and the communities that councils serve.

- 55. The LGNSW submission provides examples of recent demographic shifts the Tribunal should consider, as factors affecting categorisation of councils, including:
  - The NSW Government's Transport Oriented Development Program, where the resulting accelerated growth drastically increases demands on the strategic and infrastructure planning functions of councils affected
  - The Renewable Energy Zones, which drive tens of billions of dollars of investment in rural and regional LGAs, and creates additional impacts in said councils, including population growth and growing infrastructure for transport and utilities, or
  - The Renewable Energy Planning Framework, which includes benefit sharing guidelines for councils to ensure their communities share the benefits of the project and require additional responsibility and management from affected councils.
- 56. Section 240 of the LG Act notes that the Tribunal is to determine categories for councils and mayoral offices according to prescribed matters. One such matter is the 'nature and extent of the development of areas', which could reasonably be accepted to include the items listed by LGNSW.

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57. However, this matter would also require a change to the categories' criteria, in order to identify areas of high development. As stated above, the Tribunal is not considering any modifications to the categories as part of the 2025 Annual Review process. However, the Tribunal will consider proposed modifications to categories as part of the 2026 Annual Review process.

#### Reclassification due to population thresholds

- 58. As was the case last year, the Tribunal reviewed applicable data as part of this review, to determine if any councils have met relevant benchmarks, therefore requiring a move in category.
- 59. The Tribunal identified that Mid-Coast Council met the population benchmark to be considered a Regional Strategic Area. As a result, Mid-Coast Council will be classified as a Regional Strategic Area in the 2025 Annual Determination.
- 60. The Tribunal will continue to monitor and review applicable data to ensure categorisation of councils remain consistent with the current criteria.

#### **Submissions Received - Remuneration Structure**

61. The current state of the remuneration structure continues to be a key issue of concern raised in submissions. A significant number of submissions received provide commentary on the structure, including examples of how it could be improved. These are addressed in the points below.

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#### **Fees for Deputy Mayors**

- 62. The issue of fees for deputy mayors was once again raised.
- 63. Three submissions asserted that the position of deputy mayor should attract its own distinct independent fee, beyond the fee provided for in s.249(5) of the LG Act.
- 64. The Tribunal dealt with this issue in its 2024 Annual Determination at paragraph 53-55. It was noted that the Tribunal lacked the powers to implement changes to the fee structure that would include a distinct independent fee for the position of deputy mayor.
- 65. There has been no change to the legislation to permit such a change.

  Therefore, the Tribunal is currently unable to introduce a remuneration structure that would include a distinct independent fee for the position of deputy mayor.

#### Changes to the role of Mayors and Councillors

- 66. It was suggested that the current remuneration structure is not fit for purpose as it no longer recognises the roles and responsibilities required of councillors and mayors.
- 67. Multiple submissions, including the LGNSW's submission, highlighted how the role of the councillor and mayor have changed over the past 9 years. Submissions identified a variety of factors that have impacted the roles of councillors and mayors, including the impact of NSW Government

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priorities and investments, and amendments to the LG Act (e.g. via the Local Government Amendment (Governance and Planning) Bill 2016).

- 68. It has been suggested that these changes have impacted the volume, nature and workload of the role, whilst remuneration has not been increased accordingly.
- 69. The recent submissions to the Tribunal, along with its own observations, highlight that the role of mayor in civic leadership, advocacy and representation has become more complex and demanding an issue that must be addressed.
- 70. Community expectations are increasing on the mayor from both the council and the community to be seen and immediately present during times of natural disasters, major events or crisis.
- 71. Additionally, the disparity in the council categorisation between the annual fees for councillors and the mayor needs to be more consistent, so as not to be seen to be devaluing the role of mayor in some circumstances.
- 72. The Tribunal is not suggesting a fundamental review of the role of mayors and notes that people that enter local government representation do so from a sense of civic service, rather than remuneration.
- 73. However, the Tribunal has a statutory function, and not unlike the governing body of a council, mayors and councillors, its role, responsibility and functions are clear. The same can be said in relation to the clear functions of the general manager of a council.

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74. As previously stated, many of the matters raised in both council and LGNSW submissions are beyond the remit of the Tribunal, and to a degree, were addressed in the 2023 determination.

#### Regional and Rural mayors and councillors

- Several submissions, including LGNSW, also raised concerns regarding the inadequacy of the remuneration structure, for rural and regional councils.
- 76. Specifically, that the remuneration provided to regional and rural councillors does not reflect the significant stressors that regional and rural councils in NSW face and that consideration should be given to the additional demands placed on mayors and councillors in rural and regional councils.
- 77. One submission suggested that fees for rural councils should be commensurate with fees for regional and metropolitan councils – arguing that mayors and councillors, regardless of their location, are required to possess a wide range of skills and knowledge.

#### Fees set by councils

78. Submissions received by the Tribunal regarding the current state of the remuneration framework raised concerns about councils setting their own fees, asserting that it could potentially be seen as a conflict of interest.

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79. It was suggested that a possible solution would be for the Tribunal to determine a fixed annual fee for mayors and councillors.

- 80. Whilst the Tribunal acknowledges and understands the concern raised, as explained in the 2024 Annual Determination at paragraph 68-69, such a change to the framework, to determine a fixed annual fee for mayors and councillors, would require legislative change.
- 81. As there has been no changes to the legislative scheme, it is not within the Tribunal's remit to determine a fixed annual fee for mayor and councillors' remuneration.

#### Request for a Review of the Remuneration Structure

- 82. For the reasons outlined above, several submissions suggested the Tribunal undertake a comprehensive review of the framework.
- 83. One submission went so far as to request the Tribunal recommend to the Minister for Local Government that a comprehensive review of the framework and LG Act be undertaken. Others suggested the Tribunal actively seek a referral from the Minister to undertake such a review.
- 84. The LG Act does not specify that the Tribunal is able to carry out a comprehensive review of the framework. As such, it is not within the Tribunal's remit to undertake such a review, unless such a function is conferred or imposed on it by the Minister, as per s.238(2) of the LG Act.
- 85. Should such a function be conferred on the Tribunal, it will of course carry out its functions and undertake a review.

Local Government Remuneration Tribunal Annual Determination 2025

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# Section 4 – 2025 Fees

#### Submissions - 2025 Fees

- 86. LGNSW's submission to the Tribunal advocated for an increase in the minimum and maximum fees payable to mayors and councillors of at least 4%, to:
  - Assist in reversing the fee erosion which occurred under the previous NSW Public Sector Wages Policy
  - Mitigate economic pressures and the rising cost of living
  - Ensure councillors and mayors receive fair and reasonable remuneration for the work they perform, and
  - Address historic undervaluation of the work performed by elected representative in local government in NSW.
- 87. Economic data provided to the Tribunal by LGNSW to support their claim for an increase of at least 4% included:
  - An annual Consumer Price Index (CPI) increase of 3.8% for the 12 months to June 2024
  - The Fair Work Commission (FWC) awarding a 3.75% increase to the minimum pay for modern awards, and increasing the national minimum wage to \$915.90, as well as the FWC's comments regarding the growing cost of living and deterioration of disposable income, and
  - The rate peg for the 2025-26 financial year being between 3.6%-5.1%.

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88. LGNSW also noted that the annual wage review, state wage case, award increases and the Independent Pricing and Regulatory Tribunal all had a clear theme on the increasing financial pressures on councils and its officers, which warrant increases in revenue and wages.

- 89. During its meeting with the Tribunal and assessors, LGNSW asserted that the current fees paid to mayors and councillors do not reflect their responsibilities. Nor do the current level of fees contribute to attracting a diverse range of candidates to stand for local government elections.
- 90. LGNSW also raised the issue of superannuation. It was contended that the payment of superannuation be mandated. Current arrangements require that a council pass a resolution at an open meeting to make such payments.
- 91. Four submissions received from individual councils directly addressed the issue of quantum increase to the minimum and maximum fees. These submissions sought an increase ranging from 3% to 10%.
- 92. The City of Sydney Council notes in its submission that it was not seeking an increase in fees payable for the Lord Mayor of Sydney.
- 93. The Tribunal is empowered under the s.241 of the LG Act to set minimum and maximum fees payable. It is then up to council to fix payment of annual fees for the mayor as outlined in s.249 of the LG Act.
- 94. It was suggested that the current fees, particularly in rural and remote communities, do not recognise or value the role of mayor and councillor,

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with fees set at a level that is commensurate to unqualified or inexperienced personnel.

- 95. The Tribunal was provided with a number of examples to demonstrate the financial impact, by way of lost wages, under the current fee rates.
- 96. Furthermore, 4 submissions compared the remuneration for NSW mayors and councillors with mayors and councillors in Victoria and Queensland as well as state Members of Parliament. The figures were provided to the Tribunal to demonstrate that the remuneration for NSW mayors and councillors is lower than all comparison examples provided.
- 97. It was also asserted that the low level of fees set for mayors and councillors devalues the importance and responsibility of the roles, diminishing the work undertaken on behalf of the community and is a significant barrier as to why people do not run for council.
  - "If councillors were paid a full-time wage I would have run again. Nothing surer."
- 98. Another submission suggested that fees need to reflect the part-time or full-time nature of the work carried out by mayors and councillors. The setting of fees at such a rate would appropriately recognise and value this important work, whilst also mitigating any financial loss incurred by those members of the community elected to carry out these critical functions.
- 99. Nine submissions supported an increase, whilst not making a direct comment on the quantum. Other submissions advocated for remuneration to be set at a level that:

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- Is in line with responsibilities and challenges councillors' face
- Reflects the public profile and exposure of the role
- Reflects the growing complexity of the role
- Reduces the gap between minimum and maximum fees for each category
- Accounts for the rising cost of living challenges
- Reflects the commitment, accountability, workload, skills and knowledge required to perform the role of councillor and mayor regardless of location
- Establishes and maintains parity with mayors and councillors in other States and Territories
- Is 'determined outside of council so as councillors are not determining their own payments', and
- Overcomes economic barriers that prevent diverse members of the community from participating as a mayor or councillor.

#### **Fee Increase**

- 100. The Tribunal considered a range of factors in determining the amount to increase minimum and maximum fees payable to councillors and mayors. This included a wide range of economic data such as:
  - Consumer Price Index for the 12 months to December each year
  - Wage Price Index for the 12 months to December each year

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 Full-time average weekly ordinary time earnings for the 12 months to November each year

- NSW Public Sector Salaries increases
- Local Government State Award increases
- IPART Rate Peg Base Cost Change
- Public Service Senior Executive remuneration determinations, by the Statutory and Other Offices Remuneration Tribunal, and
- State Members of Parliament Basic Salary remuneration determinations by the Parliamentary Remuneration Tribunal.
- 101. On this occasion the Tribunal has determined that a **3%** increase will apply to the minimum and maximum fees applicable to existing categories.

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#### Conclusion

- 102. The Tribunal's determination has been made with the assistance of the Assessors, Ms Kylie Yates and Mr Brett Whitworth.
- 103. Determination 1 sets out the allocation of councils into each of the categories as per s.239 of the LG Act.
- 104. Determination 2 sets out the minimum and maximum fees paid to councillors and mayors and chairpersons of county concills as per s.241 of the LG Act.
- 105. The Tribunal acknowledges and thanks the Remuneration Tribunal secretariat for its exellent research and support to facilitate the successful completion the 2025 Annual Determination.

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**Local Government Remuneration Tribunal** 

Dated 17 April 2025

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# Section 5 – Determinations

Determination No. 1 – Allocation of councils into each of the categories as per section 239 of the LG Act effective 1 July 2025

#### **General Purpose Councils - Metropolitan**

### Principal CBD (1)

Sydney

#### Major CBD (1)

Parramatta

#### Metropolitan Major (2)

- Blacktown
- Canterbury-Bankstown

#### Metropolitan Large (10)

- Bayside
- Cumberland
- Fairfield
- Inner West
- Liverpool
- Northern Beaches
- Penrith
- Ryde
- Sutherland

#### The Hills

## Metropolitan Medium (8)

- Campbelltown
- Camden
- · Georges River
- Hornsby
- Ku-ring-gai
- North Sydney
- Randwick
- Willoughby

#### Metropolitan Small (8)

- Burwood
- · Canada Bay
- Hunters Hill
- Lane Cove
- Mosman
- Strathfield
- Waverley
- Woollahra

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#### **General Purpose Councils - Non-Metropolitan**

#### Major Regional City (2)

- Newcastle
- Wollongong

#### Major Strategic Area (1)

Central Coast

#### Regional Centre (22)

- Albury
- Armidale
- Ballina
- Bathurst
- Blue Mountains
- Byron
- Cessnock
- Clarence Valley
- Coffs Harbour
- Dubbo
- Eurobodella

#### Regional Strategic Area(5)

- Lake Macquarie
- Maitland
- Mid-Coast
- Shoalhaven
- Tweed
- Hawkesbury
- Lismore
- Orange
- Port Macquarie-Hastings
- · Port Stephens
- Queanbeyan-Palerang
- Shellharbour
- Tamworth
- Wagga Wagga
- Wingecarribee
- Wollondilly

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## Regional Rural (14)

- Bega
- Broken Hill
- Goulburn Mulwaree
- Griffith
- Hilltops
- Kempsey
- Kiama
- Rural Large (16)
  - Bellingen
  - Cabonne
  - Cootamundra-Gundagai
  - Cowra
  - Federation
  - Greater Hume
  - Gunnedah
  - Inverell
- **Rural (38)** 
  - Balranald
  - Berrigan
  - Bland
  - Blayney
  - Bogan
  - Bourke
  - Brewarrina

- Lithgow
- Mid-Western
- Muswellbrook
- Nambucca
- Richmond Valleys
- Singleton
- Snowy Monaro
- Leeton
- Moree Plains
- Murray River
- Narrabri
- Parkes
- Snowy Valleys
- Upper Hunter
- Yass
- Carrathool
- Central Darling
- Cobar
- Coolamon
- Coonamble
- Dungog
- Edward River

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- Forbes
- Gilgandra
- Glen Innes Severn
- Gwydir
- Hay
- Junee
- Kyogle
- Lachlan
- Liverpool Plains
- Lockhart
- Murrumbidgee
- Narrandera

- Narromine
- Oberon
- Temora
- Tenterfield
- Upper Lachlan
- Uralla
- Walcha
- Walgett
- Warren
- Warrumbungle
- Weddin
- Wentworth

## **County Councils**

## Water (4)

- Central Tablelands
- Goldenfields Water
- Riverina Water
- Rous

## Other (6)

- Castlereagh-Macquarie
- Central Murray
- Hawkesbury River
- New England Tablelands
- Upper Hunter
- Upper Macquarie

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# Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2025

The annual fees to be paid in each of the categories to Councillors, Mayors, Members, and Chairpersons of County Councils effective on and from 1 July 2024 as per section 241 of the *Local Government Act 1993* are determined as follows:

## **Table 4: Fees for General Purpose and County Councils**

## General Purpose Councils - Metropolitan

## Councillor/Member Annual Fee (\$) effective 1 July 2025

Category	Minimum	Maximum
Principal CBD	31,640	46,420
Major CBD	21,120	39,100
Metropolitan Major	21,120	36,970
Metropolitan Large	21,120	34,820
Metropolitan Medium	15,830	29,550
Metropolitan Small	10,530	23,220

#### Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2025

Category	Minimum	Maximum
Principal CBD	193,650	254,810
Major CBD	44,840	126,320
Metropolitan Major	44,840	114,300
Metropolitan Large	44,840	101,470

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Metropolitan Medium	33,630	78,480	
Metropolitan Small	22,420	50,650	

## **General Purpose Councils - Non-Metropolitan**

## Councillor/Member Annual Fee (\$) effective 1 July 2025

Category	Minimum	Maximum
Major Regional City	21,120	36,690
Major Strategic Area	21,120	36,690
Regional Strategic Area	21,120	34,820
Regional Centre	15,830	27,860
Regional Rural	10,530	23,220
Rural Large	10,530	18,890
Rural	10,530	13,930

## Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2025

Category	Minimum	Maximum
Major Regional City	44,840	114,300
Major Strategic Area	44,840	114,300
Regional Strategic Area	44,840	101,470
Regional Centre	32,940	68,800
Regional Rural	22,420	50,680
Rural Large	16,820	40,530
Rural	11,210	30,390

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## **County Councils**

## Councillor/Member Annual Fee (\$) effective 1 July 2025

Category	Minimum	Maximum
Water	2,090	11,620
Other	2,090	6,930

## Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2025

Category	Minimum	Maximum
Water	4,490	19,080
Other	4,490	12,670

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

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**Local Government Remuneration Tribunal** 

Dated: 17 April 2025

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## **Appendices**

## Appendix 1 Criteria that apply to categories

### **Principal CBD**

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

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## **Major CBD**

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

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## **Metropolitan Major**

Councils categorised Metropolitan Major will typically have a minimum residential population of 400,000.

Councils may also be categorised Metropolitan Major if their residential population combined with their non-resident working population exceeds 400,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$300M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Major will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

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## **Metropolitan Large**

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

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## **Metropolitan Medium**

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

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## **Metropolitan Small**

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

• total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

## **Major Regional City**

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development

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 provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region

- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

### **Major Strategic Area**

Councils categorised as Major Strategic Area will have a minimum population of 300,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum

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 significant visitor numbers to established tourism ventures and major events that attract state and national attention

• a proximity to Sydney which generates economic opportunities.

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

## **Regional Strategic Area**

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 100,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum

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 significant visitor numbers to established tourism ventures and major events that attract state and national attention

• a proximity to Sydney which generates economic opportunities.

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

## **Regional Centre**

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW

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 significant visitor numbers to established tourism ventures and major events that attract state and national attention

• a proximity to Sydney which generates economic opportunities.

Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

## **Regional Rural**

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

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Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

## **Rural Large**

Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

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## Rural

Councils categorised as Rural will typically have a residential population less than 10,000.

## **County Councils - Water**

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

## **County Councils - Other**

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the Biosecurity Act 2015.

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**ITEM NO** : 4.7

**SUBJECT** : ADOPTION OF HUNTER'S HILL COUNCIL MEMORIALS

POLICY

**STRATEGIC OUTCOME**: THE COMMUNITY IS AWARE OF COUNCIL DECISIONS

THROUGH A TRANSPARENT AND DEMOCRATIC

**ENGAGEMENT PROCESS** 

ACTION : DELIVER A DIVERSE ENGAGEMENT PROGRAM TO ENHANCE

**COMMUNITY AWARENESS AND PARTICIPATION** 

**REPORTING OFFICER** : SAMANTHA URQUHART

Ref:772486

#### **PURPOSE**

To provide Council with the Hunter's Hill Council Memorials Policy, as shown at Attachment 1 to adopt following a 28-day exhibition period.

#### **RECOMMENDATION**

- 1. That Council adopt the Hunter's Hill Council Memorials Policy; and
- 2. That a further review of the Hunter's Hill Council Memorials Policy be undertaken every three (3) years, or in line with any legislative updates.

#### **BACKGROUND**

On 24 February 2025, Council resolved to place the Draft Hunter's Hill Council Memorials Policy on public exhibition. The resolution of Council is shown below:

- 1. That Council places the Hunter's Hill Council Memorials Policy, as shown at Attachment 1, on public exhibition for a period of 28 days; and
- 2. That a further report be brought back to a future Council Meeting, for consideration and adoption of the updated Hunter's Hill Council Memorials Policy.
- 3. That a further review of the Hunter's Hill Council Memorials Policy be undertaken every three (3) years, or in line with any legislative updates.

#### **REPORT**

The Draft Hunter's Hill Council Memorials Policy was placed on public exhibition for a period of 28 days, from 26 February 2025 to 26 March 2025, inviting submissions to be made during the same period. The policy was placed in the TWT, promoted on e-news, Council's social pages and the printed newsletter, which was sent out to all households.

Three submissions were received. Two (2) supporting the policy and one (1) against the policy, in principle. No subsequent amendments have been made to the policy as a result of these submissions

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## **Summary of comments**

Comment summary	Action taken
I am against personal memorials on public	Noted
land.	
I very much appreciate the flexibility included	Noted
in the policy, which allows others in the	
community to comment on the	
appropriateness or otherwise of the	
placement of memorials in public places.	
I think it's a lovely idea. It costs the council and	Noted
the local community nothing and in return we	
have beautification of our suburb and a place	
to sit	

## **CONCLUSION**

The Draft Hunter's Hill Council Memorials Policy was placed on public exhibition for 28 days with all comments noted and considered.

It is recommended that the draft Hunter's Hill Council Memorials Policy be adopted with no further amendments.

## FINANCIAL IMPACT ASSESSMENT

There is no direct financial impact on Council's adopted budget as a result of this report.

#### **RISK ASSESSMENT**

There are no direct or indirect risks impacting on Council arising from consideration of this matter.

#### **ATTACHMENTS**

1. Hunter's Hill Council Memorials Policy <a>J</a>

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## HUNTER'S HILL COUNCIL POLICY REGISTER



1 | Page

## **HUNTERS HILL MEMORIALS POLICY**

## **PURPOSE**

Hunter's Hill Council provides its residents with the opportunity to remember loved ones who have passed and have made a significant contribution to the local community. This can be achieved through the dedication of a memorial tree/ seat/ plaque.

This document will enable Council staff to determine the appropriateness/ merit of each application.

## SCOPE

The scope of this policy includes:

- All proposed memorials including trees/ seats/ plaques to be placed in any public space within the local government area.
- Any changes to existing memorials must comply with this policy.
- This policy is not applicable to privately owned property.
- This policy does not cover signage, display boards or banners.
- This policy overrides any previous plans or policies regarding the issues outlined.

#### **APPLICABILITY**

This policy applies to:

- Council staff
- Councillors
- Residents of Hunters Hill
- Past residents of Hunters Hill

## **DEFINITIONS**

WS-POL.13 v1.3

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Public Open Space	A Council controlled park or reserve.
Seat	Something for sitting on, as a chair or bench.
Tree	A perennial plant having a permanent, woody, self-supporting main stem or trunk, usually growing to a considerable height, and usually developing branches at some distance from the ground.
Plaque	A flat tablet of metal that includes text and/or images that commemorate of person or an event and/or provide historical text or information relevant to it location. This could then be affixed to a seat for example.
Memorial	An object that is designed to preserve the memory of person, group, association, event or occasion.

DOC ID-385628

## HUNTER'S HILL COUNCIL POLICY REGISTER



## **POLICY STATEMENT**

#### **BACKGROUND**

The Hunter's Hill Council Memorial Policy is important to Council and the community as memorials enrich community life without impacting negatively on the spaces which they occupy.

There has been growing interest with residents wishing to install memorials throughout Hunters Hill. Clearly Council needs to ensure the appropriateness of such installations and therefore a Policy outlining the scope for well-designed memorials that honour an individual. This is vital to a consistent planning methodology.

## POLICY GUIDELINES

#### 1. OBJECTIVES

- 1.1 The objectives of this Policy are as follows:
  - a) Provide Hunter's Hill Council with clear guidelines and processes for the placement and installation of memorials throughout the Hunters Hill local government area.
  - To provide the community with a transparent process for the placement of memorials in Hunters Hill.
  - Ensure that open space land is primarily for use by the public for recreation and leisure activities, not a memorial space unless designated and approved by Council
  - d) Ensure that the placement of a memorial tree/ seat/ plaque is undertaken in a consistent manner to alleviate any indiscriminate placing that may have previously taken place.
  - e) Ensure that Council is not bound by the applicant's proposal for a particular locality. Council is under no obligation to accept the applicant's proposal.
  - f) Ensure that the design of memorials is consistent with community interest.
  - g) To ensure that there is not an oversaturation in the placement of memorials in parks, public places etc.
  - h) To ensure that the placement of any memorials does not present any safety risks to the Hunters Hill community.

#### 2. TYPES OF MEMORIALS AVAILABLE

#### 2.1 Trees

- a) Trees must be a species and size approved by Council's Parks and Landscape Coordinator and positioned in an approved location. Trees must also be planted seasonally, such as autumn or spring.
- Council selected species will ensure consistency with landscape design and existing future use of the area.
- c) All preparation work including digging, backfill, stakes, mulch and maintenance of the tree will be undertaken by Hunter's Hill Council staff.
- d) Council will purchase the tree, undertake the planting and assist with the short-term establishment of the tree. A level of service consistent with the existing maintenance level of the park will be provided. Should the tree need replacement within the short term due to vandalism or lack of establishment, Council will replace it at no cost to the applicant.

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## HUNTER'S HILL COUNCIL POLICY REGISTER



- e) In some instances a tree guard will be required to ensure consistency with landscape design and to minimise the risk of vandalism.
- f) Tree ceremonies can be coordinated on days suitable for Council staff and must be prearranged and confirmed giving no less than 60 days' notice.
- g) In the case that a mature tree is vandalised, pest infected or dies Hunter's Hill Council will not be responsible for its replacement.
- h) For details concerning plaques being affixed to a locality near a tree planting please see the section titled 'Plaques' listed below.

#### 2.2 Plaques

- a) All wording for plaques must be preapproved before manufacture.
- b) The method of affixing the plaque to a rock, concrete plinth or cut stone will need to be detailed and approved prior to any fabrication.
- Plaques are to be durable, safe, correctly fixed and located so as not to cause any risk or hazard.
- d) Plaques affixed to plinths should not cause trip hazards, mowing or machinery damage or be set up like gravestones to be visually intrusive to the landscape. All materials used are to be in context with the surroundings.
- e) Plaques can be placed on park seating where it is deemed appropriate.
- f) The size of the plaque should be no less or greater than 21cm x 15cm.
- g) All costs associated to the plaques will be borne by the applicant.
- Should the plaque be removed or damaged Council is not responsible for its replacement costs.
- Hunter's Hill Council will only use aluminum or stainless steel plaques for their longevity, lightness, price, ease of reading and lack of discolouration over time.
- j) Lettering will be engraved and may be infilled with epoxy.
- Plaques will not have sharp edges or corners and be designed to cater for corner screw holes.
- Inappropriate language on plaques will not be permitted. All language must be preapproved prior to going to production stage.

#### 2.3 Memorial Seating

- a) The type of seating to be used is to be confirmed by Hunter's Hill Council.
- b) The preferred location of seating is to be outlined by the applicant with final approval to be determined by Hunter's Hill Council.
- c) The style of seating must be consistent with the character of the area in which the seating is proposed to be located.
- d) A memorial plaque may be affixed to seating with all associated costs being borne by the applicant.
- e) A quotation for the supply and installation cost of the seat will be provided to the applicant upon approval of the application.
- f) Maintenance of seating will be undertaken within existing service levels.
- g) Any plaques to be affixed will be placed centrally to the top rail of the backrest and is sized to fit the timber. The maximum time expected from payment to installation will be no more than 3 months.
- h) The estimated lifespan of seating is difficult to calculate due to variations in weather conditions and general use.
- i) It is possible that memorial seating may require separate statutory approvals under

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#### HUNTER'S HILL COUNCIL POLICY REGISTER

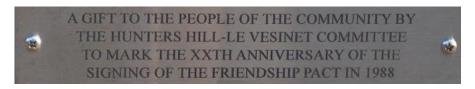


the Environmental Planning and Assessment Act 1979 and/ or Roads Act 1993. Council will advise if this is the case. If approval under either Act (or any other Act) is required, the applicant will be responsible for any such application and associated costs.

#### GENERAL SPECIFICATIONS

- a) Hunter's Hill Council will provide an existing or new seat if determined feasible. Hunter's Hill Council will provide a new tree if deemed feasible. All costs to be incurred by the applicant.
- b) Hunter's Hill Council will maintain the tree/seat/plaque.
- c) Only one plaque per seat is to be affixed.
- d) There is only one style of plaque that can be selected. See Example 1 below.
- e) Hunter's Hill Council or a designated contractor is responsible for affixing plaques and planting trees.
- f) All applicants must complete the attached application form.
- g) Hunter's Hill Council will approve all wording on memorial plaques.
- h) Applicants are responsible for payment for trees/plaques/seating and all costs associated with their installation.
- Once approved and allocated, a location will be held for a period of four weeks, after which Council will withdraw the application. An applicant may reapply.
- j) All memorial trees/ seats/ plaques remain the property of Hunter's Hill Council.

#### **EXAMPLE 1**



#### 4. HOW APPROVALS ARE GRANTED

- a) The General Manager will determine applications for memorials and advise the Mayor of the decision. In determining an application, the General Manager will take the following into consideration:
  - existing memorials in the vicinity of the proposed plaque, please note that some parks may be deemed inappropriate for a memorial, in which case an alternate location may be offered, or alternatively the application refused.
  - ii. the following criteria:
    - How long did the nominee reside in Hunter's Hill?
    - What community service objectives did the nominee undertake?
    - What community groups did the nominee sit on?
    - Was the nominee regarded highly in the community for their achievements/service work?
- Requests for memorials that do not address the above criteria will be referred to Council for approval.
- c) Decisions will be confirmed in writing to the nominator within twenty (20) working days.
- d) The Council reserves the right to refuse applications for placement of plaques.
- e) As referred to at clause 2.3 above, it is possible that memorials may require separate approval under the Environmental Planning and Assessment Act 1979 and/or Roads Act

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#### HUNTER'S HILL COUNCIL POLICY REGISTER



1993 or other Acts. Approval under this clause is separate to any required statutory approvals for memorials under those Acts, which must be determined separately and independently in accordance with Council's obligations at law.

#### 5. IMPLEMENTATION PROCESS

- Applicant may complete an application form located at Appendix 1 of this Policy, online at <a href="www.huntershill.nsw.gov.au">www.huntershill.nsw.gov.au</a> or contact Hunter's Hill Council on ph: 9879 9400.
- b) Applicant to read all conditions associated on the form and forward application to Hunter's Hill Council.
- Response letter forwarded to applicant noting that application has been received and is under review.
- d) Hunter's Hill Council will endeavor to determine the application within 30 working days.
- e) Tax invoice to be forwarded to applicant.
- f) Payment from applicant has been received.
- g) Cashier receipt sent to Council officer to forward to applicant with letter setting up site meeting to locate seat/ tree or plaque or combination. Plaque details confirmed at this meeting.
- Council to order appropriate seat/ tree/ plaque and landscape trades supervisor advised of location and due dates for programming of installation or planting.
- Once installation has taken place the applicant is notified of the completed project. The applicant is free to hold a discreet family dedication ceremony in the park at the memorial
- j) The seat addition or new tree is advised to the appropriate staff member for data input and inclusion in routine maintenance.

#### 6. Removal or Relocation of Memorial Objects

Hunter's Hill Council reserves the right to remove and/or relocate the memorial tree, seat or plaque. This may include when:

- a) the area is to be redeveloped;
- b) the character and use of the area in which the item is located has changed significantly and the item is no longer deemed suitable for the site;
- c) the structure or support on which the item is located is to be removed or altered; or
- d) the item has reached the end of its design life.

Hunter's Hill Council will make every effort to work cooperatively with the applicant to return any physical memorial-related elements if removal of the memorial object is required. If the memorial has been irrevocably damaged or destroyed (including the death of a memorial tree), Council will remove the memorial object, but is under no obligation to replace it.

## POLICY OWNER

The policy authority for this document is the Director Infrastructure & Environmental Sustainability

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## HUNTER'S HILL COUNCIL POLICY REGISTER



## AUTHORISATION AND REVIEW

This Policy is to be reviewed every 3 years.

This Policy was reviewed in February 2025. Minor changes or amendments were required.

#### Version Control Table

Date	Version	Key Changes	Author
28.07.2008	1.0	Adoption of policy by council	W&S Manager
14.09.2009	1.1	Amended, clause 2.3 (costs) and set clearer guidelines	B. Smith
18.10.18	1.2	Minor Amendment to Application Form to update Council contact details	W. McGuirk
16.04.20	1.3	Amended to reflect: - updated roles; - approval process (Clause 4); and - costs (clause 2.3(e).	C Pass, Governance
24.02.25	1.4	Amended to reflect: - updated roles; - approval process; - addition of the removal clause	H. Peebles

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## HUNTER'S HILL COUNCIL POLICY REGISTER



#### **APPENDIX 1**

## APPLICATION FOR MEMORIAL TREE/SEAT/PLAQUE

Plaques will be supplied by Hunter's Hill Council following approval of the application and payment.

- All applications are to be forwarded WITHOUT payment.
- An invoice will be provided upon approval.

Further inquiries can be directed to Hunter's Hill Council ph: 02 9879 9400.

LODGE	VALID	A DDI	C A T	
LUDGE	IOUK	AFFL	LAI	UN

<b>Q</b>	EMAIL	council@huntershill.nsw.gov.au						
$\bowtie$	MAIL		nager, Service <b>II Council</b> , PO		ers Hill, N	SW 2110		
APPLI	CANT	DETAILS						
TITLE		NAME			SURNAM	E		
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REQU	EST FOI	R MEMORIAL	TYPE (Please t	tick)				
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	A Mer	norial Seat		PARK NA	ΛE			
	A Memorial Plaque PARK NAME							
REASC	ONS FO	R MEMORIA	L REQUEST (Ple	ease addre:	ss the app	oroval criter	ia)	
How long did the Nominee reside in Hunters Hill?								

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## HUNTER'S HILL COUNCIL POLICY REGISTER



REASONS FOR MEMORIAL REQUEST	(Please address the approval criteria)
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What community service objectives did the nominee undertake?
What community groups did the nominee sit on?
Was the nominee highly regarded in the community for their achievements/service work? (This can include the wider community as well as the community of Hunters Hill)
Other reasons for nomination?

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## HUNTER'S HILL COUNCIL POLICY REGISTER



SUGGESTED WORDING FOR THE PLAQUE (Please check all spelling)				
OFFICE USE				
APPLICATION DATE			CRMS No	
CUSTOMER SERVICE OFFICER			CRMS DATE	
APPROVAL GRANTED	Yes		No	
APPROVED BY			DATE	
FEE TO BE CHARGED			INVOICED	
NOTES				

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**ITEM NO** : 4.8

SUBJECT : COUNCIL-RELATED DEVELOPMENT APPLICATION CONFLICT

OF INTEREST POLICY - FOR PUBLIC EXHIBITION

**STRATEGIC OUTCOME** : THE COMMUNITY IS AWARE OF COUNCIL DECISIONS

THROUGH A TRANSPARENT AND DEMOCRATIC

**ENGAGEMENT PROCESS** 

**ACTION** : DELIVER A DIVERSE ENGAGEMENT PROGRAM TO ENHANCE

**COMMUNITY AWARENESS AND PARTICIPATION** 

**REPORTING OFFICER** : STEVE KOUREPIS

Ref:766359

#### **PREAMBLE**

The subject draft Council-related Development Application Conflict of Interest Policy was referred to the Ordinary Council meeting of 24 February 2025 for endorsement. The Council resolved to put the subject policy on public exhibition. On 27 February 2025, the subject Policy was put on public exhibition until the 27 March 2025. Within the public exhibition period no submissions were received.

The purpose of this report is to advise Council to consider any submissions made within the public exhibition period. No submissions were received within the public exhibition period.

#### **PURPOSE**

The purpose of this report is to provide Council with a final document of the Council-related Development Application Conflict of Interest Policy to review and adopt, following a public exhibition period.

#### **RECOMMENDATION**

1. That Council adopt the Council-related Development Application Conflict of Interest Policy (copy in Attachment 1), as exhibited.

#### **BACKGROUND**

The *Environmental Planning and Assessment Regulation 2021* (**the Regulation**) introduced various requirements to address conflicts of interest in council-related development.

Under Section 66A of the Regulation, councils are required to adopt a conflict of interest policy and consider the policy when determining any council-related development application.

The Department of Planning and Environment published *Council-related Development*Application Conflict of Interest Guidelines (the Guidelines) (see Attachment 2) in 2022, with which Council's conflict of interest policy is required to comply.

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The draft Council-related Development Application Conflict Policy (the Policy) was intended to be endorsed at the 16 December 2024 Council meeting (item 4.8). However, it was not attached to that Report due to a clerical error. The Report was referred back to the Ordinary Council Meeting of 24 February 2025, to rectify this matter.

On 27 February 2025, the subject Policy was put on public exhibition until the 27 March 2025. Within the public exhibition period no submissions were received.

#### **REPORT**

The Guidelines provide a sample policy for consideration by councils, which can be adapted to reflect the unique circumstances within a local government area. Council's Policy has been largely based on this sample policy.

The Guidelines provide for situations in which the conflict-of-interest risk is low and no specific controls are warranted. In these cases, Council should still publicly communicate that fact to ensure transparency.

The Policy also sets out management controls for development applications submitted by Councillors, Council Staff or their respective relatives.

Under the Policy, the General Manager (or their delegate) is responsible for the assessment of the conflict-of-interest risks and associated management strategies. All Councillors and Council Staff are responsible for advising their supervisor of any conflicts of interest.

#### **CONCLUSION**

The draft Council-related Development Application Conflict of Interest Policy has been placed on public exhibition, inviting submissions. No submissions have been received.

It is recommended Council adopt the draft Council-related Development Application Conflict of Interest Policy, as exhibited, without amendment.

## FINANCIAL IMPACT ASSESSMENT

In the event of a conflict of interest which requires referral to an external consultant or other third-party, Council will need to allocate sufficient funds to accommodate this process.

#### **ENVIRONMENTAL IMPACT ASSESSMENT**

Pursuant to relevant Planning, Heritage, Biodiversity and Conservation legislation, any Council-related development will need to take all steps necessary to mitigate against risks to the natural environment.

#### SOCIAL IMPACT ASSESSMENT

Residents, ratepayers and other interested parties to a Council-related development will get an opportunity to make comment during the relevant public exhibition period.

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#### **RISK ASSESSMENT**

Council will need to establish controls and strategies to address any potential conflict of interest in Council-related development processes.

This may require segregation of responsibilities throughout the project life cycle and where necessary require clear statements to that effect.

## **ATTACHMENTS**

- 1. Council Related Development Application Conflict of Interest Policy &
- 2. Council-related Development Application Conflict of Interest Guidelines 👃

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## **HUNTER'S HILL COUNCIL**



POLICY NO. XXX

POLICY TITLE Council-related Development Application Conflict of Interest Policy

STATUS Council

SERVICE Town Planning

DOCUMENT ID XXX

## **PURPOSE**

The purpose of the policy is to manage potential conflicts of interest and increase transparency at all stages of the Development process for Council-related Development.

## SCOPE

This policy applies to all Council-related development and development submitted by Councillors and Council staff.

DEFINITIONS	
Application	An application for consent under Part 4 of the Act to carry out development. This includes an application for a complying development certificate and an application to modify a development consent
Council	Hunter's Hill Council
Council-related Development	Development for which Council is the applicant developer (whether lodged by or on behalf of Council), landowner, or has a commercial interest in the land that is the subject of the application, where it will also be the regulator or consent authority
Development Process	Application, assessment, determination, and enforcement
The Act	The Environmental Planning and Assessment Act 1979

Any word or expression used in this policy has the same meaning as it has in the Act, and any instruments made under the Act, unless it is otherwise defined in this policy.

Council-related Development Application Conflict of Interest Policy

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#### POLICY STATEMENT

#### PART 1: DEVELOPMENT APPLICATIONS SUBMITTED BY COUNCILLORS OR COUNCIL STAFF

#### 1. AIM

This Part aims to manage potential conflicts of interest and increase transparency at all stages of the Development Process for Applications submitted by Councillors and Council Staff to ensure:

- 1.1 Impartial and comprehensive assessment of Applications submitted by Councillors, Council Staff, or relatives of Councillors or Council Staff, and
- 1.2 Applications in which Councillors or Council Staff have a pecuniary or non-pecuniary interest are independently assessed, free of any influence or bias.

#### 2. MANAGEMENT CONTROLS AND STRATEGIES

- 2.1 The management controls outlined in Clause 2.2 apply to development where the applicant or land owner is:
  - 2.1.1 a Councillor (or their relative), or
  - 2.1.2 a member of Council Staff (or their relative) who is principally involved in the exercise of Council's functions under the Act, or
  - 2.1.3 a member of Council Staff who is not involved in the exercise of Council's functions under the Act, however objections are received by way of public submissions to the Application.
- 2.2 The Development Process for Applications under this Part shall be managed as follows:
  - 2.2.1 Assessment of an Application shall be undertaken by an Independent Town Planning Consultant.
  - 2.2.2 The Application shall be determined by the Hunters Hill Local Planning Panel in accordance with the Minister for Planning's Local Planning Panel Direction Development Applications and Applications to Modify Development Consents under Section 9.1 of the Act (unless excluded under the Minister's Direction).
  - 2.2.3 Where an Application is made by a member of Council Staff (or their relative) who is not involved in the exercise of Council's functions under the Act and no objections are received by way of public submission to the Application, the Application may be assessed by Council Staff and the Director of Town Planning may determine the Application under delegated authority.

#### PART 2: DEVELOPMENT APPLICATIONS SUBMITTED BY COUNCIL

#### 3. AIM

This Part aims to manage potential conflicts of interest and increase transparency at all stages of the Development Process for Council-related Development.

#### 4. MANAGEMENT CONTROLS AND STRATEGIES

- 4.1 The management controls outlined in Clause 4.2 apply to Council-related Development, as defined in this policy, except where the development is of a kind listed in Clause 4.3.
- 4.2 The Development Process for Applications under this Part shall be managed as follows:
  - 4.2.1 Assessment of an Application for Council-related Development shall be undertaken by an Independent Town Planning Consultant.
  - 4.2.2 Determination of an Application for Council-related Development with a Capital Investment Value of less than \$5 million shall be undertaken by the Hunters Hill Local Planning Panel in accordance with the Minister for Planning's Local Planning Panel Direction Development Applications and Applications to Modify Development Consents under Section 9.1 of the Act (unless excluded under the Minister's Direction).
  - 4.2.3 Determination of an Application for Council-related Development with a Capital Investment Value of more than \$5 million shall be undertaken by the Regional Planning Panel in accordance with the State Environmental Planning Policy (Planning Systems) 2021.
- 4.3 No management controls shall be applied to the following kinds of development:

Council-related Development Application Conflict of Interest Policy

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- 4.3.1 Commercial fit outs and minor changes to the building façade, or
- 4.3.2 Internal alterations or additions to buildings that are not a heritage item, or
- 4.3.3 Advertising signage, or
- 4.3.4 Minor building structures project from a building façade over public land (such as awnings, verandas, bay windows, flagpoles, pipes, and services), or
- 4.3.5 Development where Council might receive a small fee for the use of their land.

#### PART 3: ASSESSMENT OF THE RISKS OF CONFLICT OF INTEREST

#### 5. IDENTIFICATION AND ASSESSMENT OF POTENTIAL CONFLICTS OF INTEREST

- 5.1 Applications lodged with Council that are Council-related Development shall be referred to the General Manager (or a delegate) for a conflict-of-interest risk assessment
- 5.2 The General Manager is to:
  - 5.2.1 Assess whether the Application is one in which a potential conflict of interest exists, and
  - 5.2.2 Identify the phase(s) of the Development Process at which the identified conflict of interest arises, and
  - 5.2.3 Assess the level of risk involved at each phase of the Development Process, and
  - 5.2.4 Determine what (if any) management controls should be implemented to address the identified conflict of interest (in each of the Development Process if necessary), having regard to any controls and strategies outlined in Clauses 2 and 4 and the outcome of the General Manager's assessment of the level of risk as set out in Clause 5.2.3, and
  - 5.2.5 The proposed management approach for the Application in a statement that is to be published on the NSW Planning Portal.

#### 6. CONFLICT OF INTEREST MANAGEMENT STATEMENTS

- 6.1 Where a potential conflict of interest is identified by any Councillor or member of Council Staff, a conflict of interest management statement shall be prepared.
- 6.2 A conflict of interest management statement shall contain:
  - 6.2.1 a Development Application reference number, and
  - 6.2.2 a Development Description, and
  - 6.2.3 a description of any potential conflict, and
  - 6.2.4 the proposed management strategy in accordance with this policy, including where Council proposes no management controls, and
  - 6.2.5 a contact to whom anyone with concerns should report.
- 6.3 A conflict of interest management statement shall be published on the NSW Planning Portal with the Application and on Council's Development Application register.

#### 7. DECLARATIONS OF CONFLICT OF INTEREST

Where Council Staff or Councillors are party to an Application as applicant and/or land owner, the person(s) must advise their supervisor of their conflict of interest and ensure that this policy and Council's Code of Conduct are adhered to. Declarations must be made when submitting an Application via the NSW Planning Portal.

#### RELATED POLICIES/PROCEDURES

Code of Conduct

Procedures for the Administration of the Model Code of Conduct Policy

#### POLICY AUTHORITY

General Manager

#### **GETTING HELP**

For assistance in interpretation and implementation of this policy, please contact the Director – Town Planning.

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Council-related Development Application Conflict of Interest Policy

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## **REVIEW**

This policy is to be reviewed once per term of Council.

Next review date is: February 2029

## ADOPTED BY COUNCIL

DATE: xx RESOLUTION NO: x

## **VERSION CONTROL TABLE**

DATE VERSION RES. NO. KEY CHANGES AUTHOR

Council-related Development Application Conflict of Interest Policy

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## **Department of Planning and Environment**



## Council-related Development Application Conflict of Interest Guidelines

## Introduction

Councils are development regulators. But they also can be the developer, landowner or hold a commercial interest in the land they regulate. Where councils have this dual role, an inherent conflict can arise between their interests in the development and their duty as regulator.

Identifying these conflicts of interest early and finding ways to address them is crucial to good governance and allows councils to strengthen their relationship with communities and build and enhance trust.

The following requirements have been introduced into the *Environmental Planning and Assessment Regulation 2021* to address conflicts of interest in council related development:

- Councils must adopt and have a policy that specifies how conflicts of interest in connection with council-related development applications will be handled. The policy must comply with the requirements in these Guidelines (section 66A).
- Council-related development applications must now be accompanied by either a
  management strategy statement, which explains how the council will manage potential
  conflicts of interest, or a statement that the council has no management strategy for the
  application (section 36A).
- Councils must record conflicts of interest in connection with each council-related development application, and the measures taken to manage the conflicts, in their existing DA register (section 242A).
- Council-related development applications must be exhibited for a minimum of 28 days to ensure transparency during the assessment process (*Environmental Planning and Assessment Act 1979*, schedule 1, clause 9B).

While the regulation changes do not mandate the use of the framework once a development consent is issued, it is best practice when developing their policies for councils to also address conflicts that may occur after development consent has been granted. This could be as simple as stating in the policy that the council will seek to enter a shared services arrangement with a neighbouring council about this phase of the development process, for any development that is the subject of the policy.

#### Purpose of these Guidelines

These Guidelines are intended to:

 set out the requirements for the council conflict of interest policy required under section 66A.

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• assist councils in meeting these requirements by providing a sample policy and management strategy statement that can be used as a template when developing their policies

• provide general information and guidance about the policy.

## Flexibility

In some circumstances, council may determine the risks associated with a council-related development are sufficiently low and no specific controls are warranted. Where this is the case, council should still publicly communicate that fact to ensure transparency.

Where a council determines for a particular class of development that the risks of a conflict of interest are very low, it may decide to not have any management controls for a specified type of development unless there is some direct involvement of a councillor or a council staff member in their private capacity.

This can happen, for instance, where the council is the owner of a large commercial building that has a range of shops within it, for which it receives many development applications for commercial fit outs and minor changes to the building facade. In those circumstances, the council's policy could outline that its management strategy for this class of development does not apply additional controls for conflicts of interest.

Other examples where this approach might be appropriate include development for internal alterations or additions to buildings that are not a heritage item, advertising signage, minor building structures projecting from a building façade over public land (such as awnings, verandas, bay windows, flagpoles, pipes and services), and development where the council might receive a small fee for the use of their land.

## Sample policy

The sample policy below is to help councils develop their conflict of interest policies for council-related development. It provides practical solutions for developing and implementing ways to manage potential conflicts at all stages of the development process.

For councils that have local planning panels, the council's policy only needs to deal with a subset of this development, as a range of development to which the policy would otherwise apply will already be referred to local planning panels.

Using the sample policy is optional. Each council and local government area is different and has unique local settings, therefore, councils should decide what is appropriate in their circumstances and develop a policy for managing conflicts of interest about council-related development that is suitable for their local area.

An example management strategy statement is also included below.

## Requirements for conflict-of-interest policies

Any policy prepared and adopted by a council must:

Department of Planning and Environment



- establish management controls and/or a management strategy to address potential
  conflicts of interest at the different phases of the development process for the types of
  council-related development that the council could be involved in,
- outline the process through which potential conflicts of interest will be identified, the risks assessed and appropriate management controls determined, and
- outline the process that will be followed to publicly communicate the management approaches for each development subject to the policy.

## Sample policy

## Part 1 Preliminary

## (1) Name of policy

This policy is the [insert name of policy].

Note: For example, Conflicts of interest policy – dealing with council-related development throughout the development process.

#### (2) Aim of policy

This policy aims to manage potential conflicts of interest and increase transparency at all stages of the development process for council-related development.

## (3) Scope

This policy applies to council-related development.

#### (4) Definitions

(1) In this policy:

**application** means an application for consent under Part 4 of the Act to carry out development and includes an application to modify a development consent it does not include an application for a complying development certificate.

council means [insert name of the council]

**council-related development** means development for which the council is the applicant developer (whether lodged by or on behalf of council), landowner, or has a commercial interest in the land the subject of the application, where it will also be the regulator or consent authority

**development process** means application, assessment, determination, and enforcement **the Act** means the *Environmental Planning and Assessment Act* 1979.

- (2) A word or expression used in this policy has the same meaning as it has in the Act, and any instruments made under the Act, unless it is otherwise defined in this policy.
- (3) Notes included in this policy do not form part of the policy.

Department of Planning and Environment



Note: Other definitions can be inserted.

## Part 2 Process for identifying and managing potential conflicts of interest

#### (5) Management controls and strategies

- (1) The following management controls may be applied to:
  - a. the assessment of an application for council-related development
    - insert control(s)
  - b. the **determination** of an application for council-related development
    - insert control(s)
  - c. the regulation and enforcement of approved council-related development
    - insert control(s).

Note: For example, council will enter into a shared services arrangement with a neighbouring council.

- (2) The management strategy for the following kinds of development is that no management controls need to be applied:
  - a. commercial fit outs and minor changes to the building façade
  - b. internal alterations or additions to buildings that are not a heritage item
  - c. advertising signage
  - d. minor building structures projecting from a building facade over public land (such as awnings, verandas, bay windows, flagpoles, pipes, and services)
  - e. development where the council might receive a small fee for the use of their land.

#### Notes:

- While councils must have a policy that sets out how they propose to deal with potential conflicts of interest for council-related development, it could implement different controls for dealing with them based on the level of risk. For example, councils could set their controls based on:
  - a. risk category low, moderate, high, very high
  - b. types of development non-controversial small-scale development, development of a certain value with/without a commercial interest, controversial development, or even
  - c. capital investment value of the proposed development.
- 2. There is a range of management controls that could be applied in particular circumstances. The following are some examples that councils could use. Note that councils are not limited to one approach and could specify more than one approach if appropriate in their local settings:
  - a. Assessment and determination
    - i. The assessment and/or determination of an application are to be undertaken by council staff under delegation – this might be appropriate if the proposal is considered to be a low-level risk or non-controversial. For more controversial projects, this might only be effective if strict role separation controls are imposed.
    - ii. The application could also be referred for external assessment and/or determination to either:

Department of Planning and Environment



- 1. another council
- 2. a local planning panel if one is in place
- a regional planning panel (may require negotiation RPPs are not required to accept referrals)
- 4. a consultant.

The involvement of an external third party might be appropriate for development where council has a commercial interest in the land, or the development is seen to be a political priority for the council.

- b. Regulation and enforcement
  - i. Engagement of a private certifier
  - ii. Publication of certificates issued under Part 6 of the Act on the NSW Planning Portal
  - Peer review by a neighbouring council and/or entering into a shared services arrangement with a neighbouring council
  - iv. Reporting of key milestones to the full council.
- Councils may also wish to take advantage of their audit and risk committee to provide guidance for the types of controls that could be applied in specific circumstances.

# (6) Identifying whether a potential conflict of interest exists, assessment of level risk and determination of appropriate management controls

(1) Development applications lodged with the council that are council-related development are to be referred to the general manager (or a delegate) for a conflict-of-interest risk assessment.

Note: Council-related development is defined in section 4.

- (2) The general manager is to:
  - a. assess whether the application is one in which a potential conflict of interest -exists,
  - b. identify the phase(s) of the development process at which the identified conflict of interest arises,
  - c. assess the level of risk involved at each phase of the development process,
  - d. determine what (if any) management controls should be implemented to address the identified conflict of interest (in each phase of the development process if necessary) having regard to any controls and strategies outlined in clause 5 of the policy and the outcome of the general manager's assessment of the level of risk involved as set out clause 6(2)(c) of the policy,
    - Note: The general manager could determine that no management controls are necessary in the circumstances
  - e. document the proposed management approach for the proposal in a statement that is published on the NSW Planning Portal.

Note: The following is an example of a statement that could be published by councils to document its proposed management approach in a particular circumstance.

Department of Planning and Environment

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## Scenario

BlueStar Council is upgrading one of their assets, 'Blue River Civic Place'. Council is the landowner and the applicant and is proposing to redevelop the site into a mixed-use development with a total capital investment value (CIV) of \$4.9 million. The development application seeks approval for the construction and use of an additional 2 storeys on an existing 3 storey building comprising a childcare centre, commercial office spaces and partial use of the building for council's public administration.

## Example management statement

Council conflict o	f interest management statement	
Project name	Blue River Civic Place	
DA number	DA21/0001	
Potential conflict	BlueStar Council is the applicant. Blue River Civic Place has an estimated capital investment value of \$4.9 million and the council expects to receive revenue through renting commercial office spaces.	
Management strategy	The council is managing potential conflicts of interest in this matter as follows:  The application will be referred to the local planning panel to determine the development application.  Council development assessment staff not involved with preparing the application will assess the DA. The staff will remain separated from the project team.  A private certifier will be engaged to undertake the certification for the development.  Green Hill Council has agreed to peer review any regulatory decisions should compliance decisions be made.  Key project milestones following the development consent will be reported at a public council meeting.	
Contact	Anyone with concerns about council fulfilling its obligations should report their concerns to the council.	

Department of Planning and Environment

**ITEM NO** : 4.9

**SUBJECT** : NO PARKING MOTOR VEHICLES EXCEPTED - COMMUNITY

**FEEDBACK** 

**STRATEGIC OUTCOME** : SAFE WALKING, CYCLING, AND ACTIVE TRAVEL IS

SUPPORTED AND ENCOURAGED WITH IMPROVED

INFRASTRUCTURE.

**ACTION** : IMPLEMENT THE RECOMMENDATIONS OF THE LOCAL

TRAFFIC COMMITTEE

**REPORTING OFFICER** : LEANNE STATHAKIS

Ref:772809

#### **PURPOSE**

To provide a summary of community consultation feedback for proposed 'No Parking Motor Vehicles Excepted 'as per Local Traffic Committee recommendation on 27 February 2025 and Council resolution of 24 March 2025.

#### RECOMMENDATION

- 1. That a 6-month trial 'No parking motor vehicles excepted' be introduced at the following locations, see figure 1 below
  - a. Gladesville Road on both sides between Mary Street and Luke Street.
  - b. Mary Street adjacent to St Joseph's between Mark Street and Gladesville Road
  - c. Mary Street between Gladesville Road and to No.6 Mary Street (both sides)
  - d. Durham Street west side



Note: Any existing parking restrictions will not be affected

2. That That 'No Parking' be installed either side of the driveway to Marist Fathers on Gladesville Road 10m to the west and 20 m to the east.



- That Council enforcing Officers to monitor the nominated streets and adjacent streets on a regular basis.
- 4. That a consideration be given to the restriction being installed to the following streets after the 6-month trial.
  - a. Richmond Crescent
  - b. Reserve Road
  - c. Johnson Street
  - d. Joubert Street north and south
  - e. Margaret Street south of Alfred Street
  - Alfred Street on the reserve side.
- 5. That a further Council report be tabled to Council upon completion of the 6-month trial period.

#### **BACKGROUND**

On 27 February 2025 the Hunters Hill Local Traffic Committee resolved:

- 1. That for a 6-month trial 'No parking motor vehicles excepted' be introduced at the following locations:
  - a. Gladesville Road on both sides between Mary Street and Luke Street.
  - b. Mary Street adjacent to St Joseph's between Mark Street and Gladesville Road
  - c. Mary Street between Gladesville Road and to No.6 Mary Street (both sides)
  - d. Durham Street west side

2. That community consultation be carried out in adjacent areas, and if any feedback from residents is received a further report be provided to the Local Traffic Committee by email to members for comment and determination.

3. That all feedback from the community and Local Traffic Committee members be tabled for the March Council meeting.

This was resolved by Council in March 2025.

#### **REPORT**

## **Community Consultation**

Community consultation was carried out for a period of two weeks to residents adjacent to the proposed parking restrictions as per recommendation No.1 above. Richmond Crescent was also included in the community consultation based on concerns raised by Richmond Crescent residents.

Council received a total of 10 submissions. All were in support of the trial. However, the following concerns were raised:

Concern	No. of	Response
	Correspondence	
Richmond Crescent on the	1	Council enforcing Officers can infringe
grass side will be an area for		any vehicle for parking on the nature
trailers to relocate to.		strip.
		Council can act under the Public Space
		Unattended Property (PSUP)
		Legislation.
		Enforcement Officers will monitor and
		take appropriate action.
Richmond Crescent on grass	1	Council enforcing Officers can monitor
side will be an area for trailers		and infringe any vehicle for parking on
to relocate to, but does not		the nature strip.
want any signage		Council can act under the PSUP
		Legislation.
		The area to be monitored during trial
		and reviewed after the trial.
Richmond Crescent on grass	3	Council enforcing Officers can monitor
side will be an area for trailers		and infringe any vehicle for parking on
to relocate to and wants		the nature strip.
signage on both sides		Council can act under the PSUP
		Legislation.
		The area to be monitored during trial
		and reviewed after the trial.
In support and no other	2	
comment		
In support and would like the	1	Council can act under the PSUP
following streets included;		Legislation.
Joubert St – south		The area to be monitored during trial
		and reviewed after the trial.

Manning Road near Riverglade Reserve		
Concerned that trailers will end up in residential streets outside homes	1	Council can act under the PSUP Legislation, and other areas considered after the trial.
In Support, but concerned that sight distance from driveway on Gladesville Road to Marist Fathers can still be impacted by vehicles parking either side of driveway	1	Sight distance is obstructed by parked vehicles, the crest, trees, and electricity box. 'No parking 'to be considered either side of the driveway. 10m to the west and 20m to the east.

Traffic Committee members, Chairperson Carla Kassab, NSW Police and TfNSW raised no further comment based on community feedback. This report recommends proceeding with the 6-month trial.

#### **CONCLUSION**

The proposed restriction will define the parking usage of the kerbside in the above streets with the restriction to ensure trailers are not left this area. The restriction will assist Councils enforcing Officers to manage the number of trailers in the area.

In other areas including the streets mentioned at recommendation No.4, unattended boat trailers will be managed by enforcing officers under the Public Space (Unattended Property) Act 2021.

## FINANCIAL IMPACT ASSESSMENT

There is no direct financial impact on Council's adopted budget as a result of this report.

## **ENVIRONMENTAL IMPACT ASSESSMENT**

There is no direct environmental impact on Council arising from Council consideration of this matter.

## **SOCIAL IMPACT ASSESSMENT**

There is no direct social impact on Council arising from Council consideration of this matter.

#### **RISK ASSESSMENT**

There are no direct or indirect risks impacting on Council arising from consideration of this matter.

#### **ATTACHMENTS**

There are no attachments to this report.

**ITEM NO** : 4.10

**SUBJECT** : 2025 NATIONAL GENERAL ASSEMBLY OF LOCAL

GOVERNMENT

STRATEGIC OUTCOME : A VISION OF CONTINUOUS IMPROVEMENT IS SHARED BY

COUNCILLORS AND COUNCIL STAFF.

**ACTION** : DELIVER PROFESSIONAL DEVELOPMENT OPPORTUNITIES

**REPORTING OFFICER** : NICK TOBIN

Ref:770714

## **PURPOSE**

This paper proposes that the Mayor and General Manager attend the annual Australian Local Government Association's National General Assembly, to be held this year in Canberra on 24 – 27 June 2025.

#### **RECOMMENDATION**

- 1. That the report be received and noted.
- 2. That Council approves that the Mayor and General Manager attend 2025 National General Assembly in Canberra from 24 27 June 2025.

## **BACKGROUND**

The National General Assembly of Local Government (NGA) is an opportunity for Councils and individual Councillors to contribute to and / or influence the national policy agenda.

The theme for this year's conference is: National Priorities Need Local Solutions.

Association is seeking motions that align with this theme and identify opportunities for new federal programs and policies that will support councils to build trust, both in their communities and as a local delivery partner for the Australian Government.

## **REPORT**

The estimated total cost for the Mayor and General Manager to attend the conferences is \$4388, registration has already been tentatively undertaken to enable access to discounted "early bird" conference registration rates.

There is provision for this expense in the 2024-25 budget, to be costed to the Councillor Expenses and Office of the General Manager's cost centres.

#### **CONCLUSION**

To ensure the view of council and the community are represented at the 2025 NGA, this proposal should be considered.

## FINANCIAL IMPACT ASSESSMENT

The estimated cost of registration and accommodation at the Assembly for the Mayor and General Manager is approximately \$4388.

## **ENVIRONMENTAL IMPACT ASSESSMENT**

There is no direct environmental impact on Council arising from Council consideration of this matter.

## **SOCIAL IMPACT ASSESSMENT**

There is no direct social impact on Council arising from Council consideration of this matter.

## **RISK ASSESSMENT**

There are no direct or indirect risks impacting on Council arising from consideration of this matter.

## **ATTACHMENTS**

There were no attachments to this report.

**ITEM NO** : 4.11

**SUBJECT** : PLANNED EVENTS - JULY TO SEPTEMBER

**STRATEGIC OUTCOME** : COMMUNITY, CULTURAL EVENTS AND ACTIVITIES ARE

COORDINATED AND DELIVERED INCLUSIVELY

**ACTION** : COORDINATE AND DELIVER COMMUNITY, CULTURAL

**EVENTS AND ACTIVITIES** 

**REPORTING OFFICER** : SHERY DEMIAN

Ref:772451

#### **PURPOSE**

To provide an update to Council on events proposed for the first quarter (Q1 – July to September) of 2025-26.

#### **RECOMMENDATION**

1. That the report be received and noted.

#### **BACKGROUND**

Council's Community Strategic Plan encourages a sense of belonging and connection to the local community. Specific actions in the Operational Plan relate to coordinating and delivering community and cultural events and activities. The events program supports the delivery of these outcomes.

#### **REPORT**

A calendar of activities is planned to connect, support and promote our community through a flexible, cost effective and innovative event program.

An update on Council's planned events for the current quarter (Q1 – July to September) of the 2025-26 financial year, is contained in this report. It also lists community-led events listed on our website.

It is noted that: event details may change in response to factors such as weather, resourcing or unforeseen circumstances; and additional events may be added as opportunities arise. Further updates on activities for 2025 will be provided in future quarterly reports.

## Quarterly update

## July

- Spring Garden Competition entries open, Tuesday 1 July, online
- Baby Bounce session, 4 and 25 July, The YARN
- Become a Junior Riverkeeper, 9 and 16 July, Weil Park Scout and Community Hall
- Community-led event: Le-Marche Bastille Day-French Market, Sunday 13 July, Woolwich Dock
- National Tree Day (community planting), Sunday 27 July, Boronia Park

- Sustainability@Home Program: Leaving Lightly, Thursday 31 July, online
- Hunters Hill Day, Thursday 31 July
- Storytime session, every Wednesday, The YARN
- Community-led event: Giant Steps Greenhouse Market, every Saturday, Norton Manning Drive, Gladesville

## August

- Community-led event: Le-Marche French market, Sunday 10 August, Woolwich Dock
- Storytime session, every Wednesday, The YARN
- Baby Bounce session, every Friday, The YARN
- Community-led event: Giant Steps Greenhouse Market, every Saturday, Norton Manning Drive, Gladesville

## September

- Storytime session, every Wednesday, The YARN
- Baby Bounce session, every Friday, The YARN
- Moocooboola Festival, Sunday 7 September, Boronia Park Ovals.
- Community-led event: Le-Marche French Market, Sunday 14 September, Woolwich Dock
- Citizenship Ceremony (Citizenship Day), Wednesday 17 September, Town Hall.

#### **CONCLUSION**

This program aligns with the Community Strategic Plan theme of 'Community and Belonging' and helps achieve the Community Strategic Plan goal of connecting people to information and accessible experiences to help them feel included and safe in the community.

## FINANCIAL IMPACT ASSESSMENT

Council Events will be staged utilising funding allocated in the 2025-26 Budget and via grants, partnerships and sponsorships where appropriate and in line with the policies and procedures of Council and relevant stakeholders and funding authorities.

#### **ENVIRONMENTAL IMPACT ASSESSMENT**

Council events are planned and delivered with consideration of sustainability in the areas of energy, water, waste and biodiversity.

#### SOCIAL IMPACT ASSESSMENT

There is a positive social impact on Council and the Hunters Hill community arising from Council consideration of this matter. Coordination and delivery of community and cultural events and activities provides opportunities for our residents to enjoy social connection.

## **RISK ASSESSMENT**

Risk assessments are undertaken for Council events using an established framework.

#### **ATTACHMENTS**

There were no attachments to this report.

**ITEM NO** : 4.12

**SUBJECT** : TARBAN CREEK FLYING FOX COLONY

**STRATEGIC OUTCOME** : NATURAL SPACES, INCLUDING OUR BUSHLAND, URBAN

TREE CANOPY, FORESHORES AND WATERWAYS ARE

PROTECTED AND ENHANCED

**ACTION** : IMPLEMENT BUSHCARE PROGRAMS WHICH CONSERVE

FLORA, FAUNA AND ECOLOGICAL COMMUNITIES

REPORTING OFFICER : ANNIE GOODMAN

Ref:772482

#### **PURPOSE**

Provide Council with an update about the Tarban Creek Flying-fox Camp Management Plan and continue to implement Level 2 actions that include tree pruning and removal.

#### RECOMMENDATION

- That the report be received and noted.
- 2. That Council undertake the following works:
  - Prepare a Review of Environmental Factors (REF) at a cost of \$3000 ex GST.
  - Prune the Jacaranda, Angophora, and Brush Box in Richmond Crescent, and remove the Chinese elm (foraging habitat) on the Corner of Mary Street and Richmond Crescent at a cost of \$6200 ex GST.
  - Plant a low vegetation buffer along the corner of Mary Street and Richmond Crescent at a cost of \$3250 ex GST.
  - Prune and remove Casuarina trees along Manning Road at a cost of \$3000 ex
     GST.
- 3. That Council note the cost of these works is \$15,450 ex GST and is an unbudgeted item
- 4. That Council communicate with residents bordering the Flying fox Camp about the nature of mitigation measures and a timeline noting commencement and completion of the works.

#### **BACKGROUND**

Recently, onsite meetings have been held with residents in Richmond Crescent and Mary Street to address growing concerns about the impacts of the Flying-fox colony to nearby residential properties. In March, an onsite meeting was held at 2 Mary Street with residents, Councillor Carol Tannous-Sleiman, representatives from Sydney Wildlife Rescue, and Council staff. During this meeting, two key management actions were agreed upon to address concerns related to the Tarban Creek Flying-fox Camp. The first action involves planting a low vegetation buffer along Richmond Crescent to help mitigate the impact of the camp on nearby residents. The second action is to investigate the feasibility of implementing a level 2 management strategy from the Tarban Creek Flying-fox Camp Management Plan. This would involve vegetation

removal or management, specifically pruning mature trees along Richmond Crescent, including three large Fig trees located within 30 metres of residential buildings. Council has sought quotes to have this work undertaken.

#### REPORT

Under the Tarban Creek Flying-fox Camp Management Plan, Council is required to implement management actions progressively, starting with level 1 and moving through to level 3.

Approval from the Department of Climate Change, Energy, the Environment and Water (DCCEEW) is necessary before advancing to each subsequent level. In 2021, Council submitted a report demonstrating that level 1 actions had not sufficiently reduced the impacts of the camp, and DCCEEW granted approval to proceed to level 2 actions. Vegetation removal and management to create buffers is classified as a level 2 action under the plan.

It is important to note that the North Tarban bushland, where these actions are proposed, is listed as a heritage item (I416) under the Hunters Hill Local Environmental Plan (LEP). As such, Council's Strategic Planner has advised that a Review of Environmental Factors (REF) is required under Division 12, Clause 2.73(2)(c) and Clause 2.11 of the State Environmental Planning Policy (Transport and Infrastructure), along with any necessary conditions of consent, before any works can proceed.

The Flying-fox Camp Management Code of Practice 2018 provides further regulatory guidance. Section 6(1)(e) permits the trimming or removal of whole canopy trees at the camp boundary to create a buffer of up to 30 metres from any occupied building, without requiring a DCCEEW licence. However, Section 4 of the same Code stipulates that such actions are not authorised when Flying-foxes are present in or within 30 metres of the tree in question.

#### **ACTIONS THAT COUNCIL HAS IMPLEMENTED**

Council has completed a range of Level 1 management actions aimed at mitigating the impact of the Flying-fox camp. With support from a Local Government NSW grant, Council undertook vegetation management works including the removal of dead and unsafe trees, weed control, bush regeneration, and rainforest and buffer plantings along Richmond Crescent, completed in March 2020. An arborist assessment at the time confirmed that no boundary trees required trimming or removal.

In September 2019, Council was granted a licence to remove two Camphor Laurel trees near the Manning Road carpark, which were replaced with Banksias to prevent further spread. Further community-focused efforts included a letter sent in March 2021 to 20 residents adjoining the camp, offering odour-reducing plants—several of which were delivered the following month.

Ongoing community education and awareness initiatives have been maintained, including regular Flying-fox counts and updates to Council's Grey-headed Flying-fox webpage. This page features resources such as the "Living with Flying-foxes" brochure and NSW Health guidance, which were also distributed during community consultations.

Routine camp management activities, such as trimming overhanging branches from pathways, have been carried out when Flying-fox numbers are low or absent. Bush regeneration

contractors continue to remove weedy understorey in stages, with a strategy to retain a strip along the creek line to encourage Flying-foxes to roost away from residential boundaries. These efforts build on over 30 years of bushcare in the reserve.

Protocols for managing incidents such as heat stress have been in place since November 2020. Additionally, 30 Melaleuca linariifolia trees were planted along the southern creek bank in April 2024 and 2025 to enhance habitat availability for the Flying-foxes.

Council will continue to monitor water sprinklers (installed in 2021) as part of Level 2 actions (buffers without vegetation removal) in conjunction with Sydney Wildlife. As part of Council's DCCEEW Licence is to have Sydney Wildlife (expert wildlife carers) monitor the camp while the sprinkler system is activated.

## **OPTION/S FOR VEGETATION PRUNING & REMOVAL**

The implementation of vegetation management actions is subject to seasonal constraints. Specifically, Council must wait until the Flying-foxes have moved into the creek line—typically during the winter months—before proceeding with any works. If this timing cannot be met, night works may need to be considered to avoid disturbing the camp.

It is important to acknowledge that the behaviour of Flying-foxes is inherently unpredictable. As such, the effectiveness of buffer creation through vegetation removal or management cannot be guaranteed. While Level 2 actions such as pruning and canopy reduction are permitted under the Camp Management Plan, their success in achieving the desired outcomes remains uncertain.

Before undertaking any pruning or removal work Council will need to prepare a Review of Environmental factors (REF) at an estimated cost of \$3000.

## Costs of Pruning and Removal

Location	Species	Removal, Prune or Plant	Note	Cost
Richmond Crescent	Jacaranda, Angophora, and Brush Box	Prune		\$6200 ex GST
Corner Richmond Crescent & Mary Street	Chinese Elm	Removal	Chinese Elm is in poor condition and its removal, along with shaping of the surrounding trees would help to establish a buffer form the camp	
Corner of Mary Street	Low vegetation buffer – mulch and log borders	Plant	Work will need to be completed after pruning of nearby trees	\$3250 ex GST

Richmond Crescent	Fig Trees X 3	Prune	Requires crane access and annual pruning as Fig trees tend to regrow vigorously	\$10,750 ex GST
Manning Road carpark area	Casuarina trees	Pruning and removal		\$3000 ex GST
				\$23,200 ex GST

In parallel, Council has approached DCCEEW to explore the possibility of subsidies for cleaning and noise-reducing glass windows—measures that have been adopted by other councils to mitigate the impact of Flying-fox camps on nearby residents. Council is awaiting a response.

## **CONCLUSION**

That Council undertake the following works:

- Prepare a Review of Environmental Factors (REF) at a cost of \$3000 ex GST.
- Prune the Jacaranda, Angophora, and Brush Box in Richmond Crescent, and remove the Chinese elm (foraging habitat) on the Corner of Mary Street and Richmond Crescent at a cost of \$6200 ex GST.
- Plant a low vegetation buffer along the corner of Mary Street and Richmond Crescent at a cost of \$3250 ex GST.
- Prune and remove Casuarina trees along Manning Road at a cost of \$3000 ex GST.
- That Council note the cost of these works is \$15,450 ex GST.

This work does not include the pruning of Fig trees along Richmond Crescent.

Council remains committed to implementing the Tarban Creek Flying-fox Camp Management Plan in accordance with all relevant legislation and environmental guidelines. While progressing through the approved management actions, Council continues to make every effort to address the safety and wellbeing of the community, ensuring that all works are undertaken responsibly and with appropriate approvals. At the same time, Council will continue to advocate for the needs of residents, seeking practical solutions and support, such as subsidies and alternative mitigation measures to address the impacts of the Flying-fox camp while preserving the ecological and heritage values of the area.

#### FINANCIAL IMPACT ASSESSMENT

The total cost to complete all the work listed in the *Cost of Pruning and Removal Table* is \$23,200 excluding GST. This is in addition to the required Statement of Environmental Factors, which costs \$3,000 excluding GST.

Ongoing annual pruning of the three fig trees is estimated at \$10,700, primarily due to the need for crane access, which significantly increases the cost.

The recommendation is to undertake all the works excluding the pruning of Fig trees along Richmond Crescent. The total cost of works excluding Fig tree pruning is \$15,450 ex GST. This is an unbudgeted item.

#### **ENVIRONMENTAL IMPACT ASSESSMENT**

The Tarban Creek Flying-fox colony is critical to the local ecosystem. As native pollinators and seed dispersers, the colony plays a vital role in maintaining biodiversity and supporting the regeneration of native forests locally and regionally. These bats can travel up to 30 km from their roosting sites, spreading pollen and seeds across a wide area, which helps sustain tree canopy health and contributes to the broader ecological corridor. Council has noted that the presence of the colony has actually enhanced the reserve's biodiversity, with no negative environmental impacts reported on the reserve itself.

While the colony itself does not degrade the park's environment, its proximity to residential areas has led to indirect environmental concerns. These include increased organic waste (droppings) on private properties, which has affected gardens, pools, and vehicles.

Overall, the environmental footprint of the colony is largely beneficial within the reserve, but managing its interface with urban areas remains a delicate balance. Council continues to work under strict environmental regulations to ensure both the protection of this vulnerable species and the wellbeing of the local community.

#### SOCIAL IMPACT ASSESSMENT

While the colony plays a vital ecological role as pollinators and seed dispersers, its proximity to residential areas, particularly along Richmond Crescent, Mary Street and Manning Road has led to significant community concern. Residents have reported issues such as persistent noise, strong odours, and bats roosting in private trees. Residents have requested that Council support mitigation measures before the next breeding season.

#### **RISK ASSESSMENT**

Council is balancing the concerns of residents whilst adhering to legislative and State Government oversight. While Level 2 actions such as pruning and canopy reduction are permitted under the Camp Management Plan, their success in achieving the desired outcomes remains uncertain.

Issues identified by the community include:

- Continuous vocalisations/noise from the colony, particularly during peak roosting periods, has disrupted residents' sleep and daily activities.
- Accumulation of guano and strong odours has affected air quality and hygiene, especially in properties directly adjacent to the camp.
- Bats roosting in private trees, gutters, and other structures has caused property damage and distress.

Council has implemented the following controls:

- Sprinkler deterrent system in place, which is a Level 2 action.
- Habitat enhancement in central camp area to draw bats away from homes.
- Selective tree pruning under a Threatened Species Licence.
- Community engagement and updates through Council channels.

## Current actions/recommendations:

• Continue monitoring the colony size and behaviour in conjunction with Sydney Wildlife.

- Explore additional non-invasive deterrents taking place in other LGA's.
- Provide residents with clear communication and support options (e.g. seek State Government subsidies for property cleaning or tree maintenance).
- Continue to refer to the Flying-fox camp management plan.
- Continue to seek advice and support from Sydney Wildlife and DCCEEW.

## **ATTACHMENTS**

There are no attachments to this report.

**ITEM NO** : 4.13

**SUBJECT**: DEVELOPMENT APPLICATIONS DETERMINED UNDER

**DELEGATED AUTHORITY IN MAY 2025** 

**STRATEGIC OUTCOME** : DEVELOPMENT APPLICATION, REGULATION AND

MONITORING SERVICES ARE STREAMLINED

**ACTION** : DEVELOPMENT APPLICATIONS (DAS) ARE PROCESSED IN

ACCORDANCE WITH SERVICE STANDARDS

**REPORTING OFFICER** : STEVE KOUREPIS

Ref:772763

## **PURPOSE**

The purpose of this report is to advise of Development Applications determined under delegated authority for the period of May 2025.

#### **DELEGATED AUTHORITY**

In accordance with Section 327 of the Local Government Act 1993, authority is hereby delegated to the Director, Town Planning to exercise and perform those powers, duties and functions in line with the authority and limitations of that position. These include approval and refusal of Development Applications as per Section 10 of Hunter's Hill Council Delegations of Authority.

Further information and documentation regarding approval or refusal of Development Applications can be found on Council's DA Tracker -

https://eplanning.huntershill.nsw.gov.au/Public/PlanningRegister.aspx

#### RECOMMENDATION

1. That the report be received and noted.

#### **REPORT**

Type of Report	Delegated Authority	Inspection Date	26/02/25
			R2 Low
Development Application No.	DA20250001	Zone	Density
			Residential
Construction Certificate No.	N/A	Notification	Yes
Applicant Vaughan Milligan		Value	\$1,815,000
Premises	8 Reiby Road, Hunters Hill	Landscaped Area	53.3%
Classification (BCA)	1a	Date lodged	17/01/25
Assessing Officer Patrick Ogisi		Determination Date	8/04/25

Proposal	Alterations and additions to existing dwelling and demolition of an existing swimming pool and construction of a new pool
Determination	Approval

Type of Report	Delegated Authority	Inspection Date	16.04.25
Development Application No.	DA2024/0113 Review	Zone	R2
Construction Certificate No.	N/A	Notification	Yes
Applicant	Joe Barakat	Value	\$464,475
Premises	10 Lloyd Avenue, Hunters Hill	Landscaped Area	58%
Classification (BCA)	1a, 10a, 10b	Date lodged	26.03.25
Assessing Officer	Shahram Mehdizadgan	Determination Date	30.04.25
Proposal	Alterations and additions to the existing dwelling		
Determination	Approval		_

Type of Report	Delegated Authority	Inspection Date	20.01.25
Development Application No.	DA2019/1147-1	Zone	R2
Construction Certificate No.	N/A	Notification	Yes
Applicant	Amber Ingleton	Value	N/A
Premises	24 Ryde Road,	Landscaped Area	45.5%
Premises	Hunters Hill	Lanuscapeu Area	
Classification (BCA)	1a	Date lodged	29.10.24
Assessing Officer	Shahram Mehdizadgan	Determination Date	28.04.25
	Partial demolition and alterations of rear of dwelling, addition		
Dronocal	of an attached dwelling for a dual occupancy - s4.55		
Proposal	Modification - addition of basement for Unit 1, minor internal		
	floor modifications for both units		
Determination	Approval		

Type of Report	Delegated Authority	Inspection Date	09/04/25
			R2 Low
Development Application No.	DA20250052	Zone	Density
			Residential
Construction Certificate No.	N/A	Notification	Yes
Applicant	Liping Zhou	Value	\$1,650,000
Premises	3 Chevalier Crescent, Hunters Hill	Landscaped Area	49.6%
Classification (BCA)	1a, 10a, 10b	Date lodged	03/04/25
Assessing Officer	Patrick Ogisi	Determination Date	30/04/25
Proposal	Alterations and Additions to the existing dwelling		
Determination	Approval		

Development Application No.	DA 2025-0055	Zone	R2
Construction Certificate No.	CC ****/***	Notification	Yes
Applicant	Mr Peter Sintras	Value	N/A
Premises	63 Alexandra Street	Garden Area	N/A
	Hunters Hill		
Classification (BCA)	N/A	Date lodged	15.04.2025
Assessing Officer	Anna Hopwood	Determination	01.05.2025
	Martin Peacock	Date	
Proposal	Removal of one (1) tree		
Determination	<b>Refuse</b> removal of one (1) tree. <b>Approve</b> pruning with Conditions		
	imposed to limit the extent of the pruning works		

## Tree 1 – *Jacaranda mimosifolia* (Jacaranda)

- Mature specimen in good health
- Moderate landscape significance; tree contributes to the amenity of the property and the streetscape
- Pruned for power line clearance
- Mature Ficus pumila (Creeping Fig) growing through crown
- Cracking developing in sandstone front boundary wall and landscape retaining wall within the property retaining wall
- Limited crown clearance from neighbour's garage roof
- Application proposes removal of Tree 1 due to wall damage, potential for damage to the neighbour's garage and the tree's unsuitable location
- Application is refused. Although cracking is present in the front boundary wall and landscape retaining wall within the property, for tree removal to be approved it must be demonstrated that all options to allow for the repair of the walls, whilst allowing for the retention of the tree have been considered (i.e. Engineers Report).
- The tree planting advice (no reference provided) quoted by the Applicant suggests that trees should be located at a minimum of 1 – 1.5 times mature tree height from a dwelling. This statement is not supported by arboricultural best practice
- Pruning is approved to provide additional clearance from the neighbour's garage roof
- Pruning of the *Ficus pumila* (Creeping Fig) at ground level is also recommended to prevent further overgrowth of the crown of Tree 1. The weight and sail area of the climber places additional loading on branches and increases the likelihood for branch failures in high winds

#### The following trees may be pruned:

Tree 1	Location	Comments
Jacaranda mimosifolia (Jacaranda)	Front garden	Crown Lift branches no greater than 100mm diameter to provide a maximum clearance of 2m from the neighbour's garage roof and electrical service line. The branches pruned shall represent no greater than 10% of the tree's total crown volume
		Note: It is recommended that the Creeping Fig growing in the trees crown is pruned at ground level

Development Application No.	DA 2025-0053	Zone	R2
Construction Certificate No.	CC ****/***	Notification	Yes
Applicant	Mrs Karen Hexton	Value	N/A
Premises	64 The Point Road	Garden Area	N/A
	Woolwich		
Classification (BCA)	N/A	Date lodged	04.04.2025
Assessing Officer	Anna Hopwood	Determination	01.05.2025
	Martin Peacock	Date	
Proposal	Removal of one (1) tree		
Determination	Approve removal of one (1) tree with the planting of one		
	(1) replacement tree within the property		

Tree 1 – Syzygium paniculatum (Magenta Lilly Pilly)

- Mature, clipped specimen (2.5m approx. in height)
- Low landscape significance
- Good health
- Part of a previous hedge/screen planting which has been removed under a Court Order
- Branches growing through timber boundary fence
- Root system lifting adjacent footpath/concrete slab
- Application proposes removal of Tree 1 to comply with the Court Order
- Application is **approved** as the tree is a small specimen of low quality and value
- Replacement planting is required to maintain the canopy cover in the suburb

The following trees may be removed:

Tree 1	Location	Comments
Syzygium paniculatum	Side garden	Remove tree to comply with
(Magenta Lilly Pilly)		Court Order

The following replacement planting is required:

Location	Minimum container size at purchase	No. of replacement plants required	Replacement tree Species
Within the property	25 litre	1	Magnolia grandiflora cv. (Bull Bay Magnolia cultivar)

**Note 1:** Please contact Council's Tree & Landscape Consultant if you would like to nominate an alternate replacement species

**Note 2:** The replacement trees should be located at sufficient distance as to minimise conflict with adjacent structures when fully mature.

Type of Report	Delegated Authority	Inspection Date	13.01.25
Development Application No.	DA2014/1026-1	Zone	R2
Construction Certificate No.	N/A	Notification	Yes
Applicant	Martin Taylor	Value	\$50,000
Premises	2 Rocher Avenue Hunters Hill	Landscaped Area	58.6%
Classification (BCA)	1a, 10a, 10b	Date lodged	20.12.24
Assessing Officer	Shahram Mehdizadgan	Determination Date	17.04.25
Proposal	Alterations and additions to existing dwelling - s4.55 Modification - updated doors and windows, new side gate, new pool fence, updated rear deck and landscape area		
Determination	Approval		

Type of Report	Delegated Authority	Inspection Date	05/02/25
			R2 Low
Development Application No.	DA20250008	Zone	Density
			Residential
Construction Certificate No.	N/A	Notification	Yes
Applicant	John Peter Frilingos	Value	\$15,000
	7 Passy Avenue,	Landscaped Area	58.4%
Premises	Hunters Hill	Landscaped Area	36.470
Classification (BCA)	1a, 10a, 10b	Date lodged	03/02/25
Assessing Officer	Patrick Ogisi	Determination Date	17/04/25
Droposal	Demolition of existing pool shed and construction of a gazebo		
Proposal	with privacy screening at the rear of the property		
Determination	Deferred Commencement		

Type of Report	Delegated Authority	Inspection Date	Several
Development Application No.	DA20240244	Zone	R2 Low Density Residential
Construction Certificate No.	N/A	Notification	Yes
Applicant	Shailesh Amrital Kotecha	Value	\$1,979,500
Premises	22 Martin Street, Hunters Hill	Landscaped Area	61%
Classification (BCA)	1a, 10a, 10b	Date lodged	12/12/24
Assessing Officer	Patrick Ogisi	Determination Date	06/05/25
Proposal	Demolition of existing dwelling, swimming pool, two lot Torrens title subdivision and construction of a dwelling house on proposed Lot B with swimming pool, landscaping and fencing.  Tree Removal.		
Determination	Approval		

Type of Report	Delegated Authority	Inspection Date	N/A	
Development Application No.	DA2024/0038-1	Zone	R2	
Construction Certificate No.	N/A	Notification	Yes	
Applicant	Cantilever Design Collective	Value	N/A	
Premises	2 Collingwood Street, Woolwich	Landscaped Area	50.2%	
Classification (BCA)	1a	Date lodged	18.02.25	
Assessing Officer	Shahram Mehdizadgan	Determination Date	23.04.25	
Proposal	Alterations and Additions to existing dwelling including rebuilding of swimming pool and bedroom wing - Section 4.54 - application relating to extension of deadline date for deferred commencement			
Determination	Approval	Approval		

Type of Report	Delegated Authority	Inspection Date	N/A
Development Application No.	DA2024/0132-1	Zone	R2
Construction Certificate No.	N/A	Notification	Yes
Applicant	Anthony Bernia	Value	\$694,202
	5 Reserve Street,	Landscaned Area	46.2%
Premises	Hunters Hill	Landscaped Area	
Classification (BCA)	1a	Date lodged	09.04.25
Assessing Officer	Shahram Mehdizadgan	Determination Date	07.05.25
	Alterations and additions	to an existing dwelling	, including a
	first floor addition - s4.55	Modification - Remova	l of Schedule
Proposal	1 from the consent and a	n amendment to Sched	ule 2 from
	the consent, due to the reinstatement of enclosed garage to		
	design		
Determination	Approval		

Type of Report	Delegated Authority	Inspection Date	04.04.25 09.05.25
Development Application No.	DA2024/0074	Zone	R2
Development Application 140.	s8.2 Review	Zonc	112
Construction Certificate No.	N/A	Notification	Yes
Applicant	David De Angelis	Value	\$1,411,000
Premises	11 Werambie Street, Woolwich	Landscaped Area	58%
Classification (BCA)	1a, 10a, 10b	Date lodged	14.02.25
Assessing Officer	Shahram Mehdizadgan	Determination Date	23.05.25
Proposal	S8.2 Review - Part demolition of the existing dwelling and alterations and additions for the construction a two-three storey dwelling, including reconstruction of swimming pool and landscaping		
Determination	Deferred Commencement Approval		

Type of Report	Delegated Authority	Inspection Date	05/02/25
			R2 Low
Development Application No.	DA20250002	Zone	Density
			Residential
Construction Certificate No.	N/A	Notification	Yes
Applicant	Trang Vu	Value	\$1,113,800
Premises	3 Gladesville Road, Hunters Hill	Landscaped Area	55%
Classification (BCA)	1a, 10a	Date lodged	20/01/25
Assessing Officer	Patrick Ogisi	Determination Date	15/04/25
Proposal	Alterations and additions to the existing dwelling		
Determination	Approval		

Type of Report	Delegated Authority	Inspection Date	03/04/25
Development Application No.	DA20250034	Zone	R2 Low Density Residential
Construction Certificate No.	N/A	Notification	Yes
Applicant	Matthew James	Value	\$272,365
Premises	17 Isler Street, Gladesville	Landscaped Area	53.8% (Same as existing)
Classification (BCA)	1a, 10a	Date lodged	14/03/25
Assessing Officer	Patrick Ogisi	Determination Date	16/04/25
Proposal	Proposed internal alterations to an existing garage to create a cabana		
Determination	Approval		

Type of Report	Delegated Authority	Inspection Date	3/4/25
			R2 Low
Development Application No.	DA20250048	Zone	Density
			Residential
Construction Certificate No.	N/A	Notification	Yes
Applicant	Tracey Stewart	Value	\$132,000
Premises	17 Mark Street	Landscaped Area	52.9%
Classification (BCA)	1a	Date lodged	21/03/25
Assessing Officer	Patrick Ogisi	Determination Date	06/05/25
Dranacal	Demolition of part existing garage and construction of new		
Proposal	studio above existing garage.		
Determination	Approval		

Type of Report	Delegated Authority	Inspection Date	Several
Development Application No.	DA20211324-2	Zone	R2 Low Density Residential
Construction Certificate No.	N/A	Notification	Yes
Applicant	Nicholas Petrunoff	Value	\$0
Premises	31A Makinson Street, Gladesville	Landscaped Area	52% (same as existing)
Classification (BCA)	1a, 10a, 10b	Date lodged	17/04/25
Assessing Officer	Patrick Ogisi	Determination Date	06/05/25
Proposal		ns to an existing building eletion of DA condition	•
Determination	Approval		

## **ATTACHMENTS**

There were no attachments to this report.

**ITEM NO** : 4.14

SUBJECT : REPORT OF LEGAL MATTERS - MAY 2025

**STRATEGIC OUTCOME** : DEVELOPMENT APPLICATION, REGULATION AND MONITORING

**SERVICES ARE STREAMLINED** 

**ACTION** : DEVELOPMENT APPLICATIONS (DAS) ARE PROCESSED IN

ACCORDANCE WITH SERVICE STANDARDS

**REPORTING OFFICER** : STEVE KOUREPIS

Ref:772810

## **PURPOSE**

The purpose of this report is to update Council on legal matters pertaining to planning matters. These matters are generally with the Land and Environment Court.

#### RECOMMENDATION

1. That the report be received and noted.

## **REPORT**

Attached are Status Reports provided by Council's Legal Advisors: HWL Ebsworth, Hall & Wilcox and Marsdens.

## **ATTACHMENTS**

- 1. Hall and Wilcox <a>J</a>
- 2. Marsdens <u>J</u>
- 3. HWL Ebsworth <u>J</u>

## Hunters Hill Council Status Report May 2025

	CURRENT/PENDING MATTERS								
Our Ref	Matter Name	Acting Solicitor	Additional matter type details where relevant	Date File Opened	Description/Further investigation being conducted/Status/Forecast	Fees billed to date including GST			
259740	s34AA - Hunter's Hill Council v Samuel Russo - LEC Proceedings 2024/467290 - 7 Sherwin Street, Henley NSW	Rachel Bonic	s34AA - Hunter's Hill Council v Samuel Russo - LEC Proceedings 2024/467290 - 7 Sherwin Street, Henley NSW Development Application DA20240104 on 22 November 2024 for the demolition of existing structures, and construction of a two (2) storey dwelling house with basement parking, swimming pool, cabana and landscaping at lot 10 section 4 DP 810, commonly known as 7 Sherwin Street HENLEY 2111 (the Property).	14 January 2025	On 30 January 2025, we appeared at the first directions hearing in this matter.  The Registrar made the following orders:  • The S34AA conciliation conference and hearing listed for 11 & 12 June 2025.  • Council's SOFAC is due 10 February 2025.  • Applicant's SOFAC in Reply is due 24 February 2025.  • The matter is listed for an online Court communication on 13 February 2025 for the parties to seek expert evidence orders (with the matter listed for further directions on 14 February 2025 where no communication is received).  The experts that have been instructed are:  • Mark Adamson - Town Planning  • Catriona Mackenzie - Arboricultural  • Thomas Lau - Stormwater  We are seeking instructions from Council to provide a redacted version of its DA file to the Applicant, who requested a copy.  On 20 February 2025, the Court made expert evidence orders for the following experts engaged by Council to conference and prepare joint expert reports by 21 May 2025:  • Mark Adamson (Planning);  • Tom Lau (Stormwater / Civil Engineering); and  • Catriona Mackenzie (Landscaping).	\$18,268.80			

Hunters Hill Council Status Report May 2025

	CURRENT/PENDING MATTERS							
Our Ref	Matter Name	Acting Solicitor	Additional matter type details where relevant	Date File Opened	Description/Further investigation being conducted/Status/Forecast	Fees billed to date including GST		
					On 16 April 2025, the Applicant filed a Notice of Motion seeking leave to amend its development application by relying on amended architectural, landscape and civil engineering plans.  On 23 April 2025, the Applicant filed an Affidavit (followed by an Amended Notice of Motion) seeking leave to rely on an updated Statement of Environmental Effects dated 17 April 2025.  At the return of the Motion on 29 April 2025, the Registrar made the following orders:  • Leave is granted to the Applicant to rely on the amended plans and documents;			
					<ul> <li>The Respondent is to file and serve its Amended Statement of Facts and Contentions by 13 May 2025; and</li> <li>The Applicant is to file and serve any Amended Statement of Facts and Contentions in Reply by 16 May 2025.</li> <li>On 13 May 2025, the Council filed its Amended SOFAC. Civil and</li> </ul>			
					Stormwater Engineering Contentions have now resolved.			
					On 21 May 2025, the Court varied the expert evidence orders so that the Planning and Landscaping experts would only be required to file Joint Expert Reports. On 29 May, the parties filed the Landscaping Joint Expert Report, and on 30 May, the Planning Joint Expert Report was filed.  On 30 May 2025, the Respondent filed its Bundle of Documents.			
259949	s34AA - Hunter's Hill Council v Ebrahim Imseis & Rima Imseis - LEC Proceedings 2024/460639 - 48 Barons Crescent, Hunters Hill NSW	Samantha Frost	s34AA - Hunter's Hill Council v Ebrahim Imseis & Rima Imseis - LEC Proceedings 2024/460639 - 48 Barons Crescent, Hunters Hill NSW	15 January 2025	On 28 January 2025, we appeared at the first directions hearing to fix the matter for a s 34AA conciliation conference.  The Registrar made the following orders:	\$36,492.50		

Hunters Hill Council Status Report May 2025

	CURRENT/PENDING MATTERS								
Our Ref	Matter Name	Acting Solicitor	Additional matter type details where relevant	Date File Opened	Description/Further investigation being conducted/Status/Forecast	Fees billed to date including GST			
			Development application DA20230134 for the demolition of existing dwelling and construction of dwelling house with basement and pool at 48 Barons Crescent, Hunters Hill NSW 2110 (Y/DP449896).		<ol> <li>The proceedings are listed on 22-23 May 2025 for a conciliation conference and hearing under s 34AA of the Land and Environment Court Act 1979;</li> <li>The Respondent is to file and serve its Statement of Facts and Contentions in accordance with Schedule B of the Practice Note Class 1 Residential Development Appeals by 31 January 2025;</li> <li>The Applicant is to file and serve any Statement of Facts and Contentions in Reply in accordance with Schedule C of the Practice Note Class 1 Residential Development Appeals by 28 February 2025;</li> <li>The proceedings are listed for a directions hearing on 14 February 2025 for the purposes of seeking orders in relation to the preparation of expert evidence. The parties are to attempt to deal with expert evidence orders via online court in advance of the listing date. The matter is to be listed for online court on 13 February 2025.</li> <li>The experts that have been instructed are:         <ul> <li>Mark Adamson - Town Planning</li> <li>Catriona Mackenzie - Arboricultural</li> <li>Thomas Lau - Stormwater</li> </ul> </li> <li>On 30 January 2025, we sent a letter to the resident objectors regarding s 34AA conciliation conference.</li> <li>On 17 April 2025 the Stormwater and Traffic Access joint expert reports were filed.</li> <li>On 30 April 2025 the Town Planning joint expert report was filed.</li> <li>A strategy meeting is currently scheduled for 5 May 2025, however, will be rescheduled to a date after 12 May 2025.</li> <li>On 22 May 2025, the parties reached a s 34 Agreement.</li> </ol>				

Hunters Hill Council Status Report May 2025

	CURRENT/PENDING MATTERS								
Our Ref	Matter Name	Acting Solicitor	Additional matter type details where relevant	Date File Opened	Description/Further investigation being conducted/Status/Forecast	Fees billed to date including GST			
					On 3 June 2025, judgment was handed down.				
263122	Lindsay and Gail Edmonds v Hunters Hill Council	Samantha Frost	s34AA - Lindsay and Gail Edmonds v Hunters Hill Council - LEC Proceedings 2025/00076810 - 4 View Street Woolwich, Hunters Hill NSW Development application DA2024/0234 on Lot 1 in DP861902, being 4 View Street, Woolwich NSW 2110.Proposed dwelling alterations and additions including enlclosed courtyard and lift to heritage listed property.	4 March 2025	On 20 March 2025, we appeared at the first directions hearing to fix the matter for a s 34AA conciliation conference.  The matter has been set down for a s 34AA Conciliation Conference and Hearing on Site at 9:30am on Thursday 24 July 2025 and returning to the Land and Environment Court on 25 July 2025.  The Registrar made the following Order with respect to the preparation of expert evidence:  • James Phillips and Lisa Trueman are to confer in relation to heritage issues under UCPR r 31.24 and prepare a joint expert report.  • Andrew Minto and Mark Adamson are to confer in relation to town planning issues under UCPR r 31.24 and prepare a joint expert report.  These joint reports are to be filed and served by 26 June 2025.  On 21 May 2025, the Council received an 8.2 Review application. Our preliminary view is that the Review Application is out of time owing to the Applicant commencing Class 1 Proceedings.	\$6,712.20			
264583	s34AA - HH Council v Michael Yeh - LEC Proceedings 2025/00095184 - 11 Moorefield Ave, Hunters Hill	Rachel Bonic	s34AA - HH Council v Michael Yeh - LEC Proceedings 2025/00095184 - 11 Moorefield Ave, Hunters Hill The respondent's deemed refusal pursuant to s8.7 of the	21 March 2025	On 1 April 2025, we appeared before Registrar Froh for the first directions hearing in this matter.  We sought a date for the s34AA and extension for Council's SOFAC.	\$3,245.00			

Hunters Hill Council Status Report May 2025

	CURRENT/PENDING MATTERS								
Our Ref	Matter Name	Acting Solicitor	Additional matter type details where relevant	Date File Opened	Description/Further investigation being conducted/Status/Forecast	Fees billed to date including GST			
			Environmental Planning & Assessment Act 1979 to grant consent to development application no. DA2024/0237 in relation to Lot B in DP349647, being 11 Moorefield Avenue, Hunters Hill NSW 2110.  DA2024/0237: Erection of a new structure - Dwelling House - Demolition of the existing three level dwelling house and associated structures- Construction of new three level dwelling house, swimming pool and detached green roofed garage.		Registrar Froh made the following orders:  S34AA conciliation conference and hearing listed for 25 & 26 August 2025;  Council's SOFAC is due 4 April 2025;  Applicant's SOFAC in Reply is due 24 April 2025; and  The matter is listed for an online Court communication on 8 April 2025 and directions hearing on 9 April 2025 should an online communication not be received, for the parties to seek expert evidence orders.  On 10 April 2025, the Court made expert evidence orders for the following experts engaged by Council to conference and prepare joint expert reports by 28 July 2025:  Mark Adamson (Planning);  Catriona Mackenzie (Landscaping); and  Lisa Trueman (Heritage).  On 19 May 2025, we advised residents who provided a submission during the notification period of the opportunity to give oral submissions at the s34AA. One resident has registered to provide submissions.				

## Hunter's Hill Council Status Report May 2025

	CURRENT/PENDING MATTERS								
Our Ref	Matter Name	Acting Solicitor	Additional matter type details where relevant	Date File Opened	Description/Further investigation being conducted/Status/Forecast	Fees billed to date excluding GST			
	HCC ats Raad – LEC 2024/00392648 – 38 Huntleys Point Road Huntleys Point	Adam Seton / Alicia Foley	Class 1 Application – Development Application No. DA2024/0075 seeking consent for the demolition of an existing dwelling house and construction of a new 3 storey dwelling house at 38 Huntleys Point Road, Huntleys Point	31/10/24	These proceedings were listed before Duty Commissioner on <b>30 May 2025</b> in respect of the section 34 Agreement which has been filed.  Judgment to be handed down in these proceedings on 4 June 2025.	\$7,431.00 \$7,350.00 (Expert fees)			
	HCC – Kalkanas – LEC 2025/00035721 – 18 the Point Road, Woolwich	Adam Seton / Alicia Foley	Class 1 Application – Application to modify DA 2021-1063 seeking approval to use a storage room below the ground level and staircase to the storage room and WC in the lower living room at 18 The Point Road, Woolwich	7/2/25	These proceedings are listed for conciliation conference and hearing 30 June 2025 & 1 July 2025.	\$5,630.00			
470060	HCC – Hanvey – LEC 2025/00107140 – 66 High Street, Hunters Hill	Adam Seton/Alicia Foley	Class 1 Application - Development Application No. DA2024/0107 seeking consent for the construction of a dwelling house on the land at 66 High Street, Hunters Hill	27/3/25	These proceedings are listed for conciliation conference and hearing 20 & 21 October 2025.	\$4,926.00 \$5,544.00 (Expert fees)			
470233	HCC – Douzaklian – LEC 2025/00133731 – 22A Earl Street, Hunter's Hill	Adam Seton/Alicia Foley	Class 1 Application-	03/04/25	These proceedings are listed for conciliation conference and hearing 4 & 5 September 2025.	\$3,378.00			

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## Hunters Hill Council Status Report June 2025



					CURRENT/PENDING MATTERS		
Our Ref	Matter Name	Acting Solicitor	Additional matter type details where relevant	Date File Opened	Description/Further investigation being conducted/Status/Forecast	Fees billed to date excluding GST	Disbs billed to date excluding GST
1169502	HHC v Cavcorp & Cavasinni - Potential Enforcement Proceedings for unlawful works relating to 2022 LEC Approval	Philip Brown	Enforcement Proceedings for unlawful works relating to 2022 LEC Approval	06/03/2023	Proceedings commenced on 21 December 2023.  Undertaking given to Court by Respondents to carry out the works by 20 October 2024.  Contempt proceedings filed 2 May 2025.	\$122,556.70	\$17,468.97
					Matter listed for hearing on 11-12 August 2025.		
1204827	HHC v Zubaida Potres - Potential Class 4 proceedings 8 William Street, Hunters Hill	Philip Brown	Potential class 4 enforcement proceedings in relation to Council order concerning unauthorised pergola, paving and glass balustrade		Warning letter drafted/ sent to owners (21/12/2023) Without prejudice on site meeting occurred on 4 March 2024.  Matter resolved via agreement of applicant to in summary carry out works and lodge BIC. However, it appears agreement has not been complied with.  Further warning letter sent on 19 March 2025.	\$13,004.00	\$16.60
1225621	HHC ats Micheal Fountain Architects Pty Ltd - Class 1 Application LEC2024/130582 - 2C Margaret Street, Woolwich NSW 2110	Brown		15/04/2024	SOFAC filed  Experts and Counsel have been engaged  Objector parties joined as parties pursuant to statutory rights to be joined.  S34 conciliation conference occurred on 19 September 2024  S34 conciliation conference has been adjourned to allow the parties to narrow the issue in dispute.  Section 34 conference terminated.	\$103,197.80	\$201,269.31

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Hunters Hill Council Status Report June 2025

		CURRENT/PENDING MATTERS						
Our Ref	Matter Name	Acting Solicitor	Additional matter type details where relevant	Date File Opened	Description/Further investigation being conducted/Status/Forecast	Fees billed to date excluding GST	Disbs billed to date excluding GST	
					The matter is listed for a 10 day hearing commencing onsite at 9:30am on 4 September 2025 and concluding on 17 September 2025.  Leave was granted for the Applicant to rely upon the amended application on 8 May 2025. Additional amended material still forthcoming.  Council's and the 2-11th Respondent's Amended SOFAC due 20 June 2025 Listed for directions on 26 June 2025 to take orders for expert evidence			
1238272	HHC ats Yuan Tu He - Class 1 Application LEC2024/227803 - 22 Barons Crescent Hunters Hill NSW	Philip Brown		28/06/2024	Judgment delivered. Objectors notified. Applicant advised that CTA paid on 23 April 2025.	\$41,179.20	\$21,330.00	
1290044		Philip Brown		06/05/2025	Matter listed for hearing on 25-26 September 2025. SOFAC in Reply being prepared.  Town planner and heritage consultant briefed.	\$8,291.60	\$0.00	
1290033		Philip Brown		06/05/2025	Matter listed for hearing on 25-26 September 2025. SOFAC filed and Objectors notified.  Town planner and heritage consultant briefed.	\$8,813.80	\$0.00	

**ITEM NO** : 4.15

**SUBJECT** : MINUTES OF THE SUSTAINABILITY ADVISORY COMMITTEE

**HELD ON 22 MAY 2025** 

**STRATEGIC OUTCOME** : THE COMMUNITY IS AWARE OF COUNCIL DECISIONS

THROUGH A TRANSPARENT AND DEMOCRATIC

**ENGAGEMENT PROCESS** 

ACTION : DELIVER A DIVERSE ENGAGEMENT PROGRAM TO ENHANCE

**COMMUNITY AWARENESS AND PARTICIPATION** 

**REPORTING OFFICER** : MARGAUX PARK

Ref:770677

#### **PURPOSE**

The purpose of this report is to provide Council with the Minutes of the Sustainability Advisory Committee held 22 May 2025.

### **RECOMMENDATION**

That the Minutes be received and noted.

#### FINANCIAL IMPACT ASSESSMENT

There is no direct financial impact on Council's adopted budget as a result of this report.

#### **ENVIRONMENTAL IMPACT ASSESSMENT**

There is no direct environmental impact on Council arising from Council consideration of this matter.

### **SOCIAL IMPACT ASSESSMENT**

There is no direct social impact on Council arising from Council consideration of this matter.

#### **RISK ASSESSMENT**

There are no direct or indirect risks impacting on Council arising from consideration of this matter.

# Minutes of the Sustainability Advisory Committee held 22 May 2025.

# COMMENCEMENT

The meeting opened at 6:08pm.

# IN ATTENDANCE

Clr Carol Tannous Sleiman Chair
Clr Marc Lane Clr
Clr Ross Williams Clr

Samantha Urquhart Member
Margaux Park Member
Arthur Conigrave Member
Carrie Hamilton Member
Helen Whitkin Member
Christian Hailazidis Member
Gabriela Mitsidis Member

### **APOLOGIES**

William Imseis Member
Constantinos Efthimiou Member

### **CONFIRMATION OF MINUTES**

### RECOMMENDATION

That the Minutes of Sustainability Advisory Committee of previous Meeting held on 27/02/2025 be adopted.

Moved by ClrTannous-Sleiman Seconded by Clr Williams

# **REPORTS**

### 0.0 TERMS OF REFERENCE

#### PROCEEDINGS IN BRIEF

Arthur provided comments on the document.

Discussion was had around the protocol for members raising items for the Agenda as well as discussion around impacts on the 'economy'.

It was agreed the final document was now endorsed pending these minor changes and does not need to come back to the August meeting.

#### 0.0 UPDATE ON FOOD ORGANICS SERVICE

#### PROCEEDINGS IN BRIEF

- Feb Council endorsed to commence planning and discussions with LCC
- \$140,000 received from NSW EPA
  - Bin reconciliation complete
  - Contract review and negotiations in progress
- Submitted application for funding Round 4 GO FOGO (NSW EPA)
  - Announcement by end June
- Recruitment for PT position to implement service
  - Utilising waste reserve to fund
- Anticipate final model and timeline to go to Council by July/August
- Christian raised the potential to investigate in-home technology to process food organics especially in units. This is something that could be considered in the future but not as part of this service implementation.
- Carrie enquired into the number of households with an 80L bin and if standard size would change with roll out. Residents will continue to be able to choose their bin size and be charged accordingly. Doing a 'push' in the future to increase interest in the 80L service could be considered once the organics service is bedded in but is not planned concurrently with the service rollout.

#### 0.0 EV UPDATE

### PROCEEDINGS IN BRIEF

- Cowell St now complete
- NRMA proposal being considered internally
  - 2 x fast chargers with 4 total charging bays
- ChargePost funding approved

- 13 pole mounted chargers with 26 associated charging bays (BYO cable model)
- Engagement to commence in June across LGA
- Aiming for endorsement at August Council
- All at no cost to Council cost positive exercise with revenue from Licences
- Members expressed a preference for residents not to charge within the HH village area and are eagerly awaiting the engagement opportunity to commence.

#### 0.0 RESILIENT SYDNEY STRATEGY 2025-2030

### PROCEEDINGS IN BRIEF

The Resilient Sydney strategy 2025–2030 is informed by extensive community and key partner feedback involving more than 2,000 people and 200 organisations.

City resilience is the capacity of people, communities, businesses and systems within a city to survive, adapt and thrive no matter what kinds of chronic stresses and acute shocks they experience.

Acute shocks are sudden events that threaten a city. Examples include heatwaves, floods, disease outbreaks and cyberattacks.

Chronic stresses weaken the fabric of a city on a day-to-day basis. Examples include rising inequity, housing unaffordability, family violence and inadequate public transport.

The strategy includes 30 actions and 50 case studies across 5 directions:

- Care for our environment: a city where we care for the environment and live sustainably
- 2. **People-centered city:** an equitable city with climate resilient neighborhoods
- 3. **Connect for strength:** an inclusive city that supports social connections and community agency
- 4. **Be ready:** a city where people and organisations are prepared for shock events
- 5. **One city:** a city with coordinated governance that people trust.

All 33 Greater Sydney Councils have collaborated together to develop the Strategy which was launched on 29 April.

The Actions touch across a wide range of Council functions such as waste management, Bushcare, urban forest, emergency preparedness, inclusive public

places, parks and waterways, connected places, social infrastructure, cyber security and creative culture.

Next steps:

Adoption of the Local Emergency Management Plan (with Ryde Council and Police) - December 2025

Development, Adoption of Hunters Hill Resilience Strategy - June 30, 2026

Implementation of the Resilience Strategy - 2026/2035

Clr Lane raised the opportunity to further link the Community Strategic Plan and Resilience Strategy to specific granular detail Sustainable Development Goals which was supported by members.

Clr Lane and Members recognised that climate impacts on asset management. This is an opportunity to address the legacy of concrete roads, upgrading the Pittwater Rd substation for future needs, including a potential community battery.

When technical specifications for public domain are designed, they will consider surfaces that tie a number of document aims and actions together.

Christian enquired into how the Gladesville MasterPlan impacts with some of the aims of the Resilience Strategy. Response was there are sustainability requirements already but Council needs to do further work on the S11 Plan, DCP, LEP etc to tighten things up before such developments become a reality.

There is the potential that a developer could generate electricity to sell back to the tenants as we've seen with other models. Clr Lane mentioned a Westfield development.

The MasterPlan has gone to Gateway now and when it's open for exhibition, comments such as this can be made formally.

Members will be sent the Resilient Sydney Plan 2025-2030 after the meeting.

#### 0.0 URBAN FOREST STRATEGY UPDATE

### PROCEEDINGS IN BRIEF

Members were updated on the Strategy (adopted) and specific Actions to deliver on the Strategy which includes the appointment of an Urban Forester position who would ensure compliance, mapping and coordinated plantings to increase canopy to the 40% aim. This position is essential as Council only has one Officer responsible who's ability to take on the additional workload is very low.

HHC is current at 35% (a reduction from 37% where most loss is from private land).

Christian mentioned some additional guidance to residents on identifying invasive species would be valuable.

Arthur asked what the balance of current canopy was. This was taken on notice to respond however Clr Williams commented it is likely in the realms of 75% public (which is essential for wildlife corridors etc) and 25% private.

Members were enthusiastic about the actions and keen to see them delivered on, pending a resource.

The meeting closed at 7:40pm.

### **ATTACHMENTS**

There are no attachments to this report.

**ITEM NO** : 4.16

**SUBJECT**: MINUTES OF THE BUSHLAND MANAGEMENT ADVISORY

**COMMITTEE HELD ON 2 JUNE 2025** 

**STRATEGIC OUTCOME** : NATURAL SPACES, INCLUDING OUR BUSHLAND, URBAN

TREE CANOPY, FORESHORES AND WATERWAYS ARE

PROTECTED AND ENHANCED

**ACTION** : IMPLEMENT BUSHCARE PROGRAMS WHICH CONSERVE

FLORA, FAUNA AND ECOLOGICAL COMMUNITIES

**REPORTING OFFICER** : JACQUI VOLLMER

Ref:772625

#### **PURPOSE**

The purpose of this report is to provide Council with the Minutes of the Bushland Management Advisory Committee held 2 June 2025.

The objective of the committee is to provide a formal mechanism for Council to consult with key stakeholders, seek advice and assistance from the community and enable community participation in the formulation, development and delivery of bushland management strategies, initiatives and activities to:

- Protect and promote the intrinsic value of Hunters Hills bushland.
- Protect, preserve and enhance Hunters Hill bushland to achieve ecological diversity, including local native flora and fauna that it supports; associated habitat and wildlife corridors; as well as Endangered Ecological Communities in the municipality listed under the Biodiversity Conservation Act 2016, namely Sydney Turpentine Ironbark Forest, Coastal Saltmarsh, Swamp Oak Floodplain Forest and Sydney Freshwater Wetlands.
- Protect, preserve and enhance Hunters Hill's natural heritage and associated cultural heritage, including Aboriginal heritage.
- Provide advice, community views and information, where requested, to assist the Council in meeting its statutory and other requirements regarding bushland management.

#### RECOMMENDATION

That the Minutes be received and noted.

### FINANCIAL IMPACT ASSESSMENT

There is no direct financial impact on Council's adopted budget as a result of this report.

# **ENVIRONMENTAL IMPACT ASSESSMENT**

There is no direct environmental impact on Council arising from Council consideration of this matter.

# **SOCIAL IMPACT ASSESSMENT**

There is no direct social impact on Council arising from Council consideration of this matter.

# **RISK ASSESSMENT**

There are no direct or indirect risks impacting on Council arising from consideration of this matter.

Minutes of the Bushland Management Advisory Committee held 2 June 2025.

### COMMENCEMENT

The meeting opened at 3.40pm.

### IN ATTENDANCE

Cr Carla Kassab Chairperson

Jim Sanderson Community Representative

Liz Hinton Friends of Kelly's Bush

Brigid Dowsett Tarban Creek Action Group and Ferdinand St Reserve

Chris Mutton Friends of Gladesville Reserve and Betts Park
Heather Armstrong Friends of Buffalo Creek Reserve and the GNW

Katherine Hassett Riverglade Bushcare
Michael Shilman Bushcare Coordinator

Ms Annie Goodman Director Community & Customer Services

Jacqui Vollmer Bushland Management Officer

### **APOLOGIES**

Bev Debrincat Bedlam Bay and Tarban Creek Bridge

Steven Buchert Friends of Boronia Park
Jenny Craige Collingwood Street Reserve

William Imseis Youth representative

# **DECLARATIONS OF INTEREST**

The Chairperson called for Declarations of Interest without response.

#### **CONFIRMATION OF MINUTES**

### RECOMMENDATION

That the Minutes of Bushland Management Advisory Committee of previous Meeting held on 10/03/2025 12:00:00 AM be adopted, moved by Chris Mutton and seconded by Brigid Dowsett.

### **BUSINESS ARISING**

### 2.1 BUSINESS ARISING

It was raised that item 4.1 of the previous meeting on 10 March 2025 concerned matters under the control of the Sydney Harbour Federation Trust on its land, over which Council has no control. It was thought not appropriate that this matter was brought before the Bushland Management Advisory Committee (BMAC), which has no power to make any recommendations about management of that land. It was

suggested the primary focus of this Committee should be matters over which Council has control within the BMAC Terms of Reference.

Annie Goodman Director of Community and Customer Services said the input from adjoining residents will assist in the preparation of the updated Clarkes Point Plan of Management.

#### REPORTS

#### 3.1 URBAN FOREST STRATEGY

Jacqui Vollmer Bushland Management Officer provided the following report:

At the 28 April Council meeting, the Urban Forest Strategy was adopted by Council following recommended amendments including an expanded preferred urban tree species list and implementation plan. The Council resolution was as follows:

MOVED on the MOTION of Councillor Williams, seconded Deputy Mayor Prieston

- 1. That Council note:
  - a. The Implementation Plan of short-term priority actions as detailed in Section 5.7 of the Strategy and within this report and,
  - b. An annual progress on these priorities will be reported to Council annually.

The 2025-30 Hunters Hill Council Local Infrastructure Contribution Plan (Section7.12) outlines Council has \$50,000 per year over the next 5 years to plant around 711 trees per year (i.e. 288 small trees, 243 medium trees and 180 large trees). Planting will commence in areas with low tree canopy coverage to higher tree canopy coverage i.e. Year 1 Gladesville, Year 2 Huntleys Point and Henley, Year 3 Woolwich and Huntleys Cove, Year 4 Updated Tree Audit and Year 5 Hunters Hill. In addition, Council is preparing an information brochure on the rules around trees including pruning and removal requirements i.e. tree permits and tree DAs.

The Committee provided the following feedback:

- Mowing is an ongoing issue particularly at the park/bushland interface.
- It was suggested to notify adjoining residents of proposed street tree plantings.
- It was a good idea to plant trees between existing mature trees.
- The tree brochure needs to be in several languages to target all the community.
- There needs to be a list of trees that are not recommended.
- There needs to be a comprehensive review of the tree management system particularly a mechanism for inspection of replacement plantings. Annie

Goodman reported that this was in progress and the tree brochure needs to be prepared post this review.

 It was suggested that the rates notice needed a banner saying e.g. "Hunter's Hill Council protects trees"

 Complying development is a major issue, and it appears Council has limited powers to intervene but there must be consistency with LEP/DCPs and Biodiversity and Conservation SEPP.

#### 3.2 CLARKES POINT PLAN OF MANAGEMENT

Annie Goodman and Jacqui Vollmer reported the following:

Council in collaboration with Sydney Harbour Federation Trust (SHFT) will be updating the Clarkes Point Plan of Management (PoM). Initially there will be a Flora and Fauna Study (underway) and Traffic and Parking Study (now completed) commissioned across both Council and SHFT lands i.e. Clarkes Point, Goat Paddock, Horse Paddock and Woolwich Dock. These studies will inform the updated PoM aimed to be completed by the end of 2025. By undertaking joint studies, Council has greater power of authority in what happens not only in Council land but SHFT land. The updated Clarkes Point (PoM) will highlight the planting of more trees, increased biodiversity etc i.e. there are no new buildings proposed. Eco Logical Australia has been engaged to complete the Flora and Fauna Study.

### 3.3 DRAFT OPERATION PLAN

Jacqui Vollmer reported on the items in the Environment and Sustainability section of the draft Operation Plan relevant to this Committee. Two changes were recommended by Jacqui i.e. change 2.1.2.2. planting events to bushcare events to acknowledge other bushcare activities and 2.1.3.2 change update Flying fox Camp Management Plan (CMP) to implement current CMP as the management actions are still current. One Committee member said for 2.1.3.1. it was important to build on the work of the previous Biodiversity Conservation Strategy 2021-26.

In addition, Jacqui informed the Committee about two proposed management actions for the Flying fox camp agreed at a March site meeting with residents and Councillor i.e. to plant a low vegetation buffer along Richmond Crescent and investigate the level 2 management action of tree management/removal i.e. prune back mature trees along Richmond Crescent including 3 Fig trees within the 30-meter buffer area to buildings. It was acknowledged that Council has a duty of care to both local residents and Flying foxes and more tree planting was required.

#### 3.4 REPORTS BY EXCEPTION

 Friends of Buffalo Creek Reserve and the Great North Walk reported following removal of lantana they have replanted along the Great North Walk corridor.

 Friends of Gladesville Reserve and Betts Park requested that permanent signage highlighting tree vandalism at Betts Park needs to be reinstated, and cameras installed. Large scale weeding by contractors is appreciated with bushcare teams then better able to maintain e.g. turkey rhubarb clearance.
 One Committee suggested installing a sculpture at the site, weaving between the trees with metal branches and nest boxes and getting the scouts and schools involved.

Heather Armstrong moved that Council provide a report on the progress of installing CCTV cameras at Betts Park. Brigid Dowsett seconded the motion. The motion was passed by the Committee.

- Michael Shilman Bushcare Coordinator has been dismantling bike tracks in Boronia Park. He also promoted National Tree Day Sunday 27 July at Boronia Park – see Council website.
- Friends of Kellys Bush reported dead trees along the main track and enquired whether Council has received any advice on the termite mounds.
   Jacqui will follow-up.
- Riverglade Bushcare reported on the 800 plants that were planted in April
  noting that follow up is an issue. She would like St Joseph College involved in
  bushcare activities via Duke of Edinburgh. In addition, physical signs in the
  reserves are needed to promote bushcare.
- Councillor Kassab has a proposed project to attract more young people participation in environmental activities.

### **OTHER BUSINESS**

# 4.1 OTHER BUSINESS

- Jim Sanderson moved the following objection to the Woolwich Marina:
  - Records its strong opposition to development application DA20230094 for alterations and additions to Woolwich Marina and the amended development proposal, which are the subject of an appeal to the NSW Land and Environment Court, for the following reasons:
  - 2.
    - a. The unacceptable bulk and scale of large vessels to be berthed at the proposed extended Marina will have a devastating impact on Kelly's Bush Park, including: on vistas to and from the bushland park; the general amenity of the park; and the heritage values of the site of the

- world's first green ban, recognised by its State Heritage listing (SHR Item No. 01391);
- DA20230094 originally proposed to extend the existing marina a further 110 metres in front of the Kelly's Bush foreshore – the amended application now proposes to increase this extension to a further 141.4 metres, exacerbating rather than mitigating already unacceptable impacts;
- c. It is noted that Woolwich Marina has berthed vessels well in excess of the current maximum length condition of 18 metres for long periods of time and that although the amended application proposes vessels up to 25 metres in length, some berths would comfortably accommodate vessels over 30 metres in length, further exacerbating already unacceptable impacts;
- d. Construction of the marina extension and the manoeuvring of such large vessels will disturb silt which covers the contamination left on the site from its early twentieth century industrial use, risking further contamination of the Kelly's Bush foreshore;
- e. Noise and light pollution from construction and operation of the proposed marina will impact on the fauna habitat of Kelly's Bush Park;
- f. Damage to the seagrass bed and fish habitat immediately adjacent to Kelly's Bush Park will be exacerbated by construction of the marina extension and the manoeuvring of large vessels; and
- g. There is an unacceptable risk of a marina fire spreading to Kelly's Bush in a location with limited access for firefighting appliances and where access would be further impeded by intensified marina activities;
- 2. Submits this resolution as an objection to the amended development proposal that is currently on public exhibition; and
  - 3. While acknowledging the inequity of Council's costs as a respondent to the appeal, recommends that Council provide proper funding to ensure just resolution of this appeal that is in the best interests of our community and the broader general public.

The motion was passed by the Committee.

- The Committee agreed to the draft Terms of Reference i.e. no changes required.
- The PRCG received \$1 million to develop a strategic framework to identify priority riparian corridors in the Parramatta River catchment. Tarban Creek

below Manning Road has been shortlisted for a concept design. The concept design will be brought to the next Committee meeting.

• The next meeting will be held Monday 11 August at 3.30pm to 5pm in the Council chambers.

The meeting closed at 5.10pm.

I confirm that these Minutes are a true and accurate record of Bushland Management Advisory Committee Meeting held on 2 June 2025.

CHAIRPERSON

# **ATTACHMENTS**

There are no attachments to this report.

**ITEM NO** : 4.17

**SUBJECT**: MINUTES OF THE CULTURAL AND EVENTS ADVISORY

**COMMITTEE HELD ON 12 JUNE 2025** 

**STRATEGIC OUTCOME** : THE COMMUNITY IS AWARE OF COUNCIL DECISIONS

THROUGH A TRANSPARENT AND DEMOCRATIC

**ENGAGEMENT PROCESS** 

ACTION : DELIVER A DIVERSE ENGAGEMENT PROGRAM TO ENHANCE

**COMMUNITY AWARENESS AND PARTICIPATION** 

**REPORTING OFFICER** : MARISA ZAMMIT

Ref:772475

#### **PURPOSE**

The purpose of this report is to provide Council with the Minutes of the Cultural and Events Advisory Committee held 12 June 2025.

The objective of the Committee is to provide a formal mechanism for Council to consult with key stakeholders, seek advice and assistance from the community and enable community participation in the preservation, development and promotion of events and cultural services in the Local Government Area of Hunters Hill (LGA).

### **RECOMMENDATION**

That the Minutes be received and noted.

Minutes of the Cultural and Events Committee held 14 June 2025.

# **COMMENCEMENT**

The meeting opened at 6.34pm.

### IN ATTENDANCE

Cr Julia Prieston Deputy Mayor / Chair

Cr Carla Kassab Deputy Chair

Victor Berger Member
Simon Frame Member
Chris Schofield Member
William Imseis Member

# ALSO PRESENT

Gabrielle Cleary Secretary

Shery Demian Manager, Communications and Events

Marisa Zammit Events Coordinator

# **APOLOGIES**

John Milce Member
Costantinos Efthimiou Member
Emile Kanaan Member

# **DECLARATIONS OF INTEREST**

The Chairperson called for Declarations of Interest without response.

### **CONFIRMATION OF MINUTES**

#### RECOMMENDATION

That the Minutes of Cultural and Events Advisory Committee of previous Meeting held on 26/02/2025 06:30 PM be adopted.

MOVED: Simon Frame: SECOND: Chris Schofield

### **REPORTS**

# 3.1 COMMITTEE VOLUNTEERS FOR MOOCOOBOOLA: ROLES AND TASKS

### PROCEEDINGS IN BRIEF

Discussion of Committee and / or volunteer tasks including:

- Event space mark-up
- Bump-in and bump-out
- Directing stallholders
- Event and precinct marshals (including for Oval 1 and Oval 2)
- Volunteering shifts
- TAFE, high school and community volunteers supervising
- Potential parking on Oval 3 for public or stallholders

# • Potential stallholder parking on North Boronia

Event runs across Oval 1 and Oval 2 (with road plates for access to Oval 2). This gives a larger space that requires additional site marshalls and volunteers.

On the day, Events Coordinator will manage the overall site and Events & Activations Coordinator will manage the stage.

ACTION: Events Coordinator to provide link to volunteering form to committee members for their distribution. Additional shift and specific role details will be shared when they are confirmed.

ACTION: Call for volunteers to be sent via social media and Council e-news.

MOVED: Cr Prieston SECOND: Cr Kassab

#### 3.2 MOOCOOBOOLA 2025 COLLATERAL

### PROCEEDINGS IN BRIEF

Events and Activations Coordinator presented a first look at the Moocooboola Collateral for 2025. It is mostly following the 2023 / 2024 look and feel with a change to hero image.

Look and feel will be updated for 2026.

MOVED: Simon Frame SECOND: Cr Kassab

### 3.3 EVENT SPONSORSHIP PACK

### PROCEEDINGS IN BRIEF

Events and Activations Coordinator presented the new Events Sponsorship Pack which includes sponsorship and partnership opportunities for a range of Hunter's Hill Council events.

Events and Activations Coordinator updated the Committee on the 2025 / 2026 Art Lives Here season included in the Sponsorship Pack.

ACTION: Events Coordinator to provide a copy of the Sponsorship Pack to the Committee members via email.

ACTION: Sponsorship information and links to be updated on the Hunter's Hill Council website and social media.

MOVED: Cr Prieston SECOND: Cr Kassab

### 3.4 MOOCOOBOOLA EXPRESSIONS OF INTEREST FOR STALLS AND PERFORMERS

### PROCEEDINGS IN BRIEF

Events and Activations Coordinator reported that E-newsletters for Moocooboola stallholder and performer EOIs were sent on Monday 2 June. A link to the online form for both was included in the Council E-news on Thursday 5 June. Social media call-outs and ads will be run shortly.

### Timeline for stallholders is:

• Stall holder EOIs open: 02/06//2025

• Stall Holder EOIs close: 23/06/2025

Stall Holder Round One Offers sent: 30/06/2025

Payment Gateway opens: 01/07/2025

Round One payments close: 20/7/2025

Stall Holder Round Two Offers sent: 23/07/2025

Round Two payments close (FINAL): 3/08/2025

### Timeline for performers is:

Performer EOIs open: 3/06/2025

Performer EOIs close: 23/06/2025

• Performer confirmations: 01/07/2025

ACTION: Events Coordinator to provide EOI information to local businesses and community groups to encourage local participation in Moocooboola.

ACTION: Events Coordinator to contact local community groups or schools regarding running a community BBQ or food stall.

ACTION: Events Coordinator to continue investigation into bar and alcohol precinct for Moocooboola with a local licensee.

MOVED: Cr Prieston SECOND: Cr Kassab

# 3.5 LUNAR NEW YEAR OPEN STREETS GRANT

# PROCEEDINGS IN BRIEF

Hunter's Hill Council applied for the Open Streets Grant for a Lunar New Event on Gladesville Road, but were unsuccessful in this round.

ACTION: Committee Members and staff to look out for any upcoming Grants

MOVED: Cr Prieston SECOND: Cr Kassab

#### 3.6 UPDATE ON MY CITIES WEBSITE MODULE

### PROCEEDINGS IN BRIEF

Manager, Communications and Event presented an update on the My Cities website module for community events and organisations.

SUGGESTION: It was suggested that a calendar format could be included on the event page. Manager, Communications and Events provided information that an active Google Calendar option is being explored.

SUGGESTION: It was suggested to have a disclaimer that HHC is not responsible for the non-Council events listed.

MOVED: Cr Prieston SECOND: Cr Kassab

### 3.7 COMMUNITY EVENTS

### PROCEEDINGS IN BRIEF

A list of upcoming Community events.

- · Rally Together
- Le Marche Markets
- Hunter's Hill Music Society
- Spring Garden Competition

MOVED: Cr Prieston SECOND: Cr Kassab

## 4 OTHER BUSINESS

Cr Prieston received a request for Rotary to speak to the Committee.

ACTION: Rotary to be invited to the next meeting.

Next Meeting – Thursday 31 July 6pm at Council Chambers, Hunter's Hill Council, 22 Alexandra Street, Hunters Hill.

Declared the Meeting closed at 8.02pm

The meeting closed at 8.02pm.

I confirm that these Minutes are a true and accurate record of Cultural and Events Advisory Committee Meeting held on 12 June 2025.

CHAIRPERSON

# **ATTACHMENTS**

There are no attachments to this report.

**ITEM NO** : 4.18

**SUBJECT** : COUNCILLOR BRIEFING AND WORKSHOPS

**STRATEGIC OUTCOME** : THE COMMUNITY IS AWARE OF COUNCIL DECISIONS

THROUGH A TRANSPARENT AND DEMOCRATIC

**ENGAGEMENT PROCESS** 

**ACTION** : DELIVER A DIVERSE ENGAGEMENT PROGRAM TO ENHANCE

COMMUNITY AWARENESS AND PARTICIPATION

REPORTING OFFICER : NICK TOBIN

Ref:772615

#### **PURPOSE**

The purpose of this report is to provide an update about the most recent Councillor Briefing held on 16 June 2025.

#### **RECOMMENDATION**

1. That the report be received and noted.

#### **BACKGROUND**

At the Ordinary Council Meeting held on 9<sup>th</sup> March 2015, on the motion of Clr Bird and seconded by Clr McLaughlin, it was resolved (058/15) unanimously that:

- 1. The agenda for Councillor Workshops and Briefings conducted prior to an Ordinary Meeting to be published and made available to the public along with the Business paper.
- 2. Members of the public be allowed to speak at Ordinary Meetings on topics that have been discussed prior to the meeting during Councillor Workshops and Briefings.
- 3. The PROCEDURE IN WORKSHOPS' section of The Hunters Hill Code of Meeting Practice should state:
  - a. 'there should be no opinion and debate on issues and projects.'
  - b. 'Questions should aim to clarify facts and not elicit opinion.'
- 4. A brief summary of issues discussed by included in a formal report to council report.

### **REPORT**

Agenda for Councillor briefing session held on Monday, 16 June 2025:

Speaker/s	Notes		
Lee Hillam (Principal, DunnHillam)	Lee Hillam from DunnHillam presented draft bulk and scale concepts for the Gladesville road site. These plans as		
Callum Andrews (Architect, DunnHillam)	amended will be presented to the Public Forum on Thursday 19 June 2025.		
Annie Goodman (Director Community and Customer Service)			
Sam Urquhart (Director	The Director Infrastructure and Environmental Sustainability provided a verbal update on the progress of delivering a FOGO/FOO service to Hunters Hill Residents. A report will be presented at the July Council meeting.		
Environmental Sustainability)			
	The Director of Infrastructure and Environmental Sustainability provided a		
	presentation on Stage 2 works for Figtree Park following the release of additional funding from the NSW government. Works to be completed by December 2025.		
Executive Leadership Team (ELT)	Councillors were advised of key business papers that would be on the agenda, re: Council Meeting on June 23.		
All	Councillor Requests are matters raised by elected members with the General Manager's office for explanation or action, generally about standard operational issues.		
	Lee Hillam (Principal, DunnHillam)  Callum Andrews (Architect, DunnHillam)  Annie Goodman (Director Community and Customer Service)  Sam Urquhart (Director Infrastructure and Environmental Sustainability)  Executive Leadership Team (ELT)		

# **CONCLUSION**

A 'brief' summary of issues discussed at a Councillor Workshop or Briefing be included as a report to Council.

# FINANCIAL IMPACT ASSESSMENT

There is no direct financial impact on Council's adopted budget as a result of this report.

# **ENVIRONMENTAL IMPACT ASSESSMENT**

There is no direct environmental impact on Council arising from Council consideration of this matter.

# **SOCIAL IMPACT ASSESSMENT**

There is no direct social impact on Council arising from Council consideration of this matter.

# **RISK ASSESSMENT**

There are no direct or indirect risks impacting on Council arising from consideration of this matter.

# **ATTACHMENTS**

There were no attachments to this report.

#### **CONFIDENTIAL MATTERS**

In accordance with Section 10A(2) of the *Local Government Act 1993*, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- a) personnel matters concerning particular individuals; or
- b) the personal hardship of any resident or ratepayer; or
- c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- d) commercial information of a confidential nature that would, if disclosed;
  - i. prejudice the commercial position of the person who supplied it, or
  - ii. confer a commercial advantage on a competitor of the council, or
  - iii. reveal a trade secret, or
- e) information that would, if disclosed, prejudice the maintenance of law; or
- f) matters affecting the security of the council, councillors, council staff or council property; or
- g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- h) an item of Aboriginal significance on community land,

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the *Local Government Act 1993* the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider the following confidential matters.

## **RECOMMENDATION**

- THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:
  - 8.1 Update on the proceedings on the Development Application DA20230094 at 2C Margaret Street Woolwich

Item 8.1 is confidential in accordance with s10B(2)(a) of the *Local Government Act* because it contains advice concerning legal matters that are substantial issues relating to a matter in which the council or committee is involved.

8.2 Selection of recruitment agency for GM recruitments

Item 8.2 is confidential in accordance with s10A(2)(a) of the *Local Government Act* because it contains personnel matters concerning particular individuals (other than councillors).

- 2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
- 3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.